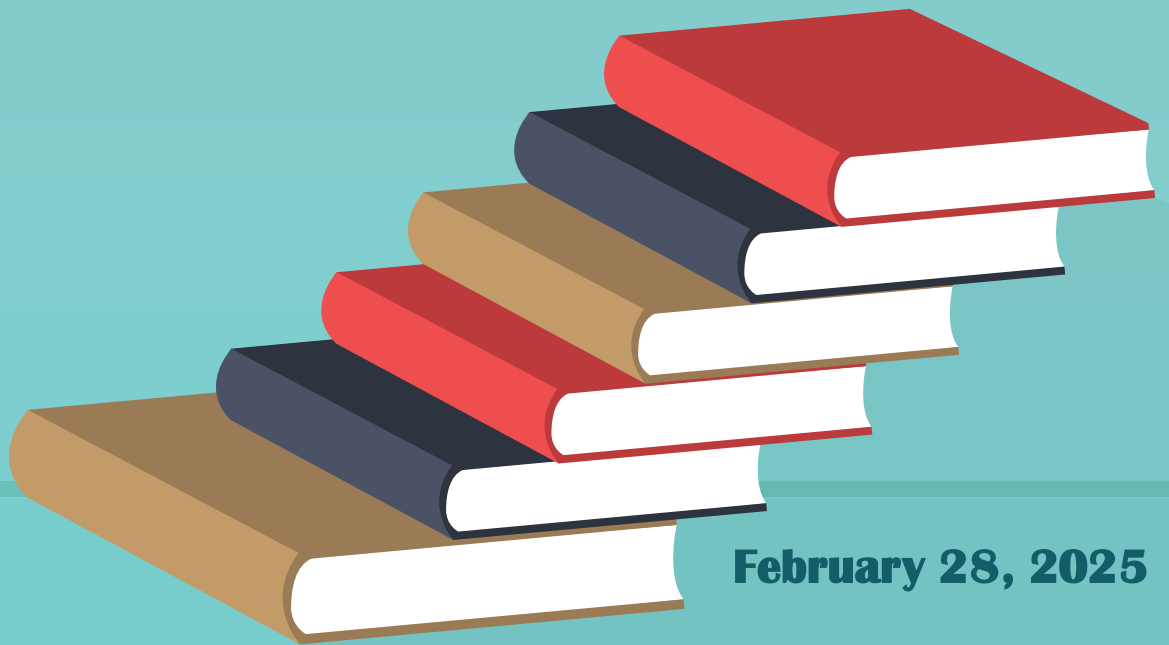


PERFORMANCE

OVERSIGHT HEARING



February 28, 2025



DC Public Library

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DC Public Library

February 28, 2025

Councilmember Matthew Frumin
Chairperson, Committee on Human Services
Council of the District of Columbia
1350 Pennsylvania Avenue, NW, Suite 408
Washington, DC 20004

Dear Councilmember Frumin,

Thank you for the courtesy of making your questions available in advance of the Library Performance Oversight Hearing scheduled for 9:30 a.m. on Friday, February 28, 2025 in Room 123 at the John A. Wilson Building.

Responses to the questions are enclosed in this electronic booklet and divided into sections for ease in reading. I look forward to meeting with you and other members of the Committee on Human Services to respond to these and any other questions you may have.

Together with Antonio (Tony) Williams, Chair of the Board of Library Trustees, and all members of the Board, we thank you for your support. We look forward to working with you and members of the Committee to continue the transformation of the District's public library system into one of the best in the nation.

Sincerely,

Richard Reyes-Gavilan
Executive Director



DC Public Library

DISTRICT OF COLUMBIA PUBLIC LIBRARY
Performance Oversight Hearing
FY2024 and FY2025 YTD
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DC Public Library

DISTRICT OF COLUMBIA PUBLIC LIBRARY
Performance Oversight Hearing
FY2024 and FY2025 YTD
Table of Contents

A. LIBRARY PROGRAMMING

- Q1. Provide a description of all programs offered by DCPL in FY24 and to date in FY25. In your response, include the following:
- a. A narrative description of each program;
 - b. The number of sessions of each program that were held, broken down by library; and
 - c. The number of individuals enrolled in each program, or the number of individuals that participated in each session of a program. In your response, include the total number of teens and the total number of seniors that participated in each program.

TAB A1

- Q2. How did DCPL connect with and provide services to vulnerable populations, including teens and seniors, in FY24 and FY25 to date?

TAB A2

- Q3. Provide an update on the Discover Summer program at DCPL, including targeted age demographics. In your response, include the number of individuals enrolled in the program in FY24, as well as the age and other available demographic breakdowns, such as race, ethnicity, and Ward, any changes made to the program in FY24 or to date in FY25, and the results/outcomes from the program. What is needed to increase the completion rate for students in the Discover Summer program, especially the birth-to-5 and 6-to-12 age ranges?

TAB A3

- Q4. Provide an update on the Adult Learning Department run by DCPL. In your response, include the number of individuals enrolled in the program in FY24 and to date in FY25 and the number of GED practice tests administered. Also include the attendance at Teacher Training Workshops administered by the program in FY24 and to date in FY25.

TAB A4

Q5. Provide an update on DCPL's early childhood literacy campaign, Sing Talk and Read (STAR) and Books from Birth. Include the number of caregivers reached in FY23, FY24, and FY25 to date; how DCPL promotes STAR and Books from Birth; the number of participants in both programs; and plans for the future. For Books from Birth, include statistics on the program including the number of children enrolled, the number of books distributed in FY21, FY22, FY23, FY24 and FY25 to date, and anticipated growth in the program.

TAB A5

Q6. How has the usage of library meeting rooms in FY24 and in FY25 to date compared with usage in FY23? How does DCPL measure attendance for programming and community meetings? How frequently are meeting rooms used after library hours? How many community groups use meeting rooms after hours?

TAB A6

Q7. Describe the Center for Accessibility, including its purpose, goals, and targeted populations. How many patrons were served by the Center for Accessibility Department in FY24 and FY25 to date?

TAB A7

Q8. Provide an update on DCPL's authority to raise and retain revenue. How much money was DCPL able to raise and retain in FY23, FY24, and to date in FY25? Describe how the revenue was spent in FY23 and F24 and how revenue will be spent in FY25, including what services and programs would have otherwise not been funded.

TAB A8

Q9. Provide an update on the work of the Oral History Project at DCPL in FY24 and to date in FY25. Include descriptions of relationships with organizational partners and objectives achieved. Also include the number of oral histories captured in FY24 and FY25 to date, and how these oral histories are made available to the public.

TAB A9

Q10. Please detail Go-Go Preservation Week and the activities surrounding it during the past fiscal year.

TAB A10

Q11. Provide an update on the Neighborhood Legal Services Program partnership, including any changes made and any efforts to expand in FY24 and to date in FY25. Include a table beginning in FY21 showing:

- a. The number of clients served;
- b. The number of cases opened and closed, disaggregated by topic and location if possible; and
- c. Total number of clinics held, disaggregated by location.

TAB A11

Q12. Provide an update on the following programs, including where possible the location, frequency, and participation, disaggregated by age and Ward:

- a. The 10,000-device distribution program funded by the Federal Communications Commission's Educational Connectivity Fund;

- b. The Digital Navigator Program;
- c. DCPL's Tech Truck;
- d. DCPL's Outreach and Inclusion Department job resource sessions;
- e. Techy Tuesday Program; and
- f. Job Seekers Walk-in Clinics.

TAB A12

B. Circulation and Acquisition

- Q13. What are the current circulation statistics? Provide FY22, FY23, FY24 and to date in FY25, in a comparison chart, by type and by location. In locations where circulation has trended downwards, indicate what new measures have been taken to encourage community engagement and usage of library resources.

TAB B13

- Q14. Provide circulation, download, hold, and average wait time information for digital collections for FY22, FY23, FY24, and to date in FY25, broken down by category of media (e.g. books, magazines, video, periodicals, etc.) if possible.

TAB B14

- Q15. What future trends in circulation does DCPL expect? How is DCPL adapting to meet any expected changes? What additional funding may be required to meet future circulation trends?

TAB B15

- Q16. Were funds adequate in the circulation budget for FY24 and to date in FY25? Does the circulation budget change to account for inflation year-over-year? What is the expected annual increase in cost for both digital and physical collections? Include aggregate wait lists broken down by type of media. To the extent possible, describe the demand for various types of media, DCPL's ability to meet that demand, and estimate the additional cost required to meet demand in FY24 and to date in FY25.

TAB B16

C. Technology

- Q17. Provide an update on the computer training programs offered by DCPL and their locations. How many people attended computer classes during FY23, FY24, and FY25 to date, disaggregated by age and Ward? Does the number of training programs offered by DCPL meet demand?

TAB C17

- Q18. Describe the availability and usage of DCPL's wired and wireless internet and public access computers. Does DCPL have the necessary wired and wireless bandwidth and public access computers to meet demand, and what challenges is DCPL facing in meeting demand? Describe any investments to the wired and wireless infrastructure and public access computers that are needed to meet demand.

TAB C18

D. Facilities, Facility Planning, and Capital Projects

- Q19. Provide a list of the libraries that have not yet been renovated or modernized. What are the current capital plans regarding the remaining libraries? Provide updates on libraries currently in the Capital Improvement Plan, including planning, community engagement, estimated construction timelines, approximate completion dates, and active or anticipated interim library locations and changes to services levels during construction, including:
- a. Chevy Chase Library;
 - b. Deanwood Library;
 - c. Juanita E. Thornton/Shepherd Park Neighborhood Library;
 - d. Northwest One Library;
 - e. Parklands-Turner Library;
 - f. Petworth Library;
 - g. Rosedale Library;
 - h. Shaw/Watha T. Daniel Library; and
 - i. Southeast Library.

TAB D19

- Q20. Provide an update on the Facilities Master Plan development process, estimated completion of the FMP, how the FMP will inform decisions of future renovations, opening new branches, and how public private partnerships could be utilized for DCPL locations.
- a. Describe any changes made to recommendations between the previous and upcoming FMP.
 - b. How will the FMP inform lifecycle planning for DCPL capital projects? Also provide any lifecycle planning for projects completed in FY24 or to date in FY25.
 - c. How will the FMP and the comprehensive facilities condition assessment address building life cycle planning and incorporate preventative maintenance?
 - d. How does the FMP further the Board of Library Trustee's Mixed-Use Real Estate Projects Policy and commitment to housing equity?

TAB D20

- Q21. How does DCPL budget for maintenance, both in capital and operating dollars? Was the maintenance budget (both capital and operating) sufficient in FY23 and FY24 and to date in FY25? If insufficient, explain and include DCPL's maintenance needs, estimated costs, and appropriated capital or operating budget amount.

TAB D21

- Q22. Describe problems and challenges, including chronic maintenance issues, design or construction flaws, or other defects in newly renovated DCPL facilities, and what capital or operating projects arose from these issues in FY24 and FY25 to date, including cost and actions taken.

TAB D22

- Q23. Describe the successes, challenges, and lessons learned from the modernization of the Martin Luther King Jr. Memorial Library.

TAB D23

- Q24. Provide a current list of all properties supported by the DCPL budget. Indicate whether the property is owned by the District or leased and which agency program utilizes the space. If the property is leased, provide the terms of the lease. For all properties provide an accounting of annual fixed costs (i.e. rent, security, janitorial services, and utilities).

TAB D24

- Q25. Do the facilities owned or operated by DCPL meet current Americans with Disabilities Act requirements? If not, describe the facilities and situations that do not comply.

TAB D25

- Q26. Provide the capital budget for DCPL and all programs under its purview during FY24 and FY25, including amount budgeted and actual dollars spent. In addition, provide:
- Whether active capital projects in FY24 or FY25 had an impact on the operating budget of the agency? If so, provide an accounting of such impact.
 - A description regarding how the agency decided the FY24 proposed capital budget and the sequencing of projects.

TAB D26

E. Community Engagement and Outreach

- Q27. How has DCPL received feedback from guests in FY24 and to date in FY25? Has DCPL adopted any methods for soliciting feedback from guests in the last fiscal year? Include the most frequently received feedback and how that feedback facilitated a change in programs or practices.

TAB E27

- Q28. Provide a list of libraries that have a "Friends of the Library" organization attached to them and a list of those that do not. How many "Friends of the Library" organizations were formed in the last fiscal year? How do "Friends of the Library" organizations contribute toward supporting library programs in FY23, FY24, and FY25, to date, and how is this support tracked and measured? What kinds of programs were made possible through the participation of the Friends?

TAB E28

- Q29. Provide an update on the implementation of the District of Columbia Public Library Partnership and Sponsorship Amendment Act of 2019. Include a list and summary of agreements between the library and partners as a result of this Act in FY24 and FY25. Include any funding associated with this agreement and for what purpose those funds were used.

TAB E29

- Q30. How many volunteers worked with DCPL in FY23, FY24, and F25 to date? How many volunteer hours did they contribute? How are volunteers selected and trained? Were there any changes in the last fiscal year to the training process?

TAB E30

- Q31. Describe any efforts undertaken by DCPL in FY24 and to date in FY25 to identify and engage corporate partners to enhance the operations and collections of DCPL.

TAB E31

F. Personnel

- Q32. Provide the number of staff assigned to each library and any vacancies, including job titles.

TAB F32

- Q33. How has the overall staffing level changed in the last fiscal year? How are staffing levels impacting the ability to meet or expand hours of service? How are staffing levels impacting the delivery of services and programs?

TAB F33

- Q34. Are all libraries currently sufficiently staffed to accommodate staff absences due to illness, vacation, or extended leaves of absence? Have such absences resulted in reduced service or unplanned closures in the last fiscal year? How have staff absences affected DCPL's budget in FY24 and to date in FY25?

TAB F34

- Q35. Has DCPL changed their policies about hiring District residents in the last fiscal year? What percentage of DCPL employees are District residents? What is DCPL's compliance rate for the *First Source* and *Apprenticeship* program requirements? How has compliance been monitored and evaluated in FY24 and FY25, to date?

TAB F35

- Q36. Describe the existing training and employee development program, the number of staff who have completed training and employee development in FY24 and FY25 to date. Were funds sufficient for training and employee development in FY24 and FY25 to date? If not, describe how much funding is needed for DCPL to sufficiently provide training and employee development, and how it would be used.

TAB F36

- Q37. Has the agency adhered to all non-discrimination policies regarding hiring and employment?

TAB F37

- Q38. Have there been any allegations that the agency has violated hiring and employment nondiscrimination policies in FY24 or in FY25 to date? If so, how many and what steps were taken to remedy the situation or ensure that the violation does not occur in the future?

TAB F38

- Q39. List all settlements entered into by the agency or by the District on behalf of the agency in FY24 or FY25, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

TAB F39

- Q40. Describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY24 and FY25, to date, whether or not those allegations were resolved.

TAB F40

- Q41. List the administrative complaints or grievances that the agency received in FY24 and FY25, to date, broken down by source. Describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY24 or FY25, to date, describe the resolution.

TAB F41

- Q42. Provide a narrative description of the security personnel and procedures currently utilized by DCPL. Emphasize any changes in the security situation that have occurred within the last fiscal year. At a minimum, include:
- a. The number of library security guards currently employed by DCPL;
 - b. The number of vehicles currently associated with DCPL security;
 - c. New security initiatives or technologies instituted in FY24 and to date in FY25; and
 - d. Any areas of concern as it relates to Library security.

TAB F42

G. Government Management and Oversight

- Q43. Provide an update on the implementation of DCPL's strategic plan.

TAB G43

- Q44. Discuss any changes made in the last fiscal year to DCPL's emergency management process or its receipt of information about emergencies from the District and/or the Homeland Security and Federal Emergency Management Agency.

TAB G44

- Q45. Provide an updated list of each branch library within DCPL that includes the following, if available:
- a. Name of the library;
 - b. Head librarian;
 - c. Hours of operation;
 - d. Unique programs, offers, or collections;
 - e. Contact information; and,
 - f. President of the Friends Group.

TAB G45

- Q46. Describe any partnerships or collaborations currently underway between DCPL and other District government agencies, including the target populations to service. Describe any new partnerships or collaborations developed, planned, or implemented over the last fiscal year. Include the following agencies:
- DC Public Schools;
 - DC Public Charter Schools;
 - DC Department of Parks and Recreation;
 - DC Department of Employment Services;
 - DC Office on Aging and Community Living;
 - DC Department of Human Services;
 - Department of Health;
 - Department of Behavioral Health;
 - Office of the Chief Technology Officer; and
 - University of the District of Columbia and UDC Community College; and
 - Other agencies not included in this list.

TAB G46

- Q47. Provide an update on DCPL's offering of library services at the D.C. Jail including staffing and the state of the collection.

TAB G47

- Q48. Describe how the DCPL Foundation supports programming, operations, capital projects, collections, and general library activity.

TAB G48

- Q49. What existing bequests, trusts, or other gifts does DCPL have? Provide details about the creation, status, and use of such monies.

TAB G49

- Q50. Identify all legislative requirements (both local and federal) that the agency lacks sufficient resources to implement properly.

TAB G50

- Q51. Identify any statutory or regulatory impediments to your agency's operations.

TAB G51

H. Board of Trustees

- Q52. Provide a list of the Board of Library Trustees' current members. For each member, provide the following:
- The member's name;
 - When the member's term began;
 - When the member's term expires; and
 - Number of Board meetings missed in FY24 and to date in FY25.

TAB H52

Q53. Are there any vacancies on the Board? If yes, how long has the position or positions been vacant?

TAB H53

Q54. Provide a list of the Board's meeting dates, times, and locations for FY24 and FY25 to date. If accessible, provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.

TAB H54

Q55. Describe the Board's practices for soliciting feedback from residents. How has resident feedback assisted or impacted the Board's decision-making process in FY24 or FY25 to date?

TAB H55

I. General Questions

Q56. Provide the number of visitors to DCPL, broken down by quarter and location in FY22, FY23, FY24 and to date in FY25.

TAB I56

Q57. Provide a current organizational chart for DCPL and the name of the employee responsible for the management of each office/program. If applicable, provide a narrative explanation of any organizational changes made during FY24 or to date in FY25.

TAB I57

Q58. Provide the agency's performance plan for FY24. Did DCPL meet the objectives set forth in the FY24 performance plan? Provide a narrative description of what actions the agency undertook to meet the key performance indicators, including an explanation as to why any indicators were not met.

TAB I58

Q59. Provide the agency's performance plan for FY25. What changes have been made from the FY24 performance plan, and what steps has the agency taken to date in FY25 to meet the objectives set forth in the FY25 performance plan? Explain any FY25 targets that decreased from FY24 actuals, and any targets that were set and measured in FY24 but not FY25.

TAB I59

Q60. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:

- a. At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;
- b. At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.

- c. At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.

[NOTE: for electronic submission submit raw data - (i.e. CFO data dump)]

TAB I60

- Q61. Provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY24 and to date in FY25. For each, provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

TAB I61

- Q62. Provide a complete accounting of all reprogrammings received by or transferred from DCPL during FY24 and to date in FY25. For each, provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected. In addition, provide an accounting of all reprogrammings made within the agency that exceeded \$100,000 and provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected.

TAB I62

- Q63. Provide a list of all DCPL's fixed costs budget and actual dollars spent for FY24 and to date in FY25. Include the source of funding and the percentage of these costs assigned to each DCPL program. Provide the percentage.

TAB I63

- Q64. Describe any spending pressures that existed in FY24. In your response provide a narrative description of the spending pressure, how the spending pressure was identified, and how the spending pressure was remedied.

TAB I64

- Q65. Identify potential areas where spending pressures may exist in FY25. Provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY25 budget.

TAB I65

- Q66. Provide a list of all FY24 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, indicate the source of funds for each FTE (local, federal, special purpose, etc.).

TAB I66

- Q67. How many vacancies were posted for DCPL during FY24? To date in FY25? Which positions and why were the positions vacated? In addition, note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.

TAB I67

Q68. How many employee performance evaluations were completed in FY24 and how was performance measured against position descriptions? To date in FY25? What steps are taken to correct poor performance and how long does an employee have to correct their performance?

TAB I68

Q69. Provide the Committee with the following:

- a. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, and a narrative description of efforts to electrifying the DCPL fleet;
- b. A list of employees receiving bonuses, special pay, additional compensation, or hiring incentives in FY24 and to date in FY25, and the amount;
- c. A list of the total overtime and workman's compensation payments paid in FY24 & FY25 to date; and
- d. A list of travel expenses for FY24 and to date in FY25, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.

TAB I69

Q70. Provide the following information for all grants awarded to or accepted by DCPL during FY24 and to date in FY25:

- a. Grant Number/Title;
- b. Approved Budget Authority;
- c. Expenditures (including encumbrances and pre-encumbrances);
- d. Purpose of the grant;
- e. Grant deliverables;
- f. Grant outcomes, including grantee performance;
- g. Any corrective actions taken or technical assistance provided;
- h. DCPL program and activity supported by the grant;
- i. DCPL employee(s) responsible for grant deliverables; and
- j. Source of funds.

TAB I70

Q71. Provide the following information for all grants/subgrants awarded by DCPL during FY24 and to date in FY25:

- a. Grant Number/Title;
- b. Approved Budget Authority;
- c. Expenditures (including encumbrances and pre-encumbrances);
- d. Purpose of the grant;
- e. Grant deliverables;
- f. Grant outcomes, including grantee/subgrantee performance;
- g. Any corrective actions taken or technical assistance provided;
- h. DCPL employee/s responsible for overseeing the grant; and
- i. Source of funds.

TAB I71

Q72. Provide the following information for all contracts awarded by DCPL during FY24 and to date in FY25:

- a. Contract number;

- b. Approved Budget Authority;
- c. Funding Source;
- d. Whether it was competitively bid or sole sourced;
- e. Expenditures (including encumbrances and pre-encumbrances);
- f. Purpose of the contract;
- g. Name of the vendor;
- h. Contract deliverables;
- i. Contract outcomes;
- j. Any corrective actions taken or technical assistance provided; and
- k. DCPL employee/s responsible for overseeing the contract.

TAB I72

- Q73. Provide the following information for all contract modifications made by DCPL during FY24 and to date in FY25, broken down by agency program and activity:
- a. Name of the vendor;
 - b. Purpose and reason of the contract modification;
 - c. Employee/s responsible for overseeing the contract;
 - d. Modification cost, including budgeted amount and actual spent; and
 - e. Funding source.

TAB I73

- Q74. For FY24 and FY25 to date, provide the number of contracts and procurements executed by your agency, as well as the typical timeframe from the beginning of the solicitation process to contract execution for:
- a. Contracts and procurements under \$250,000;
 - b. Contracts and procurements between \$250,000-\$999,999; and
 - c. Contracts and procurements over \$1 million.

TAB I74

- Q75. In cases where you have been dissatisfied with the procurement process, what have been the major issues? What changes to contracting and procurement policies, practices, or systems would help your agency deliver more reliable, cost-effective, and timely services?

TAB I75

- Q76. Provide the following information for all purchase card transactions during FY24 and to date in FY25, as well as a narrative description of the internal process for accounting for purchase card transactions:
- a. Employee that made the transaction;
 - b. Transaction amount; and
 - c. Transaction purpose.

TAB I76

- Q77. Provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY24 and to date in FY25. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.

TAB I77

Q78. Provide an update regarding the implementation of the period products and equipment installation in all libraries that was the result of the Period Equity Act of 2023.

TAB I78

Q79. Provide an update on the status of the U Street Facilities Study and Needs Assessment funded in the FY24 budget.

TAB I79

A. LIBRARY PROGRAMMING

TABS A1 – A12

LIBRARY PROGRAMMING

Question Number 1

Provide a description of all programs offered by DCPL in FY24 and to date in FY25. In your response, include the following:

- a. A narrative description of each program;**
- b. The number of sessions of each program that were held, if applicable, broken down by library; and**
- c. The number of individuals enrolled in each program, or the number of individuals that participated in each session of a program. In your response, include the total number of teens and the total number of seniors that participated in each program.**

The DC Public Library (DCPL) supports residents with services and programming, books, and other library materials that prioritize:

- Reading: supporting new readers and cultivating a love of reading
- Digital Citizenship: preparing residents for life online
- Strong Communities: ensuring neighborhood libraries are vital centers of community learning and civic engagement
- Local History & Culture: fostering understanding and appreciation of what makes D.C. unique

The DC Public Library includes a central library and 25 neighborhood libraries and also provides library services inside the DC Jail. Most library buildings are flexibly designed to accommodate a variety of programs that support community learning. In addition, the Library continues to reach residents in non-traditional settings that include schools, restaurants, houses of worship, and – significantly – online at dclibrary.org.

In FY24 and FY25 Q1, the Library offered 12,065 virtual and in-person programs attended by 329,847 people. Of those programs:

- 586 were specifically for teens, with 8,284 participants
- 888 were specifically for seniors, with 17,022 participants

DCPL's program offerings for a general adult audience are also widely attended by seniors, as well as some older teens.

All library programs are planned and implemented through the Public Services Division, directed by Chief of Public Services Tiffany Alston.

	FY24 Q1	FY24 Q2	FY24 Q3	FY24 Q4	FY25 Q1
Number of programs	2,056	2,500	2,560	2,597	2,352
Program Attendance	41,088	51,503	60,274	121,189	55,793

Program Highlights

Reading: support new readers and cultivate a love of reading

The Library offers a wide range of programming designed to support new readers of all ages and to cultivate a love of reading. The Library places particular emphasis on supporting the reading needs of the District's youngest residents striving to instill a passion for books and reading that will last a lifetime. In addition, the Library attempts to help adult new readers through original programming and by connecting

them to formal learning programs offered throughout the city.

Key FY24 programs that supported the Reading priority include:

- **High-Profile Author Talks.** DCPL continues to host high-profile author talks, celebrating the works and achievements of major authors and providing District residents unique access to hearing directly from nationally renowned writers. The Library continued its two adult-focused series that highlight diverse authors. *La Comunidad Reads* with Lupita Aquino which hosted three author events and a signature panel with national-profile Latina authors. *Well Read Black Girl* with Glory Edim which aims to introduce a cohort of diverse writers to new readers and included seven author events featuring conversations with 11 Black women authors. Other prominent adult authors include Viet Thanh Nguyen, George Pelecanos, Eric Klinenberg, Ayesha Rascoe, Nikki Payne, Prentis Hemphill, Curtis Chin, Glory Edim, and Rigoberto Gonzalez. For youth, DCPL prioritized author talks with local and prominent children authors to reach diverse audiences. Large school groups interacted with local author Deepa Iyer at Bellevue/William O. Lockridge, Woodridge and Mt. Pleasant Libraries. Orange Shirt Day with Zotigh Singers was celebrated at the MLK Library.
- **Know Your Power Summit.** For the fifth year in a row, DC Public Library and the DCPL Foundation hosted the Know Your Power art contest and program and workshop series for teens. The program was conducted in person with community-based organizations such as Words Beats and Life, Project Create, Imagination Stage, and Writopia Lab, as well as notable guest authors including Willow Smith. The Library's Teen Council members led some of events and participated in Discover Summer programs to document activities and engage other teens. The fourth Know Your Power Showcase and Ceremony took place to celebrate teens who created original pieces of their work. As part of the showcase, author Jordan K. Casamar discussed his debut novel, *How to Lose a Best Friend*. The Foundation's support of this program is integral to expanding opportunities for teens to dive into their interests and showing how the library can be a safe space and catalyst for teen programming.
- **Beyond the Book.** The Beyond the Book initiative continued its multifaceted programming in 2024, allowing the Library to register more than 5,000 children and connect them and their families with the Library's wealth of resources in a myriad of ways. Each season, a noted book is highlighted with accompanying resources including an activity guide, book list, and recommended resources. Library staff participated in a variety of professional development workshops in 2024 such as the Eric Carle Museum's Whole Book Approach to enhance their skills in creating programs that complemented these resources. Their programs helped children to build vocabulary, practice reading comprehension and increase exposure to STEM and different cultures. More than 13,000 free books were distributed in 2024 through the Beyond the Book program.
- **Discover Summer.** In Summer 2024, DCPL hosted several teaching artists from Story Tapestries, creating opportunities for youth to engage with STEAM and arts topics during the school break; neighborhood libraries hosted programs to engage children and families in early literacy activities and best practices; and the DC Public Library Foundation sponsored several author talks accompanied with free book distribution. DCPL also secured free entry to cultural institutions for library cardholders such as The Phillips Collection and the popular Museum of Illusions. A total of 6,914 customers registered for the Discover Summer reading challenge and the program completion rate increased by 12 percent.
- **Winter Challenge.** Winter Challenge 2024 is being hosted in partnership with the Washington Wizards, Alexandria Public Library, Prince George's County Memorial Library System, and others. Winter Challenge encourages children and families to read, participate in fitness activities, attend library events, and engage with each other. More than 1,400 children participated in this year's Winter Challenge.
- **Books from Birth.** In FY24, the Books from Birth program reached a landmark distribution number of 3 million books delivered to D.C. children. The program has one of the highest saturation rates in the nation as an affiliate program of Imagination Library reaching 80 percent of all eligible children in D.C.
- **DC Reads.** In FY24 DCPL continued its annual DC Reads "big read" program in partnership with

the PEN/Faulkner Foundation. The program focused on three D.C. area writers: Karine Tanabe, Morowa Yejide, and Tania James. Programming included an online book club for each book as well as a panel discussion with the three authors.

Digital Citizenship: preparing residents for life online

Support digital citizenship by providing technology, internet access, and training.

Key FY24 programs that supported the Digital Citizenship priority include:

- **Digital Navigator program.** Digital Navigators help customers with on-demand, time intensive computer assistance at several branches across the city, as well as through structured classes and outreach. This additional staff support means customer interactions can last up to 30 minutes, and staff can work closely to help residents achieve their goal or troubleshoot an issue. Currently seven Navigators focus on the following branches: Anacostia, Benning, MLK, Mount Pleasant, Parklands-Turner, Shaw/Watha T. Daniel, and Woodridge libraries and Tech Express at the Capper Recreation Center (a temporary location designed to provide support and access to technology during the closure of the Southeast Library). In FY24, Digital Navigators had 1,418 customer engagements. Navigators generally help individuals with basic device support, such as a PC or smartphone and internet help. Interactions typically last between 1-10 min with 30 percent of total interactions lasting between 20-30 minutes.
- **JAWS instruction for the blind and low vision:** In FY24 and to date in FY25, the Library taught 106 JAWS classes, an assistive technology used by many seniors and others who are blind or low vision. This screen-reading software is critical for blind or low vision job-seekers looking for Federal government jobs, and allows for increased digital independence. There were 674 participants in these classes.
- **Digital Literacy Classes:** In FY24, DCPL's Adult Learning Department offered Internet Core Competency Certification (IC3), Google Career Scholarships and Microsoft Office certification classes. The IC3 classes were taught as a six-week course, as a pathway to a career in IT and to prepare patrons to take the IC3 Certification. Seventy percent of the participants earned their IC3-GS6 Level Two Certification, and 90 percent of participants earned their Level Three Certification. Twelve of the participants who passed the Level One certification last year were Master Certified in the Digital Competency after passing levels Two and Three this year. In FY24, through a partnership with Grow with Google, DCPL was able to award up to 181 Google Career Scholarships. The scholarships covered the monthly Coursera fee for six months for certifications in UX Design, Project Management, IT Support, Digital Marketing and Cyber Security. One hundred percent of the recipients activated their accounts and in total earned 78 certifications. In FY24, two instructors taught the Microsoft Imagine Academy Virtual Instructional Program (MIAVIP), which provided virtual Microsoft Office Certification preparation classes in Word, Excel, PowerPoint, and Outlook. Classes were taught in two 6-week cycles, resulting in a total of 180 hours of instruction. Of the 41 participants 70 percent of the test-takers passed their MOS Certification Exams.

Strong Communities: ensure neighborhood libraries are vital centers of community learning and civic engagement

The Library strengthens communities through services, programs, outreach and increased use of the Library's physical campus.

Key FY24 programs that supported the Strong Communities priority include:

- **Teen Council.** The Library employed eight District teenagers to assist staff and customers at libraries and to help bring more teens into the library with programs of their own design. In addition to paid compensation, youth in this program received training on various subjects, such as customer service, interviewing, event planning, project management, professional writing for the internet, information literacy, and creative expression. Youth in the program reported gaining more confidence, better public speaking skills, professional writing skills, and a better understanding of library resources.
- **Trans Pride at MLK.** DCPL was again a main collaborator in this year's Trans Pride Washington D.C. event. The MLK Library was the host space for more than 300 members of the local trans

community gathering to share resources, learn from one another, and celebrate each other. The Mayor's Office of LGBTQ Affairs was a participant as well. Workshop topics included health and wellness, family support, legal topics, and a book chat lead by library staff.

- **Peer Specialists.** Peer Specialists provide emotional support to library users experiencing homelessness and guide interested individuals through the process of recovery by example, and through connections to services in the community. In FY24 and FY25 Q1, peers have had more than 8,000 engagements at branches, over the phone, and through tabling events at branches.

Local History & Culture: foster understanding and appreciation of what makes D.C. unique

The Library connects residents to the District's past, present, and future by providing access to, experiences in, and support for local history and culture.

Key FY24 programs that supported the Local History & Culture priority include:

- **Group visits to The People's Archive:** The archives staff offered both in-person and virtual visits to organizations and educational institutions in FY24. The response exceeded expectations, with three staff members leading 45 visits totaling more than 800 attendees. Examples include visits from the University of District of Columbia class on the History of D.C. led by Professor Dominique Hazzard. The archive was able to provide primary and secondary sources to support student research.
- **DC Punk and Go-Go Rooftop shows:** The DC Punk Archive collects submissions from local bands to perform in the Library's long running punk series. Each concert, held on the beautiful rooftop terrace at Martin Luther King Jr. Memorial Library, attracted hundreds of customers, adults as well as young adults. In FY24, DCPL hosted a series of rooftop Go-Go shows for three Sundays in June. Each rooftop music series helped to cross promote the other and the Go-Go archive.

LIBRARY PROGRAMMING

Question Number 2

How did DCPL connect with and provide services to vulnerable populations, including teens and seniors, in FY24 and FY25 to date?

The most critical service the DC Public Library (DCPL) provides for vulnerable residents is the seven-day-a-week operation of safe, welcoming and inspiring learning spaces to be enjoyed at no cost. DCPL, like public libraries across the country, naturally serves as a place of refuge and a place to form connections for people in all circumstances. In this way libraries serve as one of the only spaces where D.C. residents can connect as a community across dimensions of difference, including race, economic status, disability, and education history. DCPL staff work tirelessly to connect with customers and connect customers with each other.

The Library's priorities identify Strong Communities as one of the four core areas of work, with an intent to "strengthen communities through services, programs, outreach and increased use of the Library's physical campus." Longstanding initiatives related to this work include the Library's Center for Accessibility (see response to Question 7 for service details), the Adult Learning Department (see response to Question 4 for service details), and the D.C. Jail Library (see response to Question 47 for service details). In FY24 and FY25 to date, the Library has invested in the following programs and services to support vulnerable populations.

We Care Peer Program

Libraries have long been places that serve people experiencing homelessness or at risk of homelessness because they offer information on services in the community, access to computers, warmth in the winter, access to restrooms, and much more. With the DCPL Peer Outreach Program, customers with life challenges such as homelessness, mental health challenges, returning citizens, survivors of domestic violence, and customers with substance use challenges can meet with someone who has overcome the same challenges.

In FY24 Peers provided service at the following libraries: Martin Luther King Jr. Memorial, Shaw/Watha T. Daniel, Benning/Dorothy I. Height, Anacostia, Petworth, Northeast, Woodridge, Northwest One, Shepherd Park/Juanita E. Thornton, Mt. Pleasant, West End, Georgetown, and Cleveland Park. In FY24 and Q1 FY25, the DCPL We Care Peer Program had nearly 8,000 client engagements at branches, over the phone, and through tabling events.

As in previous years, all DCPL peers are Department of Behavioral Health (DBH) Certified Peer Specialists, completing the DBH peer certification program. The We Care Peer Program is part of the Health and Human Services Department at DCPL that includes a Health and Human Services Manager, a Health and Human Services Assistant Manager (LICSW), as well as two staff members at the DC Jail Library.

Peer Specialists provide emotional support to guide interested individuals through the process of recovery both by example and through easing the connections to services in the library and the community at large, from shelter to food to support getting critical documents like ID and birth certificates, legal assistance, refuge from domestic violence, and in some cases to housing. Peer specialists also address the Library's goal of equity by serving as a bridge to support vulnerable customers in accessing all library services.

Peer Specialists participate in the City's Coordinated Housing Assessment Program and track individuals through the Homeless Management Information System. Peers continue to connect customers to housing resources such as Permanent Supportive Housing and Rapid Re-housing. To address the decreased number of vouchers available the peer program has focused energy on site-based and inclusionary zoning units, which can be hard to identify. Peers are also working with patrons to help obtain IDs and

other critical documents, providing warm hand-offs to housing providers, and accompanying individuals to mental health and legal services appointments.

In addition to developing one-on-one connections with customers, peers have begun to provide expanded programming that focuses on community, stress reduction, and access to recourses. One example of this programming is regular “tabling” at branches where Peers have been able to reach additional individuals who may need low-level engagement. Peers offer care kits complete with toiletries, socks, cold-weather items, water, Narcan, and other essential items. It gives the peer program a visible presence and provides opportunity to introduce themselves and either strike up a conversation or let the customers know their schedule at the branch if there is a need for follow up. Peers have also tabled in partnership with other organizations like the Washington Legal Clinic for the Homeless and HIPS.

Under the leadership of a licensed clinical social worker, the peer program has been able to connect with the DBH PATH (Project for Assistance in Transition from Homelessness) and ICC (Integrated Care Coordination) teams to support their work in reconnecting and connecting to vulnerable patrons with mental health services. In addition, increased collaboration with the DBH Community Response Team has benefited library customers with crisis response for individuals who need access to deeper mental health services and substance abuse services.

Staff Trainings to Support Vulnerable Patrons

In addition to direct outreach through the We Care Peer Program, the Health & Human Services Department coordinates a number supports for managers and direct service staff across the system in building skills for working with vulnerable individuals. This has included creating regular opportunities for DCPL’s LICSW to serve as a consulting resource, both through regular drop-in office hours and participation in site-specific staff meetings. DCPL’s Health and Human Services Department also coordinates ongoing trainings for staff, including Opioid Overdose Awareness trainings, Homelessness 101, Mental Health First Aid, and de-escalation training. New this year, DCPL worked with the Wendt Center for Loss and Healing to offer a staff training called “Cultivating Awareness: Caring for Oneself in the Wake of Traumatic events.” These trainings are part of the Library’s initiative to support staff in leading with trauma-informed library services and to address vicarious trauma and burnout for staff.

Opioid Response

In support of the District-wide response to the ongoing opioid crisis, and as outlined in Mayor Bowser’s plan to end the opioid epidemic, Live.Long.DC, DCPL once again worked with the Department of Behavioral Health, to ensure Narcan kits (available at most branches) are up to date. DBH coordinated virtual Opioid Overdose/Narcan trainings for frontline staff. These trainings include information on current street drugs DBH is aware of, demographic information on the overdose epidemic in the District and, practical training on how to reverse an overdose using Narcan.

In Q3 of FY24 and Q1 FY25, DCPL partnered with DBH to host National Drug Take-Back events at libraries. In April, the Benning/Dorothy I. Height and Mt. Pleasant libraries were sites where individuals could dispose of unused medications as part of the DEA’s National Drug Take-Back Day. In October 2024, DCPL again partnered with DBH to be drop-off sites at MLK, Benning/Dorothy I. Height, Southwest, Mt. Pleasant, Shaw/Watha T. Daniel, Anacostia, and Woodridge libraries.

Local and National Homeless Services Coalitions

The Health and Human Services Department also supports the care of vulnerable patrons by participating in local and national networks to promote services. The Health and Human Services Manager participates in committees on the Inter-Agency Council on Homelessness to advocate and share the unique knowledge the Library has on serving vulnerable patrons. In addition, members of the Health and Human Services Department participate in national networks of social workers to discuss and advocate for trauma informed policies across the city and country, as well as gain knowledge of best practices to bring back to DCPL.

Age-Friendly City Initiatives

The Library continues to support the Age-Friendly DC Initiative by connecting D.C. residents over the age of 50 with library resources, including book clubs, movie groups, job seekers programs, art workshops, and fitness programs, such as yoga and Tai Chi. Library staff worked closely with the Department of Aging and Community Living (DACL) and senior service agencies to lead technology-focused workshops aimed at keeping residents 50 years old and above connected and active. DCPL partnered on DACL's annual "Cupid's Kids" program, inviting community members to create Valentine's Day cards to be distributed to seniors. Cards could be dropped at DCPL locations, making it convenient for people to participate wherever they live in the District.

DCPL hosted 888 programs specifically for seniors with 17,022 participants. DCPL's program offerings for a general adult audience are also widely attended by seniors.

Teen Services

In FY23, DC Public Library participated in Urban Libraries Council Creating Youth Opportunities cohort. The cohort of multiple urban libraries across the country worked together to create a proposal for a grant from Walmart's Center for Racial Equity. The grant was awarded in late 2024. DCPL's Teen Services Coordinator will receive training in FY25 on best practices for identifying and securing grant-supported programming that will benefit diverse youth and teens. The focus is on underserved young people, particularly those who are on the cusp of legal adulthood with little to no traditional support systems. Professional development workshops, such as Babysitting 101 and Pediatric CPR, are being offered to targeted youth in partnership with foster care organizations and the Department of Employment Services (DOES), and literacy programming is being developed for youth in the care of the Department of Youth and Rehabilitation Services (DYRS).

In FY24 and FY25 Q1, DCPL offered 586 programs specifically for teens with 8,284 participants. Library staff at Mt. Pleasant and Shaw/Watha T. Daniel libraries held early literacy workshops for youth in DC Public Schools' (DCPS) New Heights programs for expectant and parenting students. The Library is exploring how to continue and expand this partnership in FY25 and beyond.

Outreach and Inclusion

DCPL's Outreach and Inclusion Department embeds and expands library services beyond the library walls to provide services to District residents who have barriers to accessing library buildings. In FY24, the team provided 473 programs and interacted with more than 29,000 residents. The team also distributed 7,000 free books and issued 1,300 new library cards.

Outreach and Inclusion work heavily with all ages in Wards 5, 6, 7, and 8. Regular partners include the D.C. Metropolitan Police Department, the D.C. Housing Authority, Department of Aging and Community Living, and the Department of Human Services. Starting in September the Outreach and Inclusion Department began bi-monthly Book Bike visits to Bread for the City on their Friday Farmer Market days to answer questions and provide library pop-up services.

For the seventh year, the Library partnered with the D.C. Housing Authority for the national Book Rich Environment program. The Outreach and Inclusion Department was able to coordinate with several partner locations to deliver and incorporate more than 7,000 giveaway books for youth and related information and activity suggestions. These are books for youth and teens to keep and add to their personal libraries. Partner locations included D.C. Department of Parks and Recreation camps, the Mayor's Office of Latino Affairs, and D.C.'s Short-Term Family Housing sites. To enhance the literacy experience, Outreach staff created activity kits based on the books.

In FY24, the Outreach and Inclusion team provided 65 programs to serve more than 3,000 seniors; 35 of the programs were focused on technology, such as basic computer help, one-on-one device assistance, and how to use DC Public Library's online resources and apps.

The Outreach and Inclusion Department has worked closely with the following partners:

- Bi-monthly craft kits and in-person programs with Wards 7 and 8 Short-Term Housing, The Horizon, and The Aya.
- Carlos Rosario International Public Charter School, school for adult learners, issuing library cards, check-outs of library materials, basic computer classes, and information on online library resources.
- Monthly sessions at Adam's Place Shelter, a low barrier shelter open to males aged 18 years and older. Outreach and Inclusion provides a craft or maker program and works one-on-one with the participants on computer and job seeking assistance.
- Provided library pop-up visits in November and December 2024 at the Play Space at Crummell School with Empower DC.
- Provided library assistance, free books, and STEAM kits for the 7th District Metropolitan Police Department story times at Oxon Run Park in July 2024.
- Wild Tech to educate and inform seniors about online library resources, apps, and basic iPad assistance virtually on a weekly basis.

DC's Trans Community

DCPL was a main collaborator in the Trans Pride Washington, D.C. event in May 2024. MLK Library was the host space for more than 300 members of the local trans community gathering to share resources, learn from one another, and celebrate each other. The Mayor's Office of LGBTQ Affairs was also a participant during the event.

LIBRARY PROGRAMMING

Question Number 3

Provide an update on the Discover Summer program at DCPL, including targeted age demographics. In your response, include the number of individuals enrolled in the program in FY24, as well as the age and other available demographic breakdowns, such as race, ethnicity, and Ward, any changes made to the program in FY24 or to date in FY25, and the results/outcomes from the program. What is needed to increase the completion rate for students in the Discover Summer program, especially the birth-to-5 and 6-to-12 age ranges?

The Discover Summer program at DC Public Library (DCPL) is a seasonal literacy and engagement initiative aimed at encouraging reading, exploration, and learning during the summer months. The program targets the following age groups:

- Birth to 5 years: Early literacy development
- Ages 6-12: School-age reading engagement
- Teens (13-18): Creative and educational challenges
- Adults: Lifelong learning and literacy activities

In FY24, DC Public Library continued the work of realigning its summer programming. Patrons were encouraged to read for 20 minutes a day around a gameboard in the shape of Washington, D.C. Through Discover Summer, DC Public Library hosted events with developmentally appropriate activities in four age categories (birth to 5, 6 to 12, 13-19, and 20+). Participants were able to register, track their progress on paper or online through *Beanstack* to earn badges. There were 6,914 library users system-wide who participated in Discover Summer. From June 1- August 31, 2024, the Library hosted 2,552 programs with a total of 67,816 attendees. The DC Public Library outreach team provided services to 23,480 participants. This outreach allowed children, teens, and adults in the most vulnerable neighborhoods to complete the program, receive books, and engage with the Library. The Outreach team established relationships with many of the housing communities in D.C. and hosted programs in non-traditional settings. In addition to monthly prizes from locally owned businesses, DC Public Library distributed more than 16,000 incentives that included learning supplies and free experiences to customers of all ages throughout the summer.

- DC Public Schools (DCPS) students had the ability to sign up for the reading program through their Clever accounts. The partnership between DCPS and DCPL strengthened school participation. The agencies also continued partnering on a summer reading list and educator guide.
- DC Public Library created partnerships to support local businesses by purchasing gift cards and prizes for incentives for the Discover Summer program. Partnership expansion included *Politics and Prose*, *Studio Theatre*, local *Wendy's* restaurants, *the Smithsonian*, *the Washington Mystics*, *Awesome Con*, *the Washington Nationals*, and *DC United*.
- Discover Summer also featured library days at four museums that allowed more than 500 customers the opportunity to experience literacy and interactive activities for free alongside museum experts at the *Rubell Museum*, *the Phillips Collection*, *Artechouse*, and *the Museum of Illusions*.
- Lastly, Discover Summer awarded customers experiences throughout the city. Customers were provided with tickets to *Washington National* games, *DC United* games, and food vouchers.

Engaging All Ages

In addition to the reading program, Discover Summer offered a variety of learning opportunities during the summer. Teen highlights include:

- DC Public Library participated in the *Marion S. Barry Summer Youth Employment Program*. Participants helped create book reviews and other promotional material for the Library.
- The Library continued the *Know Your Power* workshop series and arts contest for teens. The program was conducted in person with community-based organizations such as *Words Beats and Life*, *Project Create*, *Imagination Stage*, and *Writopia Lab*. Notable guest authors included Willow Smith and Teen Council members led some of the events and participated in Discover Summer programs to document activities and engage other teens. The fourth Know Your Power Showcase and Ceremony took place to celebrate teens that created original pieces of their work. Author, Jordan K. Casomar also stopped by to discuss his debut novel, *How to Lose a Best Friend*. The Foundation's support of this program is integral to expanding opportunities for teens to dive into their interests and showing how the Library can be a safe space and catalyst for teen programming.
- Free Babysitting 101/Pediatric CPR workshops were offered to teens at Martin Luther King Jr. Memorial, Shaw/Watha T. Daniel, Mt Pleasant, Capitol View, and Southwest libraries. 37 teens who participated in these programs received CPR certification for two years.

Programs Across the City

For a second year, DCPL worked with Story Tapestries Inc. to provide programming at every library location. Through Story Tapestries, DCPL was able to showcase 15 presentations in a variety of artistic disciplines and STEM. There were programs in dance, Hip Hop, music, poetry, photography and storytelling for children ages 5-12 years old.

FY24 Additions

- During the summer DC Public Library's featured title was *Ablaze with Color* by Jeanne Harvey and illustrated by D.C.'s own Loveis Wise. The art installation was at the Martin Luther King Jr. Memorial library and it celebrated D.C. educator and art pioneer, Alma Thomas. The Beyond the Book program targets developing readers and through this program the Library registered more than 600 children and distributed thousands of books and hundreds of pre-filled backpacks for early readers.
- In addition to providing customers with experiences DCPL also built companion guides that were developmentally appropriate for the four age groups. The companion guides were a major hit that engaged all D.C. residents.
- To boost participation, DCPL updated Discover Summer webpage with downloadable guides and information. The Discover Summer page garnered 27,040 views.

FY20, FY21, FY22, FY23 and FY24 Summer Reading/Discover Summer: % of registrants who completed the program

	Registrations					Completions					% Completion				
	FY20	FY21	FY22	FY23	FY24	FY20	FY21	FY22	FY23	FY24	FY20	FY21	FY22	FY23	FY24
Birth-5	668	776	1,051	1,199	1,323	307	295	174	259	338	46%	38%	16%	21%	25%
6-12	1,737	1,688	1,979	2,420	2,468	572	399	281	348	770	33%	24%	14%	14%	31%
13-19	329	491	407	478	893	123	72	49	85	141	37%	15%	12%	18%	16%
19+	1,604	1,232	1,787	2,287	2,230	610	94	207	448	309	38%	8%	11%	19%	14%
Total	4,338	4,187	5,223	6,384	6,914	1,612	860	711	1,140	1,558	37%	20%	23%	18%	22%

DCPL does not collect race, ethnicity or ward information as part of program enrollment. Participation is measured through activity tracking and engagement logs.

The change in program design while following national best practice for summer learning did help increase the completion rate as the Library continues to build a more interactive and experience-based program. To improve the completion rate DCPL will target promotion and outreach to help participants complete the program. The Library will again create companion guides to accompany the traditional summer program that provide customers with “How To” tips to help them complete the program and the agency plans to present to schools and organizations as early as April 2025.

It is also important to note that the Library provides many essential services during the summer months which contribute to student learning: access to computers, reading materials in print and online, and high-quality programming for children birth through age 18, including the expansion of one of the most popular early literacy services, ABC Mouse, to at-home use. The appropriate way to measure the Library's summer contribution to learning is to include the constellation of data points that show library engagement beyond the tracking program as it is optional for participants. The services the Library provides are an important aspect of the summer learning landscape of D.C.

In FY24 the Library discovered new ways to connect with customers. Plans for FY25 include:

- Create opportunities for more interactive learning experiences for school-aged kids through STEAM Take and Make Kits and outdoor environmental programming.
- Strengthen partnerships with local organizations that provide specialized services to appeal to the interests of all customers and assist the Library with cross promotion of events and services.
- Tie in World Pride with summer programming.
- Highlight local authors and artists for programs and partnerships.
- Continue age-specific programs.
- Continue building even more partnerships with cultural organizations and local D.C. establishments to provide experiential incentives for families.
- Engage families by providing localized opportunities for experiential learning.

LIBRARY PROGRAMMING

Question Number 4

Provide an update on the Adult Learning Department run by DCPL. In your response, include the number of individuals enrolled in the program in FY24 and to date in FY25 and the number of GED practice tests administered. Also include the attendance at Teacher Training Workshops administered by the program in FY24 and to date in FY25.

The Adult Learning Department (ALD) is a specialized department housed within the Martin Luther King Jr. Memorial Library. The name Adult Learning reflects the department's focus, which includes digital literacy for adults (such as the Library's free computer classes), along with adult basic literacy education. The department serves diverse populations with needs that can encompass learning English, acquiring basic computer skills and learning the joy and utility of reading.

The ALD provides tutoring assessments for adult learners who are working to obtain a high school diploma. GED tutoring sessions are scheduled for one to two hours, once or twice per week depending on the tutee's availability and the subject. How long it takes for someone to pass the exam is dictated by how many of the four subjects (that equate to one exam) they need to pass, level of education, time they can allot to studying and other key factors.

In FY24, the Aztec software was purchased to support tutoring. The online learning resource included GED Play, which is a host of instructional videos, and GED Flash, which offers more practice test questions. Tutees responded positively to the new learning tools. In FY24, three patrons earned their high school diploma (meaning they were tutored in all four subjects) and two more have one more subject each to pass in order to earn their diploma.

The GED Ready Practice test assesses a person's readiness for the GED exam and is offered three times a week. This service includes a technology assessment to determine if customers have the skills to take a computerized test, assistance with GED account creation, vouchers to access the practice test, and counseling services to discuss scores, next steps and/or referrals for test takers. The Adult Learning Department staff members respond to walk-ins, phone calls and emails on a daily basis, answering questions concerning high school equivalency options, making referrals to literacy providers/programs within the District, and explaining computer class options.

In FY24, the department hosted three Best Practices sessions on the topics of Know Your Rights, Racial Equity and Avoid Fraud and Scams. In recent years, more adult literacy/adult basic education organizations have established in-house professional development specialists and/or instructional coaches. Combine that with the rise of online/virtual, flex courses offering nationally recognized certifications, the interest for attending the Adult Learning Best Practices series in person has declined. Therefore, in FY25 it will not be offered in order for the department to rethink how to offer this service in a changing landscape. The ESL Conversation Circles will continue to be held virtually.

In addition to the regularly scheduled computer classes, the Adult Learning Department continued its three certificate programs to include Google Career Certificate, six-week virtual instruction that prepares participants for the Microsoft Office Specialist (MOS) Certification and IC3. Further, based on customer feedback on the weekly Job Seekers sessions, the department reduced the class size from 12 to 8 people in order to spend more time working one-on-one with participants. As a result, there has been

more satisfied customers and completed resumes at the end of sessions. Eight patrons returned to the library to thank staff for helping them get jobs. Staff supported them by refining their job search, helped them craft a professional resume or provided useful interview tips.

FY24 and FY25 to date

Program	FY24 Attendance	FY25 to date Attendance	FY24 and FY25 to date Total Attendance
A Feel for Books and Movies	182	62	244
Best Practices Workshops	39	0	39
Outreach Events	349	80	429
GED Tutoring (Formerly Learning Lab)	824	168	992
GED Ready Practice Test (Formerly Learning Lab Assessments)	91	20	111
English Conversation Circles	2,078	293	2,371
Referrals to Adult Literacy Instruction Programs	404	61	465
Questions about High School Completion/GED	1,018	161	1,179
Digital Literacy Classes	3,992	616	4,608
Digital Literacy Certifications (Microsoft Office Specialist, IC3 and Google Career)	255	43	298
Techy Tuesday	106	75	181
Job Seekers	68	45	113

LIBRARY PROGRAMMING

Question Number 5

Provide an update on DCPL's early childhood literacy campaign, Sing Talk and Read (STAR) and Books from Birth. Include the number of caregivers reached in FY23, FY24, and FY25 to date; how DCPL promotes STAR and Books from Birth; the number of participants in both programs; and plans for the future. For Books from Birth, include statistics on the program including the number of children enrolled, the number of books distributed in FY21, FY22, FY23, FY24 and FY25 to date, and anticipated growth in the program.

DC Public Library's (DCPL) Books from Birth program continues to thrive each year. The partnership with the Department of Health (DOH) connects the Library with tens of thousands of families each month, including families in target communities across the city. Nearly 80 percent of Books from Birth participants are registered through the DOH partnership. The remaining 20 percent are registered through the Books from Birth online portal. All registrations are entered and verified by Books from Birth staff. Program staff members consistently register new families and manage the database to ensure implementation of the program is monitored.

Books from Birth Program Statistics

Metric	FY20	FY21	FY22	FY23	FY24	FY25 to date
Number of Active Children Enrolled	37,058	37,217	34,155	32,709	32,120	31,422
Total Number of Books Delivered	1,469,993	1,621,404	2,058,618	2,761,947	3,250,800	3,282,544

Number of Graduates (to date): 51,016

Although the D.C. program has consistently maintained a high saturation rate compared to other statewide programs, D.C.'s declining birth rate has impacted the number of children enrolled in the program.

According to the Kid Count Data used by the Office of the Deputy Mayor for Education in Washington, D.C., substantial evidence indicates a declining birth rate in the District. For instance, the number of children in D.C. eligible for Books from Birth was 52,950 in 2016 when the program began, but by 2022, this figure had decreased to 46,971. (Office of the Deputy Mayor for Education, Updated 4/14/2023, data from Kid Count for 1990 and 2000; data for 2010, 2020-2021 from Natality Data, Vital Records Division, Center for Policy, Planning and Evaluation, DC Department of Health; population statistics from the US Census Bureau)

The report from the Office of the Deputy Mayor for Education also reveals a trend in declining birth rates over the years: "The number of births steadily decreased during the 1990s, plateaued during the early 2000s, and steadily increased between 2006 and 2016. The number has decreased each year since. Birth rates, measured as the number of births per 1,000 population, decreased between 1990 and 2000 from 19.45 to 13.40 births per 1,000 population. The rate increased to 15.22 births per 1,000 population in 2010 and is now estimated to have dipped to 12.95 births per 1,000 population." (Office of the Deputy Mayor of Education, Updated 4/14/2023, data from Kids Count for 1990 and 2000; data for 2010, 2020-2021 from Natality Data, Vital Records Division, Center for Policy, Planning and Evaluation, DC Department of Health; population statistics from the US Census Bureau).

In addition to the declining birth rate, the Books from Birth team has noticed a trend in the number of children enrolled in the various age groups. With a closer look, the team saw that the number of children enrolled in Books from Birth significantly decreases during the later stage of the program, right before children graduate. In many instances the children and families move to surrounding neighborhoods and do not update their account information, or their accounts are closed altogether due to them moving outside of the District.

Marketing to New and Existing Participants

In FY24, 51 Books from Birth social media posts resulted in 66,186 audience impressions. Additionally, the Library expanded the outreach and awareness campaigns for STAR and Books from Birth through Books from Birth Graduation events, STAR Days, the annual STAR Fest, and support for neighborhood library early literacy programs that further the programs' goals.

Participant Engagement

The Library sends a monthly email newsletter to families with valid email addresses enrolled in Books from Birth. Subscriptions to the newsletter increased 31.7 percent in FY24 from 14,846 subscribers to 19,551 subscribers. The newsletter has an average open rate of 52.6 percent which is 32.5 percent higher than the overall marketing average open rate of 39.7 percent. Each issue averages around 324 clicks or a 1.5 percent click-through-rate which is in line with industry standards which range from 1.4-3.7 percent.

Books from Birth Graduation

In FY24, the Library hosted three Books from Birth graduation events that were well attended and supported by library staff at the Cleveland Park, Woodridge, and Deanwood libraries. More than 200 children received graduation kits, diplomas, and backpacks and were registered for the Library's Beyond the Book program for developing readers. The goal is for Books from Birth graduates to continue their literacy development journey and engagement with the library by participating in the Beyond the Book program.

STAR Fest

In celebration of the Month of the Young Child, on April 27, 2024, the Martin Luther King Jr. Memorial Library hosted the 10th annual STAR Festival for families with young children. All families who attended engaged with interactive activities focused on the five early literacy practices of singing, talking, reading, writing, and playing, and received related prizes, including free diverse books to take home. Activities included live musical performances by local favorites Uncle Devin, Marsha and the Positrons, and Eric Litwin; family and ASL story times; face painting; a petting zoo; live storytelling performances by Story Tapestries; fine motor pre-writing activities; a softscape play area; and educational games. Attendees were encouraged to sign up for Books from Birth as they checked in, and graduates of the Books from Birth program could register for Beyond the Book. A community partner gallery allowed participants to interact with community resources including DC Public Schools (DCPS) Ready for Pre-K, Department of

Parks and Recreation (DPR), DC Child Care Connections, DCPS Early Stages, Office of the State Superintendent for Education (OSSE) Strong Start and many more.

Neighborhood Library Program Support

Books from Birth funding is also used to support the Library's robust early literacy offerings that further the purpose, mission, and message of the Books from Birth program and the STAR campaign – the importance of singing, talking, and reading with young children from birth to five in order to prepare them for school and learning to read. Support provided in FY24 includes:

- Books from Birth collateral (program applications, promotional postcards, giveaways)
- STAR collateral (literacy tip bookmarks, literacy-based growth charts)

STAR and Books from Birth Partnerships

The Library has worked with a variety of key partners to deliver messaging and training to caregivers and educators as well as spread awareness of Books from Birth and deliver books to families, including:

Government Agencies	
<ul style="list-style-type: none"> • Child and Family Services (CFSA) • DCPS Early Stages • DC Department of Health (Vital Records, Help Me Grow & Healthy Start) • Department of Parks and Recreation • Department of Employment Services (DOES) • Mayor's Office of Community Relations and Services • DC Fire & EMS 	<ul style="list-style-type: none"> • MySchoolDC • Office of the Chief Technology Officer (OCTO) • Office of the State Superintendent of Education (OSSE) (Strong Start & DC Child Care Connections) • Help me Grow DC • US Postal Service
Cultural Institutions	
<ul style="list-style-type: none"> • National Building Museum • The Rubell Museum 	<ul style="list-style-type: none"> • The Phillips Collection • Wolf Trap Institute for Early Learning Through the Arts
Healthcare Organization	
<ul style="list-style-type: none"> • Children's National Hospital 	<ul style="list-style-type: none"> • DC Family Unity Healthcare Center
Nonprofits and Educational Organizations	

<ul style="list-style-type: none"> • Briya Public Charter School • R.E.P. Deanwood • AppleTree PCS • Paramount CDC • TMEHI/ASA Early Learning Academy • Turning the Page • DCPS • Logan Shaw Child Care 	<ul style="list-style-type: none"> • Martha's Table • DC Childcare Connections • The Federal City Alumnae Chapter of Delta Sigma Theta Sorority, Inc. • Creative Minds Child Care • Kids Comprehensive Services Inc. • Friendship PCS (Chamberlain Campus)
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Books from Birth Plans - FY 25

The Library plans to continue targeting early literacy educators, child development centers, increase promotion and advertisement of the program, and target caregivers of PreK students to ensure that they are enrolled in the program. DCPL plans to continue using Books from Birth and STAR materials and resources to foster donations to schools and community-based organizations so children have access to books. The Library also plans to correlate the benefits of the program on children's readiness for kindergarten by partnering and data sharing with various participating early childhood education centers.

Books from Birth is a longstanding program for children in D.C. As such, DCPL will continue to explore ways to help families take advantage of their personal libraries through book extension activities. In addition to registration and graduation rates in target areas, enriched engagement with Books from Birth participants and graduates continues to be a focus for the program. Lastly, DCPL is working diligently to increase the presence of the monthly delivered book titles in library collections and spaces to enhance early literacy programming with Books from Birth participants. For example, branch staff can create interactive story walks programs using Books from Birth titles.

LIBRARY PROGRAMMING

Question Number 6

How has the usage of library meeting rooms in FY24 and in FY25 to date compared with usage in FY23? How does DCPL measure attendance for programming and community meetings? How frequently are meeting rooms used after library hours? How many community groups use meeting rooms after hours?

Usage of library meeting rooms in FY24 and FY25 to date continues to climb steadily since the pandemic as shown in the following table:

Year	Meeting Room Bookings	Study Room Bookings
FY23	18,358	51,440
FY24	22,036	60,028
FY25 Q1	5,932	15,371

Expected attendance for community meetings is reported to the Library by the person or organization at the time of the meeting room booking. While the expected attendance is captured in the Library's room management software, DCPL does not independently verify the actual attendance.

Meeting rooms are currently used after hours for two ANC meetings at the MLK and West End libraries. In FY24 and to date in FY25, 17 ANC 2A meetings have been held after hours at West End Library. At MLK Library, 19 ANC 2C meetings have been held during open hours at the MLK Library in FY24 and to date in FY5, with the ability for the ANC to do clean up after the library has closed.

LIBRARY PROGRAMMING

Question Number 7

Describe the Center for Accessibility, including its purpose, goals, and targeted populations. How many patrons were served by the Center for Accessibility Department in FY24 and FY25 to date?

The Center for Accessibility is committed to providing customers with disabilities equal access to library resources and services at all DC Public Library (DCPL) branches. The Center for Accessibility staff work to provide disability-related cultural programming, book clubs, and accessible game nights throughout the year as well as classes in American Sign Language (ASL) and Assistive Technology for blind and low vision patrons.

The Center for Accessibility is home to the DC Talking Book and Braille Program, part of the National Library Service for the Blind and Print Disabled, which provides braille and audio materials to eligible District residents who cannot read standard print due to a disability. The Center also runs the Library by Mail program, which mails standard print materials and DVDs to eligible users who cannot physically visit a library location due to a temporary or permanent illness or disability.

The Center provides reasonable accommodations for participating in all library programs and services, including, but not limited to, ASL Interpretation, live captioning (CART), and handouts in alternate formats like large print and braille.

In FY24 and FY25 to date, 4,881 patrons attended 449 programs held by the Center for Accessibility. Examples of programs include the third annual Disability Pride Comedy Night featuring performers with disabilities; film screenings; author talks; accessible game nights; iPhone and Android accessibility training; web accessibility discussions; ASL classes; beginning braille instruction; and autism-friendly events for children and families. Computer classes were another facet of programs and services offered; at MLK Library, DCPL taught 106 JAWS classes, an assistive technology used by many seniors and others who are blind or have low vision. The total attendance for those classes was 674.

In addition to accessibility-related classes and programs, the Library served 57 patrons across the District through its Library By Mail program, and the Center for Accessibility recorded 684 active users in FY24 and FY25 to date through the DC Talking Book and Braille Program, including 84 new users to the service.

The Center for Accessibility provided outreach to many schools with students with disabilities, including River Terrace Education Campus, Jefferson Middle School Academy, St. Colleta of Greater Washington, Kendall Demonstration School, as well as collaborated with DCPS Vision Support Specialists, who serve students who are blind or have low vision.

The Center for Accessibility also provided accessibility support for large-scale events like the DC History Conference and DC Trans Pride, providing ASL interpretation for keynote sessions, and on-the-spot accommodations for Deaf and hard-of-hearing participants needing to use a transcription app or sound amplifier.

LIBRARY PROGRAMMING

Question Number 8

Provide an update on DCPL's authority to raise and retain revenue. How much money was DCPL able to raise and retain in FY23, FY24, and to date in FY25? Describe how the revenue was spent in FY23 and F24 and how revenue will be spent in FY25, including what services and programs would have otherwise not been funded.

DC Public Library (DCPL) was able to generate \$1,101,217.09 in FY24 from revenue generating activities. The Revenue Generating Fund includes café leasing, percentage of sales from cafe lessee, event space rentals, passport services, on-line book sales (of deaccessioned collections), a small percentage of catering proceeds, and pop-up retail.

The revenue generating authority legislation was amended in FY20 to designate the Revenue Generating Fund (Fund 1060302) as non-lapsing, thus allowing DCPL to keep unspent revenue beyond the end of each fiscal year. The amendment also added the revenue from online book sales of outdated materials to the revenue generating fund.

The DCPL Board of Trustees has approved guidelines regarding expenditures from the Revenue Generating Fund, which specifies that DCPL will allocate expenditures from the fund based on the Library's annual priorities, with a focus on the art & exhibits program and cultural programming. Additionally, the Library is permitted to use Revenue Generating funds to offset non-personnel-related costs associated with managing the event rental and revenue-generating programs, such as equipment (including event furniture and A/V equipment), supplies, marketing materials, etc.

In addition to enhancing programming and exhibitions across the city, the revenue generating fund has been a critical source for DCPL to better support the City's Downtown Activation priority. In FY23, Revenue Generating funds were the primary source of funding for key cultural programs, including the ***Imagining the Future*** (Leonardo da Vinci) exhibition at the MLK Library, which attracted more than 24,000 visitors to the library during the summer of 2023, and **Art All Night** at the MLK Library and four neighborhood libraries, an anchor event for this signature D.C. Government program. Funding for the local DCPL budget would not have been adequate to support either program, without Revenue Generating funds. Likewise, the Revenue Generating fund made it possible to purchase additional exhibition equipment; furniture at MLK Library, to replace damaged items and allow for larger events at the library; and replacement A/V equipment.

In FY24, Revenue Generating funds supported the development and installation of twelve exhibitions at the MLK Library and neighborhood libraries, including ***Let This World Be Beautiful: a Two-Part Exhibition Celebrating the Legacy of Alma W. Thomas***, with one part showcasing Alma Woodsey Thomas's journey and contributions to art, supplemented by photographs and her original works, and the other part spotlighting works from Washington's artist-educators reflecting on Thomas's legacy as a teacher and artist. The fund also supported research and development for ***The Negro Motorist Green Book*** exhibition, which opened in November 2024.

The Revenue Generating fund also made it possible to expand **Art All Night** at DCPL, which was hosted at MLK and six neighborhood libraries, **STARFest**, **author talks**, and **other cultural programming** at MLK and neighborhood libraries. Further, funds were used to maintain and/or enhance the MLK Library facility to include the purchase of new outdoor furniture for the rooftop terrace and loggia, furniture to

replace damaged items and updated A/V equipment in the Conference Center and throughout the building, expenditures that would not have been possible without the revenue generating fund.

LIBRARY PROGRAMMING

Question Number 9

Provide an update on the work of the Oral History Project at DCPL in FY24 and to date in FY25. Include descriptions of relationships with organizational partners and objectives achieved. Also include the number of oral histories captured in FY24 and FY25 to date, and how these oral histories are made available to the public.

The DC Oral History Collaborative (DCOHC) is a partnership between DC Public Library (DCPL) and Humanities DC. Humanities DC coordinates the grant application and training process for applicants to collect interviews from their communities; and DCPL provides access through its digital platform, DigDC. Grantees complete an initial and DCPL staff complete a final review to prepare files for upload to the platform. With this year's cohort of grantee oral history projects, DCOHC members will top 500 total interviews recorded since the Collaborative launched in 2017.

DigDC completed a migration to a new platform in early FY25, and paused adding new uploads in January 2024 to prepare for the months-long migration. Because of this, 78 interviews across 13 projects are in the queue to be uploaded into DigDC this year. All DCOHC projects that were online in the previous DigDC were migrated successfully with no interruption to access online.

In FY24 and to date in FY25, DCPL has received files for 40 oral history interviews belonging to seven projects from the grants awarded in 2023:

- Woodley Park Oral History Project – 6 interviews Judy Waxman
- Power of Preserving the Black Deaf Experience Project – 5 interviews by Gallaudet University
- 2023 DC Improv Oral History Project – 9 interviews
- Dr. Dorothy Harrison Oral History project – 2 interviews
- Black History and Reparations: An Oral History of the DC Chapter of N'COBRA - 6 interviews
- Hand Dance: Where Do We Go From Here? A Young Person's Perspective - 7 interviews
- The Cooperative at 1477 – 5 interviews

In early FY25, DCPL expects to receive its first batch of oral histories from the 2024 grantees. A similar number of interviews are expected to be completed:

- Voices of Opportunity: A 360° View of Mayor Barry's SYEP Impact
- Now We See You (about gentrification in Columbia Heights)
- Creating Space and Opportunities: DC Black Owned/Managed Art Galleries and Spaces
- Mount Pleasant: The Rise and Fall of Cultural Community Centers
- Her Impact: Celebrating Women in DC's Dance Communities
- The Community That Lives Here - Survival Stories of DC Communities Impacted by Gun Violence
- DC Fire & EMS Oral History Project: Giving Context to Historic Photos and Videos
- All Skate - DC (On DC Roller Skating Culture)
- DC's Unsung Champions of Civil Rights: To Secure Civil Rights in Washington and Beyond
- Residue (On families impacted by gun violence)
- Ward 2 Mutual Aid History Project
- 91, We in a Dope Jam (On Go-Go and Fashion in the 1990s)
- Ridgecrest Condominium's Fight to Resist Gentrification

- Bank on Her: Exploring the Effects of the Equal Credit Opportunity Act

DCPL staff have completed metadata for an additional 38 oral histories across six projects that were received in previous fiscal years:

- When the Dust Settles: How Communities Heal after the Death of Innocent Children led by DC Theater Arts Collaborative (6 interviews)
- District Cats: The History of Back Alley Bicycle Racing (6 interviews)
- The Legacy of Anti-Racist Banking in Adams Morgan (6 interviews)
- Jazz at Westminster Presbyterian Church: The Lived Experiences of DC's Musicians (6 interviews)
- In Our Own Voices: Street Sense Media (8 interviews)
- BLAHC Reflections: Women Take a Seat at the Table led by All Souls Unitarian Church (6 interviews)

Completion of metadata makes those histories more searchable for the public.

Oral history programming expanded, especially at the MLK Library with 14 oral history workshops and events held, totaling nearly 300 attendees. Highlights include:

- "What Comes After the Interview?," part of a set of five core oral history workshops launched this year;
- "The Art of Resilience," a program where oral history narrators were painted live by portrait artists (the portraits are now being exhibited at MLK Library); and
- "Listening with Care," a deep listening session held in The People's Archive.

Additionally, Library of Congress awarded DCPL a Community Connections Digital Initiative (CCDI) grant that ran from December 12, 2023 - December 11, 2024. The People's Archive developed *Documenting the Ethiopian Communities of DC* to highlight contemporary Ethiopian narratives and investigate the impact that the Ethiopian community and D.C. have on each other. The People's Archives created a collection of six oral history interviews that are in the queue to be uploaded to DigDC. While waiting to be uploaded, the oral history interviews are available on the Library's website, dclibrary.org. In support of the grant, DC Public Library Foundation funded a community convening with live music at Sankofa Books, Video and Cafe, which had more than 60 attendees.

DCPL received a federal grant to complete metadata and indexing for 14 interviews from the DC Art Spaces Oral History Project. This oral history project was recorded by DCPL staff in 2018 and is currently in the queue to be uploaded to DigDC. They will also be featured in an exhibition planned for Fall 2025. The project documents DC Arts Spaces from a variety of viewpoints and includes interviews with: Paul Bishow (co-creator of the film *Punk the Capital*); Bob Boilen (local musician and co-creator of Tiny Desk series at NPR); Reuben Jackson (jazz archivist); and Rogelio Maxwell and Paul Bridgewater (co-founders of Hard Art Gallery). Other notable local artists and organizers interviewed include, Pam Kray, Peter Muise, Lucian Perkins, Richard Squires, Charles and Dorothy Steck, Bess Taylor, Cynthia Connolly, Richard Harrington, and Robert and Mike Tramonte.

LIBRARY PROGRAMMING

Question Number 10

Please detail Go-Go Preservation Week and the activities surrounding it during the past fiscal year.

Go-Go Preservation Week was November 17-23, 2024. DC Public Library (DCPL) honored the week by highlighting its Go-Go collection from The People's Archive. Some key activities included a city-wide marketing campaign that highlighted oral history interviews curated by the Go-Go Museum and Cafe, archival materials, including photographs and digitized Globe posters available on the Library's online platform, DigDC and books.

The People's Archive held four Show and Tell sessions, displaying Go-Go materials from the archival collections. Staff were also available to talk about the Go-Go collection and how to donate to the archive. In the Great Hall of the Martin Luther King Jr. Memorial Library, four large banners of Thomas Sayers Ellis images hung from each corner and Globe posters were part of a week-long exhibit at the library. Go-Go music was played, and staff tabled in front of the exhibit encouraging visitors to share Go-Go memories and learn more about the archive.

Two concerts were held to celebrate Go-Go Preservation Week in FY24. The first was at Busboys and Poets in Anacostia, and featured URB and Critical Condition Band (CCB). The second was a Beyond the Book Family Festival, held at Kraken Kourts and Skates and featuring Backyard Band, a staple in the Go-Go scene for 30 years, and Red Carpet Affair, the winners of the inaugural class of DCPL's Making of the Go-Go Band event.

Go-Go Support All Year

Beyond Go-Go Preservation Week, DC Public Library celebrates Go-Go throughout the year. DCPL's Go-Go On the Rooftop summer concert series held three Sundays in June was especially successful in FY24 with hundreds of attendees. Headliners included: E.U.; Black Alley; Junkyard Band; and Backyard Band. Go-Go celebrations are incorporated into other major library events as well, including Art All Night in September and the Congress Heights library design reveal gallery walk and meeting in July.

In February 2024, to honor the anniversary of the Go-Go Music Designation Act, DC Public Library and Office of Cable Television, Film, Music and Entertainment (OCTFME) presented "Pulse of the Capital: A Free Go-Go Anniversary Concert" at the Howard Theatre. The concert featured EU, Junkyard Band, Backyard Band, and R&S Band.

Go-Go Archive

The Go-Go archive, which boasts more than 20 linear feet of material, features both well-documented and lesser-known stories from journalists, photographers, musicians, and business owners. Formats include photographs, books, magazines, records, cassettes, CDs, DVDs and video.

In FY24, DCPL acquired the largest institutional collection of Go-Go music by purchasing 750 tapes from Nico Hobson, former owner of Nico's Tapes and current head of GoWin Media. Nico managed numerous Go-Go bands and has been called a "GoGo-Ologist" for his encyclopedic knowledge of Go-Go. The tape selection was curated by Hobson from his collection of more than 10,000 cassette tapes. Nico's collection also includes VHS tapes, posters, ephemera, and photographs. A listening station is now available in The People's Archive at the MLK Library allowing researchers to access cassette tapes, vinyl, CDs and digital content that can only be used on-site because of copyright restrictions. The People's Archive also acquired a collection of more than 100 images and live concerts from Thomas Sayers Ellis in FY22 that was digitized and is accessible in Dig DC, an online platform for DCPL's special collection. Thomas Sayers Ellis is a D.C. native and poet, author, and playwright who documented Go-Go from the 1980s-2000s.

The Go-Go Archive now has box level inventories and, in the coming years, will have more detailed descriptions making it easier for customers to search for and view the collections in person.

LIBRARY PROGRAMMING

Question Number 11

Provide an update on the Neighborhood Legal Services Program partnership, including any changes made and any efforts to expand in FY24 and to date in FY25. Include a table beginning in FY21 showing:

- a. The number of clients served;**
- b. The number of cases opened and closed, disaggregated by topic and location if possible; and**
- c. Total number of clinics held, disaggregated by location.**

For the ninth consecutive year, DC Public Library (DCPL) has partnered with the Neighborhood Legal Services Program (NLSP) to provide pro bono legal assistance to District residents. In FY24, NLSP expanded its walk-in Legal Clinics from four to six locations. In FY24 District residents could find NLSP at the following libraries: Anacostia, Benning/Dorothy I. Height, Deanwood, Martin Luther King Jr. Memorial, Parklands-Turner, and Woodridge.

Each month at these locations, NLSP lawyers meet with customers who may have legal issues to resolve. Like in previous years, the following areas have proven to be where the most need lies for legal services:

- **Social Security denials.** NLSP lawyers are able to assist customers with filing an appeal of a denial, and often are the first person to tell SSI applicants that they can also apply for Interim Disability Assistance while their SSI benefits applications are pending.
- **Criminal Record Sealing.** At on-site clinics NLSP generally advises on whether the participant is eligible for sealing under the District's statute. These cases are nearly always taken for extended representation if the participant wants to proceed with NLSP and they have a record eligible for sealing.
- **Rental housing.** Lawyers help with advice on defending against evictions, enforcing tenant rights to reasonable accommodations, enforcing the participants rights to safe and habitable conditions in rental units, and recovering security deposits when bad acting landlords keep them for no lawful purpose.
- **NLSP's veteran benefit services.** This has become a more popular service and hot topic at library and community clinics in FY24. Lawyers assist U.S. veterans with advice on eligibility for benefits from the Veterans Administration (VA). applications for VA benefits, and military discharge upgrades. Navigating eligibility and VA paperwork can be confusing and overwhelming for many people, and NLSP is grateful they can assist and guide veterans through this process.

This long-standing partnership has been highly effective in engaging with people in the community who need legal services. Customers are able to easily access a lawyer in a space in their own neighborhood without having to travel to the NLSP offices to find out whether they qualify for legal representation. Each year, hundreds of people are able to speak directly to an attorney in a low-barrier setting without an appointment about issues that may be legal in nature. Their questions are answered, an assessment is made, and if representation is needed, they are connected with a NLSP lawyer who works with them until the case is completed. Because of this partnership, D.C. residents are able to fight evictions to stay in their homes, have their criminal record sealed so they can access employment opportunities, and obtain social security benefits they are entitled to and that provide necessary money to pay rent and buy food for their families.

Below is the number of individuals assisted by Neighborhood Legal Services Program by library location. The data is from Calendar Year (CY) 22 – 24, which is when the service re-started after the pandemic. NLSP only captures per calendar year data.

Number of Individuals Served at Each Location

	CY22	CY23	CY24
Anacostia			19
Benning	7	47	56
Deanwood			21
MLK	6	104	96
Parklands-Turner	10	30	37
Woodridge	12	53	38
TOTAL	35	234	267

Types of Support Offered

	2022	2023	2024
Employment	5	10	5
Family	5		3
Housing	12	132	105
Record Sealing	7	16	40
Veteran Benefits	6	29	7
SSI		46	11
Other		1	96
TOTAL	35	234	267

Because of the success of the DCPL-NLSP partnership, the Library has been able to create partnerships with other legal services organizations to include Legal Aid DC, Justice Access, DC Volunteer Lawyers Project, Tzedeke DC, DC Bar Pro-Bono, and Legal Counsel for the Elderly. A District resident can find legal services at a library in seven of the eight wards in the city. In FY24 and FY25 Q1, DCPL hosted 120 legal services programs serving almost 800 participants.

LIBRARY PROGRAMMING

Question Number 12

Provide an update on the following programs, including where possible the location, frequency, and participation, disaggregated by age and Ward:

- a. The 10,000-device distribution program funded by the Federal Communications Commission's Educational Connectivity Fund;**
- b. The Digital Navigator Program;**
- c. DCPL's Tech Truck;**
- d. DCPL's Outreach and Inclusion Department job resource sessions;**
- e. Techy Tuesday Program; and**
- f. Job Seekers Walk-in Clinics.**

Devices for Residents

From September 2022 to June 2023, DCPL distributed 10,000 Chromebooks to D.C. residents through the Devices for Residents Program, funded by the FCC's Emergency Connectivity Fund. This effort, in collaboration with the Office of the Chief Technology Officer (OCTO), Child and Family Services Agency (CFSA), the Department of Aging and Community Living (DACL), the Department of Human Services (DHS), and the Mayor's Office on Returning Citizen Affairs (MORCA), provided participants with a Chromebook on a yearly lease and a free mobile internet plan through June 2023. DCPL continues to loan the Chromebooks to program participants although federal support for the program has concluded and the devices no longer have a free internet connection. Participants can sign up for home internet or take advantage of locations around the District – like libraries – that offer free Wi-Fi.

Over the course of FY24, DC Public Library (DCPL) maintained contact with program participants, provided limited device support, and maintained and stewarded devices as needed. Specifically:

- DCPL continued to centrally manage the Chromebooks, ensuring they comply with Child Internet Protection Act (CIPA) requirements per the terms of the grant and offering a user experience similar to library desktop computers.
- DCPL's Digital Inclusion Coordinator was the primary contact for programmatic and technical questions, and DCPL's Digital Navigators were available to provide one-on-one digital literacy support to program participants.
- DCPL maintained communication via a monthly newsletter with educational resources at DCPL and partner agencies.
- Any Chromebook devices that were returned to DCPL in good condition were re-circulated to participants in DCPL's Adult Learning Department's relevant digital literacy training programs.

The Digital Navigator Program

Digital Navigators help DC Public Library customers find solutions to their technology needs through one-on-one help in the branches, classes, and outreach. The pilot launched in FY22 using ARPA relief funds. In FY23, DCPL received funding from the city for five FTE to hire additional Digital Navigators, which has allowed the Library to expand the program and include more opportunities for technology help, programming and outreach efforts for D.C. residents. Additionally, in FY24 DCPL received two temporary Digital Navigator FTE to provide support to the Tech Express temporary service housed at the Arthur Capper Recreation Center while the Southeast Library is closed for renovation.

Digital Navigators help customers with on-demand, time intensive computer assistance at several branches across the city, as well as through structured classes and outreach. This additional staff support means customer interactions can last up to 30 minutes, and staff can work closely to help residents achieve their goal or troubleshoot an issue. Navigators currently focus on the following locations: Anacostia, Benning, MLK, Mount Pleasant, Parklands-Turner, Shaw/Watha T. Daniel, and Woodridge libraries as well as Tech Express. In FY24 the Digital Navigators had 1,418 total customer engagements.

Navigators generally help individuals with basic device help, such as a PC or smartphone and internet help. Interactions typically last between 1-10 min with 30 percent of total interactions lasting between 20-30 minutes. The top issues Navigators helped District residents with include:

- Using library resources like public computers and printing/scanning documents.
- Email-related tasks like recovering passwords and attaching documents.
- Accessing government resources online, such as the Emergency Rental Assistance Program (ERAP) application, the Low Income Home Energy Assistance Program (LIHEAP) application, and the federal Affordable Connectivity Program application.
- Applying for jobs and related online paperwork like filling out applications, attaching PDF documents, and formatting resumes.
- Learning to use Android/Apple phones.

DCPL's Tech Truck

During FY24 and FY25 Q1, DCPL's Outreach and Inclusion Department provided 62 truck programs, registering 705 new library users, and serving more than 9,000 people. The Tech Truck incorporated gaming programs with multiple video gaming systems and Virtual Reality games and experiences. In the summer of 2024, the Outreach and Inclusion department brought the Tech Truck gaming programs to summer camps in Wards 7 and 8. In addition to the summer camps, the Tech Truck also went to the MPD Summer Story Time series at Oxon Run Park. Other locations the truck visited were DC's Annual Truck Touch, the Kennedy Street corridor in partnership with Uptown Main Street, and numerous Back to School events in collaboration with MPD and neighborhood libraries. During truck visits, staff provide library services including book circulation, technology demonstrations, and programing, and promote Discover Summer to D.C. residents who may have barriers to accessing a physical location.

DCPL's Outreach and Inclusion Department job resource sessions

In FY24 and FY25 Q1 the Outreach and Inclusion Department provided 39 technology skill development programs for adults. The majority of them were held virtually for seniors to learn on how to use and operate iPads, email, library applications resources. Basic computer classes were provided at the Carlos Rosario International Public Charter School, a school for adult learners. Additional computer classes were held at The Bernice Fonteneau Senior Wellness Center and North Capitol at Plymouth and Paradise at Parkside apartments.

The Outreach and Inclusion Department attended job resource fairs at the MORCA office in Ward 8 and Hubbard Place, affordable voucher housing in Ward 1. At the monthly sessions at Adam's Place, a low barrier shelter in Ward 5 for males aged 18 years and older, Outreach and Inclusion provided one-on-one support to participants on computer and job seeking assistance.

Techy Tuesday Program

In this two-hour class, customers learn how to use the functionality of many devices, including Chromebooks, cellphones, tablets, laptops, Kindles, etc. Classes take place on a weekly basis in the Adult Learning Department at the MLK Library. Customers are able to bring their own devices and receive one-on-one help troubleshooting, understanding operating systems, basic functionality, settings, account setup, etc. There were 40 programs in FY24 with 408 attendees.

Jobseeker Walk-in Clinics

DCPL offered 105 jobseeker-specific programs in FY24 and FY25 Q1, with 902 participants. Many of DCPL's technology programs support jobseekers as they look to improve their skills to complete online job applications, prepare resumes, and upskill to be job ready. In FY24 and FY25 Q1, DCPL offered 1,450 technology skills-focused programs with 11,083 participants. As noted above, jobseeker support is also a key support provided by the Digital Navigators.

B. CIRCULATION AND ACQUISITION
TABS B13 – B16

CIRCULATION AND ACQUISITION

Question Number 13

What are the current circulation statistics? Provide FY22, FY23, FY24 and to date in FY25, in a comparison chart, by type and by location. In locations where circulation has trended downwards, indicate what new measures have been taken to encourage community engagement and usage of library resources.

Physical materials circulation FY22-FY25Q1

Library	FY22	FY23	FY24	FY 25 Q1
Anacostia	57,292	77,294	49,174	13,951
Bellevue/William O. Lockridge	40,320	37,863	37,523	8,540
Benning/Dorothy I. Height	45,180	52,927	43,479	10,494
Capitol View	53,060	50,595	52,704	12,761
Chevy Chase	251,142	242,774	232,017	50,845
Cleveland Park	344,051	346,820	299,734	65,996
Deanwood	29,782	31,056	27,715	5,949
Francis Gregory	51,272	57,135	54,612	11,417
Georgetown	142,065	157,883	156,547	36,981

Jail Library	12,933	13,489	4,336	505
Lamond-Riggs/Lillian J. Huff	55,365	148,036	129,969	30,036
Martin Luther King Jr. Memorial	411,016	514,045	522,816	118,274
Mt. Pleasant	222,247	237,741	225,089	50,682
Northeast	271,240	271,345	328,890	85,199
Northwest One	21,849	19,230	17,426	3,604
Palisades	138,627	153,251	141,646	31,209
Parklands-Turner	31,380	29,900	27,335	7,512
Petworth	243,529	236,829	225,479	49,800
Rosedale	44,315	46,977	45,320	10,446
Shaw/Watha T. Daniel	177,342	176,935	161,349	36,661
Shepherd Park/Juanita E. Thornton	99,415	94,618	85,464	22,398
Southeast/TechExpress at Arthur Capper	170,864	182,059	53,992	377

Southwest	114,260	107,841	113,743	27,531
Takoma Park	127,582	140,910	142,048	34,451
Tenley-Friendship	292,177	288,851	272,420	63,548
West End	157,807	176,586	172,657	39,830
Woodridge	275,000	241,241	213,396	47,046
Total	3,881,112	4,134,231	3,836,880	876,043

In the first quarter of FY25, DC Public Library (DCPL) saw an overall 17 percent decline in physical circulation compared to the same period in FY24, while digital circulation increased by nine percent. The Northeast Library stands as an exception to this trend, experiencing increased traffic due to the temporary Southeast Library closure. Northeast Library's circulation saw a 21 percent increase from FY23 to FY24, while all other branches reported decreased physical circulation. In response to the shift in borrowing patterns, the Library conducted a thorough collection analysis in FY24, leading to strategic adjustments in DCPL's purchasing allocation to expand digital materials. Additionally, a policy change implemented on January 1, 2024, reduced the number of automatic renewals from ten to five for physical items without holds, which contributed to the overall circulation decrease. The Library continues to monitor both physical and digital resource utilization patterns while actively engaging patrons through social media and library programming to promote the use of physical materials.

There are significant declines in circulation at the Southeast Library and Jail Library. These declines are due to the Southeast Library closing in early FY24 for renovation. The Northeast Library serves at the interim location for Southeast Library and is the reason, as stated, for the increases in circulation. In addition to the Northeast Library, a small Tech Express at the Arthur Capper Recreation Center opened in February 2024 as an additional location that provides computers and printers/copiers/scanners. It does not house a collection of books and other materials. Rather, library users are able to place items on hold for pick up at Tech Express. The Jail Library, located inside the D.C. Jail, saw a decline in circulation as a result of library staff who left the system in May 2024. Because the position requires specialized training the Jail Library had to cease operation until a replacement was hired. The library re-opened in December 2024.

CIRCULATION AND ACQUISITION

Question Number 14

Provide circulation, download, hold, and average wait time information for digital collections for FY22, FY23, FY24, and to date in FY25, broken down by category of media (e.g. books, magazines, video, periodicals, etc.) if possible.

	FY22	FY23	FY24	FY25 Q1
eBooks	1,103,107	1,275,276	1,323,134	343,130
Video	162,623	166,391	220,227	60,716
Music	455,745	608,540	617,546	152,718
Audio	590,502	728,504	795,731	220,766
Magazines	109,499	128,383	460,855	132,617
Digital Library Totals	2,421,476	2,907,094	3,417,493	909,947

	FY22	FY23	FY24	FY25 Q1
Avg. eBook Wait Time	34 days	35 days	36 days	36 days

There are no wait times for video, music, audio or magazines.

CIRCULATION AND ACQUISITION

Question Number 15

What future trends in circulation does DCPL expect? How is DCPL adapting to meet any expected changes? What additional funding may be required to meet future circulation trends?

While it is difficult to predict future trends with certainty, DC Public Library (DCPL) has seen shifts in library user behavior that suggest a continued rise in digital material usage, while interest in physical materials remains strong but declining. There was a seven percent decrease in the borrowing of physical materials from FY23 to FY24, compared to an 18 percent increase in digital circulation over the same time period. This trend indicates patrons' interest in digital resources continues to skyrocket, and their interest in physical materials, although slightly declining, remains in demand. In response, DCPL is adapting by reallocating portions of its budget to expand digital access, while ensuring that there continues to be a robust budget for physical materials to meet the ongoing needs of users.

To better meet user demand, DCPL has made several key adjustments. One major change is the decision to discontinue floating materials starting in Q3 of FY25. Floating allowed books and other library materials that were returned to a library by a customer remain at that location rather than being shipped back to its home location. The elimination of floating makes it easier for library staff to better curate and maintain collections that cater to the specific needs of their communities. This shift supports the goal of providing balanced and accessible collections. Looking ahead, continued investment in digital resources will be necessary, and additional funding may be required to offset the rising costs of eBooks and audiobooks. This proactive approach ensures that DCPL remains responsive to evolving patron needs while balancing the demands of both digital and physical materials.

CIRCULATION AND ACQUISITION

Question Number 16

Were funds adequate in the circulation budget for FY24 and to date in FY25? Does the circulation budget change to account for inflation year-over-year? What is the expected annual increase in cost for both digital and physical collections? Include aggregate wait lists broken down by type of media. To the extent possible, describe the demand for various types of media, DCPL's ability to meet that demand, and estimate the additional cost required to meet demand in FY24 and to date in FY25.

The DC Public Library's (DCPL) collection budget of \$4.8 million was adequate for FY24. The steady increase in cost of digital materials and its skyrocketing popularity amongst borrowers may put further strain on the FY25 budget which has remained steady at \$4.8 million. Based on this trajectory, the Library can foresee a need for a closer to \$6 million collections budget in the future. The agency will continue to monitor the trends and will work with the Mayor and City Council to secure additional funding if needed.

While the costs for physical materials have remained relatively stable from FY23 to FY24, rising costs in digital materials is what is contributing to this trend. EBooks, which were priced around \$60 per license last fiscal year, have seen price increases of up to \$75, and E-audiobooks have surged from \$85 to \$120 per license. Additionally, many digital resources require repurchasing when licenses expire, further escalating long-term costs. Database prices typically rise by approximately five percent each year, while the prices for entertainment vendors for films and music streaming spiked by 24 percent from FY23 to FY24 due to both increased demand and a change in pricing structure by the vendor.

Demand for materials, particularly in digital formats, has continued to increase, creating challenges in meeting user needs. The average holds-to-copy ratio for print titles has risen from two holds per copy in FY23 to six holds per copy in FY24, tripling the number of holds per copy. Most titles have only one copy available, and popular titles experience longer wait times, often with hundreds of holds. While the Library typically follows a ratio of purchasing one copy for every five holds, the demand for certain materials can be so high that meeting it becomes nearly impossible, especially when the demand is temporary. In these cases, leasing materials becomes an attractive solution to supplement the library collection. For eBooks, the average wait time has increased from 34 days in FY22 to 36 days in FY24, and while purchasing additional copies could reduce wait times, the high cost of eBooks makes this approach cost prohibitive. As a result, the Library faces increasing pressure to balance demand with available funding to ensure access to both print and digital resources.

Holds for Digital Materials

Format	FY20 Holds	FY21 Holds	FY22 Holds	FY23 Holds	FY24 Holds	% Change FY23	% Change FY24
eBook	690,419	761,903	852,301	935,435	1,030,007	9.75%	10.11%
Audiobook	242,801	288,897	383,088	445,339	506,298	16.25%	13.69%

Format	FY25 Holds to date
eBook	269,569
Audiobook	130,645

C. TECHNOLOGY

TABS C17 – C18

TECHNOLOGY

Question Number 17

Provide an update on the computer training programs offered by DCPL and their locations. How many people attended computer classes during FY23, FY24, and FY25 to date, disaggregated by age and Ward? Does the number of training programs offered by DCPL meet demand?

DC Public Library (DCPL) offers a range of computer training classes across the system. In addition to general classes at neighborhood libraries, the Digital Navigator program supports customers with on-demand computer learning and support, and the Adult Learning Department (ALD) at the Martin Luther King Jr. Memorial Library offers a robust selection of free computer classes and certifications.

In FY23, DCPL offered 888 computer classes with 8,102 participants. In FY24 and FY25 to date, DCPL offered 1,392 computer classes with 8,125 participants. Though the Library can isolate where classes and trainings are held, DCPL does not collect participants' ages and residence. As indicated by the table below, requests for computer class information continues to increase; however, that does not always translate to attendance. That said, attendance and content for computer classes are reviewed on a biannual and annual basis, along with customer feedback, to determine which classes are created, continued or sunset.

Digital Navigator Program

Digital Navigators help customers with on-demand, time intensive computer assistance at several branches across the city, as well as through structured classes and outreach. This additional staff support means customer interactions can last up to 30 minutes, and staff can work closely to help residents achieve their goal or troubleshoot an issue. Currently seven Navigators focus on the following branches: Anacostia, Benning, MLK, Mt. Pleasant, Parklands-Turner, Shaw/Watha T. Daniel, and Woodbridge libraries and Tech Express at Capper Recreation Center, a temporary location while the Southeast Library is closed for renovation. In FY24, the Digital Navigators had 1,418 total customer engagements. Navigators generally help individuals with basic device help, such as a PC or smartphone and internet help. Interactions typically last between 1-10 min with 30 percent of total interactions lasting between 20-30 minutes.

Digital Literacy Certifications

DC Public Library's Adult Learning Department (ALD) offers a range of digital literacy classes, from computer basics for customers new to using computers to providing exams to earn Microsoft certifications. In FY24, through a partnership with Grow with Google, DCPL was able to award up to 181 Google Career Scholarships. The scholarships covered the monthly Coursera fee for six months for certifications in UX Design, Project Management, IT Support, Digital Marketing and Cyber Security. One hundred percent of the recipients activated their accounts and in total earned 78 certifications.

In FY24, two instructors taught the Microsoft Imagine Academy Virtual Instructional Program (MIAVIP), which provided virtual Microsoft Office Certification preparation classes in Word, Excel, PowerPoint, and Outlook. Classes were taught in two six-week cycles, resulting in a total of 180 hours of instruction. Of the 41 participants 70 percent of the test-takers passed their MOS Certification Exams.

One DCPL participant posted the highest D.C.-area score in the Certification Exam, making them the DC Champion. This participant represented the District of Columbia in the National Certiport Competition, held at Certiport's CERTIFIED Educators Conference in Orlando, Florida, where the participant competed and won first place in their MOS application exam. As a result, Certiport, the organization behind the MOS proctoring software, sponsored the participant to the World Championship Competition in Anaheim, California. This is the first time a MIAVIP participant, both locally (D.C. area) and nationally, has gone this far in Certiport's series of competitions.

From March to September 2024, the Library launched two more instances of the Internet Core Competency (IC3), which was conducted at DC Public Library in three-hour sessions, twice a week, for six weeks. The IC3 classes are taught as a pathway to a career in IT and to prepare patrons to take the IC3 Certification. Each level of coursework covered a graduated and more intense curriculum that prepared students for the Levels Two and Three Certification Exams. Sixteen participants were provided with both onsite instruction and their own virtual account to supplement their preparation for certification success. In the Level Two group, 70 percent earned their certification, and 90 percent earned their Level Three Certification. Twelve of the participants who passed the Level One certification last year were Master Certified in the Digital Competency after passing levels Two and Three this year.

FY23, FY24 and FY25 to date

Program	FY23	FY24	FY25 to date	FY23, FY24, FY25 to date Total
Total Computer Classes Systemwide	8,102	7,098	1,027	16,227
ALD Computer Class Inquiries from Patrons	1,249	1,420	251	2,920
Digital Literacy Classes	4,132	3,992	616	8,740
Digital Literacy Certifications (<i>Microsoft Office Specialist, IC3 and Google Career</i>)	205	255	43	503
Techy Tuesday	395	106	75	576
Job Seekers	240	68	45	353

TECHNOLOGY

Question Number 18

Describe the availability and usage of DCPL's wired and wireless internet and public access computers. Does DCPL have the necessary wired and wireless bandwidth and public access computers to meet demand, and what challenges is DCPL facing in meeting demand? Describe any investments to the wired and wireless infrastructure and public access computers that are needed to meet demand.

MLK Library is equipped with 5-Gigabit Per Second (Gbps) data circuit and the 25 neighborhood libraries are each equipped with 1-Gigabit Per Second (Gbps) data circuit for wired and wireless internet connectivity. All locations are interconnected on a Gigabit wide area network across the District. DC Public Library (DCPL) provides 1,000 public access computers in 26 libraries across the District. In addition, DCPL's public, free Wi-Fi connects a rapidly growing number of devices to the wireless network. In FY24, a monthly average of 52,000 wireless devices connected to the wireless network, a 10 percent increase over the previous year. All libraries are equipped with public access multifunction devices for free scanning, copying, and printing services to customers. Customers logged a monthly average of 50,000 hours of public access computer usage, a 13 percent increase over the previous year. Customers produced a monthly average of 290,000 pages of photocopy and print jobs, a 28 percent increase over the previous year.

The public access computers and bandwidth capacity of 5G at MLK Library and 1G in every neighborhood library across the DCPL gigabit wide area network are adequate to meet current demand. The wired and wireless infrastructure is continuously improved to support growth and future needs dictated by customer demand and technology trends. Funding the wired and wireless infrastructure will continue through the annual IT modernization capital budget and E-rate discounts. There are no immediate challenges to meeting customer demand for wired and wireless internet access.

**D. FACILITIES, FACILITY PLANNING,
AND CAPITAL PROJECTS
TABS D19 – D26**

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 19

Provide a list of the libraries that have not yet been renovated or modernized. What are the current capital plans regarding the remaining libraries? Provide updates on libraries currently in the Capital Improvement Plan, including planning, community engagement, estimated construction timelines, approximate completion dates, and active or anticipated interim library locations and changes to services levels during construction, including:

- a. Chevy Chase Library;**
- b. Deanwood Library;**
- c. Juanita E. Thornton/Shepherd Park Neighborhood Library;**
- d. Northwest One Library;**
- e. Parklands-Turner Library;**
- f. Petworth Library;**
- g. Rosedale Library;**
- h. Shaw/Watha T. Daniel Library; and**
- i. Southeast Library.**

There are currently three libraries that have not been fully modernized:

- Chevy Chase Library
- Shepherd Park/Juanita E. Thornton Library
- Southeast Library

Additionally, there are four small libraries in historically underserved communities that, because of their size, fall short of suitable space for collections, seating, and other critical library services. In keeping with *Next Libris*, the Library Facilities Master Plan (FMP) released in October 2020, the Library's Capital Improvement Plan (CIP) is funded to replace these small branches to equitably serve the community with meeting rooms, and more computers and space for children, teens and adults - spaces not fully available in the current libraries.

- Parklands-Turner Library
- Deanwood Library
- Rosedale Library
- Northwest One Library

Next Libris also includes recommendations for small interior renovations to address changing needs of their communities for the following libraries:

- Shaw/Watha T. Daniel Library
- Petworth Library

Below is an update on planning, community engagement, estimated construction and approximate completion timeline for each library:

Chevy Chase Library

- The reimagined 20,000+ square foot Chevy Chase Library is planned to be part of the proposed mixed-use development led by the Deputy Mayor for Planning and Economic Development (DMPED). The development will also include a new Community Center and housing.
- The Library has participated in community conversations and issuance of the Request for Proposal (RFP). Developer proposals are under review by a multi-agency panel that includes a DC Public Library (DCPL) representative.
- Of the \$24.2 million in the capital budget, \$300,000 in FY24, and \$500,000 in FY25 have been received with \$3 million in FY26 and \$20.2 million in FY27 remaining. The Library will have a better sense of costs once the design advances with community input and estimates are provided by subcontractors.
- Based on DMPED's projected timeline, construction is expected to start Fall 2026. Developer selection and terms of agreement negotiated through the DMPED-led process will inform any additional funding needed and the construction timeline.

Deanwood Library

- The 7,300 square foot Deanwood Library is slated to be replaced with an approximately 20,000 square foot, full-service library to better serve the needs of the community as recommended in the Facilities Master Plan.
- The Library conducted community outreach to ascertain a location for a full service Deanwood Library. As part of a WMATA-led compact hearing, several community members advocated for the library to be part of the joint development to replace the Deanwood Metro Station park-and-ride lot.
- Library continues to work with WMATA to finalize terms of an agreement for a stand-alone full-service library at the Deanwood Metro Station adjacent to WMATA's mixed-use development.
- Design team selection by the Library is currently underway.
- \$2.5 million of the \$24 million was received in FY23 - FY25 for the new library with the remaining \$21.5 million incoming in FY27.
- The Library will have a better sense of costs once the design advances with community input and estimates are provided by subcontractors.
- Based on the current status of collaboration with WMATA, construction is projected to start in Fall 2027.

Shepherd Park/Juanita E. Thornton Library

- DC Public Library, with involvement from the community, plans to rebuild the Shepherd Park Library at its existing site.
- Out of the \$25 million design and construction funding, \$4.3 million is slated to be received in FY28 with the remaining funds expected in FY30.
- The Library will have a better sense of costs once the design advances with community input and estimates are provided by subcontractors.
- Based on the allocation of funds, design is anticipated to start in Fall 2027 and construction in Summer 2030.
- Community engagement, which will commence closer to the start of the project, will include community meetings, focus groups, surveys, on-the-street intercepts and more to ensure the Library connects with residents where they are.

Brightwood Park/Manor Park Library

- \$2 million is in the capital budget in FY25 for the acquisition of space in the Brightwood Park/Manor Park area. Design and construction as well as operating costs are currently unfunded.
- The DC Public Library Board of Trustees does not recommend building an additional full-service library based on existing usage trends, cost of construction, and the ongoing operating costs of an additional library.
- DCPL has developed an idea for a *Community Commons* pilot that can provide some core services (public computers, meeting/study rooms, printing/copying/scanning and holds pick up) and government services in a smaller footprint and at less cost compared to a full-service library.
- Additional funding from the Mayor and City Council is required to design, construct and operate a *Community Commons*.

Northwest One Library

- In Summer 2023, the Library embarked on the journey to bridge the service gap identified in the FMP for residents of the Eckington/Edgewood neighborhoods with a full-service approximately 20,000 square foot library to replace the smaller Northwest One Library.
- The site selection process with community feedback was completed in FY24 that resulted in a short list of two sites. DCPL is in the process of engaging the entities that control the sites with the goal to negotiate long-term leases most beneficial to the District.
- Of the \$24.5 million in the capital budget, \$200,000 in FY24 and \$300,000 in FY25 have been received with \$500,000 in FY26, \$3 million in FY27 and \$20.5 million in FY28 remaining.
- The Library will have a better sense of costs once the design advances with community input and estimates are provided by subcontractors.
- Subject to site agreement/acquisition, design is projected to start in Fall 2025 with construction beginning in Spring 2028 and library opening in Spring 2030. The Northwest One Library will remain open until the new library opens.
- Community stakeholder engagement took place in FY23 to understand other preferred uses for the Northwest One library space once it closes.

Parklands-Turner Library/New Library in Congress Heights

- The design for the new library, which will be located at the Congress Heights Metro Station, to replace the current 4,925 square foot Parklands-Turner Library is nearing completion.
- Additional funding beyond the \$29.4 million approved budget is likely needed based on a number of factors:
 - Foreseeable risk delivering on net-zero requirements mandated by the Greener Government Buildings Amendment Act of 2022
 - Overall engineering complexity of building over WMATA tunnel and infrastructure
 - Cost of unique programmatic needs driven by the community, such as recording and podcast studios
- DCPL's construction contractor is prepared to start construction late Summer 2025 pending the necessary sign-off by WMATA's permitting team, and design and construction start of the 13th Street road work at St. Elizabeth's campus led by DMPED and Department of General Services.

Petworth Library

- Interior renovation at Petworth Library will reconfigure, modernize and upgrade adult and teen spaces to better meet the needs of the community as recommended in the Library's Facilities Master Plan.
- \$1.5 million was received in FY23. An Industry Day was held in FY23, a Design-Build RFP was issued in FY24 and the selected Design-Build team was onboarded February 2024.

- Design is now complete and permits received. A brief closure will be required in order to complete the work.
- Construction bids highlighted the need for additional funding. The Library is currently working with the Mayor's office to secure the funding needed to move forward with the project.
- A timeline will be better understood once additional funding is secured.

Rosedale Library

- The 4,850 square foot Rosedale Library is to be replaced with a new full-service approximately 20,000 square foot library per recommendations of the Facilities Master Plan.
- In January 2024, community stakeholders expressed a strong desire to rebuild the Rosedale Library at its current location and the Library is working with the Department of Parks and Recreation to explore expanding the Rosedale Library on site.
- A formal resolution by the ANC articulating the community's appetite for reduction/elimination of on-site parking will be key for the library expansion concept to be submitted to the Zoning Commission.
- First allotment of \$1 million of the \$24.5 million design and construction funding is slated to be received in FY26 with remaining funds expected in FY27-FY29.
- Subject to ANC resolution and Zoning support, the design process is projected to start in Spring 2026 with construction starting in late 2028 and library opening in late 2030.

Shaw/Watha T. Daniel Library

- Interior renovation at Shaw/Watha T. Daniel Library will improve patron experience for all age groups by reconfiguring entrance, staff service points, and children's and teen spaces; with upgrades to HVAC and lighting.
- The design team completed permit drawings in FY24 and DCPL is going through the permit process now.
- Funding from the Library's general improvements budget supported the pre-construction work and \$7.9 million in ARPA funding was received in FY25 for construction.
- Construction can begin in Spring 2025 following the onboarding of a Build Team. A brief closure will be required during construction. The community will be engaged prior to closing to ensure they are informed of what to expect, the length of closure and how they can access library services.

Southeast Library

- Southeast Library renovation is a complex endeavor being undertaken in a volatile economy. The historic elements of the 100+ year old landmark will be restored and the structure expanded underneath the public space.
- The modernization will double the size of the existing library and fulfill the space needs for the community and especially families with children.
- The project is currently funded at \$38 million, \$36.8 million of which is through ARPA funds.
- The library closed on January 4, 2024, is currently under construction and is projected to reopen in early 2026. DCPL and the construction team are keeping the community abreast of progress throughout the duration of construction.
- The Northeast Library serves as the interim location during construction. An additional temporary location, Tech Express, opened at the Arthur Capper Recreation Center to provide users access to public computers, printing/copying/scanning, books placed on hold and book returns.

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 20

Provide an update on the Facilities Master Plan development process, estimated completion of the FMP, how the FMP will inform decisions of future renovations, opening new branches, and how public private partnerships could be utilized for DCPL locations.

DC Public Library (DCPL) released its 10-year Library Facilities Master Plan (FMP), *Next Libris*, in October 2020. The FMP recommendations are organized around three planning goals that align with the Mayor's vision for the District. These goals will be used to inform decisions surrounding future renovations, opening new branches and how public-private partnerships can be utilized. The planning goals are:

1. **Manage assets wisely** -- The DC Public Library will be a good steward of District resources and protect existing assets by proactively addressing aging building systems.
2. **Design and build responsively** -- The Library will tailor future projects to meet local neighborhood needs. Tailoring will be both data driven and community informed.
3. **Grow smartly and equitably** -- The Library will seek ways to provide equitable and adequate services across the District.

Describe any changes made to recommendations between the previous and upcoming FMP.

As a result of the post-pandemic changes in library usage and shifts in demographics, in FY24, DCPL began the journey of updating the FMP. The update is scheduled for release in late February/early March 2025. The update focuses specifically on several recommendations that require additional analysis to determine how changing demographics from the 2020 census and post-pandemic shifts in population forecasts and library building usage impact those projects. Further, the Library is reassessing the recommended schedule of systems renewal and functional refresh projects based on the District's current economic environment.

How will the FMP inform lifecycle planning for DCPL capital projects? Also provide any lifecycle planning for projects completed in FY24 or to date in FY25.

The Facilities Master Plan includes a comprehensive facilities condition assessment (FCA) that identifies life cycle planning through 2030. The FMP serves as a foundational document that informs lifecycle planning for DCPL capital projects by providing a structured approach to assessing needs, aligning with strategic goals, evaluating costs, and ensuring stakeholder engagement. This comprehensive planning process ultimately leads to more effective capital investment decisions. In FY24, DCPL performed the following:

- Replaced AC condensing units at Petworth Library.
- Replaced hot water heater at Northeast Library.
- Replaced hot water heater at Chevy Chase Library
- Replaced domestic hot water pump at Chevy Chase Library
- Replaced front doors at Bellevue/William O. Lockridge Library

DCPL has not yet completed any projects in FY25 to date, but Mt. Pleasant Library is scheduled for a total HVAC & partial roof replacement starting on Feb. 10, and Anacostia, Cleveland Park and Mt. Pleasant libraries will receive entry door system replacements in FY25.

How will the FMP and the comprehensive facilities condition assessment address building life cycle planning and incorporate preventative maintenance?

The FMP includes a comprehensive facilities condition assessment that identifies life cycle planning through 2030. While the FMP and the FCAs do not address design or construction flaws and chronic maintenance issues, it does outline a process and timetable for addressing building systems as they age. Additionally, the plan articulates an approach, including a timeline, to assess the functionality of library buildings and determine whether existing libraries continue to meet the needs of residents. These assessments can result in reconfiguration of library buildings to address changing needs of communities. The above-referenced update to the FMP will examine and revise the current schedule for some of these projects.

How does the FMP further the Board of Library Trustee's Mixed-Use Real Estate Projects Policy and commitment to housing equity?

Guided by the FMP and Board of Library Trustees policy, each library project is reviewed for viability with potential mixed-use developments and the development's compatibility with the Library's design excellence guidelines. DCPL works closely with the Office of the Deputy Mayor for Planning and Economic Development (DMPED) as well as Office of Planning, when appropriate, to map a path forward in pursuit of mixed-use development opportunities.

The Library has been actively collaborating with DMPED & Department of Parks and Recreation on the rebuilding of Chevy Chase Library as part of the DMPED-led mixed-use development. The new full-service Deanwood Library will be adjacent to the WMATA-led mixed-use development, and the site for the new library in Eckington/Edgewood is being explored as part of mixed-use developments.

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 21

How does DCPL budget for maintenance, both in capital and operating dollars? Was the maintenance budget (both capital and operating) sufficient in FY23 and FY24 and to date in FY25? If insufficient, explain and include DCPL's maintenance needs, estimated costs, and appropriated capital or operating budget amount.

As part of its Capital Improvement Plan (CIP), DC Public Library (DCPL) determines the six-year budget through the review of past and anticipated costs for any structural or mechanical, electrical and plumbing needs. Utilizing the Facilities Condition Assessment (FCA) report and based on the age of the portfolio, projected system life cycle replacement costs are included. Data is reviewed based on past years' spending and includes Department of Labor (DOL) mandatory wage and labor rates, in addition to increases within the specific industry and increased insurance requirements.

Additionally, and for the operating budget, DCPL prepares a capital impact on operating cost estimate for each new library that is due to be completed and opened in the budget formulation year. Costs for routine and preventative maintenance are included and generally determined by the requirements set forth within the building's Operation and Maintenance Manual.

The maintenance budgets for FY23 and FY24 were sufficient and the FY25 budget to date is sufficient.

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 22

Describe problems and challenges, including chronic maintenance issues, design or construction flaws, or other defects in newly renovated DCPL facilities, and what capital or operating projects arose from these issues in FY24 and FY25 to date, including cost and actions taken.

It is not uncommon for issues to surface in buildings following construction. DC Public Library (DCPL) has, however, been proactive in resolving issues in new builds and renovations mostly by enforcing warranty.

DCPL has expended the majority of its funding to address maintenance issues on buildings that were built and opened before 2018. Most issues at newly renovated or rebuilt libraries that opened since 2018, were resolved through the Library's rigorous enforcement of warranty clauses that were invoked mostly for issues with doors and hardware, elevators, and water intrusion. The two exceptions are MLK and Cleveland Park libraries which opened in September 2020 and June 2018, respectively.

MLK Library has had several latent defects, requiring approximately \$700,000 in additional investment in FY24 and FY25, including a re-design of the cooling tower to address air conditioning issues in the building. DCPL spent \$60,000 from its operating budget to address air conditioning (FY24) and sewer ejector pump (FY25) issues at the Cleveland Park Library.

Using its high performing recent rebuilds as a guide, the Library has created Built Environment Excellence Principles, which outline every step of the rebuild/renovation journey. Design solutions are evaluated not only for programmatic intent but also for constructability and life-cycle performance, ensuring resilience, adaptability, and flexibility. Upfront investment during construction allows for multi-layered performance testing and extended warranty clauses that are invoked when issues arise.

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 23

Describe the successes, challenges, and lessons learned from the modernization of the Martin Luther King Jr. Memorial Library.

In 2021, the Martin Luther King Jr. Memorial Library (MLK Library) won the prestigious Driehaus Award, the highest national recognition bestowed upon a preservation project by the National Trust for Historic Preservation. In 2022 the Washington City Paper voted the building's rooftop terrace as the city's best co-working space. In FY24, 737,000 people visited the library, an attendance record that highlights the building's incredible popularity. As a flagship destination, the MLK Library has become a key part of D.C.'s downtown attractions, drawing residents and visitors from across the region and beyond and is a key component of the Mayor's downtown activation priority.

The modernization of the MLK Library, the largest renovation in the library's portfolio, continues to offer valuable lessons four years after its reopening. The library has already experienced the impact of its users' diverse needs.

Renovating a historic structure always has its challenges and limitations by not allowing as much flexibility as a new build, and the design of the library, which began as early as 2014, was, in some ways, already becoming outdated when the building re-opened in 2020. The building has proven less successful in accommodating adaptability and flexibility, and in anticipating user behaviors of loosely programmed gathering areas as well as the decrease in the borrowing of physical materials and public use of desktop computers city-wide. Issues with Mechanical, Plumbing, Acoustics, AV systems, door hardware, wayfinding signage, and universal design aspirations, have highlighted the need for better coordination amongst designers, engineers, the owner's representative, and the construction firm avoiding the need for ongoing additional investment.

The update to the Library's Facilities Master Plan, scheduled for release in late February/early March, calls for an examination of the MLK Library as part of an initiative tentatively titled *MLK 2030*. The examination will look at current and future trends in libraries and changes in environmental factors, such as climate, to determine what adjustments are needed to the building to ensure it is adaptable and flexible into the future.

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 24

Provide a current list of all properties supported by the DCPL budget. Indicate whether the property is owned by the District or leased and which agency program utilizes the space. If the property is leased, provide the terms of the lease. For all properties provide an accounting of annual fixed costs (i.e. rent, security, janitorial services, and utilities).

Code	Building Name	LEASED/ OWNED	LEASE TERMS	RENT*	WATER	GAS	ELECTRICITY	STEAM	ANNUAL FIXED COSTS
CE	Anacostia Library	Owned	N/A	N/A	\$ 17,231.05	\$ 9,327.72	\$ 70,610.21	\$ -	\$ 97,168.98
CE	Bellevue/William O. Lockridge Library	Owned	N/A	N/A	\$ 8,192.72	\$ 1,295.15	\$ 75,561.66	\$ -	\$ 85,049.53
CE	Benning/Dorothy I. Height Library	Owned	N/A	N/A	\$ 15,071.31	\$ -	\$ 183,468.95	\$ -	\$ 198,540.26
CE	Capitol View Library	Owned	N/A	N/A	\$ 11,448.93	\$ 9,417.76	\$ 51,544.26	\$ -	\$ 72,410.95
CE	Chevy Chase Library	Owned	N/A	N/A	\$ -	\$ -	\$ 64,175.16	\$ -	\$ 64,175.16
CE	Cleveland Park Library	Owned	N/A	N/A	\$ 8,281.34	\$ 1,517.26	\$ 68,280.91	\$ -	\$ 78,079.51
CE	Deanwood Library	Owned - Shared with DPR	N/A	N/A	\$ 10,848.88	\$ 4,363.30	\$ 28,298.93	\$ -	\$ 43,511.11
CE	Francis Gregory Library	Owned	N/A	N/A	\$ 3,512.70	\$ 33,200.26	\$ 91,253.08	\$ -	\$ 127,966.04
CE	Georgetown Library	Owned	N/A	N/A	\$ 12,968.50	\$ 9,928.42	\$ 79,682.21	\$ -	\$ 102,579.13
CE	Lamond-Riggs/Lillian J. Huff Library	Owned	N/A	N/A	\$ 12,148.11	\$ 7,297.69	\$ 70,747.74	\$ -	\$ 90,193.54
CE	M.L. King Jr. Library	Owned	N/A	N/A	\$ 282,065.66	\$ -	\$ 710,734.46	\$ 719,916.60	\$ 1,712,716.72
CE	Mt. Pleasant Library	Owned	N/A	N/A	\$ 30,950.32	\$ 7,752.29	\$ 73,499.54	\$ -	\$ 112,202.15
CE	Northeast Library	Owned	N/A	N/A	\$ 5,516.88	\$ -	\$ 63,719.03	\$ -	\$ 69,235.91
CE	Northwest One Library	Owned - Shared with DCPS	N/A	N/A	\$ 2,472.60	\$ 5,519.55	\$ 29,287.49	\$ -	\$ 37,279.64
CE	Palisades Library	Owned	N/A	N/A	\$ 6,880.41	\$ 788.65	\$ 54,455.11	\$ -	\$ 62,124.17
CE	Parklands-Turner Library	Leased	Current lease contract will end May 13, 2024. New lease needed until approx. December 2027, during construction of new library at Congress Heights Metro Station.	\$272,106.64 (FY24 Expenditure) FY25 Exp Request still pending	\$ -	\$ 3,261.58	\$ 13,958.50	\$ -	\$ 17,220.08
CE	Petworth Library	Owned	N/A	N/A	\$ 8,956.13	\$ 4,091.46	\$ 86,568.32	\$ -	\$ 99,615.91
CE	Rosedale Library	Owned - Shared with DPR	N/A	N/A	\$ -	\$ 25,107.06	\$ -	\$ -	\$ 25,107.06
CE	Shepherd Park/Juanita E. Thornton Library	Owned	N/A	N/A	\$ 10,034.60	\$ 4,338.50	\$ 40,440.77	\$ -	\$ 54,813.87
CE	Southeast Library	Owned	N/A	N/A	\$ 4,676.12	\$ 1,223.76	\$ 6,701.82	\$ -	\$ 12,601.70
CE	Southwest Library	Owned	N/A	N/A	\$ 10,406.97	\$ 7,786.78	\$ 61,713.07	\$ -	\$ 79,906.82
CE	Takoma Park Library	Owned	N/A	N/A	\$ 3,924.79	\$ 7,476.52	\$ 31,434.34	\$ -	\$ 42,835.65
CE	Tenley-Friendship Library	Owned	N/A	N/A	\$ 14,495.28	\$ 3,583.78	\$ 116,604.00	\$ -	\$ 134,683.06
CE	Shaw/Watha T. Daniel Shaw Library	Owned	N/A	N/A	\$ 13,259.06	\$ 1,398.70	\$ 222,315.28	\$ -	\$ 236,973.04
CE	West End Library	Owned	N/A	N/A	\$ -	\$ -	\$ 55,959.20	\$ -	\$ 55,959.20
CE	Woodridge Library	Owned	N/A	N/A	\$ 12,687.13	\$ 2,222.09	\$ 74,458.77	\$ -	\$ 89,367.99
CE	Penn Center: Operations Center	DGS	N/A		\$ 21,648.11	\$ 20,085.64	\$ 27,250.73	\$ -	\$ 68,984.48
CE				\$ -	\$ 527,677.60	\$ 170,983.92	\$ 2,452,723.53	\$ 719,916.60	\$ 3,871,301.65

FACILITIES, FACILITY PLANNING AND CAPITAL PROJECTS

Question Number 25

Do the facilities owned or operated by DCPL meet current Americans with Disabilities Act requirements? If not, describe the facilities and situations that do not comply.

All DC Public Library (DCPL) facilities comply with or meet the intent of current ADA requirements. The Library continues to participate in discussions with the Office of Disability Rights (ODR) and the Office of Risk Management (ORM) about how library facilities can go beyond ADA requirements. To this end, while the Martin Luther King Jr. Memorial Library is ADA compliant, DCPL continues to work with ODR and has incorporated some enhancements to improve the customer and staff experience. A certified contractor hired by DCPL has completed a thorough ADA survey of all branches. Based on the results of the survey, the agency is currently correcting changes that it can within the existing budget and will seek additional funding as needed.

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 26

Provide the capital budget for DCPL and all programs under its purview during FY23 and FY24, including amount budgeted and actual dollars spent.

In addition, provide:

- a. Whether active capital projects in FY24 or FY25 had an impact on the operating budget of the agency? If so, provide an accounting of such impact.**
- b. A description regarding how the agency decided the FY24 proposed capital budget and the sequencing of projects.**

There was no impact on DC Public Library's (DCPL) operating budget in FY24 or in FY25 for any capital projects. While the Library's capital budget for FY24 was prioritized and sequenced by the Mayor and City Council as part of budget formulation, it was primarily a refinement of the FY23-FY29 Capital Improvement Plan (CIP).

The list of all library capital projects, the amounts budget and dollars spent follows.

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 26

Provide the capital budget for DCPL and all programs under its purview during FY24 and FY25, including amount budgeted and actual dollars spent.



R225 Capital Project Balance Report - By Owner Agency

Report Run Time	01-17-2025 09:34:28	Project Organization	
		Owner Agency	CE0
		Appropriation Fund	
		Project Number	

Caution

Pre-Enc POs

Owner Agency	Project No	Project Title	LTD Authority	LTD Allotment	LTD Expenditure	LTD Commitments	LTD Obligations	Allotment Balance	Authority Balance
CE0	100341	CE0.CAV37C.CAPITOL VIEW LIBRARY	\$8,153,144.98	\$8,153,144.98	\$8,153,144.98	\$0.00	\$0.00	\$0.00	\$0.00
CE0	100342	CE0.CCL37C.CHEVY CHASE LIBRARY	\$24,200,349.00	\$800,000.00	\$76,786.25	\$0.00	\$0.00	\$723,213.75	\$24,123,562.75
CE0	100343	CE0.CPL38C.CLEVELAND PARK LIBRARY	\$19,710,352.77	\$19,710,352.77	\$19,710,352.77	\$0.00	\$0.00	\$0.00	\$0.00
CE0	100344	CE0.DNL37C.DEANWOOD LIBRARY	\$24,200,558.01	\$2,500,000.01	\$181,686.94	\$0.00	\$28,400.00	\$2,289,913.07	\$23,990,471.07
CE0	100345	CE0.ITM37C.INFORMATION TECHNOLOGY MODERNIZATION	\$6,787,106.00	\$5,037,106.00	\$3,102,954.49	\$0.00	\$50,863.75	\$1,883,287.76	\$3,633,287.76
CE0	100346	CE0.LAR37C.LAMOND RIGGS LIBRARY	\$18,384,798.95	\$18,384,798.95	\$18,332,916.92	\$0.00	\$51,882.03	\$0.00	\$0.00
CE0	100347	CE0.LB310C.GENERAL IMPROVEMENT- LIBRARIES	\$46,288,318.82	\$46,288,318.82	\$29,233,790.50	\$1,115,011.00	\$2,304,633.93	\$13,634,883.39	\$13,634,883.39
CE0	100348	CE0.MCL03C.MARTIN LUTHER KING JR. MEMORIAL CENTRA	\$212,592,499.43	\$212,592,499.43	\$211,047,322.48	\$0.00	\$455,449.41	\$1,089,727.54	\$1,089,727.54
CE0	100349	CE0.NWL37C.NORTHWEST LIBRARY	\$24,700,571.00	\$500,000.00	\$46,799.51	\$0.00	\$0.00	\$453,200.49	\$24,653,771.49
CE0	100350	CE0.PTL03C.PARKLANDS TURNER COMMUNITY CAMPUS	\$30,482,526.16	\$12,143,037.16	\$2,493,531.96	\$92,820.00	\$1,296,434.48	\$8,260,250.72	\$26,599,739.72
CE0	100351	CE0.PTW37C.PETWORTH LIBRARY	\$1,500,000.00	\$1,500,000.00	\$129,174.77	\$0.00	\$334,029.23	\$1,036,796.00	\$1,036,796.00
CE0	100352	CE0.ROS37C.ROSEDALE LIBRARY	\$24,700,571.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,700,571.00
CE0	100353	CE0.SEL37C.SOUTHEAST LIBRARY	\$65,698,062.78	\$65,698,062.78	\$14,707,486.30	\$0.00	\$22,817,302.06	\$28,173,274.42	\$28,173,274.42
CE0	100354	CE0.SPL37C.SHEPHERD PARK LIBRARY	\$25,250,582.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,250,582.00
CE0	100355	CE0.SWL37C.SOUTHWEST LIBRARY	\$17,610,176.77	\$17,610,176.77	\$17,567,668.65	\$0.00	\$0.00	\$42,508.12	\$42,508.12
CE0	101175	CE0.FLT01C.DCPL FLEET REPLACEMENT	\$1,204,704.00	\$232,988.00	\$101,228.88	\$0.00	\$0.00	\$131,759.12	\$1,103,475.12
CE0	101257	CE0.BRIGHTWOOD PARK-MANOR PARK LIBRARY	\$2,000,000.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00
CE0	300259	CE0.CU0.Dept of Buildings - Tertius Third Party Inspection Agenc	\$2,119.00	\$2,119.00	\$0.00	\$0.00	\$0.00	\$2,119.00	\$2,119.00
CE0	300233	CE0.SEL.CAPTIVEINS.MOU	\$394,423.00	\$394,423.00	\$394,423.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal:			\$553,860,863.67	\$413,547,027.67	\$325,279,268.40	\$1,207,831.00	\$27,338,994.89	\$59,720,933.38	\$200,034,769.38

Owner	Project	Project Name	FY24 Expenditures	FY25 (1st QTR)
CE0-DISTR	100342	100342 - CE0.CCL37C.CHEVY CHASE LIBRARY	33,114.21	-
	100344	100344 - CE0.DNL37C.DEANWOOD LIBRARY	114,862.74	16,449.06
	100345	100345 - CE0.ITM37C.INFORMATION TECHNOLOGY	346,740.33	-
	100346	100346 - CE0.LAR37C.LAMOND RIGGS LIBRARY	295,979.61	-
	100347	100347 - CE0.LB310C.GENERAL IMPROVEMENT- LIBRARIES	612,767.22	-
	100348	100348 - CE0.MCL03C.MARTIN LUTHER KING JR. MEMORIAL	1,337,990.55	6,957.50
	100349	100349 - CE0.NWL37C.NORTHWEST LIBRARY	30,872.44	16,448.24
	100350	100350 - CE0.PTL03C.PARKLANDS TURNER COMMUNITY	755,423.48	13,967.25
	100351	100351 - CE0.PTW37C.PETWORTH LIBRARY	129,174.77	-
	100353	100353 - CE0.SEL37C.SOUTHEAST LIBRARY	7,968,650.87	1,028,710.92
	100355	100355 - CE0.SWL37C.SOUTHWEST LIBRARY	27,479.68	-
	101175	101175 - CE0.FLT01C.DCPL FLEET REPLACEMENT	202,457.76	(101,228.88)
Owner Agency Sub Total			12,249,936.66	981,304.09

**E. COMMUNITY ENGAGEMENT AND
OUTREACH
TABS E27 – E31**

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 27

How has DCPL received feedback from guests in FY24 and to date in FY25? Has DCPL adopted any methods for soliciting feedback from guests in the last fiscal year? Include the most frequently received feedback and how that feedback facilitated a change in programs or practices.

DC Public Library (DCPL) takes seriously its responsibility to listen to customers and routinely captures and responds to customer feedback. Below is an overview of the various ways customers provide feedback:

AskDCPL

AskDCPL is the Library's virtual assistance chat feature, which was launched in April 2020. It is staffed by librarians and library associates to help customers use the library virtually. The main use of AskDCPL is helping customers with account issues, providing library information, and recommending materials to customers. However, it has also become a channel to receive feedback, which is logged, tagged, and sent to various departments for follow up. At the end of every chat session, customers can offer feedback about their interaction with AskDCPL.

In FY24, AskDCPL operators answered a total of 7,467 chat questions. In FY25 to date, 1,835 chat questions have been answered.

AskDCPL averages 622 chat interactions per month, and operates 23 hours per week, and is available on Monday, Tuesday, Wednesday, and Friday 10 a.m. to 3 p.m. and Thursday 12 p.m. to 3 p.m., except holidays.

Of the FY24 AskDCPL chats:

- 20.6% were account or new library cards inquiries
- 8.2% were about digital library resources
- 16.1% were about physical library collections
- 23.5% were about library services and programs
- 5.7% were about booking library meeting spaces
- 4.7% were research or homework help
- 21.2% were miscellaneous or uncategorized

Contact Us

The Contact Us feature is available on the Library's website, <https://www.dclibrary.org/contactus>. In addition to responding to customer inquiries through Contact Us, the Library tracks and tags feedback to better understand trends and make changes where appropriate.

In FY24, DCPL received 4,150 inquiries and 705 inquiries in Q1 FY25. The most frequent Contact Us interactions are customer inquiries under the "My Account" category. Subjects in this category tend to revolve around account management topics such as how to recover/change their PIN, how to manage a hold, how to recover forgotten account information, and how to renew a current checkout.

Inquiries about the Library's digital and physical books and other materials are the second most frequently selected category. In FY24, DCPL continued to receive proposals to partner with a variety of organizations to deliver services and programs across all neighborhood libraries.

The most common feedback received from library customers on Contact Us is about library facilities, staff interactions, and operating hours.

Community Listening Sessions, Focus Groups and Stakeholder Interviews

In FY24 and 1st quarter of FY25, DCPL solicited feedback to inform several initiatives, including the design of new libraries.

New Library in Congress Heights

In FY24, the Library solicited and gathered feedback from residents in Congress Heights to help inform the design of the new library. This included a large in-person event at Sycamore & Oak, in July, where residents were invited to provide feedback on the design, as well as share the types of programs they hope to see in the new Congress Heights library. As a participation incentive and show of appreciation, the Library partnered with the DC Public Library Foundation to provide \$15 food vouchers to the first 200 residents to provide feedback. Vouchers were good for food purchase at any of the local vendors at Sycamore & Oak. In addition, residents were invited to enjoy a free Go-Go concert as an additional incentive for participating.

New Library in Edgewood/Eckington

The Library gathered feedback from residents in the Edgewood and Eckington neighborhoods to inform site selection for a new full-service library. Working with consultants, feedback was gathered via a survey, focus groups, and stakeholder interviews. The feedback identified two sites along Rhode Island Avenue as preferred by most residents due to its central location and accessibility to both public transit and the Metropolitan Branch Trail.

New Rosedale Library

In February and December 2024, the Library joined with ANC 7D for a meeting with residents of the Rosedale neighborhood to help inform site selection for a new full-service library. Based on feedback received at the meeting, the Library will coordinate closely with the Department of Parks and Recreation (DPR) to determine plans to expand the current Rosedale Library at the current Rosedale Recreation Center and Library site.

U Street Needs Study

During summer 2024, the Library conducted engagement in the Adams Morgan and Dupont Circle neighborhoods to better understand whether residents in those areas are able to access library services. Tactics included a survey, attendance at summer events to talk with residents, focus groups, and stakeholder interviews. Results indicated that many residents in the area are accessing services, while others cited barriers to service including the library hours being inconvenient, the library being too far away, lack of childcare, and a lack of familiarity with what the library offers. The feedback was analyzed and compiled into a report that included analysis of demographics as well as library usage data. The final report will be released to the public in the coming weeks.

Library Rules of Behavior Update

In Q1 of FY25, the Library embarked on a citywide initiative to gather community input that will inform an update of the Library's Rules of Behavior. Tactics include a survey (online and paper copies at libraries), focus groups, and stakeholder interviews. This project is on-going and is projected to be complete by the end of FY25/early FY26.

Voice of the Patron

Voice of the Patron is a user experience feedback tool that captures usage data and pairs it with customer sentiment about using the DCPL website. This tool captures data periodically throughout the year. This information is used to better understand what parts of the site are most used and have the most issues, and how to improve the site's features and functionality.

In FY24, 3,318 customers responded to the pop-up survey. On average, customers' website satisfaction score was 7.8 (out of 10). Respondents reported a 79% success rate in finding what they were seeking when visiting dclibrary.org.

Social Media

The Library's social media reach (Facebook, Instagram, and X) has grown substantially over FY24 with a 3.02% percent increase in the Library's engagement rate compare to FY23. However, DCPL experienced a 21.45% decrease in audience impressions across all social media platforms in FY24 compared to FY23. The main driver for the decline in impressions is the major changes on X (formerly Twitter) that have result in a number of people leaving the platform. While this platform garners the majority of the Library's impressions, it is not the largest driver of our engagement rate. Therefore, our engagement rate is slightly increasing.

244 customers connected with the Library via Direct Message on our social media platforms.

Email and In-person Feedback

DCPL also regularly receives feedback from customers via email and through in-person interactions at branches. All feedback receives a response in a timely manner. Feedback is also discussed at internal meetings, including monthly and quarterly managers meetings, to ensure that issues are rectified and that DCPL is keeping instep with the needs and preferences of customers.

How feedback is used

Feedback across channels and platforms is tracked to help the Library identify patterns across locations and online. DCPL uses the feedback to inform adjustments to any strategies, programming, and facility needs to meet customer needs, as appropriate. Customer feedback is also used to determine customer service training needs. In fact, in early Summer 2025, DCPL will launch a new Customer Service Training Program, with several training components informed by feedback from customers.

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 28

Provide a list of libraries that have a “Friends of the Library” organization attached to them and a list of those that do not. How many “Friends of the Library” organizations were formed in the last fiscal year? How do “Friends of the Library” organizations contribute toward supporting library programs in FY23, FY24, and FY25, to date, and how is this support tracked and measured? What kinds of programs were made possible through the participation of the Friends?

Libraries with Friends of the Library Groups

- Anacostia
- Benning/Dorothy I. Height
- Capitol View
- Chevy Chase
- Cleveland Park
- Deanwood
- Friends of DC Regional Library for the Blind & Physically Handicapped
- Francis Gregory
- Georgetown
- Lamond-Riggs/Lillian J. Huff
- Martin Luther King Jr. Memorial
- Mt. Pleasant
- Northeast
- Palisades
- Parklands-Turner
- Petworth
- Rosedale
- Shaw/Watha T. Daniel
- Shepherd Park/Juanita E. Thornton
- Southeast
- Southwest
- Tenley-Friendship
- West End
- Woodridge

Libraries Without Friends of the Library Groups

- Bellevue/William O. Lockridge
- Northwest One
- Takoma Park

In FY24, the Friends of the Deanwood Library has reformulated after being dormant for several years. Members of the group participated in a field trip organized by the Library to visit a few neighborhood branches as the DCPL is in the early stages of the design and construction of a new full-service Deanwood Library.

The Friends of the Capitol View Library elected new leadership, and the group actively engaged with the community to solicit feedback around a request to rename the library.

With the temporary closure of the Southeast Library for renovation, the Friends of the Southeast Library began a robust partnership with the Friends of the Northeast Library that is enabling them to continue their popular monthly book sales. The partnership has also yielded some new members for the Northeast Library Friends.

DC Public Library does not receive direct funding from the Friends groups. Rather, Friends groups often provide support to library programs by purchasing items such as snacks or craft materials, and providing stipends for authors and performers.

Citywide, the Friends support a wide range of programs and activities. Examples from FY23 and FY24 include donations to the DC Public Library Foundation's Branch Equity Fund. The Fund's purpose is two-fold: to facilitate the ability of branch staff to make incidental purchases such as snacks, time-sensitive supplies, and other small purchases; and to achieve equity among branches so that locations without a Friends group have the resources to support their branches' programs and activities.

In FY23, collectively the Friends donated \$21,190 to the Foundation to support the fund. In FY24, collectively the Friends donated \$27,000 to the fund. There have been no donations to the fund in FY25 to date.

Additionally, Friends groups are instrumental in serving as community engagement partners to provide input into the process to modernize library buildings. For example, the Friends of the Parklands-Turner Library have helped spread the word about community meetings for the design of the new Congress Heights library, which is currently in the design phase.

All the groups continue to help raise awareness about library programs and services across the city, including offerings at the MLK Library.

Friends groups collectively contributed \$40,390 in FY23 and \$56,525 in FY24 and Q1 FY25 to the DC Public Library Foundation to support library programs and services such as the Branch Enrichment Fund, Bellevue Back-to-School Bash, and other initiatives.

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 29

Provide an update on the implementation of the District of Columbia Public Library Partnership and Sponsorship Amendment Act of 2019. Include a list and summary of agreements between the library and partners as a result of this Act in FY24 and FY25. Include any funding associated with this agreement and for what purpose those funds were used.

As a result of the Partnership and Sponsorship Amendment Act of 2019, DC Public Library (DCPL) and DC Public Library Foundation (DCPLF) entered into a Memorandum of Understanding (MOU), beginning in October 2018, that outlines how DCPL will support DCPLF in fundraising on behalf of the Library.

As agreed upon in the MOU, in fall 2024, DCPL provided a detailed budget of programs and initiatives that require private support during DCPLF's next fiscal year beginning January 2025. Through discussions with senior leadership of both organizations, a final program budget was approved by DCPLF's Board of Directors, which aligns with DCPLF and donor guidelines and requirements.

During FY24 (October 1, 2023 – September 30, 2024), DCPLF provided a total of \$1.3 million in funds to support library programs and services. These funds supported a variety of programs for children, teens and adults. Recent investments include literacy support for children and families to make the transition from kindergarten to first grade; social justice arts programming for teens; care kits for unhoused D.C. residents; entrepreneurship courses for D.C.'s next small business leaders; and community conversations around anti-racism, approaches to restorative justice, and programs celebrating the diversity of Washington, D.C. DCPLF also was a significant supporter of *The Negro Motorist Green Book* exhibition at MLK Library and eight neighborhood libraries.

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 30

How many volunteers worked with DCPL in FY23, FY24, and FY25 to date? How many volunteer hours did they contribute? How are volunteers selected and trained? Were there any changes in the last fiscal year to the training process?

Volunteers play a vital role at the DC Public Library. By donating time, talent, and skills, they support and enhance the Library's programs, services, and mission.

In FY23, 132 volunteers worked a total of 1,762 hours, and in FY24-FY25 to date, 121 volunteers worked 1,624 hours at neighborhood libraries and the Martin Luther King Jr. Memorial Library. Under the supervision of library staff, volunteers performed tasks in areas of maintaining bookshelves, teaching computer classes, providing job readiness coaching, teaching American Sign Language classes, and assisting with special projects, author events, children's activities, and programs for seniors.

The Docent and Welcome Ambassador Volunteer Program at the Martin Luther King Jr. Memorial Library, staffed with a total of 24 volunteers, continues to provide customers with a welcoming experience while visiting the library. In FY24, the volunteers welcomed and provided guided building tours for more than 2,305 patrons. The docent volunteers lead tours for the general public, corporate and government staff members, school groups, private social groups, and patrons from the accessible community.

During FY24 and FY25 to date, volunteers served as hosts for the *We Who Believe in Freedom: Feminism in DC* (in partnership with the National Women's History Museum), the *Alma Thomas*, and *The Negro Motorist Green Book* exhibitions at the Martin Luther King Jr. Memorial Library. Volunteers received training on the basic facts of the artist Alma Thomas and the history of *The Negro Motorist Green Book* which prepared them to share resources and information with exhibit visitors.

To become a volunteer, one must be at least 14 years old, complete an online application and interview, and pass a criminal background check (required for applicants ages 18 and older), the cost of which is covered by the Library. The Library matches the skills and interests of volunteers with current opportunities and provides them with an orientation to the Library. As in previous years, volunteers receive a two-hour training on customer service and de-escalation practices, during which participants learn skills for handling challenging situations including customers who may be angry or stressed.

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 31

Describe any efforts undertaken by DCPL in FY24 and to date in FY25 to identify and engage corporate partners to enhance the operations and collections of DCPL.

DC Public Library (DCPL), in partnership with the DC Public Library Foundation (DCPLF), is continuing its engagement with corporate partners to augment and support library programming in a variety of areas. Approximately 25 percent of contributions to the DC Public Library Foundation each year come from corporate partners.

This year, through a grant to DCPLF, the Library received significant support from the Exxon Mobil Foundation for *The Negro Motorist Green Book* exhibition, which is on view through March 2 at the MLK Library and eight neighborhood libraries.

For the Discover Summer program, the Library partners with D.C. United, the Mystics and the Washington Nationals to offer successful participants in the program the opportunity to attend sporting events for these teams. DC Public Library also partners with the Wizards, the DC Public Library Foundation, and KPMG for the Wizards Winter Reading Challenge. This challenge encourages children and teens ages 5 - 19 to engage in wellness activities, including reading, healthy eating, fitness, connecting with peers, and engaging with educational virtual events, with the opportunity to win game tickets and other prizes.

Since 2019, DCPLF has secured more than \$1 million in support from Pepco, the Foundation's most significant corporate partner.

Through the "Know Your Power" program, Pepco and the DC Public Library invite D.C. teens to find their power and use it to creatively address a topic that is important to them. Winners are announced at the Know Your Power Awards Ceremony broadcast from the MLK Library, and the winner in each category - Visual Art, Writing, Music, and Film & Photography - receives a prize that helps them continue pursuing their craft.

F. PERSONNEL
TABS F32 – F42

PERSONNEL

Question Number 32

Provide the number of staff assigned to each library and any vacancies, including job titles.

FTE = The number of FTE assigned to the library per their staffing model.

Vacant = The positions that are vacant as of January 25, 2025.

NEIGHBORHOOD LIBRARIES	Job Title	FTE	Vacant
Anacostia Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	3.0	1.0
	Library Associate	5.0	0.0
	Library Technician 7	3.0	0.0
	Total	13.0	1.0
Arthur C. Capper Tech Express (temporary location during Southeast Library closure)	Digital Navigator	2.0	0.0
	Total	2.0	0.0
Bellevue/ William O. Lockridge Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	2.0	0.0
	Library Associate	6.0	0.0
	Library Technician	2.0	0.0
	Total	12.0	0.0
Benning/ Dorothy I. Height Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	3.0	1.0
	Library Associate	5.0	0.0

	Library Technician	3.0	0.0
	Total	13.0	1.0
Capitol View Library	Supervisory Librarian	1.0	0.0
	Librarian	3.0	1.0
	Library Support Coordinator	1.0	0.0
	Library Associate	3.5	0.0
	Library Technician 7	2.0	0.0
	Total	10.5	1.0
Chevy Chase Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	3.0	1.0
	Library Associate	4.0	0.0
	Library Technician	4.0	0.0
	Total	13.0	1.0
Cleveland Park Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	3.0	1.0
	Library Associate	5.0	0.0
	Lead Library Technician	1.0	0.0
	Library Technician	4.0	1.0
	Total	15.0	2.0
D.C. Jail Library	Assistant Manager	1.0	0.0
	Library Associate	1.0	0.0
	Total	2.0	0.0
	Supervisory Librarian	1.0	0.0

Deanwood Library	Librarian	2.0	0.0
	Library Associate	2.5	1.0
	Library Technician 7	2.0	0.0
	Total	7.5	1.0
Francis A. Gregory Library	Supervisory Librarian	1.0	1.0
	Librarian	2.0	0.0
	Library Support Coordinator	1.0	0.0
	Library Associate	3.5	0.0
	Library Technician	3.0	0.0
	Total	10.5	1.0
Georgetown Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	3.0	1.0
	Library Associate	6.0	1.0
	Library Technician	3.0	0.0
	Total	14.0	2.0
Lamond-Riggs/ Lillian J. Huff Library	Supervisory Librarian	1.0	0.0
	Library Support Coordinator	1.0	0.0
	Librarian	3.0	2.0
	Library Associate	3.5	0.0
	Library Technician	2.0	0.0
	Total	10.5	2.0
Mt. Pleasant Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	4.0	1.0

	Library Associate	6.5	1.0
	Library Technician	4.0	1.0
	Total	16.5	3.0
Northeast Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	3.0	1.0
	Library Associate	3.0	0.0
	Lead Library Technician	1.0	0.0
	Library Technician	4.0	0.0
	Total	13.0	1.0
Northwest One Library	Supervisory Librarian	1.0	0.0
	Librarian	2.0	1.0
	Library Associate	2.5	0.0
	Library Technician 7	2.0	0.0
	Total	7.5	1.0
Palisades Library	Supervisory Librarian	1.0	0.0
	Librarian	2.0	1.0
	Library Associate	4.5	0.5
	Library Technician	3.0	1.0
	Total	10.5	2.5
Parklands-Turner Library	Supervisory Librarian	1.0	0.0
	Librarian	2.0	0.0
	Library Associate	3.5	0.0
	Library Technician 7	2.0	0.0
	Total	8.5	0.0

Petworth Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	4.0	2.0
	Library Associate	5.0	0.0
	Library Technician	3.5	0.5
	Total	14.5	2.5
Rosedale Library	Supervisory Librarian	1.0	1.0
	Librarian	2.0	1.0
	Library Associate	2.5	0.0
	Library Technician 7	2.0	1.0
	Total	7.5	3.0
Shaw/ Watha T. Daniel Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	3.0	1.0
	Library Associate	6.0	0.0
	Library Technician	3.0	1.0
	Total	14.0	2.0
Shepherd Park/ Juanita E. Thornton Library	Supervisory Librarian	1.0	0.0
	Librarian	2.0	0.0
	Library Associate	3.5	0.5
	Library Technician 7	2.0	0.0
	Total	8.5	0.5
Southeast Library (Closed for Renovation)	Supervisory Librarian	1.0	1.0
	Assistant Manager	1.0	1.0
	Librarian	3.0	3.0

	Library Associate	6.0	6.0
	Library Technician	3.0	3.0
	Total	14.0	14.0*
Southwest Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	3.0	0.0
	Library Associate	4.0	0.5
	Library Technician	2.0	0.0
	Total	11.0	0.5
Takoma Library	Supervisory Librarian	1.0	0.0
	Librarian	2.0	0.0
	Library Associate	3.5	0.5
	Library Technician 7	2.0	1.0
	Total	8.5	1.5
Tenley-Friendship Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	4.0	0.0
	Library Associate	4.0	1.0
	Lead Library Technician	1.0	0.0
	Library Technician	4.0	0.0
	Total	15.0	1.0
West End Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	2.0	0.0
	Library Associate	6.0	1.0

	Library Technician	3.0	0.0
	Total	13.0	1.0
Woodridge Library	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Librarian	3.0	0.0
	Library Associate	6.0	1.0
	Library Technician	3.5	0.0
	Total	14.5	1.0
Various Locations	Teen Aides	2.4	0.0
NEIGHBORHOOD LIBRARIES TOTAL		301.9	46.5

MLK JR. LIBRARY	Job Title	FTE	Vacant
Adult Learning	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Digital Literacy Coordinator	1.0	0.0
	Educational Specialist	4.0	0.0
	Librarian	1.0	0.0
	Library Associate	1.0	0.0
	Library Technician 7	1.0	0.0
	Total	10.0	0.0
Adult Services	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Adult Librarian	3.0	0.0
	Music Librarian	1.0	0.0
	Library Associate	7.0	0.0
	Total	13.0	0.0
Center for Accessibility	Supervisory Librarian	1.0	0.0
	Adaptive Technology Specialist	1.0	0.0
	Recording Studio Coordinator	1.0	0.0
	Children's Librarian	1.0	0.0
	Adaptive Librarian	3.0	0.0
	Library Associate	2.0	0.0
	Library Technician 7	1.0	0.0
	Total	10.0	0.0
	Supervisory Librarian	1.0	0.0

Circulation	Library Technician	10.0	1.0
	Circulation Total	11.0	1.0
First Floor	Supervisory Librarian	1.0	1.0
	Assistant Manager	1.0	0.0
	Library Support Coordinator	2.0	0.0
	Library Associate	2.0	0.0
	Library Technician 7	8.0	1.0
	Total	14.0	2.0
Labs	Supervisory Librarian	1.0	0.0
	Librarian	2.0	0.0
	Library Associate	8.0	0.0
	Total	11.0	0.0
People's Archive	Supervisory Librarian	1.0	0.0
	Assistant Manager	2.0	0.0
	Coordinator / Archivist	3.0	1.0
	Librarian	4.0	1.0
	Library Associate	2.0	0.0
	Library Technician 7	1.0	0.0
	Total	13.0	2.0
Youth Services	Supervisory Librarian	1.0	0.0
	Assistant Manager	1.0	0.0
	Children's Librarian	3.0	3.0
	Teen Librarian	2.0	0.0

	Library Associate	6.0	0.0
	Total	13.0	3.0
	MLK LIBRARY TOTAL	95.0	8

SUMMARY	FTE	Vacant
NEIGHBORHOOD LIBRARIES TOTAL	301.9	46.5
MLK LIBRARY TOTAL	95.0	8
GRAND TOTAL	396.9	54.5

*The Southeast Library is closed for renovation and staff have been re-assigned to fill vacancies at other locations. The staff from the Southeast Library are reflected in the FTE count at those other locations.

PERSONNEL

Question Number 33

How has the overall staffing level changed in the last fiscal year? How are staffing levels impacting the ability to meet or expand hours of service? How are staffing levels impacting the delivery of services and programs?

The number of staff assigned to libraries has not changed since last fiscal year. However, the ongoing challenge in filling vacancies (because of budget reductions and/or hard-to-fill positions) continues to have an impact on DC Public Library's (DCPL) ability to successfully meet the existing hours of service. Without an ability to meet current staffing needs, the Library is unable to consider expanding hours. FY24 has seen an increase in instances where a library was unable to open on time or stay open its full hours due to lack of available staff with 55 delayed openings, and early or other closures due to staff shortages. This has also affected branch staff's ability to do effective outreach in the community as well as provide consistent library programming.

The hiring challenges have been particularly acute in the area of children's librarians. The challenges are multi-faceted including the ability to offer competitive salaries and the need for public librarians to work weekend and evening hours compared to school librarians. As a result, many children's librarian positions can remain vacant for more than a year. DCPL continues to think creatively about ways to attract more children's staff including considering part-time staff and financial incentives as resources allow.

PERSONNEL

Question Number 34

Are all libraries currently sufficiently staffed to accommodate staff absences due to illness, vacation, or extended leaves of absence? Have such absences resulted in reduced service or unplanned closures in the last fiscal year? How have staff absences affected DCPL's budget in FY24 and to date in FY25?

The staffing models for branch libraries are designed to accommodate typical staff absences such as illness, vacation, maternity/paternity leave, and similar. In FY25 DC Public Library (DCPL) will begin a review of its staffing models to account for the growing need for positions in public safety, social services, and technical services. In addition to revisiting service models, DCPL must address the growing challenges to filling vacancies in a timely manner. The vacancies exist because of agency budget reductions in FY24 and FY25, and/or hard-to-fill positions.

During FY24, all neighborhood library locations and many MLK Library departments carried at least one unfilled vacancy at some point, which, combined with the use of leave, emergencies and other issues, such as weather, resulted in 55 delayed openings and early or other closures. Staff absences have not affected the budget, but vacant FTEs eliminated in FY24 and FY25 coupled with vacant positions that could not be filled because of budget reductions have affected the Library's ability to deliver robust library service and contributed to numerous delayed openings in the current fiscal year.

PERSONNEL

Question Number 35

Has DCPL changed their policies about hiring District residents in the last fiscal year? What percentage of DCPL employees are District residents? What is DCPL's compliance rate for the *First Source* and *Apprenticeship* program requirements? How was this compliance monitored and evaluated in FY24 and FY25, to date?

DC Public Library (DCPL) has not changed its policies on hiring District residents in the last fiscal year. To date there are 320 employees who are District Residents, which comprises 56 percent of the agency.

DCPL has maintained its compliance rate of 100 percent with First Source and Apprenticeship Program requirements in FY24 and FY25 to date. DCPL monitors and verifies these requirements through site visits, meetings with contractors and subcontractors and regular consultation with staff at the Department of Employment Services.

PERSONNEL

Question Number 36

Describe the existing training and employee development program, the number of staff who have completed training and employee development in FY24 and FY25 to date. Were funds sufficient for training and employee development in FY24 and FY25 to date? If not, describe how much funding is needed for DCPL to sufficiently provide training and employee development, and how it would be used.

The DC Public Library (DCPL) remains committed to its Purpose and Core Values and continues to expand and build upon the agency's transformative work which serve as the foundation for performance management, learning, and staff development strategies.

Ensuring library staff have the skills and tools to innovate and enhance library services is paramount. The Library's focus on skill enhancement complements the talent management efforts that began in FY19 and continue today. All library staff have undergone training in the agency's Purpose and five Core Values: Stay Rooted, Welcome Everyone, Invest in Us, Be a "We," and Give and Get Respect.

DCPL's commitment to growth and inclusivity has expanded to include training in Trauma-Informed Care, Diversity, Equity, and Inclusion, and Accessibility, skills essential for fostering an environment where both staff and patrons feel valued and respected.

- (8) 3-hour DCPL Public Libraries 101 trainings sessions (annual training)
- (4) 1-hour DCPL Performance Management Timeline information workshops, July-August 2024 (annual training)
- (5) 1.5-hour DCPL FMLA process training
- Mental Health First Aid
- We Care Peer Program, staff training in support of library users experiencing homelessness
- Opioid Overdose Training
- Cultivating Awareness (Regulating & Tending to Self in the Wake of Difficult events)

Library staff actively participate in a variety of training programs, both internally and city-sponsored. These include management and supervisory best-practice training, team-building exercises aimed at improving staff morale and collaboration, and various workforce development courses through Percipio and Skillport. The agency's focus encompasses overall workforce development, business management, racial equity, and cyber security training, all designed to enhance awareness and strengthen the library team. As of December 2024, 95 percent of employees have completed Cyber Security training.

Moreover, DCPL employees are engaging in the District-sponsored course "Advancing Racial Equity," offered by the DC Office of Racial Equity. The DCPL Department of Human Resources has facilitated two important staff trainings: the "DCPL Performance Management Timeline Information workshops," ensuring staff understand the evaluation process and timeline, and the "DCPL FMLA Process virtual workshops," which provide a deeper understanding of the District Personnel Manual, Mayor's Ordinances, federal employment laws, and the Mayor's updated Sexual Harassment Policy, with 100 percent of library staff completing the annual sexual harassment training by December 2024.

Additionally, the Library aims to provide support to staff members pursuing post-secondary degrees or professional credentials. In Spring 2024, in partnership with the University of the District of Columbia (UDC), DCPL launched a Master of Science in Counseling and Master of Arts in Rehabilitation Counseling program at no cost to library staff. The first cohort of staff began the program in September 2024 with plans for additional cohorts every year. Also, in FY24, DCPL launched a bilingual certification program allowing bilingual or multi-lingual staff to be certified and receive stipends for using their language skills. These initiatives are designed to create greater career growth opportunities, particularly for staff in branches and other front-facing roles, thereby enhancing the agency's capacity to serve District residents effectively.

DC Public Library (DCPL) actively supports staff participation in local and national workshops and conferences across various fields, including library science, human resources, financial management, technology, and racial equity. Many library staff attended the American Libraries Association (ALA) and Public Libraries Association conferences for professional development, networking, and to expand their knowledge of library sciences. Key library staff have received specialized and technical training required to maintain licenses and certifications.

Existing resources from the Library's local budget and federal grants have allowed the agency to continue offering staff trainings.

PERSONNEL

Question Number 37

Has the agency adhered to all non-discrimination policies regarding hiring and employment?

Yes. DC Public Library (DCPL) remains steadfast in its commitment to uphold all non-discrimination policies in hiring and employment practices. The agency believes that fostering an inclusive and diverse workplace is essential to its success and aligns with its core value to Welcome Everyone.

PERSONNEL

Question Number 38

Have there been any allegations that the agency has violated hiring and employment nondiscrimination policies in FY24 or in FY25 to date? If so, what steps were taken to remedy the situation or ensure that the violation does not occur in the future?

DC Public Library (DCPL) adheres strictly to the District's policies and regulations regarding hiring and employment procedures. The agency is dedicated to ongoing education and will continuously engage in all relevant training courses to ensure staff remain well-informed with the latest updates. This commitment ensures library staff understand the appropriate response processes when allegations are filed, and that District procedures and regulations are consistently followed.

In FY24 and FY25 to date, the following allegations were reported:

- The Agency received allegations of discrimination during the hiring process from some employees based on race, age, gender, sexual orientation, and retaliation from a previous request for pay parity. The allegations also included issues related to promotional opportunities.
 - The grievance filed by AFSCME Local 1808 was investigated. Agency denied Step 1 and Step 2. The agency has no record of the union proceeding with a Step 3.

PERSONNEL

Question Number 39

List all settlements entered into by the agency or by the District on behalf of the agency in FY24 or FY25, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

There were no settlements entered into by DC Public Library in FY24 or FY25 to date.

PERSONNEL

Question Number 40

Describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY24 and FY25, to date, whether or not those allegations were resolved.

The DC Public Library (DCPL) follows the investigative procedures outlined in Mayor's Order 2017-313 when handling allegations of sexual harassment. All investigations are reported to the Mayor's Office through DCPL's Office of General Counsel. Investigations are conducted by the Library's Sexual Harassment Officer (SHO) or Alternate SHO, both of whom are trained by the Mayor's Office through the Department of Human Resources (DCHR). Once an investigation is complete, the SHO submits the investigative report to DCPL's Office of General Counsel for review.

The Director, or their designee, then issues the Notice of Findings and Conclusions to the complainant, the alleged harasser, and the Mayor's Office of Legal Counsel. DCPL takes sexual harassment seriously and ensures that staff are trained on both the sexual harassment policy and the reporting process. This has led to greater awareness among staff about what constitutes sexual harassment and the appropriate steps to take if they are witnesses or victims.

DCPL ensures staff and managers are aware of and in compliance with the updated District Government Sexual Harassment Policy, Guidance, and Procedures issued from the Office of the Mayor on October 31, 2023.

Listed below are allegations of sexual harassment and/or related misconduct received by the agency in FY24 and to date in FY25:

- October 2023 - a patron undressed in the bathroom and exposed themselves to an employee. The patron was barred from the library for five (5) years.
- April 2024 – an employee reported unwanted advances from a contract cleaner. The matter was investigated, the contractor was removed and no longer assigned to any DCPL buildings.
- May 2024 - a manager reported that she was made aware of an employee receiving a call that made an employee feel uncomfortable. The matter was investigated and determined to be unsubstantiated.
- June 2024 - an employee complained about a fellow employee who was friends with a patron who displayed an item known to be used during sexual acts and made suggestive and inappropriate comments to her during her tour of duty. The matter was investigated and determined to be unsubstantiated against the employee. The employee did not wish to make a formal complaint against the patron.

PERSONNEL

Question Number 41

List the administrative complaints or grievances that the agency received in FY24 and FY25, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY24 or FY25, to date, describe the resolution.

FY24 & FY25Q1	Source	Issue	Process Utilized	Resolution
2/20/2024	AFSCME 1808	Tuition Reimbursement	Collective Bargaining Agreement (CBA) Grievance	Partially granted at Step 3
4/10/2024	AFSCME 1808	Comp Time	Collective Bargaining Agreement (CBA) Grievance	Granted at Step 3
5/30/2024	AFSCME 1808	Digital Navigators Retroactive Pay	Collective Bargaining Agreement (CBA) Grievance	Granted at Step 3
7/1/2024	AFSCME 1808	Schedule	Collective Bargaining Agreement (CBA) Grievance	Administratively Closed/Withdrawn
7/24/2024	AFSCME 1808	Pay Disparity	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 2
8/13/2024	AFSCME 1808	AFSCME Convention	Collective Bargaining Agreement (CBA) Grievance	Granted at Step 3
10/31/2024	AFSCME 1808	Mt. Pleasant Library Door Repair	Collective Bargaining Agreement (CBA) Grievance	Denied at Step 2

*There were no changes to agency policies or procedures that resulted from complaints or grievances received.

PERSONNEL

Question Number 42

Provide a narrative description of the security personnel and procedures currently utilized by DCPL. Emphasize any changes in the security situation that have occurred within the last fiscal year. At a minimum, include:

- a. The number of library security guards currently employed by DCPL;**
- b. The number of vehicles currently associated with DCPL security;**
- c. New security initiatives or technologies instituted in FY24 and to date in FY25; and**
- d. Any areas of concern as it relates to Library security.**

The DC Public Library (DCPL) has Special Police Officers (SPO) within its Office of Public Safety (OPS). DCPL currently has 32 FTEs and two part-time FTEs employed to provide safety and security in all library locations. During FY24 and FY25 to date, a sergeant was promoted to the rank of lieutenant, a captain was hired, a sergeant took a demotion, and a new sergeant was recently hired. An additional five SPO FTEs are included in the FY25 budget. OPS is currently conducting interviews to fill those positions. The goal is to have a SPO at every location. The five additional FTE allows the agency to get closer to that goal. In FY24, DCPL contracted with a security vendor to provide unarmed public safety ambassadors at select library locations that did not have a permanent officer.

Within the Office of Public Safety, there are six vehicles used by the supervisors and officers that are on roving assignments. The agency is in the process of securing two additional vehicles. The officers are either assigned to a neighborhood library, MLK Library, or they are assigned to visit several library locations across the city. On a daily basis, deployment is assessed and adjusted where resources are needed.

All officers receive annual in-service training which includes weapon qualification, de-escalation techniques, report writing, and among others. Additionally, the Office of Public Safety has seven trained Crisis Intervention Officers with the remaining staff having had in-service training on the subject. All officers continue to participate in the District-wide response to the ongoing opioid crisis and have been issued and trained in administering Narcan to library customers experiencing an overdose.

OPS continues to strengthen its partnerships with the Metropolitan Police Department, District of Columbia Public Schools Security, the Office of Attorney General for D.C. and other D.C. agencies to find ways to support youth who visit libraries, while attempting to curtail crime and disorder. OPS also partnered with the Department of Behavioral Health and the Comprehensive Psychiatric Emergency Program (CPEP) in addressing visitors experiencing mental health episodes.

In FY24 and FY25 to date, DCPL hosted several major programs and events at the Martin Luther King Jr. Memorial Library in support of the Mayor's priority of activating downtown. The Office of Public Safety played a critical role in ensuring the safety of all visitors to the library for events like Go-Go on the Rooftop, Punk Rock bands, Art All Night, the Green Book exhibit and several author talks featuring high-profile visitors, such as Supreme Court Justice Ketanji Brown Jackson, Martin Luther King III, and Billy D. Williams, to name a few. Beyond the MLK Library, the department participated in events held at the neighborhood branches, including National Drug Take Back Day at six branch locations, election box security at seven branch locations, and several Back-to-School events. Throughout the year, the officers engaged in several community policing programs, including Teen Night and other after school events at libraries.

On the security technology front, DCPL continues to use and upgrade, where needed, several systems (video cameras, access control, alarm systems, duress alarms, and identification card production) at various library locations. Over the past several years, the Library has attempted to convert from analog video cameras to digital video cameras. At least eight locations are in need of digital conversions. The service desk ticketing system has been in operation for several years and it continues to allow the Office of Public Safety to address non-emergency security and system needs with greater timeliness, service and efficiency.

DCPL's security technology uses a perimeter-based, real time video surveillance system that allows OPS staff to monitor all libraries from a central location. Additionally, the system is supported by Digital Video Recorders (DVRs/NVRs) to capture, download and store video of incidents and store video in and around libraries for several weeks. This video can be shared with local and federal law enforcement partners to assist them with investigations. After three years of utilizing a Computer Aided Dispatch/Report Management System (CAD/RMS) hosted by Omnigo, OPS continues to adopt new features and functionality to efficiently manage the office.

The challenges that the Library has faced mostly center around those users (adults and pre-teens/teens) who do not adhere to the Library's behavior rules and guidelines. Throughout the past year, the Office of Public Safety endured additional challenges, including utilizing Narcan to revive individuals experiencing drug overdoses, intervening with visitors experiencing mental health episodes, curtailing youth violence and truancy, and most tragically, the suicide of a patron at MLK Library in December 2024. The ongoing threat of violence in library buildings continues to impact staff's ability to focus on service delivery.

**G. GOVERNMENT MANAGEMENT AND
OVERSIGHT
TABS G43 – G51**

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 43

Provide an update on the implementation of DCPL's strategic plan.

In the spring of 2017, DC Public Library (DCPL) released "Know Your Neighborhood," its five-year strategic plan (2017-2021). The plan's initiatives support the priorities of reading, digital citizenship, strong communities, local history and culture, and stewardship. The plan provides a roadmap for increasing library participation and delivering customized services that meet the needs and aspirations of communities. The Library has used the strategic plan as a framework for decision-making, resource allocation and service delivery.

DCPL continues to implement a number of initiatives that fall under the same priorities of the strategic plan including ones that focused on the District's pandemic recovery efforts. These initiatives have served as a bridge to the Library's next strategic framework which is expected to be completed in FY25.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 44

Discuss any changes made in the last fiscal year to DCPL's emergency management process or its receipt of information about emergencies from the District and/or the Homeland Security and Federal Emergency Management Agency.

There have been no changes to the DC Public Library emergency management process or receipt of emergency information from the District or the Homeland Security and Federal Emergency Management Agency.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 45

Provide an updated list of each branch library within DCPL that includes the following, if available:

- a. Name of the library;
- b. Head librarian;
- c. Hours of operation;
- d. Unique programs, offers, or collections;
- e. Contact information; and,
- f. President of the Friends Group.

Anacostia Library	Branch Manager: Yvette Davis Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Department of Corrections video visitation service, Stop-Shop-and-Go Job Fair, Express books Contact Information: (202) 715-7707 President of the Friends: Kathy Williams
Bellevue/ William O. Lockridge Library	Branch Manager: Tawanda Johnson Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Annual Back to School Bash, Early Literacy area, Express books Contact Information: (202) 243-1185 President of the Friends: Vacant
Benning/ Dorothy I. Height Library	Branch Manager: Ashley Mitchell Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Express Books Contact Information: (202) 281-2583 President of the Friends: Vacant
Capitol View Library	Branch Manager: Carmel Henry-Smith Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday

	<p>Unique Programs, Offers, or Collections: Department of Corrections video visitation service, Computer Lab, Express Books</p> <p>Contact Information: (202) 645-0755</p> <p>President of the Friends: Kim Martin</p>
Chevy Chase Library	<p>Branch Manager: Tracy Myers</p> <p>Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday</p> <p>Unique Programs, Offers, or Collections: Motherhood in Fiction Discussion Series</p> <p>Contact Information: (202) 282-0021</p> <p>President of the Friends: Rebecca Jordan</p>
Cleveland Park Library	<p>Branch Manager: Craig Ranallo</p> <p>Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday</p> <p>Unique Programs, Offers, or Collections: Large community meeting room; Monthly lecture series, Laptops only, Reading porch</p> <p>Contact Information: (202) 282-3080</p> <p>President of the Friends: Jacky Spindler</p>
Deanwood Library	<p>Branch Manager: Sharrese Castillo</p> <p>Hours of Operation: 10:00am-6:00pm - Monday, Tuesday, Wednesday, Friday, Saturday 12:00-8:00pm - Thursday 1:00-5:00pm - Sunday</p> <p>Unique Programs, Offers, or Collections: Co-located with DPR Recreation Center</p> <p>Contact Information: (202) 698-1175</p> <p>President of the Friends: Jimell Sanders</p>
Francis A. Gregory Library	<p>Branch Manager: Kayla Dunning (interim)</p> <p>Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday</p> <p>Unique Programs, Offers, or Collections: Annual Health Fair, Express Books</p> <p>Contact Information: (202) 698-6373</p> <p>President of the Friends: Carolyn Leach</p>
Georgetown Library	<p>Branch Manager: Linda Jones</p> <p>Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday</p>

	<p>Unique Programs, Offers, or Collections: Peabody Room</p> <p>Contact Information: (202) 727-0232</p> <p>President of the Friends: Patricia Henry</p>
Lamond Riggs/Lillian J. Huff Library	<p>Branch Manager: David Gaston</p> <p>Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday</p> <p>Unique Programs, Offers, or Collections: Art All Night, Girls Chess Club</p> <p>Contact Information: (202) 541-6255</p> <p>President of the Friends: Robert Oliver</p>
Martin Luther King Jr. Memorial Library	<p>Department Managers: Adult Services: Esti Brennan Adult Learning: Chenniah Patrick Center for Accessibility: Jenny Cavallero Circulation: Josette Dubois (interim) Children and Teens: Liz Sterling First Floor: Abigail Schanfield (interim) Labs: Victor Benitez People's Archive: Lisa Warwick</p> <p>Hours of Operation: 9:30am-9:00pm - Monday, Tuesday, Wednesday, Thursday 9:30am-5:30pm - Friday, Saturday 1:00-5:00pm - Sunday</p> <p>Unique Programs, Offers, or Collections: Center for Accessibility, Adult Learning, Computer Labs, DIY Labs, Local History Resources and Exhibition, Auditorium, Roof Garden, Conference Center, Event Space</p> <p>Contact Information: (202) 727-0324</p> <p>President of the Friends: Robin Diener</p>
Mt. Pleasant Library	<p>Branch Manager: Bobbie Dougherty</p> <p>Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday</p> <p>Unique Programs, Offers, or Collections: Spanish Language Collection, Historic Mural</p> <p>Contact Information: (202) 671-3122</p> <p>President of the Friends: Carlos Izurieta</p>
Northeast Library	<p>Branch Manager: Julie Moeller</p> <p>Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday</p> <p>Unique Programs, Offers, or Collections: Garden Concert Series</p> <p>Contact Information: (202) 698-3320</p>

	President of the Friends: Vincent Morris
Northwest One Library	Branch Manager: Rebecca Oxley Hours of Operation: 10:00am-6:00pm - Monday, Tuesday, Wednesday, Friday, Saturday 12:00-8:00pm - Thursday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Co-located with Walker-Jones Education Campus Contact Information: (202) 939-5946 President of the Friends: Vacant
Palisades Library	Branch Manager: Erin Farquhar Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Interactive early literacy installations, Laptops only, Annual Pumpkin Festival Contact Information: (202) 282-3139 President of the Friends: Abby Horrigan
Parklands-Turner Library	Branch Manager: Kendra Jordan Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Express Books, Youth Chess Club Contact Information: (202) 645-4532 President of the Friends: Brenda Richardson
Petworth Library	Branch Manager: Jeffrey Neher Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Spanish Language Collection Contact Information: (202) 243-1188 President of the Friends: Hadley Chase
Rosedale Library	Branch Manager: Chris Stevenson (interim) Hours of Operation: 10:00am-6:00pm - Monday, Tuesday, Wednesday, Friday, Saturday 12:00-8:00pm - Thursday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Co-located with DPR Recreation Center. Contact Information: (202) 727-5012 President of the Friends: Meredith Holmgren

Shaw/Watha T. Daniel Library	Branch Manager: April King Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Law 101 Series Contact Information: (202) 727-1288 President of the Friends: Alexander Padro
Shepherd Park/Juanita E. Thornton Library	Branch Manager: Deborah Hirsch Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Express Books Contact Information: (202) 541-6100 President of the Friends: Mark Pattison
Southeast Library	Branch Manager: Vacant Hours of Operation: Closed for modernization Unique Programs, Offers, or Collections: None currently Contact Information: N/A President of the Friends: Robert Pohl
Arthur Capper Tech Express (temporary location during Southeast Library closure)	Manager: Nicholas Kerelchuk Hours of Operation: 10:00am-6:00pm – Monday, Tuesday, Wednesday, Friday 12:00pm-8:00pm – Thursday Unique Programs, Offers, Or Collections: Digital Navigators, Public computers, WiFi, Printing, Copying, Scanning services, Holds pickup, Book returns. Contact: (202) 698-3375
Southwest Library	Branch Manager: Melinda MacCall Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: STEAM programming Contact Information: (202) 724-4298 President of the Friends: Georgine Wallace
Takoma Park Library	Branch Manager: Maria Escher Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Adult Book Club Contact Information: (202) 576-7252 President of the Friends: Vacant

Tenley-Friendship Library	Branch Manager: Julia Strusienski Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Art All Night Contact Information: (202) 727-1488 President of the Friends: Christine Waldemann
West End Library	Branch Manager: Rob Schneider Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Mixed use w/ coffee shop and residential above Contact Information: (202) 724-8707 President of the Friends: Susan Haight
Woodridge Library	Branch Manager: Janette Graham Hours of Operation: 9:00am-8:00pm - Monday, Tuesday, Wednesday 12:00-8:00pm - Thursday 10:00am-6:00pm - Friday, Saturday 1:00-5:00pm - Sunday Unique Programs, Offers, or Collections: Rooftop Deck Contact Information: (202) 541-6226 President of the Friends: Robin Hutchison Cote

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 46

Describe any partnerships or collaborations currently underway between DCPL and other District government agencies, including the target populations to service. Describe any new partnerships or collaborations developed, planned, or implemented over the last fiscal year. Include the following agencies:

- a. DC Public Schools;
- b. DC Public Charter Schools;
- c. DC Department of Parks and Recreation;
- d. DC Department of Employment Services;
- e. DC Department of Aging and Community Living;
- f. DC Department of Human Services;
- g. Department of Health;
- h. Department of Behavioral Health;
- i. Office of the Chief Technology Officer;
- j. University of the District of Columbia and UDC Community College; and
- k. Other agencies not included in this list.

DC Public Schools (DCPS) and DC Public Charter Schools (DCPCSB)

DC Public Library (DCPL) collaborates with DCPS and DC Charter school teachers, educators, and parents to provide access to its resources both in person and online. Library staff are in regular communication with their neighborhood schools for programs and assistance such as book collection for requested subjects, library visits, research instruction and assistance to students, participation in school events, e.g. Back to School Nights, reading programs, and parent/family events. In FY24, DCPL partnered with DC Public Schools on multiple reading lists related to library initiatives such as Discover Summer. DCPL staff have done multiple trainings and presentations to DCPS librarians to share resources and collaborate.

DCPL informs educators about and provides assistance with its virtual resources including eBooks, audiobooks, and full text of picture books and early grade nonfiction through TumbleBooks and BookFlix, two of the Library's online literacy resources for children. DCPS and several charter schools continue to use the reading platform SORA, which provides seamless access to DCPL's ebook and audiobook collections to students from participating schools.

The Library continues to support and collaborate with the DCPS Library Programs Department. DCPL Youth and Family Services staff meet monthly with DCPS Director of Library Programs and senior staff. The agencies jointly host professional development activities, including one as recent as October 2024. Additionally, DCPL works with DC Public Charter Alliance to share information about DCPL Youth Services programs and professional development opportunities. DCPL staff regularly participate in the Every Day Counts taskforce and serve on the Learning Opportunities and Support Working Group.

In celebration of the Winter Challenge program, the Library visited Charles Drew elementary school in partnership with the Washington Wizards to donate books to the school library and take-home materials to every student in the school. DCPL has also fostered field trips for children to interact with visiting authors.

DC Department of Parks and Recreation (DPR)

DCPL and DPR worked closely to ensure summer camp participants were enrolled in the Discover Summer reading program and had access to reading material by arranging multiple visits of the DCPL's Outreach & Inclusion team to summer camps and having campers visit neighborhood libraries. The

Outreach & Inclusion team also represented DCPL at Senior Fest on The Yard at the University of the District of Columbia, co-sponsored by Department of Aging and Community Living and DPR.

The Youth and Family Services team worked with DPR for the annual STAR Fest event. DPR shared information about resources that benefit parents of children under the age of five. DCPL also participated in the REP Deanwood day in partnership with community-based organizations and DPR to provide school supplies and free books to developing readers.

DC Department of Employment Services (DOES)

The Library again participated in Department of Employment Services' High School Internship Program (HSIP). Mount Pleasant, Lamond Riggs/Lillian J. Huff, and Martin Luther King Jr Memorial libraries hosted one or more District high schoolers to provide them work experience during the school year. DC Public Library hosted seven youth between October and May. In addition to the growth of the Library's Teen Council and the internship program, DCPL's teen services coordinator oversaw the Library's 40 SYEP participants at branches and departments throughout the system. Finally, the Books from Birth team provided donations to DOES for parent workshops and book distribution at community events including more than 100 books for the DC Citywide Baby Shower.

DC Department of Aging and Community Living (DACL)

Branch library staff have included DACL's Wellness Centers in their outreach strategies and look for ways to bring library services to those spaces. The Outreach & Inclusion team has worked with Seabury and DACL to provide direct library services on a monthly basis, including book/short story discussions, information on how to access library resources, crafts, and D.C. history programs. Outreach & Inclusion additionally provides one-on-one technology assistance on using iOS and Android systems as well as working on other devices. The team represented the DC Public Library at the Senior Fest on The Yard at the University of the District of Columbia co-sponsored by DACL and DPR.

Iona Senior Services, a DACL service provider, continues to bring their "Around Town DC" programs to libraries in Wards 2 and 3. These include movement workshops like yoga and tai chi as well as art appreciation classes.

DCPL participates in DACL's annual Cupid's Kids program, an opportunity for D.C. residents to create Valentine's Day cards for senior citizens. Every year we deliver hundreds of cards to DACL from multiple branches around the system.

For the first time, DACL hosted their annual Brain Games trivia contest at MLK Library with teams from all eight wards competing in a knowledge contest.

DC Department of Human Services (DHS)

The Library's Outreach and Inclusion Department worked with the Ward Short-Term Family Housing Facilities to provide programs and services, from virtual job-seeking workshops to storytimes and craft activities for all ages. Outreach & Inclusion provides bimonthly routine programming at the Aya and Horizon housing facilities. The Library donated youth books to families living in the Short-Term Family Housing over the summer.

DCPL's Health & Human Services Department partnered with DHS as part of the CAHP housing matching system to help customers access Rapid Rehousing resources and Permanent Supportive Housing Vouchers. DCPL also works with DHS as part of several Inter-Agency Council on Homelessness workgroups.

Department of Health (DOH)

DOH provided two Lunch and Learn programs for DCPL public service staff in FY24. In February, DOH presented on the DC Federal Nutrition Programs Toolkit and in September 2024 on LinkU, DC Health's on-line social service search tool. These are DOH resources DCPL staff can refer people to when customers are looking for social services.

The agency's Youth and Family services team continues its partnership for the ninth year with the Department of Health to register newborns for the Books from Birth program. Eighty percent of Books from Birth registrants are from the Department of Health. The Books from Birth program routinely donates to Help Me Grow DC to help parents of young children practice literacy activity with their young children.

Department of Behavioral Health (DBH)

The DCPL Health & Human Services Department and library managers throughout the system work closely with the DBH Community Response Team when there is a mental health crisis at libraries. DCPL's HHS Department has been engaging with and building strong connections with the CRT office to build smooth cooperation and collaboration in responding to mental health crises at library locations.

The DCPL Health & Human Services Department partners with the DBH ICC/Path Teams who engage with patrons at several library locations. The ICC Path Teams are at MLK Library weekly and the Shaw/Watha T. Daniel Library regularly. These teams help to connect or reconnect library patrons to community mental health supports. DCPL's We Care Peer Specialists and staff with social work experience provide warm hand-offs to the DBH teams, with more than 30 referrals made in FY24.

In FY24 DCPL's Health & Human Services Department partnered with the DBH Live Long DC initiative in several ways. Peer Specialists distributed Narcan to library patrons as part of tabling programs at branches throughout the city. DBH and its contractors provided Opioid Overdose training to DCPL staff so that library staff can respond to an overdose in DCPL buildings should one occur. And finally, for the third year, DCPL partnered with DBH on two National Drug Take Back Days. In October 2023 and April 2024, D.C. residents were able to dispose of medication at Benning, MLK, Mt. Pleasant, Shaw, Southwest, and Anacostia libraries.

Peer Specialists support patrons in utilizing the DBH 35K Clinic to receive psychiatric evaluation and medication before they are linked to a community-based service provider. The Specialists do this by providing information about service, and directions and accompanying patrons to ensure they are able to locate the office. When customers present intoxicated and in need of medical stabilization for substance use withdrawal, Peer Specialists facilitate intake at the stabilization center by calling ahead and accompanying the patron to ensure they are able to locate the facility. The Outreach Team has also provided books and reading materials to the stabilization center.

Office of the Chief Technology Officer (OCTO)

DCPL and OCTO partnered in hosting Microsoft Active Directory, Domain Name System servers, Application and database servers, as well as Microsoft 365 accounts for DCPL employees in OCTO's cloud platform. DCPL's VoIP Telephony and Wide Area Network fiber optic data circuits interconnecting DCPL's 26 libraries are also maintained under a Memorandum of Understanding with OCTO.

OCTO supports The People's Archive use of Box as a file sharing and storage platform. Box is used to share, store, and receive materials that are either born-digital or scanned by request from library customers, donors, and staff. The platform has been essential for sharing scanned materials with customers, allowing the Library to share more than 3,000 requested scans to date while providing DCPL control over expiration and downloading privileges which is important for copyright and other sensitive materials.

University of the District of Columbia (UDC)

The People's Archive has hosted University of the District of Columbia class visits for their DC History classes, including:

- 20 students with Professor Amanda Huron in October 2023
- Archives tour with Professor Dominique Hazzard in February 2024
- 38 students planned for March 2025 with Professor Amanda Huron

In an effort to create greater career growth opportunities for library staff and enhance the agency's capacity to serve District residents, in Spring 2024, DCPL partnered with UDC to launch a Master of Science in Counseling and Master of Arts in Rehabilitation Counseling program at no cost to library staff. The first cohort of staff

began the program in September 2024 with plans for additional cohorts every year.

DC Department of Small and Local Business Development (DSLBD)

DCPL and DSLBD continue to work closely together to support small businesses at the library. DSLBD staff provide one-on-one technical support to entrepreneurs at MLK library every Wednesday and started a “road show” of technical support at library branches this year. DSLBD also hosted a Battle of the Wards pitch contest between Wards 7 and 8 at MLK Library and collaborated on a Chromebook giveaway for small businesses.

DC Department of Insurance Securities and Banking (DISB)

DISB and DCPL initiated a new collaboration this year through which DISB provides one-on-one support to library customers. DISB staff offer advice and resources regarding personal finance and customer complaints every Tuesday at the MLK Library.

DC Housing Authority (DCHA)

In FY24, the Library and DC Housing Authority partnered to bring books to children living in public housing through the Book Rich Environment program, an initiative from the United States Department of Housing and Urban Development, Urban Libraries Council, and the National Book Foundation. DCPL's Outreach and Inclusion Department distributed over 5,000 books to 2,500 households and more than 3,000 children and teens in collaboration with DCHA.

Throughout the school year the Outreach & Inclusion team partners with DCHA properties on after-school programs for 1,000 youth to enhance their learning with STEAM, crafts, and games. In FY24 Outreach & Inclusion supported multiple camps located at DCHA properties in Wards 5, 7, and 8 to provide fun STEAM activities through crafts and the Library's Tech Truck, as well as promoted Discover Summer and distributed children and teen books.

The Outreach & Inclusion Department participated in numerous DCHA Summer Series events, including a few at their Senior properties, to educate them on library services and resources, and promote Discover Summer.

DC Metropolitan Police Department (MPD)

The Outreach and Inclusion Department worked with PSA 702 Community Outreach and the 7th District MPD, to provide books to be read at eight summer story times at Oxon Run Park in Ward 8, along with the book selection and basic story time training for the officers, sergeants, and captains who were the readers. The MPD Summer Story Time series, enhanced by the Tech Truck, saw more than 300 District residents and distributed 300 children's books.

DC Developmental Disabilities Council (DDC)

The Library's Center for Accessibility partnered with the Developmental Disabilities Council (DDC), other government agencies and community organizations to assist in organizing the 6th Annual DC Latinx Conference on Disabilities, now called Vamos DC. The event provided Spanish-speaking residents with disabilities and their family members access to information, support, and resources in their native language. The conference included a listening session, presentations from speakers with and without disabilities, and a community resource fair. The conference was entirely in Spanish, with closed captioning and simultaneous interpretation in ASL (American Sign Language) and English.

The Library hosted the annual DDC Employment First Summit on October 25, 2024, which celebrates progress and accomplishments in the employment of people with disabilities and identifies priorities to support D.C.'s disability community in employment in the future. Target audiences included employers, job seekers, employment professionals, service providers, small businesses, advocates, teachers, people with disabilities of all ages, and family members of people with disabilities.

DC Office of Disability Rights (ODR)

The Library participated in the District's Olmstead Community Integration Working Group, which supports the District's Olmstead Plan, a three-year Plan focusing on housing, health care and wellness, and

employment. The Library also provided feedback on the 2025-2028 plan. DCPL conducted 1,063 distinct outreach activities in FY24, as reported to the Olmstead Working Group.

Department on Disability Services (DDS)

In FY24, the Library offered the National Federation of the Blind (NFB), “NFB Newsline”, a free audio news service for anyone who is blind, low vision, or print disabled. The Newsline offers more than 500 publications, emergency weather alerts, job listings, and more. The partnership between the Library and DDS included the hiring of a contractor who is blind and works directly with library users in the District to assist them in accessing this service. In FY24, the D.C. Information Channel was accessed 1,125 times by 566 subscribers, including 14 new registrants.

The Library hosted a Smart Home Exhibit in partnership with the DC Assistive Technology Center, which is implemented by DDS and University Legal Services. Library patrons were able to see demonstrations of assistive technology and get hands-on experience using Smart devices for the home at this third annual event during Disability Pride Month.

Department of Energy & Environment (DOEE)

The Labs continues to partner with DOEE to offer Fix-It Clinics. These clinics provide an opportunity to repair and reuse items instead of discarding them. This helps reduce the amount of raw materials and energy required to manufacture new products, while also minimizing the amount of waste sent to landfills.

DC Board of Elections (DCBOE)

DCPL continued to serve as a voter registration agency and facilitated more than 400 voter registrations in FY24. DCPL worked with DCBOE and provided five Early Vote centers for the 2024 Primary and General Elections - Cleveland Park, Georgetown, MLK, Woodridge and West End libraries. DCPL had two Election Day vote centers for both the 2024 Primary and General Elections: Lamond Riggs & Watha T. Daniel/Shaw libraries.

DC Department of Corrections (DOC)

DCPL hosts three Video Visitation sites in partnership with DOC. Community members can visit loved ones who are residents of the DC jail at Anacostia Library, Capitol View Library, and this fiscal year, the re-opened Video Visitation at MLK Library. Each location offers two days per week when community members can visit with residents of the jail.

DCPL partners with DOC to provide library service at the DC jail. In its tenth year, the Jail Library offers inmates mobile book service and programming at both CDF (Central Detention Facility) and CTF (Central Treatment Facility). Prior to the pandemic, CTF had access to a walk-in library. DCPL hopes to re-open the walk-in library at CTF in FY25, pending DOC staffing.

Mayor’s Office of Veterans Affairs (MOVA)

For Veterans Day, DCPL hosted the United States Navy Band in collaboration with MOVA. The MOVA director offered words of welcome to attendees and D.C. veterans and shared information about MOVA’s services.

Engage DC (Executive Office of the Mayor)

Engage DC is a partnership among a cluster of D.C. agencies working collaboratively to enhance community engagement and outreach efforts. This initiative is designed to foster a unified understanding of the year’s engagement priorities, ensuring that agencies align their efforts to address community needs effectively and efficiently.

The DC Public Library Community Engagement Department joined partnership with Engage DC, actively contributing to its mission of fostering collaboration and innovation. This partnership has allowed agencies to amplify and align their outreach strategies, address stakeholder concerns more effectively, and support each other during times of crisis. By driving collaboration, transparency, and progress, Engage DC serves as a vital platform for shaping the future of community engagement across the District.

Office of Cable Television, Film, Music and Entertainment (OCTFME)

DCPL co-hosted the Pulse of the Capital Concert at Howard Theatre on February 19. This free event was sold out and celebrated the 4th Anniversary of the District of Columbia Designation Act of 2019 to make Go-Go the official music of Washington, D.C. The event was hosted by De De Folarin and Kapri and performers included EU, Junkyard Band, Backyard Band, R&S Band and DJ Frank White.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 47

Provide an update on DCPL's offering of library services at the D.C. Jail including staffing and the state of the collection.

DC Public Library (DCPL) offers book service to both the Central Detention Facility and the Correctional Treatment Facility. All residents receive library services in their housing unit. The walk-in library at the Central Treatment Facility remains closed since the public health emergency and will reopen when the Department of Corrections (DOC) is able to support staff and residents in movement operations and scheduling.

When fully staffed, the jail library includes a full-time Assistant Manager and a full-time Library Associate. In FY24, the long-tenured lead staff member at the DC Jail Library resigned, and as a result of the staffing transitions book circulation services were paused between May and December. In that time, DCPL recruited, hired, and trained two new staff members for the jail library and circulation services resumed in December.

During the pause in book circulation, residents were still able to access recordings of online programs through the use of DOC tablets that are distributed to many of the residents, including residents enrolled in an educational or rehabilitation program. In-person programming will resume in calendar year 2025.

The collection has more than 8,600 titles and fluctuates in size as new material comes in, books are checked out, and books are weeded from the collection. The top circulated fiction titles for FY24 were: *Concrete Rose* by Angie Thomas, *Gone Tomorrow* by Lee Child, and *Swimming in Catalina* by Stuart Woods. The top circulated nonfiction titles were: *The 7 Habits of Highly Effective People* by Stephen Covey, *Bodyweight Strength Training Anatomy* by Bret Contreras, and *Where Tomorrows Aren't Promised* by Carmelo Anthony. More than 1,300 books were borrowed from the start of FY24 to date.

Library cards are distributed to those exiting the jail at the DOC Ready Center and Inmate Reception Center, which has proven to be a great way to get library cards into the hands of people recently released. 203 library cards were issued to returning citizens in FY24.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 48

Describe how the DCPL Foundation supports programming, operations, capital projects, collections, and general library activity.

DC Public Library Foundation (DCPLF) is a 501(c)3 organization whose mission is to enhance DC Public Library (DCPL) programming and receives grants and donations in support of that mission. This funding helps to enhance library services rather than replace local funding for core services. For this reason, as well as because of private funders' preferences, the Foundation focuses its efforts on programmatic support, rather than operations, general collections, building improvements or capital projects.

The DC Public Library Foundation, in collaboration with DC Public Library, has established the below list of fundraising priorities:

- **Children and Teens Programming** to support students pre-K through high school and beyond, including:
 - Early Learning Collective: DC Public Library acts as a vital partner to parents and schools. The Library continues to expand its out-of-school programming to complement existing education structures in the city and provide learning experiences that serve to extend the impact of children's visits to the library. In FY22, DC Public Library launched, with support from DCPLF, the *Beyond the Book* program, a complement to the Library's successful *Books from Birth* program. *Books from Birth* targets children birth to five years old, providing children and their families with free monthly books, literacy programs, and support to transition from pre-K to kindergarten. *Beyond the Book* extends free book distribution to kindergarten through third grade; offers literacy programs for families to encourage continued literacy and a love of reading; and supports the transition to kindergarten from preschool by hosting events and programs for families and caregivers.
 - Postsecondary Readiness: Whether a teen is headed to college, a career, or other post-secondary pursuits, DC Public Library offers programming to support their transition to adulthood.
- **Community Support initiatives** that ensure all neighborhood libraries can provide residents with equitable access to programs, including:
 - Supporting Residents Experiencing Homelessness through two key initiatives aimed at engaging and assisting those experiencing homelessness: "Coffee & Conversation" and "Care Kits." The Library's Coffee and Conversation brings together library users from all walks of life in informal conversation over a cup of coffee. With support from DCPLF, the Library also provides Care Kits, available at all libraries, which are bags of necessities that, depending on the season, might include hats, gloves, socks, bottled water, snack bars, deodorant, and more.
 - Branch Enrichment Fund supports various needs and activities at the neighborhood libraries. These funds, also supported by library Friends groups, are intended to purchase supplies, food, and other incidental expenses and are directed by the managers of each library.
- **Engaging Experiences** enabling D.C. residents to experience local and national authors, thought leaders, and artists around the city, including:
 - Institute for Racial Equity in Literacy, a conference providing 77 educators and library staff the critical and necessary space for them to gather in community and examine the

- intersection between literacy and social justice as an antidote to divisiveness and a voice for justice.
- Author Events and Cultural Programs are an effective way to reach new library users, activate library buildings and the neighborhoods around them, and bring high-quality, stimulating content to library users throughout the city.
 - Since its launch, the Art All Night Block Party has become one of DC Public Library's signature programs. Featuring visual and performing arts, including painting, photography, sculpture, crafts, fashion, music, literary arts, dance, theater, film, and poetry, the event is a true celebration of District culture. In FY24, Art All Night events were held at the MLK Library and six neighborhood libraries.
 - Art and Cultural Exhibitions - DCPLF has provided significant support to DCPL's exhibition program, which features a permanent exhibit on the 4th floor of the MLK Library and temporary exhibitions at MLK and neighborhood libraries. In FY24, DCPL hosted twelve exhibitions at the MLK Library and neighborhood libraries, including *Let This World Be Beautiful: a Two-Part Exhibition Celebrating the Legacy of Alma W. Thomas*, with one part showcasing Alma Woodsey Thomas's journey and contributions to art, supplemented by photographs and her original works, and the other part spotlighting works from Washington's artist-educators reflecting on Thomas's legacy as a teacher and artist. In November 2024, DCPL opened *The Negro Motorist Green Book* exhibition in partnership with Smithsonian Institute Traveling Exhibition Service.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 49

What existing bequests, trusts, or other gifts does DCPL have? Provide details about the creation, status, and use of such monies.

For FY24, the Library's private donation budget (Appr Fund 4045) was \$17,000 with \$2,705 in expenditures. The private donation budget includes two projects.

1. **Georgetown Peabody Trust Fund** - a bequest budgeted for \$10,000 to support the Georgetown Library and for other purposes as designated by the Library's Executive Director. The \$10,000 was budgeted in Account Group 713100C - Other Services and Charges for \$3,000; in Account Group 711100C - Supplies and Materials for \$4,000; and in Account Group 717100C – Purchase Equipment & Machinery for \$3,000. In FY24, \$2,705 was spent (via purchase card) on services.
2. **Theodore W. Noyes Trust Fund** - a bequest budgeted for \$7,000 to be spent as designated by the Library's Executive Director. The \$7,000 budgeted is in Account Group 713100C - Other Services and Charges. No funding was spent in FY24.

The unexpended private donation amounts are non-lapsing and can be re-budgeted for the following fiscal year. The FY25 private donation is budgeted at \$17,000; \$10,000 for the Georgetown Peabody Trust Fund and \$7,000 for the Theodore W. Noyes Trust Fund, with the same Account Group breakouts as FY24.

Following is a chart listing all DC Public Library's trust funds.

DC Public Library Trust Funds

Account Name	Donor	Date of Award	Objective/Use	Investment	Cash/Interest	Balance as of 12/31/24	Available to be Expended
Georgetown Peabody Trust Fund	Organization	1979	Unlimited use of income/interest on Georgetown Peabody Library or other facilities serving the residents of Georgetown and up to \$1,500.00 of the income/ interest may be used for any public library.	406,612.10	1,229,051.41	1,635,663.51	1,229,051.41
Miscellaneous Trust Fund	Individual	Various	Purchase books	-	410,688.85	410,688.85	410,688.85
Albert Atwood Memorial Fund	Individual	1975	At discretion and direction of Board of Library Trustees	2,500.00	5,382.59	7,882.59	7,882.59
Thomas J. Brown Memorial Fund	Individual	1915	Support and maintenance of Science and Technology Division	4,000.00	3,118.13	7,118.13	3,118.13
Kathleen Dillon Frazee Memorial Trust Fund	Individual	Unknown	Purchase of books for the Cleveland Park Branch Library	1,190.00	4,366.99	5,556.99	4,366.99
Frederick McReynolds Trust Fund	Individual	1954	Purchase books	500.00	425.28	925.27	-
Marion F. Rockefeller Gift	Individual	Unknown	Purchase library materials	263.00	285.93	548.93	548.93
Miner Trust Fund	Individual	1940	Purchase or reproduce historical material	-	3,714.07	3,714.07	3,714.07
Theodore W. Noyes Trust Fund	Individual	1947	Purchase library materials	15,000.00	9,394.49	24,394.49	9,394.49
Henry Pastor Memorial Trust Fund	Individual	1912	Purchase scientific periodicals	-	213.00	213.00	-
Sophy Carr Stanton Memorial Trust Fund	Individual	1956	Purchase materials on the Near and Far East	-	24,265.00	24,265.00	24,265.00
Hattie M Strong Trust Fund	Individual	1958	Purchase materials for service to handicapped children	1,500.00	2,635.65	4,135.65	2,635.65
Women's Anthropological Society Fund	Individual	1903	Work relating to anthropology	4,089.18	28,580.39	32,669.57	28,580.39
Henrietta Winant Trust Fund	Individual	2003	Purchase library materials	5,000.00	2,257.56	7,257.56	7,257.56
TOTAL				440,654.28	1,724,379.34	2,165,033.61	1,731,504.06

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 50

Identify all legislative requirements (both local and federal) that the agency lacks sufficient resources to implement properly.

There are no local or federal legislative requirements that the DC Public Library lacks sufficient resources to implement.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 51

Identify any statutory or regulatory impediments to your agency's operations.

D.C. Code § 39-117 provides that the DC Public Library (DCPL) Revenue-Generating Activities Fund shall be used for specific purposes, namely for the payment of expenses for space rental and special events, non-personnel costs related to the library services mission, and to support the operations of DCPL. With the popularity and growth of the program, the Library has determined that in order to meet demand and better sustain the program there is a need for more flexibility in the use of the revenue generating fund. The current statute prohibits the use of the funds for personnel. By allowing the fund to support the hiring of staff to support large-scale cultural events or exhibitions, or an influx of event rental requests from the public, for example, the Library will be better able meet demand. Without an amendment, DCPL will need to continue to increase capacity with contractors which is becoming cost prohibitive. DCPL is working closely with the Mayor's office on a possible amendment to the statute.

H. BOARD OF TRUSTEES
TABS H52 – H55

BOARD OF TRUSTEES

Question Number 52

Provide a list of the Board of Library Trustees' current members. For each member, provide the following:

- The member's name;
- When the member's term began;
- When the member's term expires; and
- The number of Board meetings missed in FY24 and to date in FY25.

Current members of the Board of Library Trustees and terms:

Board Member's Name	Term Began	Term Expires	Meetings Missed FY24 and FY25 to date
Shanel Anthony*	January 5, 2024	January 5, 2029	5/22/2024
Donella Brockington	January 5, 2021	January 5, 2026	5/22/2024
Roswell Encina	January 5, 2024	January 5, 2029	--
Maria Peace	January 5, 2020	January 5, 2025	7/24/2024 10/2/2024
Andrew Trueblood	January 5, 2020	January 5, 2025	--
Antonio (Tony) Williams	January 5, 2020	January 5, 2025	7/24/2024
C. Brian Williams*	January 5, 2016	January 5, 2026	2/7/2024 7/24/2024 10/2/2024 1/22/2025

* Served one term and re-appointed to a second term.

The Board of Library Trustees holds six regular meetings each fiscal year. During the current reporting period, the board has gathered for seven regular board meetings.

BOARD OF TRUSTEES

Question Number 53

Are there any vacancies on the Board? If yes, how long has the position or positions been vacant?

Yes, the Board of Library Trustees has two positions vacant. The first vacancy occurred on August 27, 2020. The other vacancy occurred on July 3, 2024.

BOARD OF TRUSTEES

Question Number 54

Provide a list of the Board's meeting dates, times, and locations for FY24 and FY25 to date. If accessible, provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.

By its bylaws, the Board of Library Trustees meets at least six times per year.

DISTRICT OF COLUMBIA PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES

Meeting Schedule FY24

Month	Meeting	Date	Time	Location
November 2023	Board of Library Trustees Meeting	Wednesday, November 29	6:00 p.m.	Martin Luther King Jr. Memorial Library
February 2024 (Re-scheduled January 2024 meeting)	Board of Library Trustees Meeting	Wednesday, February 7	6:00 p.m.	Martin Luther King Jr. Memorial Library
March 2024	Board of Library Trustees Meeting	Wednesday, March 27	6:00 p.m.	Martin Luther King Jr. Memorial Library
May 2024	Board of Library Trustees Meeting	Thursday, May 22	6:00 p.m.	Martin Luther King Jr. Memorial Library
July 2024	Board of Library Trustees Meeting	Wednesday, July 24	6:00 p.m.	Martin Luther King Jr. Memorial Library
October 2024 (Re-scheduled September 2024 meeting)	Board of Library Trustees Meeting	Wednesday, October 2	6:00 p.m.	Martin Luther King Jr. Memorial Library

Meeting Schedule FY25 to Date

Month	Meeting	Date	Time	Location
November 2024	Board of Library Trustees Meeting	Wednesday, November 20	6:00 p.m.	Martin Luther King Jr. Memorial Library
January 2025	Board of Library Trustees Meeting	Wednesday, January 22	6:00 p.m.	Martin Luther King Jr. Memorial Library

Note: Minutes from each Board of Library Trustees meeting in FY24 and to date in FY25 follow, except January 22, 2025, which have not been finalized.

The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Administrative Offices
Wednesday, November 29, 2023

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, November 29, 2023, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington; Leif Dormsjo; Andrew Trueblood; and C. Brian Williams. Not present: Victor Reinoso.

The meeting was called to order at 6:03 pm.

Roll Call

The roll was called and quorum was met.

Public Comments

Written comments were provided by Mr. Ronald Kahn and Ms. Kathleen Le Dain regarding the future of the Chevy Chase Library. Additional public comments regarding the Chevy Chase Library were provided during the meeting by two members of the Chevy Chase Voice, Ms. Sheryl Barnes and Ms. Ann L Porta; Ward 4 resident Mr. Brian Heilman; and Mr. Chris Otten. Ms. Barnes spoke of the lack of outreach to the community by the Library. She referenced a meeting held by the Deputy Mayor for Planning and Economic Development (DMPED) the previous January, where the community expressed opposition to many of the city's proposals for the site, including rendering a portion of the land as surplus and the addition of housing. She also touched on the state of the Chevy Chase Library Friends and other concerns regarding the city's proposed plans for Chevy Chase. Ms. La Porta spoke in a similar vein, noting that the existing library is important to the community and to her family, and that the children's space in particular should not be downsized in any new development. Mr. Heilman provided comments regarding the need to retain public land for public use and not gift space to developers, especially for luxury or market-rate housing units. Mr. Otten provided comments regarding the inadvisability of putting housing above public libraries, in particular luxury housing. He expressed the need in the city for more affordable housing.

Mr. David Sobelsohn, ANC 6B, provided comments on the Southeast Library renovation and interim services. Mr. Sobelsohn presented objections to the distance to the Northeast Library for his community and the schedule and services planned for interim library services at the Arthur Capper Recreation Center. He asked that the Board delay the closure of the Southeast Library, provide adequate signage announcing the closure, and expand services at the Arthur Capper Recreation Center.

Ms. Robin Diener provided comments on mixed use development in libraries and an update on the MLK Library friends, of which she is President, and their recent holiday party. She then requested a report on the facilities closures at the West End Library in the past year. Ms. Diener expressed her concerns

around future public-private partnerships and mixed-use development, especially with regard to the ongoing plans for redevelopment of the site at the Chevy Chase Library.

Adoption of the Agenda

Mr. Antonio (Tony) Williams asked if the Trustees had reviewed the agenda and moved for a vote of approval. Mr. C. Brian Williams seconded the motion to adopt the agenda, which was approved by the Board of Library Trustees.

Approval of the Meeting Minutes

Mr. Antonio (Tony) Williams asked if the Trustees had reviewed the minutes from the meeting on September 27, 2023, and moved for a vote of approval. Ms. Donella Brockington seconded the motion to adopt the minutes, which were then approved by the Board of Library Trustees.

Chair's Report

Mr. Antonio (Tony) Williams presented the Chair's report, beginning with a note that the meeting would include a presentation from the Director of Public Safety, Dr. Tonya Chapman, during the Executive Director's report. Mr. Williams then congratulated the Library on reaching a new milestone – more than 2 million digital items borrowed by customers in 2023 thus far. The record highlights significant growth in digital borrowing, doubling last year's figure. He then announced that the Library would again be distributing COVID-19 rapid tests at 22 neighborhood libraries across all eight wards. Mr. Williams also announced a new Library initiative, a holiday pop-up shop hosted on the first floor at the MLK Library, opening on November 25th and running through December 17th. The market will include offerings from the Washington Metro Area Transit Authority and local small businesses. Concluding the Chair's report, he noted that this will be the final meeting of the calendar year, with the next year's schedule posted to the website soon.

Executive Director's Report

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by announcing the winter kickoff of DC Reads, which features three books this year. Next, he noted that the Library had recently submitted its FY2025 budget to the Mayor, which will inform her overall budget, to be released in March. The Library will attend a Budget Review Team meeting with the Mayor's staff later in December to defend the proposed budgetary decisions and enhancement requests. In response to some of the earlier public comments, Mr. Reyes-Gavilan noted that there was no plan to reduce the size of the Chevy Chase Library, and services at the Arthur Capper Recreation Center would include book returns. Mr. Reyes-Gavilan also displayed a few of the items on sale at the Holiday Market, including library and Metro-themed merchandise. He then introduced the Library's Director of Public Safety, Dr. Tonya Chapman.

Dr. Chapman presented an overview of the Library's public safety landscape, staff, and services. She detailed the increase in crimes committed in and around library buildings and a list of potential changes to improve safety across the system. Some of the proposed changes are in process; some are subject to funding enhancement requests made to the Mayor as part of the FY2025 budget process. One enhancement request would allow the Library to hire additional special police officers, ensuring at least one officer would be assigned to each location, with eight roving officers and additional officers at MLK Library. The enhancement would also improve the quality of the camera systems at library locations,

replacing outdated equipment and enhancing collaboration with MPD. The other piece of the enhancement request is to expand and make permanent a new program for FY2024 which will see licensed clinical social workers provide direct mental health services in libraries for the public, providing on-site therapy, crisis prevention and response, and connecting individuals with services. The library will be working on establishing metrics and a timeline for the various initiatives discussed, and the Board will be included in the ongoing plans around improving safety at the library. This concluded the Executive Director's report.

Contracts Review Committee Report

Ms. Donella Brockington presented the contracts review committee report. She reported that the committee had not met as there were no contracts for them to review. This concluded the contracts review committee report.

Finance Committee Report

Ms. Barbara Jumper provided the finance committee report. She reported that the FY23 budget was 93.8% expended. However, the final numbers will be available once the year is officially closed out. She highlighted a few FY23 accomplishments, including the acquisition of a new sorting machine to process and move materials, the purchase of three replacement vehicles for the public safety team, expanded training and professional development opportunities, and salary increases for the agency's employees in the lowest salary bands. For FY2024, Ms. Jumper detailed the necessity of reducing the total number of FTEs by 16.5 as part of the citywide budget plan, mainly in public services, business operations, and communications. Although there was an overall budget reduction of over \$1M, the Library received some of that funding back for custodial services and public safety, increases in the budget to fund free period supplies in library locations, and funding for a feasibility study to explore the need for library services in the Adams Morgan - 14th and U St NW area. This concluded the finance committee report.

Facilities Committee Report

Mr. Andrew Trueblood presented the facilities committee report. He began by confirming that the community meeting regarding the Southeast Library closure would be at 7pm on December 14th. Mr. Trueblood also noted that DMPED has been holding outreach regarding the Chevy Chase Library project as they are the owners of the land, and the Library and DPR are working with DMPED regarding the programming. Currently, the Library is submitting its general requirements to DMPED for the RFP process, including specifics on size (20,000 sq ft), a street-level entrance, natural light, and other basic needs. It does not include library programming specifics which are yet to be determined. This concluded the facilities committee report.

Programs, Partnerships, and Performance (P3) Committee Report

Mr. Shanel Anthony presented the P3 committee report. Mr. Anthony began by discussing the planning for a Strategic Framework for the Library, engagement for which was done in August and September with staff, Board members, and other stakeholders. The previous Strategic Plan ended several years ago, and the new Framework will guide the Library's programs, services, and strategies for engaging communities. The document will also likely recommend tailoring programs to neighborhoods and increasing the marketing of the library's programs and services. After the document is developed, the Board will review the list of short-term initiatives. Next, Mr. Anthony discussed the Exhibits Program, including the *Literary Arts Program & Urban Journalist Workshop*, ongoing through April of 2024; the

National Building Museum *Building Stories* opening in January at the MLK Library and other library locations; an *Alma Thomas* exhibit in the Great Hall from February through April of next year; the National Capital Planning Commission *Centennial Exhibit* next summer; and the *Negro Motorist Green Book* exhibit, in partnership with the Smithsonian, which will be in the Great Hall at MLK beginning in October of 2024. Mr. Anthony also noted that regular performance report dashboards will be produced beginning in 2024. This concluded the P3 committee report.

Federation of Friends Report

Mr. Robert Oliver provided a report from the Federation. He noted that the Federation was scheduled in the coming week to meet with the leadership of the Chevy Chase Friends to improve operations. He thanked DCPL staff Ms. Martha Saccocio, Director of Community Engagement, and Ms. Monisa Waters for spearheading the Federation's monthlong citywide membership campaign. The Federation is assisting Ms. Waters in developing a newsletter. Mr. Oliver expressed the Federation's appreciation for the trauma-informed framework currently being implemented by the Library and congratulated the Library for the digital materials circulation milestone. Mr. Oliver then provided a roundup of recent and upcoming events at libraries throughout the city. This concluded the Federation report.

DCPL Foundation Report

Ms. Susan Haight provided a report from the DCPL Foundation. She began by touting the success of the recent *Battle of the Banned* fundraiser, which brought in over \$400,000. She also noted that year-end giving has begun, and she encouraged all present to consider donating to the Foundation. Ms. Haight also listed some of the successful partnerships from 2023 which will continue in the new year, including the Well-Read Black Girl; the Smithsonian Anacostia Community Museum; the Building Museum; and the DC History Center. This concluded the Foundation report.

New Business

There was no new business.

The meeting was adjourned at 7:56 pm.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Administrative Offices
Wednesday, February 7, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, February 7, 2024, with Antonio Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington; Leif Dormsjo; Maria Peace; and Andrew Trueblood. Not present: Victor Reinoso and C. Brian Williams.

The meeting was called to order at 6:05 pm.

Roll Call

The roll was called and quorum was met.

Adoption of the Agenda

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and asked for a vote of approval. Ms. Donella Brockington moved to adopt the agenda and Mr. Shanel Anthony seconded the motion, which was approved by the Board of Library Trustees.

Public Comments

Initial comments were provided by Mr. Devin Walker who performs under the moniker The Uncle Devin Show. Mr. Walker has in the past performed regularly at DC Public Library, but feels the Library should do more to prioritize D.C.-based artists like himself for programming rather than utilizing artists from Virginia, Maryland or elsewhere. Mr. Walker requested that the Board review and endorse the Teaching Artists of the Mid-Atlantic's eight principles for professional teaching artists to help them achieve an equitable, sustainable, and vibrant arts ecosystem. He suggested that each Board member read *Making Change: Teaching Artists and Their Role in Shaping a Better World* by Eric Booth. Lastly, he requested that the DC Public Library form a taskforce with the Teaching Artists of the Mid-Atlantic and other arts organizations to create a better structure for utilizing local talent.

Next, Mr. David Sobelson addressed the Board regarding the Southeast Neighborhood Library on behalf of Advisory Neighborhood Commission (ANC) 6B. Mr. Sobelson provided comments regarding the size and services offered at the Arthur Capper Recreation Center, which is providing interim services during the closure of the Southeast Library. Mr. Sobelson praised the Library's staff at that location but requested that the Board look into the cost of extending the library's services at Arthur Capper to include weekend hours and one additional evening per week.

Lastly, Ms. Mary Alice Levine provided comments on behalf of the Ward 3 Democrats. Ms. Levine contested the Library's position that library locations are not utilized in the later evening hours, and that closing most locations at 8:00 PM is warranted. She requested that all library meeting rooms be

equipped with hybrid technology to facilitate hybrid meetings, and that libraries stay open after closing time to support evening meetings. Ms. Levine requested that the Library publish statistics on gate count, circulation and meeting room usage.

Approval of the Meeting Minutes

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on November 29, 2023, and asked for a vote of approval. Mr. Anthony moved to adopt the minutes and Mr. Leif Dormsjo seconded the motion. The minutes were approved by the Board of Library Trustees.

Chair's Report

Mr. Tony Williams presented the Chair's report. He began by welcoming new Trustee Ms. Maria Peace to the Board. Ms. Peace then provided a few remarks about herself by way of introduction. Mr. Williams then thanked Mr. Richard Reyes-Gavilan for his testimony earlier in the day at the D.C. Council Performance Oversight hearing, as well as the staff for assisting in developing responses for the 80-plus written questions posed by the Council. He also thanked the Federation of Friends for providing testimony at the hearing. He then highlighted the upcoming Alma Thomas exhibit celebrating Black History Month, coming to the Martin Luther King Jr. Memorial Library. This concluded the Chair's report.

Executive Director's Report

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by mentioning his appointment to the Mayor's taskforce focusing on the immediate activation of the Gallery Place/Chinatown area. He then provided some highlights from the morning's oversight hearing, noting that the hearing included a high degree of councilmember participation, with many engaging questions regarding the Library's Facilities Master Plan and capital projects; collections, especially our e-materials; safety; and literacy initiatives. Mr. Reyes-Gavilan also touched on the Alma Thomas exhibit and opening reception, and discussed an upcoming author talk with sociologist Eric Klinenberg for his new book about the pandemic. Mr. Reyes-Gavilan then presented a brief overview of the Library's performance data and discussed current trends in the Library's visits (gate count), physical materials circulation, wifi and computer use. The Library plans to begin publishing quarterly performance data later in the fiscal year. This concluded the Executive Director's report.

Contracts Review Committee Report

Ms. Donella Brockington presented the contracts review committee report. The committee did not meet as there were no contracts requiring their approval; this concluded the contracts review committee report.

Finance Committee Report

Ms. Orsheka Moore, DCPL Budget Officer provided the finance committee report. She began by noting that FY23 had been officially closed out. In FY23 the Library spent 99.4% of its local budget; all remaining federal ARPA funds; and \$286,000 from the \$300,000 available in the revenue-generating fund. Mr. Williams noted how important that fund is to support ongoing library programs. Ms. Moore continued, noting the existence of a 5% increase in personal services costs in the first quarter of FY24 due to COLA increases. Ms. Moore added that the revenue generating fund budget had increased from \$300,000 to \$500,000. Lastly, she noted that the Human Resources department is in the process of hiring or onboarding 23 FTE as of the end of December. This concluded the finance committee report.

Facilities Committee Report

Mr. Andrew Trueblood presented the facilities committee report. He began by discussing the release of the Chevy Chase Library project RFP by the Deputy Mayor for Planning and Economic Development (DMPED) and a pre-proposal site visit hosted by DMPED on February 1. Next, he relayed that the Rosedale Library hosted an ANC meeting on January 30 with participation by the Library, where the community indicated a strong interest in keeping the Rosedale Library on its current site. The lead architectural firm which designed the co-located library and recreation center is under contract to determine potential expansion options. Lastly, he noted that the Petworth Library small capital renovation project has been awarded to a CBE. This concluded the facilities committee report.

Programs, Partnerships, and Performance (P3) Committee Report

Mr. Shanel Anthony presented the P3 committee report. He discussed upcoming programming, including collaborations with the Wizards for Winter Challenge reading programs and ongoing Black History Month programming including the Alma Thomas exhibit. Mr. Anthony also touched on the upcoming Library program in collaboration with the U.S. Mint and the National Women's History Museum to celebrate the legacy of Reverend Doctor Pauli Murray in conjunction with the release of the 2024 Pauli Murray quarter. This concluded the P3 committee report.

Federation of Friends Report

Mr. Robert Oliver provided a report from the Federation. He provided some suggestions regarding potential future library hours, and lauded the Library's presentation at the morning's Performance Oversight Hearing. Mr. Oliver noted that many Federation members testified at the hearing. Next, Mr. Oliver discussed the membership drive collaboration between the Federation and the Library and noted that 142 new members of Friends groups have been established since October as a result of the partnership. He added that the Northwest One Library now has three members for the first time in its history. Mr. Oliver also provided updates on Friends group activities across the city, detailing book sales, community service opportunities, programming and more. This concluded the Federation report.

DCPL Foundation Report

Mr. Rob Hartman provided a report from the DCPL Foundation. He began by providing a brief overview of the purpose of the Foundation – to enhance, to expand, and to innovate library programming by raising money and working directly with the Library. He welcomed two of the Foundation's Board members in attendance, and announced that the Foundation's Board has approved a budget of \$2.3M for 2024, a significant increase from the year prior. This is partly supported by a new direct mail campaign as well as from major donors and other efforts. Mr. Hartman touched on the collaboration with the National Building Museum for the new *Building Stories* exhibit there, and the future program kiosks which will exist in libraries across the city to support literacy programming. Mr. Hartman also discussed the Branch Enrichment Fund which supports libraries across the city in purchasing items for programs, supplementing Friends group funding and local dollars where appropriate. The fund will soon be rebranded as the Branch Equity Fund. This concluded the Foundation report.

New Business

There was no new business.

The meeting was adjourned at 7:46 pm.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Administrative Offices
Wednesday, March 27, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, March 27, 2024, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington; Maria Peace; Victor Reinoso; Andrew Trueblood and C. Brian Williams.
Not present: Leif Dormsjo.

The meeting was called to order at 6:02 pm.

Roll Call

The roll was called and quorum was met.

Adoption of the Agenda

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and asked for a vote of approval. Ms. Donella Brockington moved to adopt the agenda and Mr. Andrew Trueblood seconded the motion, which was approved by the Board of Library Trustees.

Public Comments

Written comments were submitted to the Board by members of the Kennedy Street Task Force, Mr. Zachary Israel and the task force Chair, Ms. Joy Pinkney. Ms. Pinkney urged the Board to consider moving forward with the Deputy Mayor for Planning and Economic Development (DMPED) to publish the RFP for a Kennedy Street Library to serve the community, providing a safe place to spend time in the neighborhood. She invited the Board to visit the neighborhood and meet the community. Mr. Israel echoed those sentiments, urging the Board to ensure the RFP is issued during FY24 for site acquisition on Kennedy Street.

Ms. Robin Diener provided comments on behalf of the MLK Library Friends, praising the amazing variety and quantity of programs in the building. Ms. Diener again requested a report regarding the West End Library water incursion and related building closure, noting that municipalities around the country continue to consider placing housing above libraries. Mr. Tony Williams assured Ms. Diener that the Library had drafted a report and it was being reviewed by the Board. This concluded public comments.

Approval of the Meeting Minutes

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on February 7, 2024, and asked for a vote of approval. Mr. Shanel Anthony moved to adopt the minutes and Ms. Brockington seconded the motion. The minutes were approved by the Board of Library Trustees.

Chair's Report

Mr. Tony Williams presented the Chair's report. Mr. Williams noted that the quarterly library performance report would once again be regularly produced for the Board and public to show the library's achievements on a regular cadence. He then shared that the Library was named a finalist for the Institute of Museum and Library Services (IMLS) National Medal of Honor, which was announced earlier in the day. Winners will be announced in May, with a ceremony to follow in the summer at the White House. Mr. Williams led a round of applause for the library staff in recognition of this achievement. This concluded the Chair's report.

Executive Director's Report

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by recognizing the honor in being named a finalist for the IMLS award, and made the Board aware of the upcoming social media campaign dedicated to highlighting all of the finalists by IMLS. Mr. Reyes-Gavilan then asked for a moment of silence for a staff member who recently passed away, Ray Barker, who worked in the People's Archive for many years. After paying respects to Ray's memory, Mr. Reyes-Gavilan continued with his report, noting that there was no FY25 budget to discuss as of yet, but that the Mayor's budget would be conveyed to Council the following week. He also recognized some new faces at the meeting, including Deputy Director for Human Resources, Hector Chavarria. Mr. Reyes-Gavilan also gave a few highlights from his written report, including an upcoming exhibition at the Cleveland Park Library on red lining, the 50th annual DC History conference, and the April all-staff professional development day. To conclude his remarks, Mr. Reyes-Gavilan provided a brief overview of the library's statistics related to the quarterly library performance report. This concluded the Executive Director's report.

DCPL Foundation Report

Mr. Rob Hartman provided a report from the DCPL Foundation. He began by inviting the Board to visit the Lamond-Riggs Library to see murals from the Beyond the Book program, funded by the Foundation, created by a local, native author and artist. Mr. Hartman noted that April 4th marks Library Giving Day, and the Foundation had a direct-mailer planned to support that. He went on to say that the Foundation had received a \$30,000 gift from the Cafritz Foundation which will support the DCPL Foundation's arts and education fund. The Foundation was also the beneficiary of Monumental Sports' literacy night, where Mr. Hartman and Mr. Reyes-Gavilan accepted a gift of \$10,000. Mr. Hartman also provided an update on some recent Foundation-funded events at the Library, and gave a shout-out to the Library staff leads for these programs. In June the Library will be hosting the International Library Fundraising Conference at the MLK Library, and Mr. Hartman invited the Board of Trustees to join the group for dine-around opportunities during their time in D.C. This concluded the Foundation report.

Contracts Review Committee Report

Ms. Donella Brockington presented the contracts review committee report. She noted that on March 4th the committee met to approve the Southeast Library Phase Two contract for design-build services with Whiting Turner. The contract was for an additional \$14M to complete phase two construction for the library. This concluded the contracts review committee report.

Finance Committee Report

Ms. Orsheka Moore provided the finance committee report. She began with the FY24 operating budget, which stated that PS expenditures are trending as expected, with a 3.5% year over year increase due to

pay parity and 3% union cost of living increases (COLA). Ms. Moore noted that the NPS non-lapsing collections and Books from Birth funds are pending the Mayor's office approval for loading. Federal grant funds were being loaded to match the actual grant award, and additional federal and private grants were being requested for establishment. Ms. Moore noted that the revenue generating fund authority for FY24 was set at \$500K, an increase of \$200K from the prior year. As of February 29, 20 FTEs were in the hiring process with Human Resources, with 32 positions vacant. This concluded the finance committee report.

Facilities Committee Report

Mr. Andrew Trueblood presented the facilities committee report. Mr. Trueblood noted that DMPED had postponed the Chevy Chase RFP from April 18 to June 18 to accommodate a zoning commission hearing. This concluded the facilities committee report.

Programs, Partnerships, and Performance (P3) Committee Report

Mr. Shanel Anthony presented the P3 committee report. He highlighted the ongoing exhibit, "Alma Thomas – Let This World Be Beautiful" in the Great Hall of the MLK Library. He continued, noting a program at the Lamond-Riggs Library the following day titled "10 Seconds" produced by Imagination Stage, a play centering the experiences of D.C. high school students. The play will also come to the MLK Library on April 3. Mr. Anthony also spoke about the "Undesign the Redline" exhibit coming to the Cleveland Park Library, mentioned earlier in the meeting. Lastly, he mentioned an upcoming author talk with George Pelecanos, local author, in support of his new novella written from the perspective of a dog. This concluded the P3 committee report.

Federation of Friends Report

Mr. Robert Oliver provided a report from the Federation. He remarked on the lack of staffing to keep buildings open, and the future need for additional staff as the Library replaces small libraries with full-size buildings and continues to expand hours. He added that the recommendations of Chief Tonya Chapman should be implemented to increase security staff as well. Mr. Oliver noted he had discussed the need for additional staff with City Administrator. Mr. Oliver also noted that internally the Federation had been working to improve their budget literacy and advocacy efforts. He then provided a round-up of activities from the various Federation member groups. This concluded the Federation report.

New Business

There was no new business.

The meeting was adjourned at 7:08 pm.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Administrative Offices
Wednesday, May 22, 2024**

The regular meeting of the Board of Library Trustees was held at 5:30 p.m., Wednesday, May 22, 2024, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Richard Reyes-Gavilan, Executive Director; Leif Dormsjo; Maria Peace; Andrew Trueblood and C. Brian Williams. Not present: Shanel Anthony; Donella Brockington and Victor Reinoso.

The meeting was called to order at 5:33 pm.

Roll Call

The roll was called and quorum was met.

Public Comments

Ms. Robin Diener provided comments on behalf of the MLK Library Friends. She began by offering congratulations regarding the Library's receipt of the Institute for Museum and Library Services National Medal of Honor. Ms. Diener also thanked the Library for turning off building lights at night during bird migration season, and for providing new bookshelves to the Friends. She concluded by mentioning the Friends second summit regarding homelessness during the last week of October. This concluded public comments.

Chair's Report

Mr. Tony Williams presented the Chair's report. Mr. Williams also took time to congratulate the Library on the National Medal of Honor award. He noted that DC Public Library was one of 30 institutions vying for the honor, and mentioned some of the library's accomplishments that supported the award of the medal. He added that the meeting would be concluding early to allow for a reception to celebrate this wonderful accomplishment. This concluded the Chair's report.

Executive Director's Report

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He thanked the DCPL Foundation and the Friends of the Library for elevating the work of the Library from good to great, without which the award would not have been achievable. Mr. Reyes-Gavilan highlighted some of the annual summer youth programs at the Library, including Discover Summer beginning June 3 and the Foundation-funded Know Your Power teen art competition. This concluded the Executive Director's report.

Adoption of the Agenda

Mr. Tony Williams asked if the Trustees had reviewed the agenda and asked for a vote of approval. Mr. Brian Williams moved to adopt the agenda and Mr. Andrew Trueblood seconded the motion, which was approved by the Board of Library Trustees.

Approval of the Meeting Minutes

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on March 27, 2024, and asked for a vote of approval. Mr. Brian Williams moved to adopt the minutes, and Ms. Maria Peace seconded the motion. The minutes were approved by the Board of Library Trustees.

Federation of Friends Report

Mr. Robert Oliver provided a report from the Federation. Mr. Oliver expressed his happiness at the Library's award and noted that it is a citywide honor that all can be proud of. Mr. Oliver discussed the Federation of Friends participation in the FY25 budget process, rallying members to attend the Mayor's budget forums and hearings. He also discussed the award and congratulated the Library once again. This concluded the Federation report.

DCPL Foundation Report

Mr. Rob Hartman provided a report from the DCPL Foundation. Mr. Hartman noted that the Foundation has reached 50% of its fundraising goal for the year, including a large gift from Monumental Sports and Entertainment, which will fund this summer's Institute for Racial Equity and Literacy as well as programs at MLK Library in the autumn. Mr. Hartman also noted that funding had been received from the Smithsonian for the upcoming Green Book exhibition. This concluded the Foundation report.

Contracts Review Committee Report

Mr. Richard Reyes-Gavilan presented the Contracts Review Committee report. The committee met on May 2nd and voted to approve a contract with Community Bridge for janitorial services. The contract is for a third option year for \$1.7M. This concluded the Contracts Review Committee report.

New Business

Mr. Reyes-Gavilan added that the National Medal of Honor came with an award of \$10,000, which will be spent to enhance exhibitions or programming in the coming year. This concluded new business.

The meeting was adjourned at 5:52 pm.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Administrative Offices
Wednesday, July 24, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, July 24, 2024, with Shanel Anthony, Vice Chair, presiding.

Present: Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington and Andrew Trueblood. Not present: Maria Peace, Victor Reinoso, Antonio (Tony) Williams and C. Brian Williams.

The meeting was called to order at 6:00 pm.

Roll Call

The roll was called and quorum was not met.

Public Comments

Mr. David Sobelsohn provided the first comments, discussing the lack of weekend and evening hours at the Arthur Capper TechExpress library location. He requested from the Library a detailed budget and timeline for enacting his requested changes in operating hours. Next, Ms. Robin Diener presented comments, discussing her recent attendance of a community meeting regarding the proposed design for the new Congress Heights library. She commended the design team for their creativity and innovative ideas for the site. This concluded public comments.

Chair's Report

Mr. Shanel Anthony presented the Chair's report. He commended the Lamond-Riggs Library and staff for recent events at their location. Mr. Anthony announced that several agenda items would be postponed to the September Board of Trustees meeting due to lack of quorum. He then noted that Mr. Leif Dormsjo had departed the Board, and Board members were scheduling a fall meeting with Mayor Muriel Bowser to discuss Board recruitment and the forthcoming update to the library's Facilities Master Plan. This concluded the Chair's report.

Executive Director's Report

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by recognizing Trustee Andrew Trueblood for his recent appointment to the Urban Libraries Council's board. He noted that at the next Board meeting he would be presenting information on the library's update to the 2020 Facilities Master Plan, *Next Libris*, which is expected to be completed in the fall. He then brought forward a request from the public to rename the Capitol View Library in honor of former president of the library Friends Francel Bellinger. He finished by mentioning a few upcoming library programs and events. This concluded the Executive Director's report.

Contracts Review Committee Report

Ms. Donella Brockington presented the contracts review committee report. The committee approved one contract since the prior meeting, for design-build services for the new Congress Heights Library at \$5.5M and runs through December 31, 2025. This concluded the contracts review committee report.

Finance Committee Report

Ms. Cherylle Pacana presented the finance committee report. Ms. Pacana noted that the library had expended 68.5% of its local budget as of the end of June. Labor expenses are at 74.3% of the personal services budget, tracking slightly ahead of the prior year's rate. On the non-personal services side, she noted that 49.7% of the budget has been expended for goods and services, also ahead of last year's rate. The local budget has increased to include \$1M from the prior year in non-lapsing funds for Books from Birth and the Go-Go collections. The library is expecting to receive an additional \$2.75M in non-lapsing collections funds for use in FY24. Since the prior meeting, federal grant funds have increased and several private grants have been received from the Library of Congress and ALA/PLA for various activities. Overall for FY24 spending is trending as expected. Ms. Pacana noted that there are 51.4 vacant FTE, with 15 in the hiring process. Many of the vacancies were put on hold as part of the budget process but most have been released to be used to bring in more staff. She reported no budget pressures. This completed the finance committee report.

Facilities Committee Report

Mr. Andrew Trueblood presented the facilities committee report. He began with the Southeast Library project, pointing to some of the below-ground work to expand the library's interior which is ongoing. He also touched on the public engagement and site plan for Congress Heights, which Mr. Reyes-Gavilan noted was the library's most robust public engagement around a capital project to date. The event, funded by the DCPL Foundation, included meal tickets for participants and a go-go performance. This concluded the facilities committee report.

Federation of Friends Report

Mr. Robert Oliver provided a report from the Federation. He gave an overview of the Friends' Discover Summer activities, and provided thanks to those locations who provided funds for the Federation's Equity Fund, which will distribute gift cards to locations which need funding. Mr. Oliver also provided a preview of the coming meetings for the year, including a presentation on the DCPL contract process in August and an annual meeting in October, when elections will take place. This concluded the Federation report.

DCPL Foundation Report

Mr. Rob Hartman provided a report from the DCPL Foundation. Mr. Hartman noted that the Foundation had recently hosted the International Library Fundraising conference, with over 250 attendees (fundraisers and executive directors) at the MLK Library for the three-day event. The Foundation also hosted the annual Institute for Racial Equity and Literacy, with over 75 teachers and librarians learning to combat racism during the 5-day conference. He also announced the second annual Battle of the Banned fundraiser, set for October 5th, where DCPL library locations create artistic displays themed around banned books. The event will honor author Jacqueline Woodson, the American Library Association, and the founder of Planet Word. Mr. Hartman noted that the Foundation has partnered with the Washington Wizards for Discover Summer programming at Petworth and Benning libraries this

summer, with a plan to expand the programming to all 8 wards next year. Mr. Hartman noted that the Foundation had received a \$125,000 grant from Comcast and thanked Board Chair Tony Williams for his assistance. Lastly, Mr. Hartman announced that the Foundation is excited to work with the library's Office of Public Safety to fund a community policing event. This concluded the Foundation report.

New Business

There was no new business.

The meeting was adjourned at 6:52 pm.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Administrative Offices
Wednesday, October 2, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, October 2, 2024, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington and Andrew Trueblood. Not present: Maria Peace, Victor Reinoso, and C. Brian Williams.

The meeting was called to order at 6:03 pm.

Roll Call

The roll was called and quorum was met.

Adoption of the Agenda

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and asked for a vote of approval. Ms. Donella Brockington moved to adopt the agenda and Mr. Shanel Anthony seconded the motion, which was approved by the Board of Library Trustees.

Approval of the Meeting Minutes

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on May 22, 2024, and asked for a vote of approval. Mr. Anthony moved to adopt the minutes and Ms. Brockington seconded the motion. The minutes were approved by the Board of Library Trustees.

Mr. Williams then asked if the Trustees had reviewed the minutes from the meeting on July 24, 2024, and asked for a vote of approval. Mr. Anthony moved to adopt the minutes and Ms. Brockington seconded the motion. The minutes were approved by the Board of Library Trustees.

Public Comments

Public comments began with several individuals providing testimony in support of renaming the Capitol View Library for Francel Bellinger, a proposal which is currently under consideration. Ms. Whitney Bellinger Coleman, daughter of Francel Bellinger, spoke first about her mother's advocacy for raising funds to build the Capitol View Library. Ms. Bellinger served on the Friends of the Capitol View Library, and later in life she was a major proponent of the lawsuit for renovating the Capitol View Library. After her death, part of her estate was given to the Friends to provide funds for Little Free Libraries in the community. Next, Ms. Deavie Lewis, Friend of Capitol View Library and Chairperson of Little Free Libraries program, spoke in favor of the renaming proposal. Ms. Cesalie Jenkins, Friend of Capitol View Library and Vice President of Membership, also spoke in support of the proposal.

Next, Ms. Marcy Logan, board member of the Dupont Circle Citizens Association, requested that the library turn interior lights down or off at night to prevent birds from crashing into the glass windows. She spoke about the migratory habits that result in this collision between bird populations and the built environment. Lastly, Ms. Robin Diener of the MLK Library Friends provided comments on the recent event featuring Supreme Court Justice Ketanji Brown Jackson. Ms. Diener in particular took time to praise the library's We Care team and request the status of the West End Library report. This concluded public comments.

Chair's Report

Mr. Tony Williams presented the Chair's report. He began by referencing the event with Justice Brown Jackson, commending the staff who were able to put on such an important event and thanking the Foundation for their support. He then introduced the upcoming votes for the evening's meeting, including a repeal of user fees for scanned Special Collections images, a standardization of costs for scanned items, and new spending guidelines for revenue-generating activity. Mr. Williams also spoke about an upcoming Board Assessment led by Ms. Brockington, ensuring that the Board is operating at peak efficiency. He then discussed the successful Art All Night events of the previous weekend, particularly the Block Party outside of the MLK Library, and thanked all of the teams which support that event and make it possible. Lastly, Mr. Williams announced that the Library had received the 39th Annual Mayor's Arts Award, in recognition for excellence in the humanities. He congratulated Mr. Richard Reyes-Gavilan and the staff at DC Public Library for all of their work. This concluded the Chair's report.

Executive Director's Report

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by touching briefly on the upcoming opening of the Green Book exhibition, a two-day event in early November. He then asked Chief of Staff Joi Mecks to introduce the Library's new Director of Customer Experience, Monique McSween. Next, he provided an update on the initiative to revise and update the Library's Behavior Guidelines. The project is still in the planning phase, with working groups of staff providing input. Over the next few months the Library will be engaging the community and the Board of Library Trustees to gather their input before developing a new version.

Mr. Reyes-Gavilan then pivoted to discuss the repeal of the user fees related to the publication of scanned images from the Library's Special Collections. He noted that revenue associated with these fees is a few hundred dollars per year, but that the administration of the fees requires many hours of staff time. Mr. Williams then moved to repeal the user fees, which was seconded by Mr. Anthony and approved by the Board of Library Trustees.

Mr. Reyes-Gavilan then introduced an amendment to the Library's cost recovery fees. He explained the various fees for scanning images, and the need to abolish the fee for low-resolution scanning and standardize the fee for other scanning to reduce barriers to participation with the Library's Special Collections images. In addition, the Library is seeking to change the acceptance fee for the Passport Office from \$25 to \$35. This fee is collected and mandated by the State Department. Mr. Williams moved to approve the amended cost recovery fees, which was seconded by Ms. Brockington and approved by the Board of Library Trustees.

Mr. Reyes-Gavilan next brought forward information on the Spending Guidelines for Revenue Generating Activities, which the Library seeks to amend in order to better support Library programming needs. Mr. Williams moved to approve the updated spending guidelines, which was seconded by Mr. Anthony, and approved by the Board of Library Trustees.

Lastly, Mr. Reyes-Gavilan provided a brief update on the Library's ongoing work to create an update to the 2020 Facilities Master Plan (FMP), *Next Libris*. He reviewed the original goals for the FMP and reminded the Board that the recommendations outlined in the plan were created prior to the pandemic and as the FMP was written as a living document, was meant to be updated as needed based on changes in city services and library usage. Mr. Reyes-Gavilan shared a draft table of contents for the update to the plan and a timeline for its completion. He emphasized that there will be ample opportunity for the Board to have input. This concluded the Executive Director's report.

Contracts Review Committee Report

Ms. Donella Brockington presented the contracts review committee report. The committee has reviewed and approved three contracts of a value above \$1M. The committee met virtually on Monday, September 23rd, to review and approve the second option year of the Baker and Taylor contract in the amount of \$1.1M, and also reviewed and approved the option year three contract for Overdrive in the amount of \$1.5M. Lastly, the committee met virtually on Tuesday, September 24th to review and approve the contract RSC Electrical and Mechanical Contractors Inc. for a partial roof and total HVAC replacement at the Mt. Pleasant Library in the amount of \$1.59M. This concluded the contracts review committee report.

Facilities Committee Report

Mr. Andrew Trueblood presented the facilities committee report. He began by noting that excavation at the Southeast Library is completed, and the poured concrete is underway. Next, the project at Congress Heights is ongoing with new renderings and floor plans available. These have been submitted to the Commission of Fine Arts and unanimously approved. Next, he noted that a legislative hearing was held with the Deputy Mayor for Planning and Economic Development (DMPED) on September 16th to bring about the land swap with WMATA. The Deanwood Library RFP for design/build services is upcoming; the Chevy Chase Library project RFP has closed and DMPED is evaluating responses. For the Shaw Library project, ARPA funds have been approved by the Mayor and once approved by Council the RFP for the needed work will be issued as a CBE set-aside. This concluded the facilities committee report.

Programs, Partnerships, and Performance (P3) Committee Report

Mr. Shanel Anthony presented the P3 committee report. He asked Ms. Linnea Hegarty, Director of Events, Exhibits and Development, to discuss the upcoming exhibition on the Negro Motorist Green Book. The exhibit has been traveling the country via the Smithsonian and will be at the MLK Library and in a smaller format at various neighborhood libraries. In addition to the focus on Green Book sites around the country, there is also a local component of the exhibit that focuses on the 150 Green Book sites that existed in Washington, D.C. The opening weekend of the exhibit, November 2-3, will feature a diner, a classic car show, and a Teen-a-Rama dance party at the MLK Library. Mr. Anthony continued with a round-up of other events and exhibits coming to the library in the next few months. This concluded the P3 committee report.

Finance Committee Report

Ms. Cherylle Pacana presented the finance committee report. As of August 31st 2024, 91.8% of the fiscal year had elapsed, and the library had expended 82.7% or \$64.5M of the local budget. Labor and non-personnel services expenses are tracking slightly ahead of the prior year's expenditure rate. Overall the FY24 budget is trending as expected. As of September 23rd, there were 61.1 FTE vacant, of which 14 were in the hiring process. There are no known budget pressures at this time. This completed the finance committee report.

Federation of Friends Report

Mr. Robert Oliver provided a report from the Federation. He began by discussing the decision by the DC Council to dissolve the Committee on Recreation, Libraries, and Youth Affairs. The new subcommittee on Libraries and Youth Affairs will be headed by Councilmember Zachary Parker (Ward 5). Mr. Oliver also related that Ms. Patrice Swift-Taylor, Executive Officer, gave a presentation on the program contract process to the Friends. He also gave kudos to the many library locations for participating in Art All Night. Next, he noted that the Federation would be holding elections on October 9th for open positions. He also touched on the recent donation by the Federation to the Branch Equity Fund in the amount of \$31,000. Mr. Oliver closed his remarks by providing a summary of recent Friends chapter events. This concluded the Federation report.

DCPL Foundation Report

Ms. Susan Haight provided a report from the DCPL Foundation. The Foundation is working on the Gala this upcoming Saturday on the rooftop of the MLK Library. Gala honorees will be Cindy Hohl, ALA President; author Jacqueline Woodson; and Ann Friedman, founder and CEO of Planet Word. For the *Battle of the Banned* event, once again libraries have created exhibits based on banned books, and the most creative will receive awards. She concluded by noting that the Foundation is forming new partnerships in the city and expressed the Foundation's enthusiasm for supporting the upcoming Green Book exhibition. This concluded the Foundation report.

New Business

There was no new business.

The meeting was adjourned at 7:42 pm.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Administrative Offices
Wednesday, November 20, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, November 20, 2024, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington, Roswell Encina, Maria Peace, Andrew Trueblood and C. Brian Williams.

The meeting was called to order at 6:02 pm.

Roll Call

The roll was called and quorum was met.

Adoption of the Agenda

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and asked for a vote of approval. Mr. Andrew Trueblood moved to adopt the agenda and Ms. Maria Peace seconded the motion, which was approved by the Board of Library Trustees.

Public Comments

Ms. Jill Eicher provided public comments discussing her gratitude toward the library and in particular, the inter-library loan program at DC Public Library in helping her develop her forthcoming book, "Mellon vs. Churchill: The Untold Story of Treasury Titans at War." Ms. Eichner credited the archival material she was able to access via the program for the positive reviews her book has so far received. This concluded public comments.

Approval of the Meeting Minutes

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on October 2, 2024, and asked for a vote of approval. Ms. Donella Brockington moved to adopt the minutes and Mr. Brian Williams seconded the motion. The minutes were approved by the Board of Library Trustees.

Chair's Report

Mr. Tony Williams presented the Chair's report. Mr. Williams provided a few agenda highlights for the evening's meeting and welcomed the newest member of the Board, Mr. Roswell Encina, and asked Mr. Encina to introduce himself to the assembly. Mr. Williams also provided a valedictory thanks to departed Board member Victor Reinoso. Mr. Williams then reminded the Board that officer elections would be upcoming in January. This concluded the Chair's report.

Executive Director's Report

Mr. Richard Reyes-Gavilan began his Executive Director's report by also welcoming Mr. Encina. He then provided information on the upcoming holiday markets downtown and at the library in partnership with WMATA. Next, he explained the keepsake left by each Board member's seat, commemorating the library's 2024 National Medal of Honor win. Mr. Reyes-Gavilan then asked the Chief of Public Services, Ms. Tiffany Alston, to introduce the library's new Director of Youth and Family Services, Ms. Shauntee Burns-Simpson.

Ms. Burns-Simpson provided a presentation to the Board regarding youth services for the District's diverse populations. She provided an overview of existing library youth services and initiatives, discussed the staffing challenges the system is currently experiencing and the need for additional types of positions to fully engage with the schools and other groups to serve the city's youth. This concluded the Executive Director's report.

Contracts Review Committee Report

Ms. Donella Brockington presented the contracts review committee report, noting that there were no contracts to review in the period between Board meetings. This concluded the contracts review committee report.

Finance Committee Report

Ms. Cherylle Pacana presented the finance committee report. Ms. Pacana noted that FY24 was in the process of being closed out, with the library expending over 96% of its local budget and all of the federal LSTA grant. Spending of the FY25 budget is underway. Ms. Pacana noted that there were 62 vacancies, of which 26.5 are in the hiring process. This completed the finance committee report.

Facilities Committee Report

Mr. Andrew Trueblood presented the facilities committee report. Mr. Trueblood noted that the most recent meeting of the committee was on October 31. He pointed out the roadmap of all capital projects within the report and encouraged the Board to review the information. Mr. Trueblood discussed the enclosed West End Library report, which detailed lessons learned regarding the library's first mixed-use development. He noted that in the library's analysis, the West End Library has been a significant success in terms of usage and funding mechanisms, and lessons learned regarding design and other controls will be implemented in future projects at Deanwood and Chevy Chase.

Mr. Trueblood then introduced a resolution to name a space within the Capitol View Library for Ms. Francel Trotter Bellinger. Mr. Tony Williams asked the Board for a motion to approve the naming request. Mr. Trueblood did so, and it was seconded by Mr. Shanel Anthony. The proposal was voted on and approved by the Board of Library Trustees. This concluded the facilities committee report.

Programs, Partnerships, and Performance (P3) Committee Report

Mr. Shanel Anthony presented the P3 committee report. He began by praising the latest quarterly performance report, highlighting increases in gate count, digital usage, computer sessions and other services compared with the prior fiscal year. He then related that at the most recent P3 committee meeting, Director of Community Engagement Ms. Martha Saccocio and Director of Customer Experience Ms. Monique McSween gave a presentation regarding the ongoing community engagement around the

development of new behavior guidelines for the library. He noted that the new Rules of Behavior would be brought before the Board by summer of 2025. This concluded the P3 committee report.

Federation of Friends Report

Mr. Robert Oliver provided a report from the Federation. He began by detailing the Federation's recent election, re-electing the previous vice president and treasurer into office. Mr. Oliver also noted the assistance given by the Georgetown Library Friends to the Friends of the Bellevue Library and an effort from the Cleveland Park Library Friends to assist the more under-resourced Friends groups at Rosedale and Benning Libraries. He also reminded the Board that many locations Friends groups are having book sales to raise funds to support library programs. Lastly, he remarked on some recent safety issues and provided kudos to the staff in how it was handled. This concluded the Federation report.

DCPL Foundation Report

Mr. Rob Hartman provided a report from the DCPL Foundation. He expressed his delight in hearing about so many programs and services during the meeting that are funded by the Foundation. He noted that in 2024 the library had asked for a record amount of funding support, all of which would not be supplied but that the Foundation was providing more support than in 2023, and was preparing to take the 2025 request to his Board at their December meeting. He also noted that earlier that afternoon the DCPL Foundation hosted a luncheon to honor several members of staff who support or implement Foundation-sponsored programs and events. Mr. Neil Bailey, Ms. Joanna Harris, Mr. David Quick, Chief Tonya Chapman and the public safety team, and Mr. Ryan Williams were all celebrated for their work in partnership with the Foundation. Mr. Hartman reminded the Board to consider year-end giving, and this concluded the Foundation report.

New Business

In closing, Mr. Reyes-Gavilan reminded the Board regarding the update DCPL staff holiday party to which they were also invited.

The meeting was adjourned at 7:34 pm.

BOARD OF TRUSTEES

Question Number 55

Describe the Board's practices for soliciting feedback from residents. How has resident feedback assisted or impacted the Board's decision-making process in FY24 or FY25 to date?

- At every board meeting, there is time set aside for public comments where members of the public can either sign up in advance or at the meeting to speak and ask questions.
- Public comments can also be submitted in writing, shared with library board members and the Executive Director, and added to the board meeting minutes.
- In the months between board meetings, there are regularly scheduled board committee (Finance and Budget, Facilities, and Programs, Partnerships, and Performance Oversight) meetings that are posted on the Library's website and are open to the public. Additionally, the Programs, Partnerships, and Performance Oversight Committee has, in partnership with library staff, formed advisory councils in the areas of visual arts and go-go on which community stakeholders sit and provide feedback, advice, and support.

Library customers can also provide feedback through the board page of the Library's website (dclibrary.org/about-us/library-board-trustees) and via email at boardoflibrarytrustees@dc.gov . Feedback is shared with the appropriate board member, and a response to the resident is usually provided by the Executive Director (or designee).

The Board of Library Trustees most often receives feedback from residents regarding new library buildings, upcoming library building projects, building maintenance, and the Library Facilities Master Plan. This feedback is factored into designs for or improvements to building projects and/or maintenance. In FY24, after receiving a request from the family of the late Francel Bellinger (a long-time member of the Friends of the Library) to rename the Capitol View Library, the library board solicited and heard community feedback that resulted in the naming of a space within the library.

I. GENERAL QUESTIONS

TABS I56 – I79

GENERAL QUESTIONS

Question Number 56

Provide the number of visitors to DCPL, broken down by quarter and location in FY22, FY23, FY24 and to date in FY25.

See the following page for the Library's visits by quarter.

Gate Count by Quarter

Library	FY22 Q1	FY22 Q2	FY22 Q3	FY22 Q4	FY22 Total	FY23 Q1	FY23 Q2	FY23 Q3	FY23 Q4	FY23 Total	FY24 Q1	FY24 Q2	FY24 Q3	FY24 Q4	FY24 Total	FY25 Q1
Martin Luther King Jr. Memorial	72,415	70,886	99,063	113,399	355,763	118,843	149,946	173,527	197,337	639,653	173,033	178,526	195,296	190,888	737,743	196,679
Anacostia	15,110	18,496	17,045	17,965	68,616	18,220	25,846	26,233	23,739	94,038	16,615	23,954	24,878	23,127	88,574	25,454
Bellevue/William O. Lockridge	12,147	11,725	11,141	13,395	48,408	9,604	12,980	13,103	17,894	53,581	14,032	15,187	12,254	14,925	56,398	15,317
Benning/Dorothy I. Height	18,347	19,378	20,869	22,895	81,489	20,354	27,039	25,728	27,994	101,115	25,844	29,604	28,496	34,300	118,244	29,222
Capitol View	26,522	34,844	16,781	17,954	96,101	15,368	17,950	17,755	19,455	70,528	17,056	20,794	20,135	23,376	81,361	21,015
Chevy Chase	20,626	21,447	20,156	20,254	82,483	20,280	24,146	23,696	24,687	92,809	22,912	26,682	25,802	27,312	102,708	23,695
Cleveland Park	43,776	58,563	51,491	45,687	199,517	43,699	45,508	41,529	45,319	176,055	42,063	46,098	53,185	51,496	192,842	52,817
Deanwood	6,459	6,961	8,270	9,898	31,588	8,957	10,177	11,811	12,363	43,308	9,316	8,934	9,833	11,720	39,803	9,142
Francis Gregory	11,174	10,171	9,785	10,661	41,791	8,985	11,831	12,532	13,517	46,865	11,157	12,937	13,925	18,019	56,038	13,523
Georgetown	16,747	17,218	20,836	19,760	74,561	20,396	23,349	25,118	26,792	95,655	24,447	26,726	29,596	29,011	109,780	30,542
*Lamond-Riggs/Lillian J. Huff	5,168	5,433	8,434	21,219	40,254	20,250	27,159	26,837	31,868	106,114	27,519	30,201	32,304	34,609	124,633	32,438
Mt. Pleasant	38,904	54,916	44,353	43,473	181,646	41,530	42,099	36,187	39,542	159,358	36,960	41,083	48,693	49,396	176,132	46,600
Northeast	19,707	20,989	20,599	22,474	83,769	20,719	27,301	26,786	28,726	103,532	23,370	34,474	35,586	38,546	131,976	34,837
Northwest One	8,533	10,093	9,929	10,435	38,990	9,943	13,525	13,071	11,313	47,852	11,379	13,543	14,128	12,284	51,334	12,439
Palisades	15,714	17,794	17,690	17,240	68,438	19,328	23,573	21,934	22,629	87,464	23,260	25,592	24,769	25,789	99,410	25,238
Parklands-Turner	10,230	12,975	12,091	13,566	48,862	13,205	18,335	21,476	25,085	78,101	24,422	28,002	28,774	27,501	108,699	27,523
Petworth	35,709	49,327	34,812	32,193	152,041	30,461	35,011	30,355	33,755	129,582	33,600	42,087	39,886	38,785	154,358	41,001
Rosedale	11,824	11,414	12,562	13,809	49,609	10,796	13,551	16,506	21,581	62,434	16,229	18,634	21,967	22,676	79,506	19,221
Shaw/Watha T. Daniel	27,378	36,897	25,894	26,404	116,573	26,104	32,096	29,344	32,951	120,495	32,959	40,952	38,836	43,223	155,970	42,530
Shepherd Park/Juanita E. Thornton	13,246	14,018	13,273	14,748	55,285	12,031	13,998	15,772	16,520	58,321	13,713	16,166	18,352	20,085	68,316	18,018
**Southeast	19,739	20,941	19,669	26,269	86,618	25,143	29,448	28,397	29,419	112,407	25,626	4,294	2,036	2,545	34,501	2,937
Southwest	22,482	39,470	27,016	27,064	116,032	22,663	28,282	29,611	28,370	108,926	25,543	30,184	34,271	34,660	124,658	31,764
Takoma Park	10,799	11,967	11,812	11,627	46,205	11,096	12,974	13,561	13,864	51,495	13,159	15,213	15,182	16,273	59,827	14,921
Tenley-Friendship	28,204	29,557	28,981	31,726	118,468	30,598	35,756	34,555	36,205	137,114	34,731	39,660	38,581	42,583	155,555	40,505
West End	42,447	57,422	22,975	35,828	158,672	37,721	39,497	35,319	35,171	147,708	35,350	39,342	41,518	43,471	159,681	45,672
Woodridge	22,927	25,400	23,040	23,867	95,234	23,326	26,586	25,514	27,922	103,348	23,130	27,036	27,475	28,766	106,407	25,185
Neighborhood Libraries Total	503,919	617,416	509,504	550,411	2,181,250	520,777	618,017	602,730	646,681	2,388,205	584,392	657,379	680,462	714,478	2,636,711	681,556
SYSTEM TOTAL	576,334	688,302	608,567	663,810	2,537,013	639,620	767,963	776,257	844,018	3,027,858	757,425	835,905	875,758	905,366	3,374,454	878,235

* Lamond-Riggs/Lillian J. Huff Library reopened late Q3 FY22

* **Starting February 5, 2024, gate count for Arthur Capper TechExpress is reported under Southeast pending completion of its modernization.

GENERAL QUESTIONS

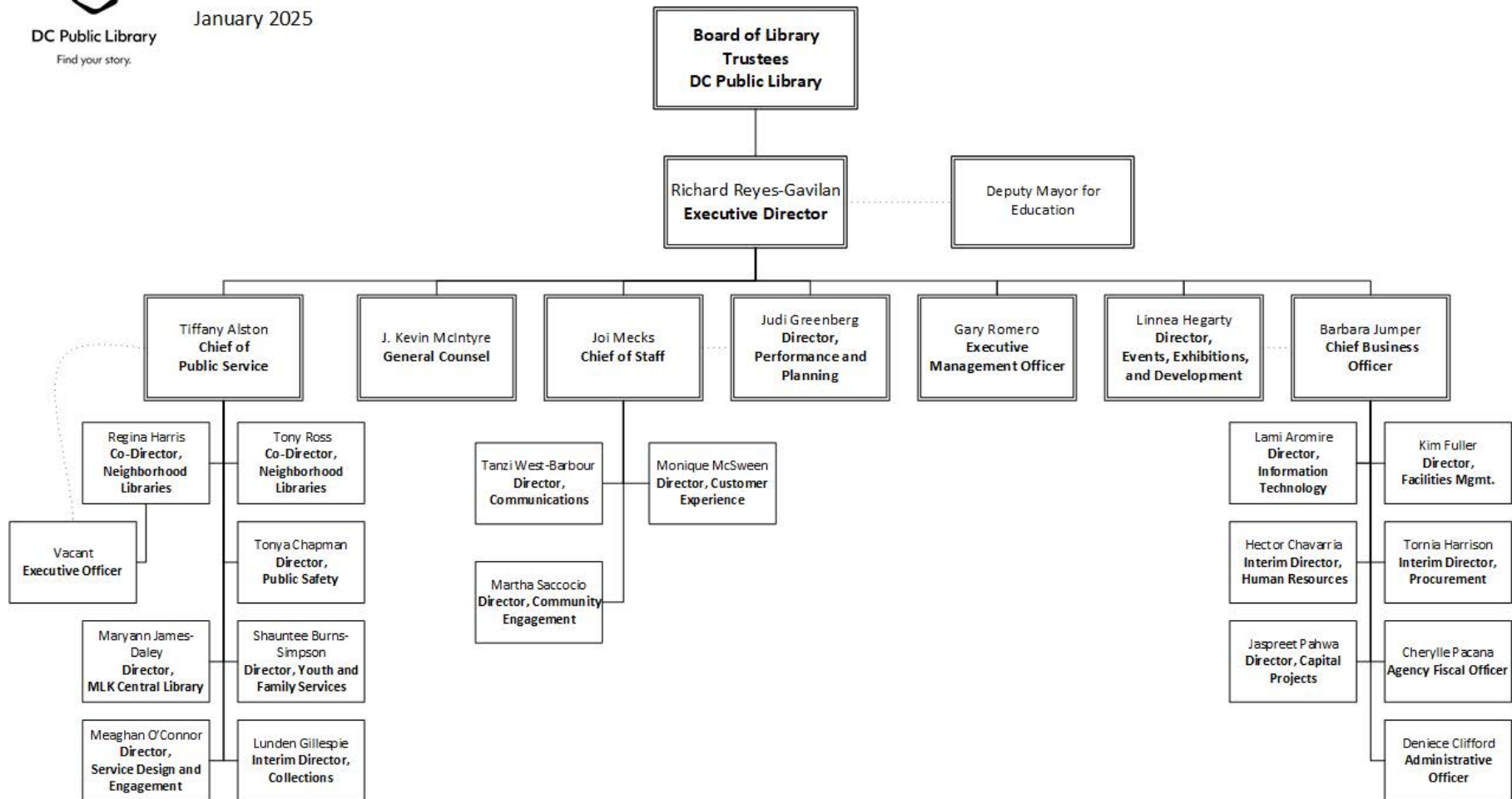
Question Number 57

Provide a current organizational chart for DCPL and the name of the employee responsible for the management of each office/program. If applicable, provide a narrative explanation of any organizational changes made during FY24 or to date in FY25.

DC Public Library (DCPL) experienced the following staff changes to its organization chart during FY24 and to date in FY25:

- Shauntee Burns-Simpson was hired as the new Director of Youth and Family Services.
- Monique McSween was hired as the new Director of Customer Experience.
- Lauren Graves departed as Director of Human Resources; the hiring process for a new Director is currently underway. The Deputy Director of Human Resources, Hector Chavarria is serving as the Interim Director.
- Diane Wooden departed as Director of Procurement; the hiring process for a new Director is currently underway. Tonia Harrison is serving as the Interim Director.
- Sheryl Katzin departed as Director of Collections; the hiring process for a new Director is currently underway. The Circulation Manager, Lunden Gillespie, is serving as the Interim Director.
- Patrice Swift-Taylor departed as Executive Officer for Public Services; the hiring process for a new Executive Officer is currently underway.

The DC Public Library organization chart follows.



GENERAL QUESTIONS

Question Number 58

Provide the agency's performance plan for FY24. Did DCPL meet the objectives set forth in the FY24 performance plan? Provide a narrative description of what actions the agency undertook to meet the key performance indicators, including any explanations as to why any indicators were not met.

See pages that follow for DC Public Library's FY24 Performance Plan and FY24 Performance Accountability Report.



DISTRICT OF COLUMBIA PUBLIC LIBRARY

FY 2024 PERFORMANCE PLAN

DECEMBER 1, 2023

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1 DISTRICT OF COLUMBIA PUBLIC LIBRARY

Mission: The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

Services: The District of Columbia Public Library (DCPL) is a dynamic source of information, programs, books and other library materials and services that improve the quality of life for District residents of all ages that, when combined with expert staff, helps build a thriving city. The Library provides environments that invite reading, community conversation, creative inspiration and exploration, lectures, films, computer access and use, workforce and economic development, story times for children and much more. DC Public Library includes a central library and 25 neighborhood libraries and also provides services in non-traditional settings outside of the library buildings. DCPL enriches and nourishes the lives and minds of all DC residents, provides them with the services and tools needed to transform lives, and builds and supports community throughout the District of Columbia.

2 2024 OBJECTIVES

Strategic Objective

Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.

Provide services and programs that build and cultivate literacy and a love of reading.

Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.

Support digital citizenship through technology and internet access and training.

Create and maintain a highly efficient, transparent, and responsive District government.

3 2024 OPERATIONS

Operation Title	Operation Description	Type of Operation
Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.		
Programs and services	The Library offers programs to users of all ages.	Daily Service
Community Outreach	The Library serves the community by providing access to DCPL services and programs outside of our buildings.	Daily Service
Serve as a community hub:meeting and study spaces	The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library.	Daily Service
Provide services and programs that build and cultivate literacy and a love of reading.		
Adult Literacy Services	DC Public Library offers adult literacy services through the Adult Literacy Resource Center.	Daily Service
Early Literacy Programs	The Library offers a range of services and programs to improve earl literacy, such as story time and Sing, Talk and Read programs.	Daily Service
Operate the Center for Accessibility	The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library.	Daily Service
Acquire books and other library materials	Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.	Daily Service
Provide library services to students and educators	Offer programs, services and support for students and educators.	Daily Service
Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.		
Provide access to local history and culture.	Provide access to to local history and culture through special collections, programs, and services at libraries throughout the District.	Daily Service
Support digital citizenship through technology and internet access and training.		
Provide computer and technology training and assistance	Libraries throughout the District provide technology and internet training and assistance.	Daily Service
Provide computer and technology access	DCPL provides technology access through publicly available computers, printers and the internet.	Daily Service
Create and maintain a highly efficient, transparent, and responsive District government.		
Southwest Neighborhood Library	Capital Project.	Key Project
Southeast Neighborhood Library	Capital Project.	Key Project
Long-term Operations (Shared Tech) Center	Capital Project: Develop a long term operations/shared tech services center for DCPL.	Key Project

(continued)

Operation Title	Operation Description	Type of Operation
Renovation and modernization of the Martin Luther King Jr. Memorial Library	Capital Project - full renovation and modernization of the Martin Luther King Jr. Memorial Library.	Key Project
Capital Project: Lamond-Riggs	Capital Project.	Key Project
Maintain library facilities (Capital)	General Improvements in the Capital Budget.	Key Project
Operate neighborhood libraries	Operate neighborhood library locations throughout the District.	Daily Service
Inform residents of library programs, services and projects	communications and outreach in support of DCPL programs, services, projects and operations.	Daily Service
Maintain library facilities	custodial and maintenance of libraries funded through operating funds.	Daily Service
Strategic Planning/Data Analysis	support agency operations through strategic planning and data analysis.	Daily Service
Capital Projects	Capital Projects include various library projects in the Capital Plan.	Key Project

4 2024 STRATEGIC INITIATIVES

Title	Description	Proposed Completion Date
Launch Building Stories Programming	DCPL will partner with the National Building Museum on their upcoming exhibition, Building Stories, an immersive exploration of the built environment in children's literature. DCPL will bring this exhibition to life at neighborhood libraries through programs, activities, book distribution, and exhibits targeting youth and their parents and caregivers.	9/30/2024
Develop new Behavioral Guidelines	DCPL will begin the process of co-creating its revised Behavior Guidelines and rules with District residents. While the co-creation will involve residents across the District emphasis will be placed on involving residents who are unhoused and organizations that serve/support these residents as well as teens, both of whom are key users of libraries and who are mostly people of color.	9/30/2024
Plan for the Library's Future	The Library will develop a number of plans to inform and guide future services, programs, and facilities. Building on engagement, research and analyses commenced in FY23, the Library will update elements of its 2020 Facilities Master Plan and develop a Strategic Framework Plan. An analysis of Library usage surrounding the U Street corridor will also be completed.	9/30/2024
Advance Functional Improvements at Neighborhood Libraries	The Library will initiate the design-build process for the Petworth Neighborhood Library. These improvements will reconfigure the spatial layout at the library to better meet the needs of the neighborhoods.	9/30/2024
Advance development of a new Congress Heights/Parklands Turner Neighborhood Library	The Library will finalize the community led building program, and advance the design for the new Congress Heights Library. In addition, the Library will continue coordination of utilities infrastructure and access with WMATA & the Office of the Deputy Mayor for Planning and Economic Development at the Congress Heights Metro station.	9/30/2024
Advance development for a renovated Southeast Neighborhood Library	In FY24, DCPL will secure permits and start construction to advance development for a renovated Southeast Neighborhood Library.	9/30/2024
Undertake site selection for a neighborhood library to replace Northwest One	The Library will collaborate with District agencies and community stakeholders to narrow down shortlisted sites inventoried by the site selection consultant in FY 23 within the desired and defined service area for a neighborhood library to replace Northwest-One library.	9/30/2023
Collaborate on development of a new Chevy Chase Library	The Library will continue to participate in the request for proposal process led by the Office of the Deputy Mayor for Planning and Economic Development for selection of developer, design and build team partners for the new Chevy Chase Library.	9/30/2024

Further development of a new Deanwood Library	The Library will continue to collaborate with WMATA on selection of developer, design and build team partners for the development of a new full-service Deanwood library within the WMATA's Joint Development at Deanwood Metro Station to replace the existing undersized library co-located at the Deanwood recreation center.	9/30/2024
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5 2024 KEY PERFORMANCE INDICATORS AND WORKLOAD MEASURES

Key Performance Indicators

Measure	Directionality	FY 2021	FY 2022	FY 2023	FY 2024 Target
Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.					
Number of attendees at Library sponsored outreach sessions	Up is Better	11,108	37,001	48,638	50,486
Library Visits	Up is Better	901,705	2,537,013	3,027,858	3,055,430
Number of attendees at Library sponsored programs	Up is Better	68,516	85,018	174,186	180,840
Provide services and programs that build and cultivate literacy and a love of reading.					
Circulation of books and other library materials	Up is Better	4,953,224	6,304,703	7,041,325	7,252,565
Circulation per capita	Up is Better	7.2	9.4	10.5	10.5
Attendance at programs for children in their first five years	Up is Better	31,677	35,069	66,730	69,279
Number of active library accounts	Up is Better	324,803	336,716	361,328	375,781
Library accounts as a percent of total population	Up is Better	47.1%	50.3%	53.8%	55.9%
Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.					
"Dig DC" Visits	Up is Better	48,278	63,143	69,361	76,261
Support digital citizenship through technology and internet access and training.					
Wi-Fi Connections	Up is Better	223,140	419,352	572,481	580,575
Number of people receiving technology training	Up is Better	3,548	6,338	5,222	5420

Workload Measures

Measure	FY 2021	FY 2022	FY 2023
Community Outreach			
Number of outreach sessions	363	814	1,099
Programs and services			
Library programs offered	2,428	5,576	7,472
Serve as a community hub:meeting and study spaces			
Study room use	Not Available	35,272	51,440
number of community sponsored meetings systemwide	Not Available	11,047	18,358
Acquire books and other library materials			
Local Book Budget	6,530,432	6,280,432	4,780,432
Digital Library	2,249,239	2,421,476	2,907,094
Database Usage	1,581,890	1,720,317	1,809,183
Early Literacy Programs			
Number of programs for children in their first five years	426	1,208	2,089
Provide access to local history and culture.			
Number of Studio and Fabrication Lab Sessions	82	308	243
Provide computer and technology access			
number of sessions on public access computers	129,990	447,996	600,077
Provide computer and technology training and assistance			
Number of computer and technology training programs and sessions systemwide	355	878	803
Inform residents of library programs, services and projects			
Social media engagement rate	1.6	2.5	2.2
Operate neighborhood libraries			
Number of hours of unplanned closures at locations systemwide	261	809.5	345.5



DISTRICT OF COLUMBIA PUBLIC LIBRARY

FY 2024 PERFORMANCE ACCOUNTABILITY REPORT

JANUARY 15, 2025

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1 DISTRICT OF COLUMBIA PUBLIC LIBRARY

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2 2024 ACCOMPLISHMENTS

Accomplishment	Impact on Agency	Impact on Residents
Bilingual Staff Certifications Pilot	DCPL recognizes that many staff are native speakers and/or are proficient in more than one language and use those spoken language skills in the course of their employment. As a way of investing in staff, DCPL created a professional development opportunity in the form of a certification test and increased compensation for those who passed the exam. As of October 2024, 23 staff have passed the proficiency test to become certified as bilingual at DCPL.	The goal of the bilingual certification program is to increase access to library services for limited and non-English proficient (LEP/NEP) and deaf and hard-of-hearing customers. The pilot program went into effect in September 2024, and certified bilingual staff have reported 145 interactions with individuals speaking Spanish and Amharic in the first month of the pilot. Although the Library utilizes telephonic interpretation services to assist LEP/NEP individuals and has ASL video interpretation via the same vendor, having staff on hand who can directly speak or sign with customers increases the likelihood of LEP/NEP and deaf or hard-of-hearing individuals to interact with staff, services and programs at the library.
DCPL Partnership with UDC Graduate School	At the start of the Fall 2024 semester, DCPL entered an innovative new partnership with the University of the District of Columbia (UDC) offering DCPL staff a fully funded, immersive opportunity to obtain a Master of Science in Counseling or Master of Arts in Mental Health and Rehabilitation Counseling. The initial cohort of 20 enrollees will graduate with the requisite skills to sit for their certification as a licensed counselor and equipped to address a myriad of concerns including mental health needs facing local communities and society today, with a focus on urban living and multicultural populations of youth, older adults, returning citizens and unhoused populations. The knowledge gained from this program will provide these employees with the skills to better serve the community and library users in need of this type of resource and assistance.	NA

(continued)

Accomplishment	Impact on Agency	Impact on Residents
Offering no cost eye exams and eyeglasses	NA	This year, DCPL entered a new partnership with Vision to Learn, a national non-profit, to offer no cost eye exams and eyeglasses for children ages 3-18. In August, as part of the Library's expanded Back to School programming, these services were offered at 12 library locations. 105 exams were completed and 59 sets of eyeglasses were provided.

3 2024 OBJECTIVES

Strategic Objective

Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.

Provide services and programs that build and cultivate literacy and a love of reading.

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Support digital citizenship through technology and internet access and training.

Create and maintain a highly efficient, transparent, and responsive District government.

4 2024 OPERATIONS

Operation Title	Operation Description
Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.	
Programs and services: Daily Service	The Library offers programs to users of all ages.
Community Outreach: Daily Service	The Library serves the community by providing access to DCPL services and programs outside of our buildings.
Serve as a community hub:meeting and study spaces: Daily Service	The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library.
Provide services and programs that build and cultivate literacy and a love of reading.	
Adult Literacy Services: Daily Service	DC Public Library offers adult literacy services through the Adult Literacy Resource Center.
Early Literacy Programs: Daily Service	The Library offers a range of services and programs to improve earl literacy, such as story time and Sing, Talk and Read programs.
Operate the Center for Accessibility: Daily Service	The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library.
Acquire books and other library materials: Daily Service	Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.
Provide library services to students and educators: Daily Service	Offer programs, services and support for students and educators.
Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.	
Provide access to local history and culture.: Daily Service	Provide access to to local history and culture through special collections, programs, and services at libraries throughout the District.
Support digital citizenship through technology and internet access and training.	
Provide computer and technology training and assistance: Daily Service	Libraries throughout the District provide technology and internet training and assistance.
Provide computer and technology access: Daily Service	DCPL provides technology access through publicly available computers, printers and the internet.
Create and maintain a highly efficient, transparent, and responsive District government.	
Southeast Neighborhood Library: Key Project	Capital Project.
Maintain library facilities (Capital): Key Project	General Improvements in the Capital Budget.
Operate neighborhood libraries: Daily Service	Operate neighborhood library locations throughout the District.
Inform residents of library programs, services and projects: Daily Service	communications and outreach in support of DCPL programs, services, projects and operations.
Maintain library facilities: Daily Service	custodial and maintenance of libraries funded through operating funds.
Strategic Planning/Data Analysis: Daily Service	support agency operations through strategic planning and data analysis.

(continued)

Operation Title	Operation Description
Capital Projects: Key Project	Capital Projects include various library projects in the Capital Plan.

5 2024 STRATEGIC INITIATIVES

In FY 2024, District of Columbia Public Library had 9 Strategic Initiatives and completed 77.777778%.

Title	Description	Update
Launch Building Stories Programming	DCPL will partner with the National Building Museum on their upcoming exhibition, Building Stories, an immersive exploration of the built environment in children's literature. DCPL will bring this exhibition to life at neighborhood libraries through programs, activities, book distribution, and exhibits targeting youth and their parents and caregivers.	Completed to date: 0-24% The design of the exhibits to be placed at participating neighborhood libraries is being finalized. Programming at both neighborhood libraries and the National Building Museum will commence once exhibits are in place. The two institutions will cross-promote all offerings. This initiative is the start of what will be an ongoing collaboration between the National Building Museum and DC Public Library. There have been a number of delays to the expected completion of this initiative including understanding the purpose and intent of the neighborhood library exhibit displays. With the exhibit designs completed, their roll out can move forward along with associated programming next Spring.
Plan for the Library's Future	The Library will develop a number of plans to inform and guide future services, programs, and facilities. Building on engagement, research and analyses commenced in FY23, the Library will update elements of its 2020 Facilities Master Plan and develop a Strategic Framework Plan. An analysis of Library usage surrounding the U Street corridor will also be completed.	Completed to date: 50-74% The update to the Facilities Master Plan is nearing completion, with a draft of the document under review internally and publication expected by the end of the calendar year. The U Street Study, which entailed community engagement in the Adams Morgan and Dupont Circle neighborhoods, is a component of the FMP Update, and is largely complete. Taken together, these studies will inform funding requests and decisions around the renovation of current library facilities as well as any potential new locations under consideration. The Strategic Framework is being drafted with completion expected in the coming months to be followed by internal reviews before publication. Usage and access mapping and analyses are being reviewed and informing finalization of the Facilities Master Plan Update (including the U Street area). A writer was identified and brought on to assist with the drafting of the Strategic Framework with completion expected no later than Spring 2025.
Advance development of a new Congress Heights/ Parklands Turner Neighborhood Library	The Library will finalize the community led building program, and advance the design for the new Congress Heights Library. In addition, the Library will continue coordination of utilities infrastructure and access with WMATA & the Office of the Deputy Mayor for Planning and Economic Development at the Congress Heights Metro station.	Completed to date: Complete Schematic Design, Community Meetings and CFA are all complete. Project is in Design Development. Design Build Team is continuing to coordinate with Utilities and WMATA as the project develops.

Collaborate on development of a new Chevy Chase Library	The Library will continue to participate in the request for proposal process led by the Office of the Deputy Mayor for Planning and Economic Development for selection of developer, design and build team partners for the new Chevy Chase Library.	Completed to date: Complete The Office of the Deputy Mayor for Planning and Economic Development (DMPED) hosted community meetings in October 2023. At those meetings, DCPL presented its approach to the built environment and participated in answering questions from the community. The RFP response date was changed to 8/28/24. DCPL is part of the technical review panel with DMPED and is reviewing RFP responses. The RFP review will be completed in FY25.
Further development of a new Deanwood Library	The Library will continue to collaborate with WMATA on selection of developer, design and build team partners for the development of a new full-service Deanwood library within the WMATA's Joint Development at Deanwood Metro Station to replace the existing undersized library co-located at the Deanwood recreation center.	Completed to date: Complete The District and WMATA legal teams continue to collaborated on the terms of an agreement for the development of the new Deanwood Library. The issuance of an RFP to select a design team is underway.
Advance Functional Improvements at Neighborhood Libraries	The Library will initiate the design-build process for the Petworth Neighborhood Library. These improvements will reconfigure the spatial layout at the library to better meet the needs of the neighborhoods.	Completed to date: Complete The Design-Build Team is under contract for improvements to the Petworth Neighborhood Library with completed formulation of design GMP.
Develop new Behavioral Guidelines	DCPL will begin the process of co-creating its revised Behavior Guidelines and rules with District residents. While the co-creation will involve residents across the District emphasis will be placed on involving residents who are unhoused and organizations that serve/support these residents as well as teens, both of whom are key users of libraries and who are mostly people of color.	Completed to date: Complete The planned FY24 phase of this project is complete. DCPL established a cross-functional working group, brought on a consultant to support the work, developed a thorough stakeholder map, and conducted extensive staff engagement. More than 100 staff participated in focus groups, with participation from every department in the agency. More than 200 staff responded to a staff survey. This input will be used to develop a guiding framework for the new behavior guidelines and we are on track to move to the Community Engagement phase of this project, which will be conducted in FY25.
Undertake site selection for a neighborhood library to replace Northwest One	The Library will collaborate with District agencies and community stakeholders to narrow down shortlisted sites inventoried by the site selection consultant in FY 23 within the desired and defined service area for a neighborhood library to replace Northwest-One library.	Completed to date: Complete Collaboration with the community on the shortlisted sites is complete. Presentations made to the ANC and Civic Association and several community stakeholders on shortlisted sites, and feedback is zeroing in on closest sites along Rhode Island Ave NE.

Advance development for a renovated Southeast Neighborhood Library	In FY24, DCPL will secure permits and start construction to advance development for a renovated Southeast Neighborhood Library.	Completed to date: Complete Permits were secured and construction is well underway and on track. The excavation for the lowest level is complete, and concrete pours are underway. The community continues to receive written and visual updates and is excited about the progress.
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6 2024 KEY PERFORMANCE INDICATORS AND WORKLOAD MEASURES

Key Performance Indicators

Measure	Directionality	FY 2022	FY 2023	FY 2024 Q1	FY 2024 Q2	FY 2024 Q3	FY 2024 Q4	FY 2024	FY 2024 Target	Was 2024 KPI Met?	Explanation of Unmet KPI
Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.											
Number of attendees at Library sponsored outreach sessions	Up is Better	37,001	48,638	Annual Measure	Annual Measure	Annual Measure	Annual Measure	52,030	50,486	Met	
Library Visits	Up is Better	2,537,013	3,027,858	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3,374,454	3,055,430	Met	
Number of attendees at Library sponsored programs	Up is Better	85,018	188,258	Annual Measure	Annual Measure	Annual Measure	Annual Measure	211,260	195,412	Met	
Provide services and programs that build and cultivate literacy and a love of reading.											
Circulation of books and other library materials	Up is Better	6,304,703	7,041,325	Annual Measure	Annual Measure	Annual Measure	Annual Measure	7,254,373	7,252,565	Met	
Circulation per capita	Up is Better	9.4	10.5	Annual Measure	Annual Measure	Annual Measure	Annual Measure	10.7	10.5	Met	
Attendance at programs for children in their first five years	Up is Better	35,069	66,730	Annual Measure	Annual Measure	Annual Measure	Annual Measure	72,673	69,279	Met	
Number of active library accounts	Up is Better	336,716	361,328	Annual Measure	Annual Measure	Annual Measure	Annual Measure	432,625	375,781	Met	
Library accounts as a percent of total population	Up is Better	50.3%	53.8%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	63.7%	55.9%	Met	
Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.											
"Dig DC" Visits	Up is Better	63,143	69,361	Annual Measure	Annual Measure	Annual Measure	Annual Measure	69,729	76,261	Nearly Met	The system was unavailable for a period of time during the fiscal year which prevented us from meeting the target.

Key Performance Indicators (continued)

Measure	Directionality	FY 2022	FY 2023	FY 2024 Q1	FY 2024 Q2	FY 2024 Q3	FY 2024 Q4	FY 2024	FY 2024 Target	Was 2024 KPI Met?	Explanation of Unmet KPI
Support digital citizenship through technology and internet access and training.											
Wi-Fi Connections	Up is Better	419,352	572,481	Annual Measure	Annual Measure	Annual Measure	Annual Measure	632,257	580,575	Met	
Number of people receiving technology training	Up is Better	6,338	5,421	Annual Measure	Annual Measure	Annual Measure	Annual Measure	7,207	5627	Met	

Workload Measures

Measure	FY 2022	FY 2023	FY 2024 Q1	FY 2024 Q2	FY 2024 Q3	FY 2024 Q4	FY 2024
Community Outreach							
Number of outreach sessions	814	1,099	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1,015
Programs and services							
Library programs offered	5,576	7,571	Annual Measure	Annual Measure	Annual Measure	Annual Measure	8,168
Serve as a community hub:meeting and study spaces							
Study room use	35,272	51,440	Annual Measure	Annual Measure	Annual Measure	Annual Measure	60,028
number of community sponsored meetings systemwide	11,047	18,358	Annual Measure	Annual Measure	Annual Measure	Annual Measure	22,036
Acquire books and other library materials							
Local Book Budget	6,280,432	4,780,432	Annual Measure	Annual Measure	Annual Measure	Annual Measure	4,780,432
Digital Library	2,421,476	2,907,094	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3,417,493
Database Usage	1,720,317	1,809,183	Annual Measure	Annual Measure	Annual Measure	Annual Measure	2,399,229
Early Literacy Programs							
Number of programs for children in their first five years	1,208	2,089	Annual Measure	Annual Measure	Annual Measure	Annual Measure	2,291
Provide access to local history and culture.							
Number of Studio and Fabrication Lab Sessions	308	243	Annual Measure	Annual Measure	Annual Measure	Annual Measure	293
Provide computer and technology access							
number of sessions on public access computers	447,996	600,077	Annual Measure	Annual Measure	Annual Measure	Annual Measure	687,133
Provide computer and technology training and assistance							
Number of computer and technology training programs and sessions systemwide	878	841	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1,140
Inform residents of library programs, services and projects							
Social media engagement rate	2.5	2.2	Annual Measure	Annual Measure	Annual Measure	Annual Measure	5.2
Operate neighborhood libraries							
Number of hours of unplanned closures at locations systemwide	809.5	345.5	Annual Measure	Annual Measure	Annual Measure	Annual Measure	676

GENERAL QUESTIONS

Question Number 59

Provide the agency's performance plan for FY25. What changes have been made from the FY24 performance plan, and what steps has the agency taken to date in FY25 to meet the objectives set forth in the FY25 performance plan? Explain any FY25 targets that decreased from FY24 actuals, and any targets that were set and measured in FY24 but not FY25.

The pages that follow are DC Public Library's FY25 Performance Plan. The Library is actively pursuing each objective and initiative submitted in the FY25 Performance Plan.

The FY25 Performance Plan now refers to "initiatives" as "projects". The FY25 plan includes nine projects, seven of which expand on initiatives in FY24 and two that are new.

The FY25 performance plan now refers to "operations" as "activities". The FY25 plan removes the operation for the Southeast Library, as it is redundant to the Capital Projects activity.

There have been no changes to the measures tracked from FY24 to FY25. In a few instances, the descriptions of measures are modified for clarity.

Most FY25 targets are lower than FY24 actuals. The Library projected targets using trend data and then factored in expected library operations in FY25. The lower targets are the result of planned closure of several libraries in FY25. This includes five libraries that will be closed for three to five months each and one for the entire fiscal year for building improvement and renovation projects.



DISTRICT OF COLUMBIA PUBLIC LIBRARY

FY 2025 PERFORMANCE PLAN

NOVEMBER 26, 2024

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1 INTRODUCTION

This document presents the Fiscal Year 2025 Performance Plan for the District of Columbia Public Library.

This Performance Plan is the first of two agency performance documents published each year. The Performance Plan is published twice annually – preliminarily in March when the Mayor’s budget proposal is delivered, and again at the start of the fiscal year when budget decisions have been finalized. A companion document, the Performance Accountability Report (PAR), is published annually in January following the end of the fiscal year. Each PAR assesses agency performance relative to its annual Performance Plan.

Performance Plan Structure: Performance plans are comprised of agency Objectives, Administrative Structures (such as Divisions, Administrations, and Offices), Activities, Projects and related performance measures. The following describes these plan components, and the types of performance measures agencies use to assess their performance.

Objectives: Objectives are statements of the desired benefits that are expected from the performance of an agency’s mission. They describe the goals of the agency.

Administrative Structures: Administrative Structures represent the organizational units of an agency, such as Departments, Divisions, or Offices.

Activities: Activities represent the programs and services an agency provides. They reflect what an agency does on a regular basis (e.g., processing permits).

Projects: Projects are planned efforts that end once a particular outcome or goal is achieved.

Measures: Performance Measures may be associated with any plan component, or with the agency overall. Performance Measures can answer broad questions about an agency’s overall performance or the performance of an organizational unit, a program or service, or the implementation of a major project. Measures can answer questions like “How much did we do?”, “How well did we do it?”, “How quickly did we do it?”, and “Is anyone better off?” as described in the table below. Measures are printed throughout the Performance Plan, as they may be measuring an objective, an administrative structure, an activity, or be related to the agency performance as a whole.

Measure Type	Measure Description	Example
Quantity	Quantity measures assess the volume of work an agency performs. These measures can describe the inputs (e.g., requests or cases) that an agency receives or the work that an agency completes (e.g., licenses issued or cases closed). Quantity measures often start with the phrase “Number of...”.	“Number of public art projects completed”
Quality	Quality measures assess how well an agency’s work meets standards, specifications, resident needs, or resident expectations. These measures can directly describe the quality of decisions or products or they can assess resident feelings, like satisfaction.	“Percent of citations issued that were appealed”

(continued)

Measure Type	Measure Description	Example
Efficiency	Efficiency measures assess the resources an agency used to perform its work and the speed with which that work was performed. Efficiency measures can assess the unit cost to deliver a product or service, but typically these measures assess describe completion rates, processing times, and backlog.	"Percent of claims processed within 10 business days"
Outcome	Outcome measures assess the results or impact of an agency's work. These measures describe the intended ultimate benefits associated with a program or service.	"Percent of families returning to homelessness within 6-12 months"
Context	Context measures describe the circumstances or environment that the agency operates in. These measures are typically outside of the agency's direct control.	"Recidivism rate for 18-24 year-olds"
District-wide Indicators	District-wide indicators describe demographic, economic, and environmental trends in the District of Columbia that are relevant to the agency's work, but are not in the control of a single agency.	"Area median income"

Agencies set targets for most performance measures before the start of the fiscal year. Targets may represent goals, requirements, or national standards for a performance measure. Agencies strive to achieve targets each year, and agencies provide explanations for targets that are not met at the end of the fiscal year in the subsequent Performance Accountability Report. Not all measures are associated with a target. For example, newly added measures do not require targets for the first year, as agencies determine a data-informed benchmark. Additionally, change in some quantity or context measures and District-wide indicators may not indicate better or worse performance, but are "neutral" measures of demand or input, or are outside of the agency's direct control. In some cases the relative improvement of a measure over a prior period is a more meaningful indicator than meeting or exceeding a particular numerical goal, so a target is not set.

2 DISTRICT OF COLUMBIA PUBLIC LIBRARY OVERVIEW

Mission: The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

Summary of Services: The District of Columbia Public Library (DCPL) is a dynamic source of information, programs, books and other library materials and services that improve the quality of life for District residents of all ages that, when combined with expert staff, helps build a thriving city. The Library provides environments that invite reading, community conversation, creative inspiration and exploration, lectures, films, computer access and use, workforce and economic development, story times for children and much more. DC Public Library includes a central library and 25 neighborhood libraries and also provides services in non-traditional settings outside of the library buildings. DCPL enriches and nourishes the lives and minds of all DC residents, provides them with the services and tools needed to transform lives, and builds and supports community throughout the District of Columbia.

Objectives:

1. Strengthen communities
2. Build and cultivate literacy and a love of reading
3. Connect residents to local history and culture
4. Support digital citizenship
5. Efficient, Transparent, and Responsive Government

Activities:

1. Programs and services
2. Community Outreach
3. Capital Funded Library Maintenance and General Improvements
4. Adult Literacy Services
5. Early Literacy Programs
6. Operate the Center for Accessibility
7. Acquire books and other library materials
8. Provide library services to students and educators
9. Provide access to local history and culture
10. Provide computer and technology training and assistance
11. Provide computer and technology access
12. Serve as a community hub: meeting and study spaces
13. Operate neighborhood libraries
14. Inform residents of library programs, services and projects
15. Maintain library facilities
16. Strategic Planning/Data Analysis
17. Capital Projects

3 OBJECTIVES

3.1 STRENGTHEN COMMUNITIES

Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Library Visits	Quantity	Up is Better	3,027,858	3,374,454	3,289,861
Number of attendees at Library sponsored outreach sessions	Quantity	Up is Better	48,638	52,030	53,590
Number of attendees at Library sponsored programs	Quantity	Up is Better	188,258	211,260	204,070

3.2 BUILD AND CULTIVATE LITERACY AND A LOVE OF READING

Provide services and programs that build and cultivate literacy and a love of reading.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of attendees at programs for children in their first five years	Quantity	Up is Better	66,730	72,673	71,728
Total circulation of books and other library materials including digital circulation	Quantity	Up is Better	7,041,325	7,254,373	7,159,726
Circulation per capita	Quantity	Up is Better	10.5	10.70	10.5
Library accounts as a percent of total population	Outcome	Up is Better	53.8%	63.7%	63.7%
Number of active library accounts	Quantity	Up is Better	361,328	432,625	432,625

3.3 CONNECT RESIDENTS TO LOCAL HISTORY AND CULTURE

Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of Dig DC Visits	Quantity	Up is Better	69,361	69,729	73,215

3.4 SUPPORT DIGITAL CITIZENSHIP

Support digital citizenship through technology and internet access and training.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of people receiving technology training	Quantity	Up is Better	5,421	7,207	7,113
Wi-Fi Connections	Quantity	Up is Better	572,481	632,257	613,138

3.5 EFFICIENT, TRANSPARENT, AND RESPONSIVE GOVERNMENT

Create and maintain a highly efficient, transparent, and responsive District government.

No Related Measures

4 ACTIVITIES

4.1 SERVE AS A COMMUNITY HUB: MEETING AND STUDY SPACES

The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of community sponsored meetings systemwide	Quantity	Up is Better	18,358	22,036	*
Number of study room sessions	Quantity	Up is Better	51,440	60,028	*

*Specific targets are not set for this measure

4.2 INFORM RESIDENTS OF LIBRARY PROGRAMS, SERVICES AND PROJECTS

Communications and outreach in support of DCPL programs, services, projects and operations.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Social media engagement rate	Quantity	Up is Better	2.2	5.17	*

*Specific targets are not set for this measure

4.3 MAINTAIN LIBRARY FACILITIES

Custodial and maintenance of libraries funded through operating funds.

No Related Measures

4.4 STRATEGIC PLANNING/DATA ANALYSIS

Support agency operations through strategic planning and data analysis.

No Related Measures

4.5 PROVIDE ACCESS TO LOCAL HISTORY AND CULTURE

Provide access to to local history and culture through special collections, programs, and services at libraries throughout the District.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of Studio and Fabrication Lab Sessions	Quantity	Up is Better	243	293	*

*Specific targets are not set for this measure

4.6 CAPITAL FUNDED LIBRARY MAINTENANCE AND GENERAL IMPROVEMENTS

General Improvements in the Capital Budget.

No Related Measures

4.7 PROGRAMS AND SERVICES

The Library offers programs to users of all ages.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Library programs offered	Quantity	Up is Better	7,571	8,168	*

*Specific targets are not set for this measure

4.8 COMMUNITY OUTREACH

The Library serves the community by providing access to DCPL services and programs outside of our buildings.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of outreach sessions	Quantity	Up is Better	1,099	1,015	*

*Specific targets are not set for this measure

4.9 ADULT LITERACY SERVICES

DC Public Library offers adult literacy services through the Adult Literacy Resource Center.

No Related Measures

4.10 EARLY LITERACY PROGRAMS

The Library offers a range of services and programs to improve early literacy, such as story time and Sing, Talk and Read programs.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of programs for children in their first five years	Quantity	Up is Better	2,089	2,291	*

*Specific targets are not set for this measure

4.11 OPERATE THE CENTER FOR ACCESSIBILITY

The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library.

No Related Measures

4.12 ACQUIRE BOOKS AND OTHER LIBRARY MATERIALS

Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Database Interactions	Quantity	Up is Better	1,809,183	2,399,229	*
Digital Circulation	Quantity	Up is Better	2,907,094	3,417,493	*
Local Book Budget	Quantity	Neutral	4,780,432	4,780,432	*

*Specific targets are not set for this measure

4.13 PROVIDE LIBRARY SERVICES TO STUDENTS AND EDUCATORS

Offer programs, services and support for students and educators.

No Related Measures

4.14 PROVIDE COMPUTER AND TECHNOLOGY TRAINING AND ASSISTANCE

Libraries throughout the District provide technology and internet training and assistance.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of computer and technology training programs and sessions systemwide	Quantity	Up is Better	841	1,140	*

*Specific targets are not set for this measure

4.15 PROVIDE COMPUTER AND TECHNOLOGY ACCESS

DCPL provides technology access through publicly available computers, printers and the internet.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of sessions on public access computers	Quantity	Up is Better	600,077	687,133	*

*Specific targets are not set for this measure

4.16 OPERATE NEIGHBORHOOD LIBRARIES

Operate neighborhood library locations throughout the District.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Number of hours of unplanned closures at locations systemwide	Outcome	Down is Better	345.5	676	*

*Specific targets are not set for this measure

4.17 CAPITAL PROJECTS

Capital Projects include various library projects in the Capital Plan.

No Related Measures

5 PROJECTS

5.1 BEHAVIORAL GUIDELINES DEVELOPMENT

Proposed Completion Date: September 30, 2025

DCPL will continue the process of co-creating its revised Behavior Guidelines and rules with District residents. While the co-creation will involve residents across the District emphasis will be placed on involving residents who are unhoused and organizations that serve/support these residents as well as teens, both of whom are key users of libraries and who are mostly people of color.

5.2 EXPAND EXHIBITIONS AT NEIGHBORHOOD LIBRARIES

Proposed Completion Date: September 30, 2025

DCPL will expand exhibitions installed at Neighborhood Libraries. This will include the Building Stories exhibits planned in partnership with the National Building Museum for FY24 but delayed and the Negro Motorist Green Book exhibit, a partnership with Smithsonian's Traveling Exhibition program, scheduled for November 2024 to March 2025. DCPL strives to create exhibitions that speak directly to the experiences of D.C. residents throughout the city. We strive to create unique, neighborhood-specific exhibits, providing information and experiences that literally meet people where they are.

5.3 PROVIDE CULTURAL PROGRAMMING AT MLK LIBRARY

Proposed Completion Date: September 30, 2026

DCPL will continue and expand MLK Library's cultural programming to continue to increase visits to the downtown core in support of DC's economic recovery. This includes hiring for a position dedicated to this cultural programming and acting as a liaison with partners in the Downtown Activation Plan. Cultural programming will include innovative discussions and activations around current events, books, heritage celebrations, and once-in-a-lifetime opportunities and events.

5.4 WELCOMING LIBRARIES

Proposed Completion Date: September 30, 2025

DCPL will create more welcoming spaces by engaging two mental health specialists to provide group therapy and drop-in counseling services to DCPL customers. They will connect people to mental health resources that can stabilize individuals experiencing mental health challenges. Individuals will have access to more mental health resources in places they already regularly visit, and our libraries will be more welcoming to all customers. Service will be provided in all eight wards.

5.5 FINALIZE SITE SELECTION FOR A NEW NEIGHBORHOOD LIBRARY IN ECKINGTON-EDGEWOOD

Proposed Completion Date: September 30, 2025

Based on stakeholder feedback solicited in FY24, the Library will finalize the most appropriate of the short-listed sites for a new library in the Eckington-Edgewood Neighborhood.

5.6 RENOVATE THE PETWORTH NEIGHBORHOOD LIBRARY

Proposed Completion Date: September 30, 2025

The Library will complete the renovation currently in design for the Petworth Library. The renovation will reconfigure the spatial layout and install associated furniture, fixtures and equipment, power, and lighting to better meet the needs of the patrons. The renovation will require a brief closure.

5.7 CONSTRUCT AND OPEN A NEW FULL-SERVICE LIBRARY IN CONGRESS HEIGHTS

Proposed Completion Date: September 30, 2027

Library will construct a new full-service library in Congress Heights to replace the Parklands Turner Neighborhood Library. The new library at the Congress Heights Metro station entails extensive coordination through construction with WMATA and the Office of the Deputy Mayor for Planning and Economic Development.

5.8 RENOVATE AND RE-OPEN THE SOUTHEAST NEIGHBORHOOD LIBRARY

Proposed Completion Date: September 30, 2026

Library will finish the extensive renovation of the Southeast Neighborhood Library that will restore the historic structure, and expand the library both on site and below grade, almost doubling the size of the library.

5.9 CONSTRUCT AND OPEN A NEW FULL-SERVICE DEANWOOD NEIGHBORHOOD LIBRARY

Proposed Completion Date: September 30, 2030

The Library will construct and open a new stand-alone, full-service library at the Deanwood Metro station to replace the existing undersized library co-located at the Deanwood Recreation Center. The new library at the Deanwood Metro station entails extensive coordination through construction with WMATA as well as the developer of the WMATA-led adjoining development.

GENERAL QUESTIONS

Question Number 60

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:

- a. At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;**
- b. At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.**
- c. At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.**

Reports follow.

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:
- At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;

FY24 by Agency

Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 Year End Expenditures
1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	42,556,372.12	42,406,372.12	42,362,209.49
		701100C - CONTINUING FULL TIME Total		42,556,372.12	42,406,372.12	42,362,209.49
		701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	636,163.86	636,163.86	640,388.07
			7012004 - TEMPORARY PART TIME	557,396.22	557,396.22	17,043.26
			7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	651,301.62
			7012006 - TERM FULL TIME	516,317.02	516,317.02	598,153.80
		701200C - CONTINUING FULL TIME - OTHERS Total		1,709,877.10	1,709,877.10	1,906,886.75
		701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	228,700.00	228,700.00	252,526.23
			7013005 - ADMINISTRATIVE PREMIUM	-	-	336.88
			7013007 - TERMINAL LEAVE	186,000.00	186,000.00	192,865.75
			7013008 - HOLIDAY PAY	218,000.00	218,000.00	143,211.70
			7013009 - SUNDAY PAY	782,170.00	782,170.00	380,597.92
			7013012 - BONUS PAY	-	-	13,000.00
			7013015 - EARLY OUT INCENTIVE PAY	-	-	125,000.00
			7013020 - PAYROLL - PAY-BACK SETTLEMENTS	-	-	-
			7013017 - SEVERANCE PAY	-	-	7,210.92
		701300C - ADDITIONAL GROSS PAY Total		1,414,870.00	1,414,870.00	1,114,749.40
		701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	25,740.83
			7014003 - HEALTH BENEFITS	-	-	5,367,291.98
			7014008 - MISC FRINGE BENEFITS	11,509,122.89	11,284,707.89	170.89
			7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	2,596,456.64
			7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	125,606.49
			7014015 - OPTICAL PLAN	-	-	68,061.33
			7014016 - DENTAL PLAN	-	-	115,423.96
			7014018 - PREPAID LEGAL	-	-	82,372.19
			7014019 - MEDICARE CONTRIBUTION	-	-	623,108.10
			7014020 - RETIREMENT	-	-	1,890,796.58
			7014021 - DC METRO BENEFITS	-	-	0.00
			7014022 - DC HEALTH BENEFIT FEES	-	-	245,637.77
		701400C - FRINGE BENEFITS - CURR PERSONNEL Total		11,509,122.89	11,284,707.89	11,140,666.76
		701500C - OVERTIME PAY	7015001 - OVERTIME PAY	405,412.00	405,412.00	584,491.11
		701500C - OVERTIME PAY Total		405,412.00	405,412.00	584,491.11
	700000A - PERSONNEL SERVICES Total			57,595,654.11	57,221,239.11	57,109,003.51
	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	2,890.00	2,890.00	28,065.56
			7111003 - CUSTODIAL & MAINTENANCE	21,425.00	21,425.00	67,892.50
			7111005 - EDUCATIONAL	48,450.00	62,150.00	3,747.50
			7111008 - CLOTHING & UNIFORMS	25,500.00	25,500.00	25,920.72
			7111010 - FOOD PROVISIONS	7,225.00	7,225.00	1,634.03
			7111011 - GENERAL	348,512.00	377,159.00	338,894.05
			7111024 - INT PENALTIES QUICK PAY CLS 20	-	-	-
			7111021 - MERCHANDISE FOR RESALE	-	-	2,248.63
			7111004 - MEDICAL SURGICAL & LAB	-	-	60.00
		711100C - SUPPLIES & MATERIALS Total		454,002.00	496,349.00	468,462.99
		712100C - ENERGY COMM & BLDG RENTALS	7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC	137,476.00	137,476.00	119,707.96
		712100C - ENERGY COMM & BLDG RENTALS Total		137,476.00	137,476.00	119,707.96
		713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	14,250.00	14,250.00	1,667.12
			7131003 - TRAVEL - OUT OF CITY	16,375.00	16,375.00	62,994.67
			7131004 - TRANS CHARGES - MATERIALS	-	-	301.50
			7131005 - MAINTENANCE & REPAIRS - AUTO	206,017.64	163,947.87	150,208.60
			7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	555,994.00	555,994.00	972,174.00
			7131008 - MAINTENANCE & REPAIRS OTHER	-	-	133,309.16
			7131009 - PROF SERVICE FEES & CONTR	8,410,674.07	8,978,499.08	7,640,737.82
			7131011 - OFFICE SUPPORT	-	-	(904.90)
			7131012 - PRINTING, DUPLICATING, ETC	37,000.00	71,294.85	105,579.88
			7131014 - TAXES & LICENSES	-	-	468.00
			7131015 - ADVERTISING	194,752.87	194,752.87	111,820.76
			7131016 - JUDGEMENTS, INDEMNITIES	-	-	8,708.67
			7131017 - POSTAGE	-	-	88.14
			7131020 - TUITION FOR EMPLOYEE TRAINING	34,875.00	34,875.00	9,340.09
			7131024 - CONFERENCE FEES	22,813.00	22,813.00	17,631.19
			7131025 - PAYMENT OF MEMBERSHIP DUES	27,850.00	27,850.00	43,776.28
			7131029 - PROFESSIONAL SERVICES	-	212,171.40	719,747.63
			7131033 - MARKETING	-	-	13,455.00
			7131036 - IT SOFTWARE MAINTENANCE	143,232.33	143,232.33	166,011.03
			7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	2,024.18
		713100C - OTHER SERVICES & CHARGES Total		9,663,833.91	10,436,055.40	10,159,138.82
		713200C - CONTRACTUAL SERVICES - OTHER	7132001 - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	13,160.42
			7132002 - IT CONSULTANT CONTRACTS	6,090.00	6,090.00	6,090.00
		713200C - CONTRACTUAL SERVICES - OTHER Total		19,388.67	19,388.67	19,250.42
		714100C - GOVERNMENT SUBSIDIES & GRANTS	7141007 - GRANTS & GRATUITIES	-	-	15,000.00
			7141002 - MAINTENANCE OF PERSONS	-	36,405.00	21,404.28
		714100C - GOVERNMENT SUBSIDIES & GRANTS Total		-	36,405.00	36,404.28
		715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING	7152001 - P-CARD CLEARING ACCOUNT	-	-	3,420.16
		715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total		-	-	3,420.16
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	109,901.00	44,405.37	60,759.33
			7171003 - PURCHASES EQUIPMENT & MACHINERY	51,997.00	10,000.00	33,388.74
			7171005 - PURCHASES - OTHER EQUIPMENT	347,760.73	214,940.45	153,296.91
			7171006 - LIBRARY BOOKS	4,791,481.78	5,424,556.18	5,174,064.62
			7171008 - IT HARDWARE ACQUISITIONS	133,264.16	225,105.02	136,974.69
			7171009 - IT SOFTWARE ACQUISITIONS	111,099.00	111,099.00	475,721.48
			7171010 - INSTALLATION	-	-	9,557.00
			7171012 - INT PENALTIES QUICK PAY CLS 70	-	-	1,399.05
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		5,545,503.67	6,030,106.02	6,045,161.82
		717200C - RENTALS EQUIPMENT & OTHER	7172002 - RENTALS MACHINERY & EQUIPMENT	776,277.84	684,436.98	684,436.98
		717200C - RENTALS EQUIPMENT & OTHER Total		776,277.84	684,436.98	684,436.98
	710000A - NON-PERSONNEL SERVICES Total			16,596,482.09	17,840,217.07	17,535,983.43
1010 - LOCAL FUND Total				74,192,136.20	75,061,456.18	74,644,986.94
1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	10,899.06
			7111011 - GENERAL	100,000.00	11,780.70	-
			7111021 - MERCHANDISE FOR RESALE	-	-	881.64
		711100C - SUPPLIES & MATERIALS Total		100,000.00	11,780.70	11,780.70
		712100C - ENERGY COMM & BLDG RENTALS	7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC	-	-	-
		712100C - ENERGY COMM & BLDG RENTALS Total		-	-	-
		713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	550,000.00	544,323.73	521,705.08
			7131036 - IT SOFTWARE MAINTENANCE	-	-	2,400.00
			7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	21.77
		713100C - OTHER SERVICES & CHARGES Total		550,000.00	544,323.73	524,126.85
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	17,467.26
			7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	16,097.08
			7171005 - PURCHASES - OTHER EQUIPMENT	100,000.00	23,135.40	9,625.09
			7171008 - IT HARDWARE ACQUISITIONS	250,000.00	216,654.42	207,318.42
			7171009 - IT SOFTWARE ACQUISITIONS	-	-	9,336.00
			7171012 - INT PENALTIES QUICK PAY CLS 70	-	-	142.85
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		350,000.00	239,789.82	259,986.70
	710000A - NON-PERSONNEL SERVICES Total			1,000,000.00	795,894.25	795,894.25
1060 - SPECIAL PURPOSE REVENUE FUNDS Total				1,000,000.00	795,894.25	795,894.25
4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	5,784.00	49,540.93	14,124.70
		701100C - CONTINUING FULL TIME Total		5,784.00	49,540.93	14,124.70
		701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	21,886.00	21,886.00	-
			7012004 - TEMPORARY PART TIME	79,665.00	108,247.42	-
			7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	13,564.38
			7012006 - TERM FULL TIME	144,555.52	144,555.52	301,066.10
		701200C - CONTINUING FULL TIME - OTHERS Total		246,106.52	274,688.94	314,630.48
		701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	2,000.00	1,253.77	1,012.40

FY24 by Agency

Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Revised Budget	FY24 Year End Expenditures
			7013007 - TERMINAL LEAVE	-	-	111.58
		701300C - ADDITIONAL GROSS PAY Total		2,000.00	1,253.77	1,123.98
		701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	179.21
			7014003 - HEALTH BENEFITS	-	-	39,429.60
			7014008 - MISC FRINGE BENEFITS	65,491.54	83,152.19	-
			7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	19,416.70
			7014015 - OPTICAL PLAN	-	-	713.16
			7014016 - DENTAL PLAN	-	-	1,017.15
			7014018 - PREPAID LEGAL	-	-	36.36
			7014019 - MEDICARE CONTRIBUTION	-	-	4,540.98
			7014020 - RETIREMENT	-	-	12,482.05
			7014022 - DC HEALTH BENEFIT FEES	-	-	1,072.53
		701400C - FRINGE BENEFITS - CURR PERSONNEL Total		65,491.54	83,152.19	78,887.74
		701500C - OVERTIME PAY		-	-	294.76
		701500C - OVERTIME PAY Total		-	-	294.76
	700000A - PERSONNEL SERVICES Total			319,382.06	408,635.83	409,061.66
	710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	-
			7111010 - FOOD PROVISIONS	-	-	687.43
			7111011 - GENERAL	20,000.00	24,649.41	23,961.37
		711100C - SUPPLIES & MATERIALS Total		20,000.00	24,649.41	24,648.80
		712100C - ENERGY COMM & BLDG RENTALS7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC		-	17,000.00	17,000.00
		712100C - ENERGY COMM & BLDG RENTALS Total		-	17,000.00	17,000.00
		713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	49,218.89
			7131009 - PROF SERVICE FEES & CONTR	640,617.94	725,188.18	581,199.14
			7131020 - TUITION FOR EMPLOYEE TRAINING	-	-	13,000.00
			7131024 - CONFERENCE FEES	-	-	23,989.89
			7131026 - AUDIT COSTS	-	1,500.00	1,500.00
			7131029 - PROFESSIONAL SERVICES	-	-	57,333.00
		713100C - OTHER SERVICES & CHARGES Total		640,617.94	726,688.18	726,240.92
		714100C - GOVERNMENT SUBSIDIES & GRANTS7141007 - GRANTS & GRATUITIES		-	45,000.00	-
		714100C - GOVERNMENT SUBSIDIES & GRANTS Total		-	45,000.00	-
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	112,101.00	191,573.12	20,620.36
			7171006 - LIBRARY BOOKS	-	-	68,659.33
			7171008 - IT HARDWARE ACQUISITIONS	-	-	131,030.43
			7171009 - IT SOFTWARE ACQUISITIONS	-	-	16,263.00
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		112,101.00	191,573.12	236,573.12
	710000A - NON-PERSONNEL SERVICES Total			772,718.94	1,004,910.71	1,004,462.84
4020 - FEDERAL GRANT FUND - FPR Total				1,092,101.00	1,413,546.54	1,413,524.50
4040 - PRIVATE GRANT FUND -FPR						
	710000A - NON- PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	-	9.00	-
		713100C - OTHER SERVICES & CHARGES Total		-	9.00	-
		717100C - PURCHASES EQUIPMENT & MACH	7171005 - PURCHASES - OTHER EQUIPMENT	-	-	-
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		-	-	-
	710000A - NON-PERSONNEL SERVICES Total			-	9.00	-
4040 - PRIVATE GRANT FUND -FPR Total				-	9.00	-
4045 - PRIVATE DONATIONS -FPR						
	710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111010 - FOOD PROVISIONS	1,500.00	1,500.00	-
			7111011 - GENERAL	2,500.00	2,500.00	-
		711100C - SUPPLIES & MATERIALS Total		4,000.00	4,000.00	-
		713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	7,000.00	7,000.00	-
			7131009 - PROF SERVICE FEES & CONTR	3,000.00	3,000.00	2,705.00
		713100C - OTHER SERVICES & CHARGES Total		10,000.00	10,000.00	2,705.00
	717100C - PURCHASES EQUIPMENT & MACH	7171005 - PURCHASES - OTHER EQUIPMENT	3,000.00	3,000.00	-	
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		3,000.00	3,000.00	-
	710000A - NON-PERSONNEL SERVICES Total			17,000.00	17,000.00	2,705.00
4045 - PRIVATE DONATIONS -FPR Total				17,000.00	17,000.00	2,705.00
Grand Total				76,301,237.20	77,287,905.97	76,857,110.69

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:
- At the program (Cost Center) level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.

FY24 by Cost Center

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures
0 - NO COST CENTER	1010 - LOCAL FUND	710000A - NON-PERSONNEL	715200C - P-CARD CLEARING ACCOUNT	7152001 - P-CARD CLEARING ACCOUNT	-	-	6,296.69
			715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total		-	-	6,296.69
			710000A - NON-PERSONNEL SERVICES Total		-	-	6,296.69
	1010 - LOCAL FUND Total				-	-	6,296.69
0 - NO COST CENTER Total					-	-	6,296.69
10001 - BUDGET DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	409,625.78	409,625.78	384,721.48
			701100C - CONTINUING FULL TIME Total		409,625.78	409,625.78	384,721.48
			701300C - ADDITIONAL GROSS PAY	7013007 - TERMINAL LEAVE	-	-	26,139.60
				7013017 - SEVERANCE PAY	-	-	7,210.92
			701300C - ADDITIONAL GROSS PAY Total		-	-	33,350.52
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	220.60
				7014003 - HEALTH BENEFITS	-	-	60,371.44
				7014008 - MISC FRINGE BENEFITS	106,502.70	106,502.70	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	24,196.82
				7014015 - OPTICAL PLAN	-	-	555.55
				7014016 - DENTAL PLAN	-	-	842.31
				7014019 - MEDICARE CONTRIBUTION	-	-	5,658.78
				7014020 - RETIREMENT	-	-	19,236.00
				7014022 - DC HEALTH BENEFIT FEES	-	-	2,882.06
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		106,502.70	106,502.70	113,963.57
		700000A - PERSONNEL SERVICES Total			516,128.48	516,128.48	532,035.57
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	950.00	-	-
			711100C - SUPPLIES & MATERIALS Total		950.00	-	-
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	1,089.00	-	-
			713100C - OTHER SERVICES & CHARGES Total		1,089.00	-	-
		710000A - NON-PERSONNEL SERVICES Total			2,039.00	-	-
	1010 - LOCAL FUND Total				518,167.48	516,128.48	532,035.57
10001 - BUDGET DIVISION Total					518,167.48	516,128.48	532,035.57
10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	462,250.81	462,250.81	426,045.71
			701100C - CONTINUING FULL TIME Total		462,250.81	462,250.81	426,045.71
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	-	-	-
				7013008 - HOLIDAY PAY	500.00	500.00	-
			701300C - ADDITIONAL GROSS PAY Total		500.00	500.00	-
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	245.79
				7014003 - HEALTH BENEFITS	-	-	38,771.94
				7014008 - MISC FRINGE BENEFITS	120,185.21	120,185.21	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	25,474.05
				7014015 - OPTICAL PLAN	-	-	522.49
				7014016 - DENTAL PLAN	-	-	753.86
				7014019 - MEDICARE CONTRIBUTION	-	-	5,957.75
				7014020 - RETIREMENT	-	-	16,953.83
				7014022 - DC HEALTH BENEFIT FEES	-	-	1,881.21
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		120,185.21	120,185.21	90,560.92
			701500C - OVERTIME PAY	7015001 - OVERTIME PAY	1,500.00	1,500.00	5,060.96
			701500C - OVERTIME PAY Total		1,500.00	1,500.00	5,060.96
		700000A - PERSONNEL SERVICES Total			584,436.02	584,436.02	521,667.59
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	1,000.00	-	-
			711100C - SUPPLIES & MATERIALS Total		1,000.00	-	-
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	5,150.00	-	-
			713100C - OTHER SERVICES & CHARGES Total		5,150.00	-	-
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	500.00	-	-
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		500.00	-	-
		710000A - NON-PERSONNEL SERVICES Total			6,650.00	-	-
	1010 - LOCAL FUND Total				591,086.02	584,436.02	521,667.59
10002 - ACCOUNTING DIVISION Total					591,086.02	584,436.02	521,667.59
10050 - BUDGET DIVISION - GOC	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	-	950.00	443.82
			711100C - SUPPLIES & MATERIALS Total		-	950.00	443.82
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	-	1,089.00	-
			713100C - OTHER SERVICES & CHARGES Total		-	1,089.00	-
		710000A - NON-PERSONNEL SERVICES Total			-	2,039.00	443.82
	1010 - LOCAL FUND Total				-	2,039.00	443.82
10050 - BUDGET DIVISION - GOC Total					-	2,039.00	443.82
10051 - ACCOUNTING DIVISION - GOC	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	-	1,000.00	915.31
			711100C - SUPPLIES & MATERIALS Total		-	1,000.00	915.31
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	-	5,150.00	-
			713100C - OTHER SERVICES & CHARGES Total		-	5,150.00	-
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	-	500.00	-
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		-	500.00	-
		710000A - NON-PERSONNEL SERVICES Total			-	6,650.00	915.31
	1010 - LOCAL FUND Total				-	6,650.00	915.31
10051 - ACCOUNTING DIVISION - GOC Total					-	6,650.00	915.31
10086 - P-CARD CLEARING	1010 - LOCAL FUND	710000A - NON-PERSONNEL	715200C - P-CARD CLEARING ACCOUNT	7152001 - P-CARD CLEARING ACCOUNT	-	-	(2,876.53)
			715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total		-	-	(2,876.53)
			710000A - NON-PERSONNEL SERVICES Total		-	-	(2,876.53)
	1010 - LOCAL FUND Total				-	-	(2,876.53)
10086 - P-CARD CLEARING Total					-	-	(2,876.53)
50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	3,764,409.56	3,764,409.56	3,716,106.31
			701100C - CONTINUING FULL TIME Total		3,764,409.56	3,764,409.56	3,716,106.31
			701200C - CONTINUING FULL TIME	7012006 - TERM FULL TIME	50,362.00	50,362.00	54,577.55
			701200C - CONTINUING FULL TIME - OTHERS		50,362.00	50,362.00	54,577.55
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	19,150.00	19,150.00	22,901.72
				7013007 - TERMINAL LEAVE	60,000.00	60,000.00	8,206.49
				7013008 - HOLIDAY PAY	25,500.00	25,500.00	23,508.57
				7013009 - SUNDAY PAY	34,500.00	34,500.00	23,729.57
				7013015 - EARLY OUT INCENTIVE PAY	-	-	20,000.00
			701300C - ADDITIONAL GROSS PAY Total		139,150.00	139,150.00	98,346.35
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	2,473.13
				7014003 - HEALTH BENEFITS	-	-	587,220.67
				7014008 - MISC FRINGE BENEFITS	991,840.61	991,840.61	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	217,430.86
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	23,725.96
				7014015 - OPTICAL PLAN	-	-	6,762.02
				7014016 - DENTAL PLAN	-	-	11,025.50
				7014018 - PREPAID LEGAL	-	-	8,234.02
				7014019 - MEDICARE CONTRIBUTION	-	-	54,032.40
				7014020 - RETIREMENT	-	-	158,932.86
				7014022 - DC HEALTH BENEFIT FEES	-	-	25,197.51
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		991,840.61	991,840.61	1,095,034.93
			701500C - OVERTIME PAY	7015001 - OVERTIME PAY	142,012.00	142,012.00	235,704.45
			701500C - OVERTIME PAY Total		142,012.00	142,012.00	235,704.45
		700000A - PERSONNEL SERVICES Total			5,087,774.17	5,087,774.17	5,199,769.59
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111003 - CUSTODIAL & MAINTENANCE	21,425.00	21,425.00	67,892.50
				7111008 - CLOTHING & UNIFORMS	-	-	7,402.28
				7111011 - GENERAL	157,531.00	182,531.00	127,634.97
			711100C - SUPPLIES & MATERIALS Total		178,956.00	203,956.00	202,929.75
			713100C - OTHER SERVICES & CHARGES	7131005 - MAINTENANCE & REPAIRS - AUTO	206,017.64	163,947.87	150,208.60
				7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	555,994.00	555,994.00	972,174.00
				7131008 - MAINTENANCE & REPAIRS OTHER	-	-	52,700.86
				7131009 - PROF SERVICE FEES & CONTR	3,956,109.89	4,037,457.89	3,510,711.27
				7131016 - JUDGEMENTS, INDEMNITIES	-	-	8,608.67
				7131029 - PROFESSIONAL SERVICES	-	-	15,000.00
				7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	786.26
			713100C - OTHER SERVICES & CHARGES Total		4,718,121.53	4,757,399.76	4,710,189.66
			717100C - PURCHASES	7171002 - PURCHASES FURNITURE & FIXTURES	8,500.00	-	-

FY24 by Cost Center

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG) EQUIPMENT & 717100C - PURCHASES EQUIPMENT & MACHINERY Total	Acct - Acct Name (OBJ) 7171005 - PURCHASES - OTHER EQUIPMENT 7171005 - PURCHASES - OTHER EQUI
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FY24 by Cost Center

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures
		PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	711100C - SUPPLIES & MATERIALS Total	6,033.00	6,033.00	3,787.98
				713100C - OTHER SERVICES & CHARGES	12,750.00	12,750.00	-
				7131002 - TRAVEL - LOCAL	11,521.00	11,521.00	5,100.00
				7131015 - ADVERTISING	-	-	2,312.36
				7131025 - PAYMENT OF MEMBERSHIP DUES	-	-	290.00
				7131029 - PROFESSIONAL SERVICES	-	-	15,004.00
				713100C - OTHER SERVICES & CHARGES Total	24,271.00	24,271.00	22,706.36
				710000A - NON-PERSONNEL SERVICES Total	30,304.00	30,304.00	26,494.34
				1010 - LOCAL FUND Total	635,779.98	635,779.98	453,701.09
				50229 - PROCUREMENT OFFICE Total	635,779.98	635,779.98	453,701.09
	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	220,739.71	220,739.71	269,951.86
				701400C - FRINGE BENEFITS - CURR PERSONNEL	-	-	154.85
				7014002 - GROUP LIFE INSURANCE	-	-	28,538.70
				7014003 - HEALTH BENEFITS	57,392.32	57,392.32	-
				7014008 - MISC FRINGE BENEFITS	-	-	14,984.51
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	395.53
				7014015 - OPTICAL PLAN	-	-	566.55
				7014016 - DENTAL PLAN	-	-	3,628.11
				7014019 - MEDICARE CONTRIBUTION	-	-	11,316.23
				7014020 - RETIREMENT	-	-	1,257.94
		700000A - PERSONNEL SERVICES	701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	57,392.32	57,392.32	60,842.42
				7014003 - HEALTH BENEFITS	-	-	330.55
				7014008 - MISC FRINGE BENEFITS	-	-	330.55
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7014015 - OPTICAL PLAN	-	-	330.55
				7014016 - DENTAL PLAN	-	-	330.55
				7014019 - MEDICARE CONTRIBUTION	-	-	330.55
				7014020 - RETIREMENT	-	-	330.55
				7014022 - DC HEALTH BENEFIT FEES	-	-	330.55
				701500C - OVERTIME P/7015001 - OVERTIME PAY	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.55
				7015022 - DC HEALTH BENEFIT FEES	-	-	330.55
		700000A - PERSONNEL SERVICES	701500C - OVERTIME PAY	7015001 - OVERTIME PAY	-	-	330.55
				7015002 - GROUP LIFE INSURANCE	-	-	330.55
				7015003 - HEALTH BENEFITS	-	-	330.55
				7015008 - MISC FRINGE BENEFITS	-	-	330.55
				7015009 - RETIREMENT CONTRIBUTION - FICA	-	-	330.55
				7015015 - OPTICAL PLAN	-	-	330.55
				7015016 - DENTAL PLAN	-	-	330.55
				7015019 - MEDICARE CONTRIBUTION	-	-	330.55
				7015020 - RETIREMENT	-	-	330.

FY24 by Cost Center

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures		
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		102,467.05	102,467.05	123,859.62		
			701500C - OVERTIME P/7015001 - OVERTIME PAY		-	-	7,851.33		
			701500C - OVERTIME PAY Total		-	-	7,851.33		
			700000A - PERSONNEL SERVICES Total		496,571.07	496,571.07	702,696.12		
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	2,458.69		
				7111011 - GENERAL	17,000.00	7,000.00	-		
				7111021 - MERCHANDISE FOR RESALE	-	-	2,248.63		
			711100C - SUPPLIES & MATERIALS Total		17,000.00	7,000.00	4,707.32		
			713100C - OTHER SERVICES &	7131009 - PROF SERVICE FEES & CONTR	62,475.00	72,475.00	59,406.45		
				7131012 - PRINTING, DUPLICATING, ETC	-	-	430.50		
			713100C - OTHER SERVICES & CHARGES Total		62,475.00	72,475.00	59,836.95		
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	9,514.22		
				7171005 - PURCHASES - OTHER EQUIPMENT	19,125.00	19,125.00	1,650.92		
			7171009 - IT SOFTWARE ACQUISITIONS		-	-	-		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		19,125.00	19,125.00	11,165.14		
		710000A - NON-PERSONNEL SERVICES Total		98,600.00	98,600.00	75,709.41			
	1010 - LOCAL FUND Total		595,171.07	595,171.07	778,405.53				
50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total					595,171.07	595,171.07	778,405.53		
50234 - GENERAL COUNSEL OFFICE - CEO					432,125.53	432,125.53	373,115.70		
	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	432,125.53	432,125.53	373,115.70		
			701100C - CONTINUING FULL TIME Total		432,125.53	432,125.53	373,115.70		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	103.45		
				7014003 - HEALTH BENEFITS	-	-	38,459.70		
				7014008 - MISC FRINGE BENEFITS	112,352.63	112,352.63	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	20,597.14		
				7014015 - OPTICAL PLAN	-	-	407.89		
				7014016 - DENTAL PLAN	-	-	590.46		
				7014019 - MEDICARE CONTRIBUTION	-	-	5,162.97		
				7014020 - RETIREMENT	-	-	18,655.69		
				7014021 - DC METRO BENEFITS	-	-	(101.45)		
				7014022 - DC HEALTH BENEFIT FEES	-	-	1,898.74		
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		112,352.63	112,352.63	85,774.59		
			700000A - PERSONNEL SERVICES Total		544,478.16	544,478.16	458,890.29		
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	2,890.00	2,890.00	938.15		
				7111011 - GENERAL	-	-	1,890.00		
			711100C - SUPPLIES & MATERIALS Total		2,890.00	2,890.00	2,828.15		
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	4,763.56		
				7131009 - PROF SERVICE FEES & CONTR	121,502.00	61,502.00	31,164.88		
				7131025 - PAYMENT OF MEMBERSHIP DUES	-	-	9,716.28		
				7131029 - PROFESSIONAL SERVICES	-	-	(22,700.00)		
				7131036 - IT SOFTWARE MAINTENANCE	-	-	8,200.00		
				7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	-		
			713100C - OTHER SERVICES & CHARGES Total		121,502.00	61,502.00	31,144.72		
			717100C - PURCHASES EQUIPMENT &	7171005 - PURCHASES - OTHER EQUIPMENT	4,250.00	4,250.00	4,201.77		
		7171012 - INT PENALTIES QUICK PAY CLS 70		-	-	-			
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		4,250.00	4,250.00	4,201.77			
		710000A - NON-PERSONNEL SERVICES Total		128,642.00	68,642.00	38,174.64			
	1010 - LOCAL FUND Total		673,120.16	613,120.16	497,064.93				
	50234 - GENERAL COUNSEL OFFICE - CEO Total					673,120.16	613,120.16	497,064.93	
		1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	224,894.49	224,894.49	321,534.17	
				701100C - CONTINUING FULL TIME Total		224,894.49	224,894.49	321,534.17	
701400C - FRINGE BENEFITS - CURR PERSONNEL				7014002 - GROUP LIFE INSURANCE	-	-	185.35		
				7014003 - HEALTH BENEFITS	-	-	53,448.59		
				7014008 - MISC FRINGE BENEFITS	58,472.57	58,472.57	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	18,570.05		
				7014015 - OPTICAL PLAN	-	-	556.70		
				7014016 - DENTAL PLAN	-	-	708.84		
				7014019 - MEDICARE CONTRIBUTION	-	-	4,342.98		
				7014020 - RETIREMENT	-	-	16,076.82		
				7014022 - DC HEALTH BENEFIT FEES	-	-	2,603.35		
				701400C - FRINGE BENEFITS - CURR PERSONNEL Total		58,472.57	58,472.57	96,492.68	
700000A - PERSONNEL SERVICES Total				283,367.06	283,367.06	418,026.85			
710000A - NON- PERSONNEL SERVICES				713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	1,977.00	1,977.00	-	
			7131033 - MARKETING		-	-	1,878.00		
			7131036 - IT SOFTWARE MAINTENANCE		620.00	620.00	-		
			713100C - OTHER SERVICES & CHARGES Total		2,597.00	2,597.00	1,878.00		
710000A - NON-PERSONNEL SERVICES Total			2,597.00	2,597.00	1,878.00				
1010 - LOCAL FUND Total			285,964.06	285,964.06	419,904.85				
50235 - COMMUNITY RELATIONS OFFICE - CEO Total					285,964.06	285,964.06	419,904.85		
			1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	369,766.23	369,766.23	229,869.60
					701100C - CONTINUING FULL TIME Total		369,766.23	369,766.23	229,869.60
					701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	129.92
						7014003 - HEALTH BENEFITS	-	-	35,494.48
						7014008 - MISC FRINGE BENEFITS	96,139.22	96,139.22	-
						7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	13,364.83
						7014015 - OPTICAL PLAN	-	-	319.25
						7014016 - DENTAL PLAN	-	-	493.32
		7014019 - MEDICARE CONTRIBUTION				-	-	3,125.67	
	7014020 - RETIREMENT	-				-	11,314.36		
	7014022 - DC HEALTH BENEFIT FEES	-				-	1,757.50		
	701400C - FRINGE BENEFITS - CURR PERSONNEL Total				96,139.22	96,139.22	65,999.33		
	700000A - PERSONNEL SERVICES Total				465,905.45	465,905.45	295,868.93		
	710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS		7111002 - OFFICE SUPPLIES	-	-	486.98		
				7111011 - GENERAL	1,700.00	1,700.00	1,200.00		
				7111024 - INT PENALTIES QUICK PAY CLS 20	-	-	-		
		711100C - SUPPLIES & MATERIALS Total		1,700.00	1,700.00	1,686.98			
		713100C - OTHER SERVICES & CHARGES		7131009 - PROF SERVICE FEES & CONTR	21,420.00	21,420.00	-		
				7131012 - PRINTING, DUPLICATING, ETC	-	-	9,986.24		
				7131029 - PROFESSIONAL SERVICES	-	-	8,220.00		
				7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	-		
		713100C - OTHER SERVICES & CHARGES Total		21,420.00	21,420.00	18,206.24			
		717100C - PURCHASES		7171005 - PURCHASES - OTHER EQUIPMENT	2,380.00	2,380.00	1,345.50		
				717100C - PURCHASES EQUIPMENT & MACHINERY Total		2,380.00	2,380.00	1,345.50	
	710000A - NON-PERSONNEL SERVICES Total			25,500.00	25,500.00	21,238.72			
	1010 - LOCAL FUND Total		491,405.45	491,405.45	317,107.65				
50236 - CUSTOMER EXPERIENCE OFFICE Total					491,405.45	491,405.45	317,107.65		
50237 - COMMUNICATIONS OFFICE - CEO					1,201,579.76	1,201,579.76	1,203,893.84		
	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	1,201,579.76	1,201,579.76	1,203,893.84		
			701100C - CONTINUING FULL TIME Total		1,201,579.76	1,201,579.76	1,203,893.84		
			701200C - CONTINUING FULL TIME - OTHERS	7012004 - TEMPORARY PART TIME	55,915.00	55,915.00	-		
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	55,147.01		
				7012006 - TERM FULL TIME	259,814.51	259,814.51	266,439.71		
			701200C - CONTINUING FULL TIME - OTHERS Total		315,729.51	315,729.51	321,586.72		
			701300C - ADDITIONAL GROSS PAY	7013008 - HOLIDAY PAY	1,200.00	1,200.00	734.81		
				7013009 - SUNDAY PAY	2,200.00	2,200.00	244.43		
			701300C - ADDITIONAL GROSS PAY Total		3,400.00	3,400.00	979.24		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	787.35		
				7014003 - HEALTH BENEFITS	-	-	132,473.12		
				7014008 - MISC FRINGE BENEFITS	394,500.40	394,500.40	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	93,840.35		
				7014015 - OPTICAL PLAN	-	-	1,847.66		
				7014016 - DENTAL PLAN	-	-	3,017.23		

FY24 by Cost Center

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures		
				7014018 - PREPAID LEGAL	-	-	845.72		
				7014019 - MEDICARE CONTRIBUTION	-	-	22,500.52		
				7014020 - RETIREMENT	-	-	73,570.53		
				7014022 - DC HEALTH BENEFIT FEES	-	-	6,127.41		
				701400C - FRINGE BENEFITS - CURR PERSONNEL Total	394,500.40	394,500.40	335,009.89		
				701500C - OVERTIME P/7015001 - OVERTIME PAY	1,000.00	1,000.00	87,306.70		
				701500C - OVERTIME PAY Total	1,000.00	1,000.00	87,306.70		
				700000A - PERSONNEL SERVICES Total	1,916,209.67	1,916,209.67	1,948,776.39		
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	16,064.91		
				7111011 - GENERAL	16,660.00	16,660.00	-		
			711100C - SUPPLIES & MATERIALS Total	16,660.00	16,660.00	16,064.91			
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	5,272.74		
				7131004 - TRANS CHARGES - MATERIALS	-	-	301.50		
				7131009 - PROF SERVICE FEES & CONTR	142,704.00	142,704.00	81,541.24		
				7131012 - PRINTING, DUPLICATING, ETC	28,500.00	28,500.00	21,743.44		
				7131014 - TAXES & LICENSES	-	-	468.00		
				7131015 - ADVERTISING	188,199.87	188,199.87	52,719.40		
				7131029 - PROFESSIONAL SERVICES	-	-	180,874.65		
				7131033 - MARKETING	-	-	3,597.00		
				7131036 - IT SOFTWARE MAINTENANCE	-	-	4,311.35		
				7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	218.14		
				713100C - OTHER SERVICES & CHARGES Total	359,403.87	359,403.87	351,047.46		
				717100C - PURCHASES	-	-	360.00		
				7171003 - PURCHASES EQUIPMENT & MACHINERY	12,766.00	12,766.00	3,688.32		
				7171005 - PURCHASES - OTHER EQUIPMENT	882.00	882.00	4,999.00		
				7171009 - IT SOFTWARE ACQUISITIONS	-	-	-		
				717100C - PURCHASES EQUIPMENT & MACHINERY Total	13,648.00	13,648.00	9,047.32		
			710000A - NON-PERSONNEL SERVICES Total		389,711.87	389,711.87	376,159.69		
	1010 - LOCAL FUND Total		2,305,921.54	2,305,921.54	2,324,936.08				
50237 - COMMUNICATIONS OFFICE - CEO Total					2,305,921.54	2,305,921.54	2,324,936.08		
50238 - NEIGHBORHOOD LIBRARIES OFFICE					16,393,618.32	16,393,618.32	17,035,785.64		
	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	16,393,618.32	16,393,618.32	17,035,785.64		
			701100C - CONTINUING FULL TIME Total		16,393,618.32	16,393,618.32	17,035,785.64		
			701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	398,114.97	398,114.97	332,788.46		
				7012004 - TEMPORARY PART TIME	106,927.70	106,927.70	-		
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	199,590.33		
				7012006 - TERM FULL TIME	122,220.00	122,220.00	134,499.99		
				701200C - CONTINUING FULL TIME - OTHERS Total	627,262.67	627,262.67	666,878.78		
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	133,280.00	133,280.00	134,161.47		
				7013005 - ADMINISTRATIVE PREMIUM	-	-	178.42		
				7013007 - TERMINAL LEAVE	63,000.00	63,000.00	54,090.85		
				7013008 - HOLIDAY PAY	103,950.00	103,950.00	61,286.26		
				7013009 - SUNDAY PAY	621,970.00	621,970.00	235,984.20		
				7013012 - BONUS PAY	-	-	3,000.00		
				7013015 - EARLY OUT INCENTIVE PAY	-	-	40,000.00		
				701300C - ADDITIONAL GROSS PAY Total	922,200.00	922,200.00	528,701.20		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	10,294.74		
				7014003 - HEALTH BENEFITS	-	-	2,189,696.39		
				7014008 - MISC FRINGE BENEFITS	4,425,434.97	4,362,434.97	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	1,048,842.76		
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	32,953.18		
				7014015 - OPTICAL PLAN	-	-	29,411.17		
				7014016 - DENTAL PLAN	-	-	51,098.44		
				7014018 - PREPAID LEGAL	-	-	44,149.28		
				7014019 - MEDICARE CONTRIBUTION	-	-	247,176.81		
				7014020 - RETIREMENT	-	-	748,205.47		
				7014021 - DC METRO BENEFITS	-	-	260.80		
				7014022 - DC HEALTH BENEFIT FEES	-	-	104,090.79		
				701400C - FRINGE BENEFITS - CURR PERSONNEL Total	4,425,434.97	4,362,434.97	4,506,179.83		
				701500C - OVERTIME P/7015001 - OVERTIME PAY	25,600.00	25,600.00	32,822.22		
				701500C - OVERTIME PAY Total	25,600.00	25,600.00	32,822.22		
			700000A - PERSONNEL SERVICES Total		22,394,115.96	22,331,115.96	22,770,367.67		
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	449.91		
				7111011 - GENERAL	30,175.00	30,175.00	30,670.41		
			711100C - SUPPLIES & MATERIALS Total	30,175.00	30,175.00	31,120.32			
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	62,823.00	62,823.00	70,397.21		
				7131011 - OFFICE SUPPORT	-	-	-		
				7131012 - PRINTING, DUPLICATING, ETC	8,500.00	8,500.00	-		
				7131016 - JUDGEMENTS, INDEMNITIES	-	-	100.00		
				7131029 - PROFESSIONAL SERVICES	-	-	5,700.00		
				7131036 - IT SOFTWARE MAINTENANCE	4,794.00	4,794.00	-		
				7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	82.12		
				713100C - OTHER SERVICES & CHARGES Total	76,117.00	76,117.00	76,279.33		
			714100C - GOVERNMENT	7141007 - GRANTS & GRATUITIES	-	-	15,000.00		
				7141002 - MAINTENANCE OF PERSONS	-	36,405.00	21,404.28		
			714100C - GOVERNMENT SUBSIDIES & GRANTS Total		-	36,405.00	36,404.28		
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	101,401.00	44,405.37	49,951.90		
				7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	17,397.48		
				7171005 - PURCHASES - OTHER EQUIPMENT	66,729.00	28,100.23	21,751.14		
				7171008 - IT HARDWARE ACQUISITIONS	61,506.00	61,506.00	33,932.51		
				7171009 - IT SOFTWARE ACQUISITIONS	-	-	-		
				7171010 - INSTALLATION	-	-	9,557.00		
				717100C - PURCHASES EQUIPMENT & MACHINERY Total	229,636.00	134,011.60	132,590.03		
			710000A - NON-PERSONNEL SERVICES Total		335,928.00	276,708.60	276,393.96		
			1010 - LOCAL FUND Total		22,730,043.96	22,607,824.56	23,046,761.63		
		1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	10,899.06	
					7111011 - GENERAL	100,000.00	11,780.70	-	
					7111021 - MERCHANDISE FOR RESALE	-	-	881.64	
				711100C - SUPPLIES & MATERIALS Total	100,000.00	11,780.70	11,780.70		
				713100C - OTHER SERVICES &	7131009 - PROF SERVICE FEES & CONTR	300,000.00	420,000.00	399,781.35	
					7131045 - INT PENALTIES QUICK PAY CLS 40	-	-	21.77	
				713100C - OTHER SERVICES & CHARGES Total	300,000.00	420,000.00	399,803.12		
				717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES	-	-	17,467.26	
					7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	16,097.08	
					7171005 - PURCHASES - OTHER EQUIPMENT	100,000.00	23,135.40	9,625.09	
					7171012 - INT PENALTIES QUICK PAY CLS 70	-	-	142.85	
					717100C - PURCHASES EQUIPMENT & MACHINERY Total	100,000.00	23,135.40	43,332.28	
				710000A - NON-PERSONNEL SERVICES Total		500,000.00	454,916.10	454,916.10	
			1060 - SPECIAL PURPOSE REVENUE FUNDS Total		500,000.00	454,916.10	454,916.10		
		4045 - PRIVATE DONATIONS - FPR	710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111010 - FOOD PROVISIONS	1,500.00	1,500.00	-	
					7111011 - GENERAL	2,500.00	2,500.00	-	
				711100C - SUPPLIES & MATERIALS Total	4,000.00	4,000.00	-		
				713100C - OTHER SERVICES &	7131003 - TRAVEL - OUT OF CITY	7,000.00	7,000.00	-	
					7131009 - PROF SERVICE FEES & CONTR	3,000.00	3,000.00	2,705.00	
				713100C - OTHER SERVICES & CHARGES Total	10,000.00	10,000.00	2,705.00		
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	3,000.00	3,000.00	-		
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		3,000.00	3,000.00	-			
		710000A - NON-PERSONNEL SERVICES Total		17,000.00	17,000.00	2,705.00			
		4045 - PRIVATE DONATIONS -FPR Total		17,000.00	17,000.00	2,705.00			
		50238 - NEIGHBORHOOD LIBRARIES OFFICE Total					23,247,043.96	23,079,740.66	23,504,382.73
		50239 - MLK CENTRAL LIBRARY OFFICE					6,820,383.67	6,820,383.67	6,958,386.75
			1010 - LOCAL FUND	700000A - PERSONNEL	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	6,820,383.67	6,820,383.67	6,958,386.75
					701100C - CONTINUING FULL TIME Total		6,820,383.67	6,820,383.67	6,958,386.75

FY24 by Cost Center

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS) SERVICES	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures					
			701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME 7012004 - TEMPORARY PART TIME 7012005 - WHEN ACTUALLY EMPLOYED - WAE 7012006 - TERM FULL TIME	62,599.00 156,911.10 - -	62,599.00 156,911.10 - -	75,266.20 - 111,237.05 6,387.79					
			701200C - CONTINUING FULL TIME - OTHERS Total		219,510.10	219,510.10	192,891.04					
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL 7013007 - TERMINAL LEAVE 7013008 - HOLIDAY PAY 7013009 - SUNDAY PAY 7013015 - EARLY OUT INCENTIVE PAY	28,700.00 35,000.00 19,500.00 39,300.00 -	28,700.00 35,000.00 19,500.00 39,300.00 -	42,861.15 46,955.94 17,819.18 53,366.72 25,000.00					
			701300C - ADDITIONAL GROSS PAY Total		122,500.00	122,500.00	186,002.99					
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE 7014003 - HEALTH BENEFITS 7014008 - MISC FRINGE BENEFITS 7014009 - RETIREMENT CONTRIBUTION - FICA 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE 7014015 - OPTICAL PLAN 7014016 - DENTAL PLAN 7014018 - PREPAID LEGAL 7014019 - MEDICARE CONTRIBUTION 7014020 - RETIREMENT 7014021 - DC METRO BENEFITS 7014022 - DC HEALTH BENEFIT FEES	- - 1,830,372.41 - - - - - - - -	- - 1,830,372.41 - - - - - -	4,081.02 875,289.89 - 414,472.87 25,032.27 10,249.81 18,238.60 13,416.62 99,729.66 311,956.06 3.05 39,180.05					
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		1,830,372.41	1,830,372.41	1,811,649.90					
			701500C - OVERTIME P/7015001 - OVERTIME PAY		31,100.00	31,100.00	9,646.50					
			701500C - OVERTIME PAY Total		31,100.00	31,100.00	9,646.50					
			700000A - PERSONNEL SERVICES Total		9,023,866.18	9,023,866.18	9,158,577.18					
			710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES 7111005 - EDUCATIONAL 7111011 - GENERAL	- - 18,352.00	- - 18,352.00	83.93 49.00 16,922.07				
			711100C - SUPPLIES & MATERIALS Total		18,352.00	18,352.00	17,055.00					
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY 7131009 - PROF SERVICE FEES & CONTR 7131016 - JUDGEMENTS, INDEMNITIES 7131024 - CONFERENCE FEES 7131029 - PROFESSIONAL SERVICES 7131036 - IT SOFTWARE MAINTENANCE 7131045 - INT PENALTIES QUICK PAY CLS 40	- 292,343.00 - - - - -	- 631,639.73 - - - - -	30,786.26 389,466.10 - 379.00 121,793.46 207.90 432.47					
			713100C - OTHER SERVICES & CHARGES Total		292,343.00	631,639.73	543,065.19					
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171002 - PURCHASES FURNITURE & FIXTURES 7171003 - PURCHASES EQUIPMENT & MACHINERY 7171005 - PURCHASES - OTHER EQUIPMENT 7171006 - LIBRARY BOOKS 7171008 - IT HARDWARE ACQUISITIONS 7171009 - IT SOFTWARE ACQUISITIONS	- - 14,484.00 - - 8,479.00	- 5,000.00 14,484.00 87,781.87 - 8,479.00	9,669.43 2,301.04 10,012.37 593.25 - -					
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		22,963.00	115,744.87	22,576.09					
			710000A - NON-PERSONNEL SERVICES Total		333,658.00	765,736.60	582,696.28					
			1010 - LOCAL FUND Total		9,357,524.18	9,789,602.78	9,741,273.46					
			4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME Total	7011001 - CONTINUING FULL TIME	5,784.00	49,540.93	14,124.70			
					701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME 7012004 - TEMPORARY PART TIME 7012005 - WHEN ACTUALLY EMPLOYED - WAE 7012006 - TERM FULL TIME	21,886.00 79,665.00 - 144,555.52	21,886.00 108,247.42 - 144,555.52	- - 13,564.38 301,066.10			
					701200C - CONTINUING FULL TIME - OTHERS Total		246,106.52	274,688.94	314,630.48			
					701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL 7013007 - TERMINAL LEAVE	2,000.00 -	1,253.77 -	1,012.40 111.58			
					701300C - ADDITIONAL GROSS PAY Total		2,000.00	1,253.77	1,123.98			
					701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE 7014003 - HEALTH BENEFITS 7014008 - MISC FRINGE BENEFITS 7014009 - RETIREMENT CONTRIBUTION - FICA 7014015 - OPTICAL PLAN 7014016 - DENTAL PLAN 7014018 - PREPAID LEGAL 7014019 - MEDICARE CONTRIBUTION 7014020 - RETIREMENT 7014022 - DC HEALTH BENEFIT FEES	- - 65,491.54 - - - - - -	- - 83,152.19 - - - - -	179.21 39,429.60 - 19,416.70 713.16 1,017.15 36.36 4,540.98 12,482.05 1,072.53			
					701400C - FRINGE BENEFITS - CURR PERSONNEL Total		65,491.54	83,152.19	78,887.74			
					701500C - OVERTIME P/7015001 - OVERTIME PAY		-	-	294.76			
					701500C - OVERTIME PAY Total		-	-	294.76			
					700000A - PERSONNEL SERVICES Total		319,382.06	408,635.83	409,061.66			
					710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES 7111010 - FOOD PROVISIONS 7111011 - GENERAL	- - 20,000.00	- - 24,649.41	- 687.43 23,961.37		
					711100C - SUPPLIES & MATERIALS Total		20,000.00	24,649.41	24,648.80			
					712100C - ENERGY COMM & BLDG RENTALS	7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC	-	17,000.00	17,000.00			
					712100C - ENERGY COMM & BLDG RENTALS Total		-	17,000.00	17,000.00			
					713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY 7131009 - PROF SERVICE FEES & CONTR 7131020 - TUITION FOR EMPLOYEE TRAINING 7131024 - CONFERENCE FEES 7131026 - AUDIT COSTS 7131029 - PROFESSIONAL SERVICES	- 640,617.94 - - - -	- 725,188.18 - - 1,500.00 -	49,218.89 581,199.14 13,000.00 23,989.89 1,500.00 57,333.00			
					713100C - OTHER SERVICES & CHARGES Total		640,617.94	726,688.18	726,240.92			
					714100C - GOVERNMENT SUBSIDIES & GRANTS	7141007 - GRANTS & GRATUITIES	-	45,000.00	-			
					714100C - GOVERNMENT SUBSIDIES & GRANTS Total		-	45,000.00	-			
					717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT 7171006 - LIBRARY BOOKS 7171008 - IT HARDWARE ACQUISITIONS 7171009 - IT SOFTWARE ACQUISITIONS	112,101.00 - - -	191,573.12 - - -	20,620.36 68,659.33 131,030.43 16,263.00			
					717100C - PURCHASES EQUIPMENT & MACHINERY Total		112,101.00	191,573.12	236,573.12			
					710000A - NON-PERSONNEL SERVICES Total		772,718.94	1,004,910.71	1,004,462.84			
					4020 - FEDERAL GRANT FUND - FPR Total		1,092,101.00	1,413,546.54	1,413,524.50			
					4040 - PRIVATE GRANT FUND - FPR	710000A - NON- PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	-	9.00	-	
							713100C - OTHER SERVICES & CHARGES Total		-	9.00	-	
							717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	-	-	-	
							717100C - PURCHASES EQUIPMENT & MACHINERY Total		-	-	-	
							710000A - NON-PERSONNEL SERVICES Total		-	9.00	-	
					4040 - PRIVATE GRANT FUND -FPR Total		-	9.00	-			
					50239 - MLK CENTRAL LIBRARY OFFICE Total					10,449,625.18	11,203,158.32	11,154,797.96
					50240 - YOUTH AND FAMILY SERVICES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME Total	7011001 - CONTINUING FULL TIME	3,734,880.94	3,584,880.94	3,006,970.66
								701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME 7012006 - TERM FULL TIME	66,893.66 -	66,893.66 -	71,742.50 1,686.35
								701200C - CONTINUING FULL TIME - OTHERS Total		66,893.66	66,893.66	73,428.85
								701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL 7013007 - TERMINAL LEAVE 7013008 - HOLIDAY PAY 7013009 - SUNDAY PAY	21,600.00 28,000.00 16,800.00 42,300.00	21,600.00 28,000.00 16,800.00 42,300.00	21,785.65 10,211.71 7,005.08 38,411.32

FY24 by Cost Center

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures	
			701300C - ADDITIONAL PERSONNEL	701300C - ADDITIONAL GROSS PAY Total	108,700.00	108,700.00	77,413.76	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	-	-	1,499.21	
				7014002 - GROUP LIFE INSURANCE	-	-	363,223.13	
				7014003 - HEALTH BENEFITS	988,353.67	826,938.67	170.89	
				7014008 - MISC FRINGE BENEFITS	-	-	187,987.10	
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	4,076.68	
				7014015 - OPTICAL PLAN	-	-	7,571.25	
				7014016 - DENTAL PLAN	-	-	7,889.54	
				7014018 - PREPAID LEGAL	-	-	44,028.35	
				7014019 - MEDICARE CONTRIBUTION	-	-	142,356.68	
				7014020 - RETIREMENT	-	-	18,128.03	
				7014022 - DC HEALTH BENEFIT FEES	-	-	-	
				701400C - FRINGE BENEFITS - CURR PERSONNEL Total	988,353.67	826,938.67	776,930.86	
				701500C - OVERTIME P/7015001 - OVERTIME PAY	7,000.00	7,000.00	7,022.09	
				701500C - OVERTIME PAY Total	7,000.00	7,000.00	7,022.09	
			700000A - PERSONNEL SERVICES Total		4,905,828.27	4,594,413.27	3,941,766.22	
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111005 - EDUCATIONAL	48,450.00	48,450.00	-	
				7111011 - GENERAL	2,550.00	12,547.00	54,560.45	
			711100C - SUPPLIES & MATERIALS Total		51,000.00	60,997.00	54,560.45	
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	1,678.09	
				7131009 - PROF SERVICE FEES & CONTR	1,307,720.07	1,386,564.58	1,260,985.38	
				7131012 - PRINTING, DUPLICATING, ETC	-	34,294.85	69,495.20	
				7131015 - ADVERTISING	-	-	26,100.00	
				7131024 - CONFERENCE FEES	-	-	1,079.08	
				7131029 - PROFESSIONAL SERVICES	-	-	62,500.00	
				7131033 - MARKETING	-	-	7,980.00	
				713100C - OTHER SERVICES & CHARGES Total		1,307,720.07	1,420,859.43	1,429,817.75
			717100C - PURCHASES	59,500.00	34,481.49	27,608.45		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		59,500.00	34,481.49	27,608.45	
			710000A - NON-PERSONNEL SERVICES Total		1,418,220.07	1,516,337.92	1,511,986.65	
		1010 - LOCAL FUND Total				6,324,048.34	6,110,751.19	5,453,752.87
	50240 - YOUTH AND FAMILY SERVICES OFFICE Total					6,324,048.34	6,110,751.19	5,453,752.87
50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	504,995.27	504,995.27	472,141.75	
				701100C - CONTINUING FULL TIME Total	504,995.27	504,995.27	472,141.75	
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	700.00	700.00	809.21	
				7013007 - TERMINAL LEAVE	-	-	3,965.71	
				7013008 - HOLIDAY PAY	9,000.00	9,000.00	593.20	
				7013009 - SUNDAY PAY	800.00	800.00	1,089.56	
				701300C - ADDITIONAL GROSS PAY Total	10,500.00	10,500.00	6,457.68	
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	274.29	
				7014003 - HEALTH BENEFITS	-	-	56,632.27	
				7014008 - MISC FRINGE BENEFITS	131,298.77	131,298.77	-	
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	28,417.88	
				7014015 - OPTICAL PLAN	-	-	677.90	
				7014016 - DENTAL PLAN	-	-	1,170.67	
				7014018 - PREPAID LEGAL	-	-	493.97	
				7014019 - MEDICARE CONTRIBUTION	-	-	6,646.13	
				7014020 - RETIREMENT	-	-	23,590.96	
				7014022 - DC HEALTH BENEFIT FEES	-	-	2,727.49	
				701400C - FRINGE BENEFITS - CURR PERSONNEL Total	131,298.77	131,298.77	120,631.56	
				701500C - OVERTIME P/7015001 - OVERTIME PAY	-	-	259.84	
				701500C - OVERTIME PAY Total	-	-	259.84	
		700000A - PERSONNEL SERVICES Total		646,794.04	646,794.04	599,490.83		
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111011 - GENERAL	14,450.00	10,750.00	10,715.96	
				711100C - SUPPLIES & MATERIALS Total	14,450.00	10,750.00	10,715.96	
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	4,968.91	
				7131009 - PROF SERVICE FEES & CONTR	171,282.00	150,223.00	63,190.54	
				7131011 - OFFICE SUPPORT	-	-	-	
				7131020 - TUITION FOR EMPLOYEE TRAINING	-	-	129.99	
				7131024 - CONFERENCE FEES	-	-	375.00	
				7131029 - PROFESSIONAL SERVICES	-	-	69,679.10	
				713100C - OTHER SERVICES & CHARGES Total		171,282.00	150,223.00	138,343.54
			717100C - PURCHASES	4,250.00	4,250.00	3,700.00		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		15,300.00	19,000.00	9,510.29	
			710000A - NON-PERSONNEL SERVICES Total		201,032.00	179,973.00	158,569.79	
		1010 - LOCAL FUND Total				847,826.04	826,767.04	758,060.62
	4020 - FEDERAL GRANT FUND - FPR	710000A - NON-PERSONNEL	7131003 - TRAVEL - OUT OF CITY	-	-	-		
			713100C - OTHER SERVICES & CHARGES Total	-	-	-		
		710000A - NON-PERSONNEL SERVICES Total		-	-	-		
	4020 - FEDERAL GRANT FUND - FPR Total				-	-	-	
	50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total					847,826.04	826,767.04	758,060.62
50242 - COLLECTIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	1,533,356.21	1,533,356.21	1,432,606.14	
				701100C - CONTINUING FULL TIME Total	1,533,356.21	1,533,356.21	1,432,606.14	
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	20.00	20.00	-	
				7013007 - TERMINAL LEAVE	-	-	19,836.55	
				7013008 - HOLIDAY PAY	750.00	750.00	344.42	
				7013015 - EARLY OUT INCENTIVE PAY	-	-	-	
				701300C - ADDITIONAL GROSS PAY Total	770.00	770.00	20,180.97	
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	1,506.23	
				7014003 - HEALTH BENEFITS	-	-	143,242.51	
				7014008 - MISC FRINGE BENEFITS	398,672.61	398,672.61	-	
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	58,699.51	
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	32,465.16	
				7014015 - OPTICAL PLAN	-	-	1,985.94	
				7014016 - DENTAL PLAN	-	-	3,402.09	
				7014018 - PREPAID LEGAL	-	-	2,333.14	
				7014019 - MEDICARE CONTRIBUTION	-	-	17,644.08	
				7014020 - RETIREMENT	-	-	47,700.58	
				7014021 - DC METRO BENEFITS	-	-	12.60	
				7014022 - DC HEALTH BENEFIT FEES	-	-	3,904.70	
				701400C - FRINGE BENEFITS - CURR PERSONNEL Total	398,672.61	398,672.61	312,896.54	
				701500C - OVERTIME P/7015001 - OVERTIME PAY	-	-	2,394.79	
				701500C - OVERTIME PAY Total	-	-	2,394.79	
		700000A - PERSONNEL SERVICES Total		1,932,798.82	1,932,798.82	1,768,078.44		
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	6,720.00	
				7111011 - GENERAL	16,942.00	16,942.00	11,154.41	
			711100C - SUPPLIES & MATERIALS Total		16,942.00	16,942.00	17,874.41	
			713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	151,860.00	225,460.00	209,179.71	
				713100C - OTHER SERVICES & CHARGES Total		151,860.00	225,460.00	209,179.71
				717100C - PURCHASES	-	-	36,264.41	
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	4,780,431.78	5,322,024.31	5,167,661.08	
				7171006 - LIBRARY BOOKS	-	-	295,637.82	
				7171009 - IT SOFTWARE ACQUISITIONS	-	-	1,226.30	
				7171012 - INT PENALTIES QUICK PAY CLS 70	-	-	-	
				717100C - PURCHASES EQUIPMENT & MACHINERY Total		4,780,431.78	5,322,024.31	5,500,789.61
		710000A - NON-PERSONNEL SERVICES Total		4,949,233.78	5,564,426.31	5,727,843.73		
	1010 - LOCAL FUND Total				6,882,032.60	7,497,225.13	7,495,922.17	
50242 - COLLECTIONS OFFICE Total					6,882,032.60	7,497,225.13	7,495,922.17	
50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	1,912,205.16	1,912,205.16	1,900,485.53	
			701100C - CONTINUING FULL TIME Total	1,912,205.16	1,912,205.16	1,900,485.53		
			701200C -	7012003 - CONTINUING PART TIME	84,081.73	84,081.73	134,814.68	

FY24 by Cost Center

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures		
			CONTINUING FULL TIME - OTHERS	7012004 - TEMPORARY PART TIME	148,457.50	148,457.50	-		
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	206,720.95		
				701200C - CONTINUING FULL TIME - OTHERS Total	232,539.23	232,539.23	341,535.63		
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	24,700.00	24,700.00	27,069.45		
				7013005 - ADMINISTRATIVE PREMIUM	-	-	158.46		
				7013007 - TERMINAL LEAVE	-	-	1,465.92		
				7013008 - HOLIDAY PAY	35,050.00	35,050.00	29,755.49		
				7013009 - SUNDAY PAY	36,800.00	36,800.00	27,283.76		
				7013015 - EARLY OUT INCENTIVE PAY	-	-	40,000.00		
				7013020 - PAYROLL - PAY-BACK SETTLEMENTS	-	-	-		
				701300C - ADDITIONAL GROSS PAY Total	96,550.00	96,550.00	125,733.08		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	1,182.19		
				7014003 - HEALTH BENEFITS	-	-	284,043.39		
				7014008 - MISC FRINGE BENEFITS	557,633.53	557,633.53	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	152,095.34		
				7014015 - OPTICAL PLAN	-	-	4,088.45		
				7014016 - DENTAL PLAN	-	-	6,440.23		
				7014018 - PREPAID LEGAL	-	-	4,579.36		
				7014019 - MEDICARE CONTRIBUTION	-	-	36,640.27		
				7014020 - RETIREMENT	-	-	83,545.97		
				7014021 - DC METRO BENEFITS	-	-	(175.00)		
				7014022 - DC HEALTH BENEFIT FEES	-	-	9,441.58		
				701400C - FRINGE BENEFITS - CURR PERSONNEL Total	557,633.53	557,633.53	581,881.78		
				701500C - OVERTIME P/7015001 - OVERTIME PAY	167,000.00	167,000.00	130,364.62		
				701500C - OVERTIME PAY Total	167,000.00	167,000.00	130,364.62		
				700000A - PERSONNEL SERVICES Total	2,965,927.92	2,965,927.92	3,080,000.64		
				710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111008 - CLOTHING & UNIFORMS	25,500.00	25,500.00	18,518.44
						7111011 - GENERAL	7,000.00	7,000.00	12,806.54
						7111004 - MEDICAL SURGICAL & LAB	-	-	60.00
						711100C - SUPPLIES & MATERIALS Total	32,500.00	32,500.00	31,384.98
					713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	420,188.33	420,188.33	426,664.09
						7131020 - TUITION FOR EMPLOYEE TRAINING	12,750.00	12,750.00	3,760.00
		7131029 - PROFESSIONAL SERVICES				-	182,171.40	182,090.01	
		7131045 - INT PENALTIES QUICK PAY CLS 40				-	-	409.20	
		713100C - OTHER SERVICES & CHARGES Total				432,938.33	615,109.73	612,923.30	
					713200C - CONTRACTU/7132001 - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	13,160.42	
					713200C - CONTRACTUAL SERVICES - OTHER Total	13,298.67	13,298.67	13,160.42	
		717100C - PURCHASES EQUIPMENT & MACHINERY			7171002 - PURCHASES FURNITURE & FIXTURES	-	-	1,138.00	
					7171003 - PURCHASES EQUIPMENT & MACHINERY	51,997.00	5,000.00	3,816.00	
					7171005 - PURCHASES - OTHER EQUIPMENT	19,550.00	36,300.00	-	
					717100C - PURCHASES EQUIPMENT & MACHINERY Total	71,547.00	41,300.00	4,954.00	
					710000A - NON-PERSONNEL SERVICES Total	550,284.00	702,208.40	662,422.70	
		1010 - LOCAL FUND Total					3,516,211.92	3,668,136.32	3,742,423.34
		50243 - PUBLIC SAFETY OFFICE Total					3,516,211.92	3,668,136.32	3,742,423.34
		50362 - ADMINISTRATIVE OPERATIONS OFFICE							
			1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING	7011001 - CONTINUING FULL TIME	224,378.66	224,378.66	215,834.43
					701100C - CONTINUING FULL TIME Total	224,378.66	224,378.66	215,834.43	
					701200C - CONTINUING	7012006 - TERM FULL TIME	-	-	89,198.00
					701200C - CONTINUING FULL TIME - OTHERS Total	-	-	89,198.00	
	701300C - ADDITIONAL	7013007 - TERMINAL LEAVE			-	-	1,308.63		
	701300C - ADDITIONAL GROSS PAY Total	-			-	1,308.63			
	701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE			-	-	167.95		
		7014003 - HEALTH BENEFITS			-	-	31,764.73		
		7014008 - MISC FRINGE BENEFITS			58,338.45	58,338.45	-		
		7014009 - RETIREMENT CONTRIBUTION - FICA			-	-	18,268.15		
		7014015 - OPTICAL PLAN			-	-	246.07		
		7014016 - DENTAL PLAN			-	-	593.53		
		7014019 - MEDICARE CONTRIBUTION			-	-	4,272.38		
		7014020 - RETIREMENT			-	-	13,509.20		
		7014022 - DC HEALTH BENEFIT FEES			-	-	1,614.25		
		701400C - FRINGE BENEFITS - CURR PERSONNEL Total			58,338.45	58,338.45	70,436.26		
	700000A - PERSONNEL SERVICES Total	282,717.11			282,717.11	376,777.32			
	710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & #		7111011 - GENERAL	34,000.00	47,000.00	46,199.77		
				711100C - SUPPLIES & MATERIALS Total	34,000.00	47,000.00	46,199.77		
		713100C - OTHER SERVICES & CHARGES		7131009 - PROF SERVICE FEES & CONTR	-	72,069.77	62,100.00		
				7131020 - TUITION FOR EMPLOYEE TRAINING	-	-	(199.00)		
				7131024 - CONFERENCE FEES	-	-	6,900.00		
				7131025 - PAYMENT OF MEMBERSHIP DUES	-	-	900.00		
				713100C - OTHER SERVICES & CHARGES Total	-	72,069.77	69,701.00		
				710000A - NON-PERSONNEL SERVICES Total	34,000.00	119,069.77	115,900.77		
1010 - LOCAL FUND Total					316,717.11	401,786.88	492,678.09		
50362 - ADMINISTRATIVE OPERATIONS OFFICE Total					316,717.11	401,786.88	492,678.09		
Grand Total					76,301,237.20	77,287,905.97	76,857,110.69		

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:
- At the activity (Program) level, provide the information broken out by source of funds and by Comptroller Source Group.

FY24 by Program

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures	
0 - NO PROGRAM	0 - NO COST CENTER	1010 - LOCAL FUND	710000A - NON-PERSONNEL SE	715200C - P-CARD CLEARING ACCOUNT BUDG	-	-	6,296.69	
			710000A - NON-PERSONNEL SERVICES Total		-	-	6,296.69	
		1010 - LOCAL FUND Total		-	-	6,296.69		
	0 - NO COST CENTER Total		-	-	6,296.69			
0 - NO PROGRAM Total					-	-	6,296.69	
100003 - COMMUNICATIONS - GENERAL	50237 - COMMUNICATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	1,201,579.76	1,201,579.76	1,203,893.84	
				701200C - CONTINUING FULL TIME - OTHERS	315,729.51	315,729.51	321,586.72	
				701300C - ADDITIONAL GROSS PAY	3,400.00	3,400.00	979.24	
				701400C - FRINGE BENEFITS - CURR PERSONN	394,500.40	394,500.40	335,009.89	
				701500C - OVERTIME PAY	1,000.00	1,000.00	87,306.70	
		700000A - PERSONNEL SERVICES Total		1,916,209.67	1,916,209.67	1,948,776.39		
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	16,660.00	16,660.00	16,064.91		
			713100C - OTHER SERVICES & CHARGES	359,403.87	359,403.87	351,047.46		
			717100C - PURCHASES EQUIPMENT & MACHIN	13,648.00	13,648.00	9,047.32		
	710000A - NON-PERSONNEL SERVICES Total		389,711.87	389,711.87	376,159.69			
1010 - LOCAL FUND Total		2,305,921.54	2,305,921.54	2,324,936.08				
50237 - COMMUNICATIONS OFFICE - CEO Total		2,305,921.54	2,305,921.54	2,324,936.08				
100003 - COMMUNICATIONS - GENERAL Total					2,305,921.54	2,305,921.54	2,324,936.08	
100007 - LANGUAGE ACCESS	50231 - EXECUTIVE MANAGEMENT	1010 - LOCAL FUND	710000A - NON-PERSONNEL SE	713100C - OTHER SERVICES & CHARGES	12,112.00	12,112.00	9,587.40	
			710000A - NON-PERSONNEL SERVICES Total		12,112.00	12,112.00	9,587.40	
			1010 - LOCAL FUND Total		12,112.00	12,112.00	9,587.40	
	50231 - EXECUTIVE MANAGEMENT OFFICE Total		12,112.00	12,112.00	9,587.40			
100007 - LANGUAGE ACCESS Total					12,112.00	12,112.00	9,587.40	
100022 - CONTRACTING AND PROCUREMENT - GENERAL	50229 - PROCUREMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	480,496.81	480,496.81	348,073.78	
				701300C - ADDITIONAL GROSS PAY	50.00	50.00	7,902.89	
				701400C - FRINGE BENEFITS - CURR PERSONN	124,929.17	124,929.17	71,230.08	
				700000A - PERSONNEL SERVICES Total		605,475.98	605,475.98	427,206.75
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	6,033.00	6,033.00	3,787.98
		713100C - OTHER SERVICES & CHARGES	24,271.00		24,271.00	22,706.36		
		710000A - NON-PERSONNEL SERVICES Total		30,304.00	30,304.00	26,494.34		
	1010 - LOCAL FUND Total		635,779.98	635,779.98	453,701.09			
50229 - PROCUREMENT OFFICE Total		635,779.98	635,779.98	453,701.09				
100022 - CONTRACTING AND PROCUREMENT - GENERAL Total					635,779.98	635,779.98	453,701.09	
100042 - FLEET MANAGEMENT - GENERAL	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	479,354.11	479,354.11	509,806.64	
				701400C - FRINGE BENEFITS - CURR PERSONN	124,632.07	124,632.07	167,240.57	
				701500C - OVERTIME PAY	-	-	708.41	
				700000A - PERSONNEL SERVICES Total		603,986.18	603,986.18	677,755.62
				710000A - NON-PERSONNEL SE	713100C - OTHER SERVICES & CHARGES	206,017.64	163,947.87	154,508.60
		710000A - NON-PERSONNEL SERVICES Total	206,017.64		163,947.87	154,508.60		
		1010 - LOCAL FUND Total		810,003.82	767,934.05	832,264.22		
	50226 - FACILITIES MANAGEMENT OFFICE - CEO Total		810,003.82	767,934.05	832,264.22			
100042 - FLEET MANAGEMENT - GENERAL Total					810,003.82	767,934.05	832,264.22	
100058 - HUMAN RESOURCE SERVICES - GENERAL	50228 - HUMAN RESOURCES OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	793,220.16	793,220.16	819,861.58	
				701200C - CONTINUING FULL TIME - OTHERS	83,920.51	83,920.51	-	
				701300C - ADDITIONAL GROSS PAY	-	-	5,080.97	
				701400C - FRINGE BENEFITS - CURR PERSONN	228,056.49	228,056.49	171,126.28	
				701500C - OVERTIME PAY	-	-	1,126.17	
		700000A - PERSONNEL SERVICES Total		1,105,197.16	1,105,197.16	997,195.00		
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,700.00	1,700.00	823.53		
			713100C - OTHER SERVICES & CHARGES	22,553.00	22,553.00	19,393.58		
			710000A - NON-PERSONNEL SERVICES Total	24,253.00	24,253.00	20,217.11		
	1010 - LOCAL FUND Total		1,129,450.16	1,129,450.16	1,017,412.11			
50228 - HUMAN RESOURCES OFFICE - CEO Total		1,129,450.16	1,129,450.16	1,017,412.11				
100058 - HUMAN RESOURCE SERVICES - GENERAL Total					1,129,450.16	1,129,450.16	1,017,412.11	
100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL	50227 - INFORMATION TECHNOLOGY OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	601,753.49	601,753.49	616,421.16	
				701300C - ADDITIONAL GROSS PAY	1,600.00	1,600.00	394.56	
				701400C - FRINGE BENEFITS - CURR PERSONN	156,455.91	156,455.91	139,024.70	
				701500C - OVERTIME PAY	17,400.00	17,400.00	16,693.72	
				700000A - PERSONNEL SERVICES Total		777,209.40	777,209.40	772,534.14
		710000A - NON-PERSONNEL SERVICES	712100C - ENERGY COMM & BLDG RENTALS	137,476.00	137,476.00	119,707.96		
			713100C - OTHER SERVICES & CHARGES	286,086.11	286,086.11	285,984.97		
			713200C - CONTRACTUAL SERVICES - OTHER	6,090.00	6,090.00	6,090.00		
		717100C - PURCHASES EQUIPMENT & MACHIN	169,414.73	169,414.73	168,245.08			
	710000A - NON-PERSONNEL SERVICES Total		599,066.84	599,066.84	580,028.01			
1010 - LOCAL FUND Total		1,376,276.24	1,376,276.24	1,352,562.15				
50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total		1,376,276.24	1,376,276.24	1,352,562.15				
100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL Total					1,376,276.24	1,376,276.24	1,352,562.15	
100092 - LEGAL SERVICES - GENERAL	50234 - GENERAL COUNSEL OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	432,125.53	432,125.53	373,115.70	
				701400C - FRINGE BENEFITS - CURR PERSONN	112,352.63	112,352.63	85,774.59	
				700000A - PERSONNEL SERVICES Total		544,478.16	544,478.16	458,890.29
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	2,890.00	2,890.00	2,828.15
					713100C - OTHER SERVICES & CHARGES	121,502.00	61,502.00	31,144.72
		717100C - PURCHASES EQUIPMENT & MACHIN	4,250.00	4,250.00	4,201.77			
		710000A - NON-PERSONNEL SERVICES Total		128,642.00	68,642.00	38,174.64		
	1010 - LOCAL FUND Total		673,120.16	613,120.16	497,064.93			
50234 - GENERAL COUNSEL OFFICE - CEO Total		673,120.16	613,120.16	497,064.93				
100092 - LEGAL SERVICES - GENERAL Total					673,120.16	613,120.16	497,064.93	
100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL	50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	397,227.28	397,227.28	327,712.26	
				701300C - ADDITIONAL GROSS PAY	30,000.00	30,000.00	(561.59)	
				701400C - FRINGE BENEFITS - CURR PERSONN	103,279.09	103,279.09	80,363.07	
				700000A - PERSONNEL SERVICES Total		530,506.37	530,506.37	407,513.74
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	36,125.00	36,125.00	34,494.51
	713100C - OTHER SERVICES & CHARGES	398,915.00	416,040.00		395,001.11			
717100C - PURCHASES EQUIPMENT & MACHIN		8,500.00	-	-				

FY24 by Program

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures
		1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES Total		443,540.00	452,165.00	429,495.62
		1010 - LOCAL FUND Total			974,046.37	982,671.37	837,009.36
	50226 - FACILITIES MANAGEMENT OFFICE - CEO				974,046.37	982,671.37	837,009.36
100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL Total					974,046.37	982,671.37	837,009.36
100148 - TRAINING AND DEVELOPMENT - GENERAL	50228 - HUMAN RESOURCES OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701200C - CONTINUING FULL TIME - OTHERS	26,324.00	26,324.00	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	6,844.24	6,844.24	-
			700000A - PERSONNEL SERVICES Total		33,168.24	33,168.24	-
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	13,700.00	3,698.50
				713100C - OTHER SERVICES & CHARGES	62,188.00	62,188.00	41,866.27
				717100C - PURCHASES EQUIPMENT & MACHINERY	850.00	850.00	-
			710000A - NON-PERSONNEL SERVICES Total		63,038.00	76,738.00	45,564.77
		1010 - LOCAL FUND Total			96,206.24	109,906.24	45,564.77
	50228 - HUMAN RESOURCES OFFICE - CEO				96,206.24	109,906.24	45,564.77
100148 - TRAINING AND DEVELOPMENT - GENERAL Total					96,206.24	109,906.24	45,564.77
100151 - EXECUTIVE ADMINISTRATION	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	167,944.93	167,944.93	142,396.72
				701400C - FRINGE BENEFITS - CURR PERSONNEL	43,665.68	43,665.68	28,567.32
			700000A - PERSONNEL SERVICES Total		211,610.61	211,610.61	170,964.04
		1010 - LOCAL FUND Total			211,610.61	211,610.61	170,964.04
	50231 - EXECUTIVE MANAGEMENT OFFICE				211,610.61	211,610.61	170,964.04
100151 - EXECUTIVE ADMINISTRATION Total					211,610.61	211,610.61	170,964.04
100154 - PERFORMANCE AND STRATEGIC MANAGEMENT	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	504,629.57	504,629.57	461,193.54
				701200C - CONTINUING FULL TIME - OTHERS	24,474.50	24,474.50	25,456.05
				701300C - ADDITIONAL GROSS PAY	250.00	250.00	16,942.67
				701400C - FRINGE BENEFITS - CURR PERSONNEL	137,567.06	137,567.06	75,742.84
				701500C - OVERTIME PAY	-	-	11,238.24
			700000A - PERSONNEL SERVICES Total		666,921.13	666,921.13	590,573.34
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7,225.00	8,500.00	6,634.03
				713100C - OTHER SERVICES & CHARGES	8,071.00	6,796.00	5,354.61
			710000A - NON-PERSONNEL SERVICES Total		15,296.00	15,296.00	11,988.64
		1010 - LOCAL FUND Total			682,217.13	682,217.13	602,561.98
	50231 - EXECUTIVE MANAGEMENT OFFICE				682,217.13	682,217.13	602,561.98
100154 - PERFORMANCE AND STRATEGIC MANAGEMENT Total					682,217.13	682,217.13	602,561.98
150002 - AGENCY ACCOUNTING SERVICES	10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	462,250.81	462,250.81	426,045.71
				701300C - ADDITIONAL GROSS PAY	500.00	500.00	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	120,185.21	120,185.21	90,560.92
				701500C - OVERTIME PAY	1,500.00	1,500.00	5,060.96
			700000A - PERSONNEL SERVICES Total		584,436.02	584,436.02	521,667.59
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,000.00	-	-
				713100C - OTHER SERVICES & CHARGES	5,150.00	-	-
				717100C - PURCHASES EQUIPMENT & MACHINERY	500.00	-	-
			710000A - NON-PERSONNEL SERVICES Total		6,650.00	-	-
		1010 - LOCAL FUND Total			591,086.02	584,436.02	521,667.59
	10002 - ACCOUNTING DIVISION				591,086.02	584,436.02	521,667.59
	10051 - ACCOUNTING DIVISION - GOC	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	1,000.00	915.31
				713100C - OTHER SERVICES & CHARGES	-	5,150.00	-
				717100C - PURCHASES EQUIPMENT & MACHINERY	-	500.00	-
			710000A - NON-PERSONNEL SERVICES Total		-	6,650.00	915.31
		1010 - LOCAL FUND Total			-	6,650.00	915.31
	10051 - ACCOUNTING DIVISION - GOC				-	6,650.00	915.31
150002 - AGENCY ACCOUNTING SERVICES Total					591,086.02	591,086.02	522,582.90
150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	10001 - BUDGET DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	409,625.78	409,625.78	384,721.48
				701300C - ADDITIONAL GROSS PAY	-	-	33,350.52
				701400C - FRINGE BENEFITS - CURR PERSONNEL	106,502.70	106,502.70	113,963.57
			700000A - PERSONNEL SERVICES Total		516,128.48	516,128.48	532,035.57
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	950.00	-	-
				713100C - OTHER SERVICES & CHARGES	1,089.00	-	-
			710000A - NON-PERSONNEL SERVICES Total		2,039.00	-	-
		1010 - LOCAL FUND Total			518,167.48	516,128.48	532,035.57
	10001 - BUDGET DIVISION				518,167.48	516,128.48	532,035.57
	10050 - BUDGET DIVISION - GOC	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	950.00	443.82
				713100C - OTHER SERVICES & CHARGES	-	1,089.00	-
			710000A - NON-PERSONNEL SERVICES Total		-	2,039.00	443.82
		1010 - LOCAL FUND Total			-	2,039.00	443.82
	10050 - BUDGET DIVISION - GOC				-	2,039.00	443.82
150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES Total					518,167.48	518,167.48	532,479.39
150011 - PAYROLL DEFAULT	10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	-	-	-
				701300C - ADDITIONAL GROSS PAY	-	-	-
				701400C - FRINGE BENEFITS - CURR PERSONNEL	-	-	-
			700000A - PERSONNEL SERVICES Total		-	-	-
		1010 - LOCAL FUND Total			-	-	-
	10002 - ACCOUNTING DIVISION				-	-	-
150011 - PAYROLL DEFAULT Total					-	-	-
150012 - P-CARD CLEARING	10086 - P-CARD CLEARING	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	715200C - P-CARD CLEARING ACCOUNT BUDGET	-	-	(2,876.53)
			710000A - NON-PERSONNEL SERVICES Total		-	-	(2,876.53)
		1010 - LOCAL FUND Total			-	-	(2,876.53)
	10086 - P-CARD CLEARING				-	-	(2,876.53)
150012 - P-CARD CLEARING Total					-	-	(2,876.53)
500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES	50230 - CAPITAL PROJECTS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	220,739.71	220,739.71	269,951.86
				701400C - FRINGE BENEFITS - CURR PERSONNEL	57,392.32	57,392.32	60,842.42
				701500C - OVERTIME PAY	-	-	330.55
			700000A - PERSONNEL SERVICES Total		278,132.03	278,132.03	331,124.83
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	10,625.00	2,000.00	1,978.56
				713100C - OTHER SERVICES & CHARGES	585,488.00	585,488.00	569,103.79
				717100C - PURCHASES EQUIPMENT & MACHINERY	68,000.00	3,777.00	3,189.98
			710000A - NON-PERSONNEL SERVICES Total		664,113.00	591,265.00	574,272.33
		1010 - LOCAL FUND Total			942,245.03	869,397.03	905,397.16
	50230 - CAPITAL PROJECTS OFFICE				942,245.03	869,397.03	905,397.16

FY24 by Program

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures	
500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES Total					942,245.03	869,397.03	905,397.16	
500142 - ASSET MANAGEMENT	50226 - FACILITIES MANAGEMENT	1010 - LOCAL FUND	710000A - NON-PERSONNEL SE	713100C - OTHER SERVICES & CHARGES	24,739.00	24,739.00	24,464.00	
			710000A - NON-PERSONNEL SERVICES Total			24,739.00	24,739.00	24,464.00
		1010 - LOCAL FUND Total			24,739.00	24,739.00	24,464.00	
		50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total			24,739.00	24,739.00	24,464.00	
500142 - ASSET MANAGEMENT SERVICES Total					24,739.00	24,739.00	24,464.00	
500143 - CUSTODIAL AND MAINTENANCE SERVICES	50226 - FACILITIES MANAGEMENT OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	2,887,828.17	2,887,828.17	2,878,587.41	
				701200C - CONTINUING FULL TIME - OTHERS	50,362.00	50,362.00	54,577.55	
				701300C - ADDITIONAL GROSS PAY	109,150.00	109,150.00	98,907.94	
				701400C - FRINGE BENEFITS - CURR PERSONN	763,929.45	763,929.45	847,431.29	
				701500C - OVERTIME PAY	142,012.00	142,012.00	234,996.04	
			700000A - PERSONNEL SERVICES Total			3,953,281.62	3,953,281.62	4,114,500.23
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	142,831.00	167,831.00	168,435.24	
				713100C - OTHER SERVICES & CHARGES	4,088,449.89	4,152,672.89	4,136,215.95	
					717100C - PURCHASES EQUIPMENT & MACHIN	61,000.00	36,000.00	35,001.26
		710000A - NON-PERSONNEL SERVICES Total			4,292,280.89	4,356,503.89	4,339,652.45	
1010 - LOCAL FUND Total			8,245,562.51	8,309,785.51	8,454,152.68			
50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total			8,245,562.51	8,309,785.51	8,454,152.68			
500143 - CUSTODIAL AND MAINTENANCE SERVICES Total					8,245,562.51	8,309,785.51	8,454,152.68	
500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES	50227 - INFORMATION TECHNOLOGY OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	1,004,576.36	1,004,576.36	1,095,570.05	
				701200C - CONTINUING FULL TIME - OTHERS	62,860.92	62,860.92	62,407.67	
				701300C - ADDITIONAL GROSS PAY	8,700.00	8,700.00	5,915.83	
				701400C - FRINGE BENEFITS - CURR PERSONN	277,533.69	277,533.69	310,259.37	
				701500C - OVERTIME PAY	12,800.00	12,800.00	36,668.93	
			700000A - PERSONNEL SERVICES Total			1,366,470.97	1,366,470.97	1,510,821.85
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	10,000.00	10,000.00	9,690.27	
				713100C - OTHER SERVICES & CHARGES	819,944.00	819,944.00	809,975.43	
				717100C - PURCHASES EQUIPMENT & MACHIN	16,758.16	108,599.02	110,134.46	
				717200C - RENTALS EQUIPMENT & OTHER	776,277.84	684,436.98	684,436.98	
		710000A - NON-PERSONNEL SERVICES Total			1,622,980.00	1,622,980.00	1,614,237.14	
		1010 - LOCAL FUND Total			2,989,450.97	2,989,450.97	3,125,058.99	
		1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	712100C - ENERGY COMM & BLDG RENTALS	-	-	-	
			713100C - OTHER SERVICES & CHARGES			250,000.00	124,323.73	124,323.73
			717100C - PURCHASES EQUIPMENT & MACHIN			250,000.00	216,654.42	216,654.42
710000A - NON-PERSONNEL SERVICES Total			500,000.00	340,978.15	340,978.15			
1060 - SPECIAL PURPOSE REVENUE FUNDS Total			500,000.00	340,978.15	340,978.15			
50227 - INFORMATION TECHNOLOGY OFFICE - CE0 Total			3,489,450.97	3,330,429.12	3,466,037.14			
500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES Total					3,489,450.97	3,330,429.12	3,466,037.14	
500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES	50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	394,104.02	394,104.02	492,020.65	
				701200C - CONTINUING FULL TIME - OTHERS	-	-	78,926.46	
				701300C - ADDITIONAL GROSS PAY	-	-	38.06	
				701400C - FRINGE BENEFITS - CURR PERSONN	102,467.05	102,467.05	123,859.62	
				701500C - OVERTIME PAY	-	-	7,851.33	
			700000A - PERSONNEL SERVICES Total			496,571.07	496,571.07	702,696.12
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	17,000.00	7,000.00	4,707.32	
				713100C - OTHER SERVICES & CHARGES	62,475.00	72,475.00	59,836.95	
		717100C - PURCHASES EQUIPMENT & MACHIN		19,125.00	19,125.00	11,165.14		
		710000A - NON-PERSONNEL SERVICES Total			98,600.00	98,600.00	75,709.41	
1010 - LOCAL FUND Total			595,171.07	595,171.07	778,405.53			
50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total			595,171.07	595,171.07	778,405.53			
500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES Total					595,171.07	595,171.07	778,405.53	
500146 - EXECUTIVE MANAGEMENT SERVICES	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	149,302.53	149,302.53	150,122.74	
				701400C - FRINGE BENEFITS - CURR PERSONN	38,818.66	38,818.66	27,812.49	
			700000A - PERSONNEL SERVICES Total			188,121.19	188,121.19	177,935.23
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,844.00	3,544.00	3,362.99	
				713100C - OTHER SERVICES & CHARGES	119,102.00	144,102.00	143,553.56	
					717100C - PURCHASES EQUIPMENT & MACHIN	1,700.00	5,000.00	4,802.84
		710000A - NON-PERSONNEL SERVICES Total			122,646.00	152,646.00	151,719.39	
1010 - LOCAL FUND Total			310,767.19	340,767.19	329,654.62			
50231 - EXECUTIVE MANAGEMENT OFFICE Total			310,767.19	340,767.19	329,654.62			
500146 - EXECUTIVE MANAGEMENT SERVICES Total					310,767.19	340,767.19	329,654.62	
500148 - STATEGIC PLANNING SERVICES	50232 - STATEGIC PLANNING OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	251,134.15	251,134.15	289,099.70	
				701400C - FRINGE BENEFITS - CURR PERSONN	65,294.87	65,294.87	68,759.00	
		700000A - PERSONNEL SERVICES Total			316,429.02	316,429.02	357,858.70	
		1010 - LOCAL FUND Total			316,429.02	316,429.02	357,858.70	
50232 - STATEGIC PLANNING OFFICE Total			316,429.02	316,429.02	357,858.70			
500148 - STATEGIC PLANNING SERVICES Total					316,429.02	316,429.02	357,858.70	
500150 - ADULT SERVICES	50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	504,995.27	504,995.27	472,141.75	
				701300C - ADDITIONAL GROSS PAY	10,500.00	10,500.00	6,457.68	
				701400C - FRINGE BENEFITS - CURR PERSONN	131,298.77	131,298.77	120,631.56	
				701500C - OVERTIME PAY	-	-	259.84	
			700000A - PERSONNEL SERVICES Total			646,794.04	646,794.04	599,490.83
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	10,200.00	6,500.00	6,465.96	
				713100C - OTHER SERVICES & CHARGES	131,448.00	110,389.00	108,249.63	
		717100C - PURCHASES EQUIPMENT & MACHIN		11,050.00	14,750.00	9,510.29		
710000A - NON-PERSONNEL SERVICES Total			152,698.00	131,639.00	124,225.88			
1010 - LOCAL FUND Total			799,492.04	778,433.04	723,716.71			
50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total			799,492.04	778,433.04	723,716.71			
500150 - ADULT SERVICES Total					799,492.04	778,433.04	723,716.71	
500151 - CHILDREN AND YOUNG ADULT SERVICES	50240 - YOUTH AND FAMILY SERVICES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	3,734,880.94	3,584,880.94	3,006,970.66	
				701200C - CONTINUING FULL TIME - OTHERS	66,893.66	66,893.66	73,428.85	
				701300C - ADDITIONAL GROSS PAY	108,700.00	108,700.00	77,413.76	
				701400C - FRINGE BENEFITS - CURR PERSONN	988,353.67	826,938.67	776,930.86	
				701500C - OVERTIME PAY	7,000.00	7,000.00	7,022.09	
			700000A - PERSONNEL SERVICES Total			4,905,828.27	4,594,413.27	3,941,766.22
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	51,000.00	60,997.00	54,560.45	
		713100C - OTHER SERVICES & CHARGES		1,307,720.07	1,420,859.43	1,429,817.75		

FY24 by Program

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures	
			710000A - NON-PERSONNEL SERVICES Total		59,500.00	34,481.49	27,608.45	
					1,418,220.07	1,516,337.92	1,511,986.65	
			1010 - LOCAL FUND Total		6,324,048.34	6,110,751.19	5,453,752.87	
			50240 - YOUTH AND FAMILY SERVICES OFFICE Total		6,324,048.34	6,110,751.19	5,453,752.87	
			500151 - CHILDREN AND YOUNG ADULT SERVICES Total		6,324,048.34	6,110,751.19	5,453,752.87	
500152 - COLLECTIONS SERVICES	50242 - COLLECTIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,533,356.21	1,533,356.21	1,432,606.14	
				701300C - ADDITIONAL GROSS PAY	770.00	770.00	20,180.97	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	398,672.61	398,672.61	312,896.54	
				701500C - OVERTIME PAY	-	-	2,394.79	
			700000A - PERSONNEL SERVICES Total		1,932,798.82	1,932,798.82	1,768,078.44	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	16,942.00	16,942.00	17,874.41	
				713100C - OTHER SERVICES & CHARGES	151,860.00	225,460.00	209,179.71	
				717100C - PURCHASES EQUIPMENT & MATERIALS	4,780,431.78	5,322,024.31	5,500,789.61	
			710000A - NON-PERSONNEL SERVICES Total		4,949,233.78	5,564,426.31	5,727,843.73	
1010 - LOCAL FUND Total		6,882,032.60	7,497,225.13	7,495,922.17				
50242 - COLLECTIONS OFFICE Total		6,882,032.60	7,497,225.13	7,495,922.17				
500152 - COLLECTIONS SERVICES Total					6,882,032.60	7,497,225.13	7,495,922.17	
500153 - LIBRARY PROGRAM INFORMATION SERVICES	50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	4,250.00	4,250.00	4,250.00	
				713100C - OTHER SERVICES & CHARGES	39,834.00	39,834.00	30,093.91	
				717100C - PURCHASES EQUIPMENT & MATERIALS	4,250.00	4,250.00	-	
			710000A - NON-PERSONNEL SERVICES Total		48,334.00	48,334.00	34,343.91	
1010 - LOCAL FUND Total		48,334.00	48,334.00	34,343.91				
50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total		48,334.00	48,334.00	34,343.91				
500153 - LIBRARY PROGRAM INFORMATION SERVICES Total					48,334.00	48,334.00	34,343.91	
500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	5,961,500.98	5,961,500.98	5,911,910.49	
				701200C - CONTINUING FULL TIME - OTHERS	148,393.00	148,393.00	136,023.71	
				701300C - ADDITIONAL GROSS PAY	115,800.00	115,800.00	179,939.46	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	1,588,572.45	1,588,572.45	1,544,995.31	
				701500C - OVERTIME PAY	31,100.00	31,100.00	9,284.56	
			700000A - PERSONNEL SERVICES Total		7,845,366.43	7,845,366.43	7,782,153.53	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	10,277.00	10,277.00	9,819.10	
				713100C - OTHER SERVICES & CHARGES	265,125.00	604,421.73	516,313.15	
				717100C - PURCHASES EQUIPMENT & MATERIALS	9,554.00	102,335.87	9,167.09	
			710000A - NON-PERSONNEL SERVICES Total		284,956.00	717,034.60	535,299.34	
			1010 - LOCAL FUND Total		8,130,322.43	8,562,401.03	8,317,452.87	
			4020 - FEDERAL GRANT FUND - FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	-	-	-
					713100C - OTHER SERVICES & CHARGES	-	31,651.79	31,500.00
					714100C - GOVERNMENT SUBSIDIES & GRANTS	-	45,000.00	-
					717100C - PURCHASES EQUIPMENT & MATERIALS	-	81,082.98	126,082.98
710000A - NON-PERSONNEL SERVICES Total		-	157,734.77	157,582.98				
4020 - FEDERAL GRANT FUND - FPR Total		-	157,734.77	157,582.98				
50239 - MLK CENTRAL LIBRARY OFFICE Total		8,130,322.43	8,720,135.80	8,475,035.85				
500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES Total					8,130,322.43	8,720,135.80	8,475,035.85	
500156 - NEIGHBORHOOD LIBRARY SERVICES	50238 - NEIGHBORHOOD LIBRARIES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	16,393,618.32	16,393,618.32	17,035,785.64	
				701200C - CONTINUING FULL TIME - OTHERS	627,262.67	627,262.67	666,878.78	
				701300C - ADDITIONAL GROSS PAY	922,200.00	922,200.00	528,701.20	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	4,425,434.97	4,362,434.97	4,506,179.83	
				701500C - OVERTIME PAY	25,600.00	25,600.00	32,822.22	
			700000A - PERSONNEL SERVICES Total		22,394,115.96	22,331,115.96	22,770,367.67	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	30,175.00	30,175.00	31,120.32	
				713100C - OTHER SERVICES & CHARGES	76,117.00	76,117.00	76,279.33	
				714100C - GOVERNMENT SUBSIDIES & GRANTS	-	36,405.00	36,404.28	
				717100C - PURCHASES EQUIPMENT & MATERIALS	229,636.00	134,011.60	132,590.03	
			710000A - NON-PERSONNEL SERVICES Total		335,928.00	276,708.60	276,393.96	
			1010 - LOCAL FUND Total		22,730,043.96	22,607,824.56	23,046,761.63	
			1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	100,000.00	11,780.70	11,780.70
					713100C - OTHER SERVICES & CHARGES	300,000.00	420,000.00	399,803.12
			710000A - NON-PERSONNEL SERVICES Total	717100C - PURCHASES EQUIPMENT & MATERIALS	100,000.00	23,135.40	43,332.28	
				500,000.00		454,916.10	454,916.10	
1060 - SPECIAL PURPOSE REVENUE FUNDS Total		500,000.00	454,916.10	454,916.10				
4045 - PRIVATE DONATIONS - FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	4,000.00	4,000.00	-			
		713100C - OTHER SERVICES & CHARGES	10,000.00	10,000.00	2,705.00			
		717100C - PURCHASES EQUIPMENT & MATERIALS	3,000.00	3,000.00	-			
		710000A - NON-PERSONNEL SERVICES Total		17,000.00	17,000.00	2,705.00		
4045 - PRIVATE DONATIONS -FPR Total		17,000.00	17,000.00	2,705.00				
50238 - NEIGHBORHOOD LIBRARIES OFFICE Total		23,247,043.96	23,079,740.66	23,504,382.73				
500156 - NEIGHBORHOOD LIBRARY SERVICES Total					23,247,043.96	23,079,740.66	23,504,382.73	
500157 - PUBLIC SAFETY SERVICES	50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,912,205.16	1,912,205.16	1,900,485.53	
				701200C - CONTINUING FULL TIME - OTHERS	232,539.23	232,539.23	341,535.63	
				701300C - ADDITIONAL GROSS PAY	96,550.00	96,550.00	125,733.08	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	557,633.53	557,633.53	581,881.78	
				701500C - OVERTIME PAY	167,000.00	167,000.00	130,364.62	
			700000A - PERSONNEL SERVICES Total		2,965,927.92	2,965,927.92	3,080,000.64	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	32,500.00	32,500.00	31,384.98	
				713100C - OTHER SERVICES & CHARGES	432,938.33	615,109.73	612,923.30	
				713200C - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	13,160.42	
				717100C - PURCHASES EQUIPMENT & MATERIALS	71,547.00	41,300.00	4,954.00	
710000A - NON-PERSONNEL SERVICES Total		550,284.00	702,208.40	662,422.70				
1010 - LOCAL FUND Total		3,516,211.92	3,668,136.32	3,742,423.34				
50243 - PUBLIC SAFETY OFFICE Total		3,516,211.92	3,668,136.32	3,742,423.34				
500157 - PUBLIC SAFETY SERVICES Total					3,516,211.92	3,668,136.32	3,742,423.34	
500159 - VOLUNTEER SERVICES	50235 - COMMUNITY RELATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	75,775.00	75,775.00	76,191.27	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	19,701.50	19,701.50	16,971.31	
			700000A - PERSONNEL SERVICES Total		95,476.50	95,476.50	93,162.58	
			710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	2,597.00	2,597.00	1,878.00	
				710000A - NON-PERSONNEL SERVICES Total		2,597.00	2,597.00	1,878.00
1010 - LOCAL FUND Total		98,073.50	98,073.50	95,040.58				

FY24 by Program

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY24 Approved Budget	FY24 Year End Expenditures	FY24 Year End Expenditures	
	50235 - COMMUNITY RELATIONS OFFICE - CE0 Total				98,073.50	98,073.50	95,040.58	
500159 - VOLUNTEERS SERVICES Total					98,073.50	98,073.50	95,040.58	
500272 - ADMINISTRATIVE OPERATIONS SERVICES	50362 - ADMINISTRATIVE OPERATIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	224,378.66	224,378.66	215,834.43	
				701200C - CONTINUING FULL TIME - OTHERS	-	-	89,198.00	
				701300C - ADDITIONAL GROSS PAY	-	-	1,308.63	
				701400C - FRINGE BENEFITS - CURR PERSONN	58,338.45	58,338.45	70,436.26	
			700000A - PERSONNEL SERVICES Total		282,717.11	282,717.11	376,777.32	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	34,000.00	47,000.00	46,199.77	
				713100C - OTHER SERVICES & CHARGES	-	72,069.77	69,701.00	
			710000A - NON-PERSONNEL SERVICES Total		34,000.00	119,069.77	115,900.77	
		1010 - LOCAL FUND Total		316,717.11	401,786.88	492,678.09		
		50362 - ADMINISTRATIVE OPERATIONS OFFICE Total		316,717.11	401,786.88	492,678.09		
500272 - ADMINISTRATIVE OPERATIONS SERVICES Total					316,717.11	401,786.88	492,678.09	
500274 - CUSTOMER EXPERIENCE SERVICES	50236 - CUSTOMER EXPERIENCE OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	369,766.23	369,766.23	229,869.60	
				701400C - FRINGE BENEFITS - CURR PERSONN	96,139.22	96,139.22	65,999.33	
				700000A - PERSONNEL SERVICES Total		465,905.45	465,905.45	295,868.93
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,700.00	1,700.00	1,686.98
			713100C - OTHER SERVICES & CHARGES		21,420.00	21,420.00	18,206.24	
			717100C - PURCHASES EQUIPMENT & MACHIN	2,380.00	2,380.00	1,345.50		
				710000A - NON-PERSONNEL SERVICES Total		25,500.00	25,500.00	21,238.72
			1010 - LOCAL FUND Total		491,405.45	491,405.45	317,107.65	
		50236 - CUSTOMER EXPERIENCE OFFICE Total		491,405.45	491,405.45	317,107.65		
		500274 - CUSTOMER EXPERIENCE SERVICES Total					491,405.45	491,405.45
500154 - ADULT LEARNING SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	461,145.56	461,145.56	578,626.38	
				701300C - ADDITIONAL GROSS PAY	3,500.00	3,500.00	2,616.78	
				701400C - FRINGE BENEFITS - CURR PERSONN	119,897.84	119,897.84	134,515.66	
				700000A - PERSONNEL SERVICES Total		584,543.40	584,543.40	715,758.82
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,700.00	1,700.00	1,534.69	
				713100C - OTHER SERVICES & CHARGES	19,295.00	19,295.00	19,317.04	
			710000A - NON-PERSONNEL SERVICES Total	20,995.00	20,995.00	20,851.73		
				1010 - LOCAL FUND Total		605,538.40	605,538.40	736,610.55
			4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	5,784.00	49,540.93	14,124.70
					701200C - CONTINUING FULL TIME - OTHERS	246,106.52	274,688.94	314,630.48
		701300C - ADDITIONAL GROSS PAY			2,000.00	1,253.77	1,123.98	
		701400C - FRINGE BENEFITS - CURR PERSONN			65,491.54	83,152.19	78,887.74	
		701500C - OVERTIME PAY		-	-	294.76		
		700000A - PERSONNEL SERVICES Total		319,382.06	408,635.83	409,061.66		
		710000A - NON-PERSONNEL SERVICES		711100C - SUPPLIES & MATERIALS	20,000.00	24,649.41	24,648.80	
				712100C - ENERGY COMM & BLDG RENTALS	-	17,000.00	17,000.00	
		713100C - OTHER SERVICES & CHARGES		640,617.94	695,036.39	694,740.92		
				717100C - PURCHASES EQUIPMENT & MACHIN	112,101.00	110,490.14	110,490.14	
		710000A - NON-PERSONNEL SERVICES Total		772,718.94	847,175.94	846,879.86		
		4020 - FEDERAL GRANT FUND - FPR Total		1,092,101.00	1,255,811.77	1,255,941.52		
		4040 - PRIVATE GRANT FUND - FPR	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	-	9.00	-	
				717100C - PURCHASES EQUIPMENT & MACHIN	-	-	-	
			710000A - NON-PERSONNEL SERVICES Total		-	9.00	-	
		4040 - PRIVATE GRANT FUND -FPR Total		-	9.00	-		
		50239 - MLK CENTRAL LIBRARY OFFICE Total		1,697,639.40	1,861,359.17	1,992,552.07		
500154 - ADULT LEARNING SERVICES Total					1,697,639.40	1,861,359.17	1,992,552.07	
500147 - COMMUNITY RELATIONS - GENERAL	50235 - COMMUNITY RELATIONS OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	149,119.49	149,119.49	245,342.90	
				701400C - FRINGE BENEFITS - CURR PERSONN	38,771.07	38,771.07	79,521.37	
		700000A - PERSONNEL SERVICES Total		187,890.56	187,890.56	324,864.27		
		1010 - LOCAL FUND Total		187,890.56	187,890.56	324,864.27		
		50235 - COMMUNITY RELATIONS OFFICE - CE0 Total		187,890.56	187,890.56	324,864.27		
500147 - COMMUNITY RELATIONS - GENERAL Total					187,890.56	187,890.56	324,864.27	
500149 - CENTER FOR ACCESSIBILITY	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	397,737.13	397,737.13	467,849.88	
				701300C - ADDITIONAL GROSS PAY	3,200.00	3,200.00	3,446.75	
				701400C - FRINGE BENEFITS - CURR PERSONN	103,411.65	103,411.65	127,788.57	
				701500C - OVERTIME PAY	-	-	361.94	
			700000A - PERSONNEL SERVICES Total		504,348.78	504,348.78	599,447.14	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	6,375.00	6,375.00	5,701.21	
				713100C - OTHER SERVICES & CHARGES	7,923.00	7,923.00	7,435.00	
			717100C - PURCHASES EQUIPMENT & MACHIN	13,409.00	13,409.00	13,409.00		
		710000A - NON-PERSONNEL SERVICES Total		27,707.00	27,707.00	26,545.21		
		1010 - LOCAL FUND Total		532,055.78	532,055.78	625,992.35		
50239 - MLK CENTRAL LIBRARY OFFICE Total		532,055.78	532,055.78	625,992.35				
500149 - CENTER FOR ACCESSIBILITY Total					532,055.78	532,055.78	625,992.35	
500158 - TEEN COUNCIL	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701200C - CONTINUING FULL TIME - OTHERS	71,117.10	71,117.10	56,867.33	
				701400C - FRINGE BENEFITS - CURR PERSONN	18,490.47	18,490.47	4,350.36	
			700000A - PERSONNEL SERVICES Total		89,607.57	89,607.57	61,217.69	
		1010 - LOCAL FUND Total		89,607.57	89,607.57	61,217.69		
		50239 - MLK CENTRAL LIBRARY OFFICE Total		89,607.57	89,607.57	61,217.69		
500158 - TEEN COUNCIL Total					89,607.57	89,607.57	61,217.69	
Grand Total					76,301,237.20	77,287,905.97	76,857,110.69	

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:
- At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;

FY25 Q1 by Agency (Dec Closed)

Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures		
1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	43,885,020.93	43,885,020.93	10,853,497.28		
		701100C - CONTINUING FULL TIME Total			43,885,020.93	43,885,020.93	10,853,497.28	
		701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	524,437.84	524,437.84	152,064.43		
			7012004 - TEMPORARY PART TIME	73,805.50	73,805.50	-		
			7012005 - WHEN ACTUALLY EMPLOYED - WAE	511,222.55	511,222.55	164,139.17		
			7012006 - TERM FULL TIME	845,898.66	845,898.66	156,123.29		
		701200C - CONTINUING FULL TIME - OTHERS Total			1,955,364.55	1,955,364.55	472,326.89	
		701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	350,000.00	350,000.00	78,080.87		
			7013007 - TERMINAL LEAVE	299,592.00	299,592.00	13,608.51		
			7013008 - HOLIDAY PAY	218,000.00	218,000.00	52,686.96		
			7013009 - SUNDAY PAY	547,278.00	547,278.00	103,088.79		
			7013012 - BONUS PAY	-	-	-		
			7013015 - EARLY OUT INCENTIVE PAY	-	-	40,000.00		
		701300C - ADDITIONAL GROSS PAY Total			1,414,870.00	1,414,870.00	287,465.13	
		701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	6,602.90		
			7014003 - HEALTH BENEFITS	-	-	1,330,175.19		
			7014008 - MISC FRINGE BENEFITS	11,330,032.14	11,330,032.14	-		
			7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	659,220.41		
			7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	29,620.45		
			7014015 - OPTICAL PLAN	-	-	18,998.98		
			7014016 - DENTAL PLAN	-	-	27,956.72		
			7014018 - PREPAID LEGAL	-	-	20,186.98		
			7014019 - MEDICARE CONTRIBUTION	-	-	159,723.56		
			7014020 - RETIREMENT	-	-	498,129.23		
			7014022 - DC HEALTH BENEFIT FEES	-	-	65,364.45		
		701400C - FRINGE BENEFITS - CURR PERSONNEL Total			11,330,032.14	11,330,032.14	2,815,978.87	
		701500C - OVERTIME PAY	7015001 - OVERTIME PAY	405,412.00	405,412.00	171,038.51		
		701500C - OVERTIME PAY Total			405,412.00	405,412.00	171,038.51	
		700000A - PERSONNEL SERVICES Total				58,990,699.62	58,990,699.62	14,600,306.68
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	2,321.58	2,321.58	5,288.40	
				7111003 - CUSTODIAL & MAINTENANCE	17,210.99	17,210.99	5,393.78	
				7111005 - EDUCATIONAL	38,920.55	38,920.55	-	
				7111008 - CLOTHING & UNIFORMS	20,484.50	20,484.50	-	
	7111010 - FOOD PROVISIONS			5,803.94	5,803.94	760.48		
	7111011 - GENERAL			288,164.44	288,164.44	5,376.45		
	711100C - SUPPLIES & MATERIALS Total			372,906.00	372,906.00	16,819.11		
	712100C - ENERGY COMM & BLDG RENTALS			7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC	137,476.00	137,476.00	-	
	712100C - ENERGY COMM & BLDG RENTALS Total			137,476.00	137,476.00	-		
	713100C - OTHER SERVICES & CHARGES			7131002 - TRAVEL - LOCAL	14,250.00	14,250.00	-	
				7131003 - TRAVEL - OUT OF CITY	16,375.00	16,375.00	10,332.10	
				7131005 - MAINTENANCE & REPAIRS - AUTO	221,299.24	221,299.24	33,343.00	
			7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	555,994.00	555,994.00	14,794.24		
			7131008 - MAINTENANCE & REPAIRS OTHER	-	-	-		
			7131009 - PROF SERVICE FEES & CONTR	8,799,965.17	8,799,965.17	1,043,510.74		
			7131012 - PRINTING, DUPLICATING, ETC	37,000.00	37,000.00	-		
			7131015 - ADVERTISING	194,752.87	194,752.87	454.68		
			7131017 - POSTAGE	-	-	-		
			7131020 - TUITION FOR EMPLOYEE TRAINING	34,875.00	34,875.00	650.00		
			7131024 - CONFERENCE FEES	22,813.00	22,813.00	5,341.82		
			7131025 - PAYMENT OF MEMBERSHIP DUES	27,850.00	27,850.00	460.00		
			7131029 - PROFESSIONAL SERVICES	-	-	1,200.00		
			7131036 - IT SOFTWARE MAINTENANCE	147,437.56	147,437.56	194,221.22		
			713100C - OTHER SERVICES & CHARGES Total			10,072,611.84	10,072,611.84	1,304,307.80
			713200C - CONTRACTUAL SERVICES - OTHER	7132001 - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	-	
	7132002 - IT CONSULTANT CONTRACTS			14,059.36	14,059.36	8,163.50		
	713200C - CONTRACTUAL SERVICES - OTHER Total			27,358.03	27,358.03	8,163.50		
	715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING		7152001 - P-CARD CLEARING ACCOUNT	-	-	22,582.00		
	715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total			-	-	22,582.00		
	717100C - PURCHASES EQUIPMENT & MACHINERY		7171002 - PURCHASES FURNITURE & FIXTURES	94,800.11	94,800.11	-		
			7171003 - PURCHASES EQUIPMENT & MACHINERY	46,867.51	46,867.51	2,346.40		
			7171005 - PURCHASES - OTHER EQUIPMENT	317,166.72	317,166.72	-		
			7171006 - LIBRARY BOOKS	4,790,689.56	4,790,689.56	707,090.15		
			7171008 - IT HARDWARE ACQUISITIONS	104,556.70	104,556.70	3,304.25		
			7171009 - IT SOFTWARE ACQUISITIONS	111,038.06	111,038.06	-		
			7171007 - TEXT BOOKS	-	-	(26.10)		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total			5,465,118.66	5,465,118.66	712,714.70
			717200C - RENTALS EQUIPMENT & OTHER	7172002 - RENTALS MACHINERY & EQUIPMENT	776,277.84	776,277.84	114,072.82	
	717200C - RENTALS EQUIPMENT & OTHER Total			776,277.84	776,277.84	114,072.82		
	710000A - NON-PERSONNEL SERVICES Total				16,851,748.37	16,851,748.37	2,178,659.93	
1010 - LOCAL FUND Total				75,842,447.99	75,842,447.99	16,778,966.61		
1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	-		
			7111011 - GENERAL	150,000.00	150,000.00	-		
			7111021 - MERCHANDISE FOR RESALE	-	-	3,505.00		
		711100C - SUPPLIES & MATERIALS Total			150,000.00	150,000.00	3,505.00	
		713100C - OTHER SERVICES & CHARGES	7131009 - PROF SERVICE FEES & CONTR	700,000.00	700,000.00	64,706.23		
			7131017 - POSTAGE	-	-	-		
			7131036 - IT SOFTWARE MAINTENANCE	-	-	27,000.00		
			713100C - OTHER SERVICES & CHARGES Total			700,000.00	700,000.00	91,706.23
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	179.00		
			7171005 - PURCHASES - OTHER EQUIPMENT	250,000.00	250,000.00	-		
			7171008 - IT HARDWARE ACQUISITIONS	250,000.00	250,000.00	-		
		717100C - PURCHASES EQUIPMENT & MACHINERY Total			500,000.00	500,000.00	179.00	
710000A - NON-PERSONNEL SERVICES Total				1,350,000.00	1,350,000.00	95,390.23		

FY25 Q1 by Agency (Dec Closed)

Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures
1060 - SPECIAL PURPOSE REVENUE FUNDS Total				1,350,000.00	1,350,000.00	95,390.23
4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	7011001 - CONTINUING FULL TIME	71,579.00	71,579.00	-
		701100C - CONTINUING FULL TIME Total		71,579.00	71,579.00	-
		701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	90,805.00	90,805.00	-
			7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	2,476.87
			7012006 - TERM FULL TIME	236,764.00	236,764.00	77,742.75
		701200C - CONTINUING FULL TIME - OTHERS Total		327,569.00	327,569.00	80,219.62
		701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	500.00	500.00	1,078.28
			7013009 - SUNDAY PAY	-	-	25.31
		701300C - ADDITIONAL GROSS PAY Total		500.00	500.00	1,103.59
		701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	45.25
			7014003 - HEALTH BENEFITS	-	-	10,537.70
			7014008 - MISC FRINGE BENEFITS	99,787.00	99,787.00	-
			7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	4,773.43
			7014015 - OPTICAL PLAN	-	-	211.53
			7014016 - DENTAL PLAN	-	-	266.31
			7014019 - MEDICARE CONTRIBUTION	-	-	1,116.36
			7014020 - RETIREMENT	-	-	3,572.20
			7014022 - DC HEALTH BENEFIT FEES	-	-	382.59
		701400C - FRINGE BENEFITS - CURR PERSONNEL Total		99,787.00	99,787.00	20,905.37
	700000A - PERSONNEL SERVICES Total		499,435.00	499,435.00	102,228.58	
	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111010 - FOOD PROVISIONS	-	-	143.46
			7111011 - GENERAL	20,000.00	20,000.00	-
		711100C - SUPPLIES & MATERIALS Total		20,000.00	20,000.00	143.46
		713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	-	-	750.00
			7131003 - TRAVEL - OUT OF CITY	-	-	1,248.66
			7131009 - PROF SERVICE FEES & CONTR	625,022.00	625,022.00	96,415.72
		713100C - OTHER SERVICES & CHARGES Total		625,022.00	625,022.00	98,414.38
		717100C - PURCHASES EQUIPMENT & MACHINERY	7171005 - PURCHASES - OTHER EQUIPMENT	112,101.00	112,101.00	-
		7171006 - LIBRARY BOOKS	-	-	-	
	717100C - PURCHASES EQUIPMENT & MACHINERY Total		112,101.00	112,101.00	-	
	710000A - NON-PERSONNEL SERVICES Total		757,123.00	757,123.00	98,557.84	
4020 - FEDERAL GRANT FUND - FPR Total				1,256,558.00	1,256,558.00	200,786.42
4045 - PRIVATE DONATIONS -FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111010 - FOOD PROVISIONS	1,500.00	1,500.00	-
			7111011 - GENERAL	2,500.00	2,500.00	-
		711100C - SUPPLIES & MATERIALS Total		4,000.00	4,000.00	-
		713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	7,000.00	7,000.00	-
			7131009 - PROF SERVICE FEES & CONTR	3,000.00	3,000.00	-
		713100C - OTHER SERVICES & CHARGES Total		10,000.00	10,000.00	-
	717100C - PURCHASES EQUIPMENT & MACH	7171005 - PURCHASES - OTHER EQUIPMENT	3,000.00	3,000.00	-	
717100C - PURCHASES EQUIPMENT & MACHINERY Total		3,000.00	3,000.00	-		
710000A - NON-PERSONNEL SERVICES Total		17,000.00	17,000.00	-		
4045 - PRIVATE DONATIONS -FPR Total				17,000.00	17,000.00	-
Grand Total				78,466,005.99	78,466,005.99	17,075,143.26

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:
- At the program (Cost Center) level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object

FY25 Q1 by Cost Center (Dec Closed)

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures
10001 - BUDGET DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	-	-	17,326.32
			701100C - CONTINUING FULL TIME Total		-	-	17,326.32
			701400C - FRINGE BENEFITS - CURR	7014002 - GROUP LIFE INSURANCE	-	-	9.95
				7014003 - HEALTH BENEFITS	-	-	2,416.10
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	997.73
				7014015 - OPTICAL PLAN	-	-	26.15
				7014016 - DENTAL PLAN	-	-	33.88
				7014019 - MEDICARE CONTRIBUTION	-	-	233.33
				7014020 - RETIREMENT	-	-	866.32
				7014022 - DC HEALTH BENEFIT FEES	-	-	128.87
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		-	-	4,712.33
		700000A - PERSONNEL SERVICES Total		-	-	22,038.65	
	1010 - LOCAL FUND Total		-	-	22,038.65		
10001 - BUDGET DIVISION Total		-	-	22,038.65			
10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	-	-	32,825.05
			701100C - CONTINUING FULL TIME Total		-	-	32,825.05
			701300C - ADDITI	7013004 - SHIFT DIFFERENTIAL	-	-	0.12
			701300C - ADDITIONAL GROSS PAY Total		-	-	0.12
			701400C - FRINGE BENEFITS - CURR	7014002 - GROUP LIFE INSURANCE	-	-	19.19
				7014003 - HEALTH BENEFITS	-	-	3,751.97
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	2,234.32
				7014015 - OPTICAL PLAN	-	-	67.55
				7014016 - DENTAL PLAN	-	-	89.99
				7014018 - PREPAID LEGAL	-	-	1.16
				7014019 - MEDICARE CONTRIBUTION	-	-	522.55
				7014020 - RETIREMENT	-	-	1,648.34
				7014022 - DC HEALTH BENEFIT FEES	-	-	200.13
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		-	-	8,535.20
			701500C - OVERT	7015001 - OVERTIME PAY	-	-	5,060.31
			701500C - OVERTIME PAY Total		-	-	5,060.31
		700000A - PERSONNEL SERVICES Total		-	-	46,420.68	
	1010 - LOCAL FUND Total		-	-	46,420.68		
10002 - ACCOUNTING DIVISION Total		-	-	46,420.68			
10050 - BUDGET DIVISION - GOC	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	428,002.96	428,002.96	86,529.65
			701100C - CONTINUING FULL TIME Total		428,002.96	428,002.96	86,529.65
			701400C - FRINGE BENEFITS - CURR	7014002 - GROUP LIFE INSURANCE	-	-	45.41
				7014003 - HEALTH BENEFITS	-	-	9,282.86
				7014008 - MISC FRINGE BENEFITS	107,000.74	107,000.74	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	5,070.89
				7014015 - OPTICAL PLAN	-	-	100.48
				7014016 - DENTAL PLAN	-	-	130.20
				7014019 - MEDICARE CONTRIBUTION	-	-	1,185.93
				7014020 - RETIREMENT	-	-	3,340.39
				7014022 - DC HEALTH BENEFIT FEES	-	-	495.10
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		107,000.74	107,000.74	19,651.26
		700000A - PERSONNEL SERVICES Total		535,003.70	535,003.70	106,180.91	
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPL	7111011 - GENERAL	763.15	763.15	-
			711100C - SUPPLIES & MATERIALS Total		763.15	763.15	-
			713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR	1,089.00	1,089.00	-
			713100C - OTHER SERVICES & CHARGES Total		1,089.00	1,089.00	-
		710000A - NON-PERSONNEL SERVICES Total		1,852.15	1,852.15	-	
		1010 - LOCAL FUND Total		536,855.85	536,855.85	106,180.91	
	10050 - BUDGET DIVISION - GOC Total		536,855.85	536,855.85	106,180.91		
10051 - ACCOUNTING DIVISION - GOC	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	431,556.42	431,556.42	75,828.71
			701100C - CONTINUING FULL TIME Total		431,556.42	431,556.42	75,828.71
			701300C - ADDITI	7013007 - TERMINAL LEAVE	19,000.00	19,000.00	-
			701300C - ADDITIONAL GROSS PAY Total		19,000.00	19,000.00	-
			701400C - FRINGE BENEFITS - CURR	7014002 - GROUP LIFE INSURANCE	-	-	43.71
				7014003 - HEALTH BENEFITS	-	-	6,227.75
				7014008 - MISC FRINGE BENEFITS	107,889.11	107,889.11	-
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	4,557.86
				7014015 - OPTICAL PLAN	-	-	82.59
				7014016 - DENTAL PLAN	-	-	101.16
				7014019 - MEDICARE CONTRIBUTION	-	-	1,065.97
				7014020 - RETIREMENT	-	-	3,791.47
				7014022 - DC HEALTH BENEFIT FEES	-	-	332.15
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		107,889.11	107,889.11	16,202.66
			701500C - OVERT	7015001 - OVERTIME PAY	1,238.00	1,238.00	1,060.65
			701500C - OVERTIME PAY Total		1,238.00	1,238.00	1,060.65
		700000A - PERSONNEL SERVICES Total		559,683.53	559,683.53	93,092.02	
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPL	7111011 - GENERAL	803.31	803.31	-
			711100C - SUPPLIES & MATERIALS Total		803.31	803.31	-
			713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR	5,150.00	5,150.00	-
			713100C - OTHER SERVICES & CHARGES Total		5,150.00	5,150.00	-
			717100C - PURCH	7171005 - PURCHASES - OTHER EQUIPMENT	464.15	464.15	-
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		464.15	464.15	-
		710000A - NON-PERSONNEL SERVICES Total		6,417.46	6,417.46	-	
	1010 - LOCAL FUND Total		566,100.99	566,100.99	93,092.02		
10051 - ACCOUNTING DIVISION - GOC Total		566,100.99	566,100.99	93,092.02			
10086 - P-CARD CLEARING	1010 - LOCAL FUND	710000A - NON- PERSONNEL	715200C - P-CAR	7152001 - P-CARD CLEARING ACCOUNT	-	-	22,582.00
			715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total		-	-	22,582.00
		710000A - NON-PERSONNEL SERVICES Total		-	-	22,582.00	

FY25 Q1 by Cost Center (Dec Closed)

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures		
	1010 - LOCAL FUND Total				-	-	22,582.00		
10086 - P-CARD CLEARING Total					-	-	22,582.00		
50226 - FACILITIES MANAGEMENT OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	3,659,537.09	3,659,537.09	947,677.60		
			701100C - CONTINUING FULL TIME Total		3,659,537.09	3,659,537.09	947,677.60		
			701200C - CONTIN	7012006 - TERM FULL TIME	54,248.69	54,248.69	13,700.40		
			701200C - CONTINUING FULL TIME - OTHERS Total		54,248.69	54,248.69	13,700.40		
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	26,500.00	26,500.00	5,767.42		
				7013007 - TERMINAL LEAVE	24,000.00	24,000.00	-		
				7013008 - HOLIDAY PAY	45,800.00	45,800.00	6,512.74		
				7013009 - SUNDAY PAY	43,400.00	43,400.00	6,241.70		
			701300C - ADDITIONAL GROSS PAY Total		139,700.00	139,700.00	18,521.86		
			701400C - FRINGE BENEFITS - CURR	7014002 - GROUP LIFE INSURANCE	-	-	633.99		
				7014003 - HEALTH BENEFITS	-	-	150,743.44		
				7014008 - MISC FRINGE BENEFITS	928,446.45	928,446.45	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	55,585.98		
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	6,137.73		
				7014015 - OPTICAL PLAN	-	-	1,924.79		
				7014016 - DENTAL PLAN	-	-	2,751.28		
				7014018 - PREPAID LEGAL	-	-	1,994.69		
				7014019 - MEDICARE CONTRIBUTION	-	-	13,812.63		
				7014020 - RETIREMENT	-	-	40,554.04		
				7014022 - DC HEALTH BENEFIT FEES	-	-	6,910.39		
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		928,446.45	928,446.45	281,048.96		
			701500C - OVERT	7015001 - OVERTIME PAY	154,113.00	154,113.00	61,493.75		
			701500C - OVERTIME PAY Total		154,113.00	154,113.00	61,493.75		
		700000A - PERSONNEL SERVICES Total				4,936,045.23	4,936,045.23	1,322,442.57	
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES &	7111003 - CUSTODIAL & MAINTENANCE	17,210.99	17,210.99	5,393.78		
				7111011 - GENERAL	126,546.81	126,546.81	2,675.88		
			711100C - SUPPLIES & MATERIALS Total		143,757.80	143,757.80	8,069.66		
			713100C - OTHER SERVICES & CHARGES	7131005 - MAINTENANCE & REPAIRS - AUTO	221,299.24	221,299.24	33,343.00		
				7131007 - MAINTENANCE & REPAIRS LAND & BUILDING	555,994.00	555,994.00	14,794.24		
				7131009 - PROF SERVICE FEES & CONTR	3,956,109.89	3,956,109.89	675,512.53		
				7131017 - POSTAGE	-	-	-		
				7131029 - PROFESSIONAL SERVICES	-	-	-		
			713100C - OTHER SERVICES & CHARGES Total		4,733,403.13	4,733,403.13	723,649.77		
			717100C - PURCHASES	7171002 - PURCHASES FURNITURE & FIXTURES	7,890.60	7,890.60	-		
				7171005 - PURCHASES - OTHER EQUIPMENT	56,626.67	56,626.67	-		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		64,517.27	64,517.27	-		
		710000A - NON-PERSONNEL SERVICES Total				4,941,678.20	4,941,678.20	731,719.43	
		1010 - LOCAL FUND Total					9,877,723.43	9,877,723.43	2,054,162.00
		50226 - FACILITIES MANAGEMENT OFFICE - CEO Total					9,877,723.43	9,877,723.43	2,054,162.00
		50227 - INFORMATION TECHNOLOGY OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	1,598,776.75	1,598,776.75	470,459.67
701100C - CONTINUING FULL TIME Total					1,598,776.75	1,598,776.75	470,459.67		
701200C - CONTIN	7012006 - TERM FULL TIME				63,486.17	63,486.17	887.00		
701200C - CONTINUING FULL TIME - OTHERS Total					63,486.17	63,486.17	887.00		
701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL				2,200.00	2,200.00	532.96		
	7013007 - TERMINAL LEAVE				1,000.00	1,000.00	-		
	7013008 - HOLIDAY PAY				2,400.00	2,400.00	784.08		
	7013009 - SUNDAY PAY				810.00	810.00	170.51		
701300C - ADDITIONAL GROSS PAY Total					6,410.00	6,410.00	1,487.55		
701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE				-	-	246.52		
	7014003 - HEALTH BENEFITS				-	-	53,564.65		
	7014008 - MISC FRINGE BENEFITS				415,565.75	415,565.75	-		
	7014009 - RETIREMENT CONTRIBUTION - FICA				-	-	28,083.70		
	7014015 - OPTICAL PLAN				-	-	844.40		
	7014016 - DENTAL PLAN				-	-	1,016.47		
	7014018 - PREPAID LEGAL				-	-	106.20		
	7014019 - MEDICARE CONTRIBUTION				-	-	6,606.09		
	7014020 - RETIREMENT				-	-	22,203.09		
	7014022 - DC HEALTH BENEFIT FEES				-	-	2,855.28		
701400C - FRINGE BENEFITS - CURR PERSONNEL Total					415,565.75	415,565.75	115,526.40		
701500C - OVERT	7015001 - OVERTIME PAY				28,634.00	28,634.00	7,547.20		
701500C - OVERTIME PAY Total					28,634.00	28,634.00	7,547.20		
700000A - PERSONNEL SERVICES Total				2,112,872.67	2,112,872.67	595,907.82			
710000A - NON- PERSONNEL SERVICES	711100C - SUPPL			7111011 - GENERAL	8,033.14	8,033.14	-		
				711100C - SUPPLIES & MATERIALS Total		8,033.14	8,033.14	-	
	712100C - ENER			7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC	137,476.00	137,476.00	-		
				712100C - ENERGY COMM & BLDG RENTALS Total		137,476.00	137,476.00	-	
	713100C - OTHER			7131009 - PROF SERVICE FEES & CONTR	963,211.78	963,211.78	187,312.09		
				7131036 - IT SOFTWARE MAINTENANCE	142,023.56	142,023.56	187,651.22		
	713100C - OTHER SERVICES & CHARGES Total			1,105,235.34	1,105,235.34	374,963.31			
	713200C - CONTR			7132002 - IT CONSULTANT CONTRACTS	14,059.36	14,059.36	8,163.50		
				713200C - CONTRACTUAL SERVICES - OTHER Total		14,059.36	14,059.36	8,163.50	
	717100C - PURCHASES EQUIPMENT &			7171005 - PURCHASES - OTHER EQUIPMENT	1,380.72	1,380.72	-		
				7171008 - IT HARDWARE ACQUISITIONS	70,556.70	70,556.70	3,304.25		
				7171009 - IT SOFTWARE ACQUISITIONS	100,888.00	100,888.00	-		
	717100C - PURCHASES EQUIPMENT & MACHINERY Total			172,825.42	172,825.42	3,304.25			
	717200C - RENTA			7172002 - RENTALS MACHINERY & EQUIPMENT	776,277.84	776,277.84	114,072.82		
				717200C - RENTALS EQUIPMENT & OTHER Total		776,277.84	776,277.84	114,072.82	
710000A - NON-PERSONNEL SERVICES Total				2,213,907.10	2,213,907.10	500,503.88			
1010 - LOCAL FUND Total					4,326,779.77	4,326,779.77	1,096,411.70		
1060 - SPECIAL PURPOSE REVENUE FUNDS	1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON- PERSONNEL SERVICES	713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR	250,000.00	250,000.00	3,850.00		
				7131036 - IT SOFTWARE MAINTENANCE	-	-	27,000.00		
			713100C - OTHER SERVICES & CHARGES Total		250,000.00	250,000.00	30,850.00		
			717100C - PURCH	7171008 - IT HARDWARE ACQUISITIONS	250,000.00	250,000.00	-		

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		250,000.00	250,000.00	-
			710000A - NON-PERSONNEL SERVICES Total		500,000.00	500,000.00	30,850.00
			1060 - SPECIAL PURPOSE REVENUE FUNDS Total		500,000.00	500,000.00	30,850.00
			50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total		4,826,779.77	4,826,779.77	1,127,261.70
50228 - HUMAN RESOURCES OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME		979,527.94	979,527.94	183,853.18
			701100C - CONTINUING FULL TIME Total		979,527.94	979,527.94	183,853.18
			701300C - ADDITIONAL GROSS PAY Total		-	-	758.22
			701300C - ADDITIONAL GROSS PAY Total		-	-	758.22
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		227,640.98	227,640.98	38,765.54
			701500C - OVERTIME PAY Total		2,284.00	2,284.00	-
			701500C - OVERTIME PAY Total		2,284.00	2,284.00	-
			700000A - PERSONNEL SERVICES Total		1,209,452.92	1,209,452.92	223,376.94
			710000A - NON-PERSONNEL SERVICES Total		1,365.63	1,365.63	-
			711100C - SUPPLIES & MATERIALS Total		1,365.63	1,365.63	-
			713100C - OTHER SERVICES & CHARGES Total		84,741.00	84,741.00	3,361.24
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		789.06	789.06	-
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		789.06	789.06	-
			710000A - NON-PERSONNEL SERVICES Total		86,895.69	86,895.69	3,361.24
			1010 - LOCAL FUND Total		1,296,348.61	1,296,348.61	226,738.18
			50228 - HUMAN RESOURCES OFFICE - CEO Total		1,296,348.61	1,296,348.61	226,738.18
50229 - PROCUREMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME		342,411.90	342,411.90	108,224.68
			701100C - CONTINUING FULL TIME Total		342,411.90	342,411.90	108,224.68
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		85,602.97	85,602.97	23,613.17
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		85,602.97	85,602.97	23,613.17
			700000A - PERSONNEL SERVICES Total		428,014.87	428,014.87	131,837.85
			710000A - NON-PERSONNEL SERVICES Total		4,846.39	4,846.39	-
			711100C - SUPPLIES & MATERIALS Total		4,846.39	4,846.39	-
			713100C - OTHER SERVICES & CHARGES Total		24,271.00	24,271.00	5,554.68
			713100C - OTHER SERVICES & CHARGES Total		24,271.00	24,271.00	5,554.68
			710000A - NON-PERSONNEL SERVICES Total		29,117.39	29,117.39	5,554.68
			1010 - LOCAL FUND Total		457,132.26	457,132.26	137,392.53
			50229 - PROCUREMENT OFFICE Total		457,132.26	457,132.26	137,392.53
50230 - CAPITAL PROJECTS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME		200,805.79	200,805.79	67,704.32
			701100C - CONTINUING FULL TIME Total		200,805.79	200,805.79	67,704.32
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		67,442.45	67,442.45	16,244.25
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		67,442.45	67,442.45	16,244.25
			701500C - OVERTIME PAY Total		-	-	236.99
			701500C - OVERTIME PAY Total		-	-	236.99
			700000A - PERSONNEL SERVICES Total		268,248.24	268,248.24	84,185.56
			710000A - NON-PERSONNEL SERVICES Total		8,535.21	8,535.21	-
			711100C - SUPPLIES & MATERIALS Total		8,535.21	8,535.21	-
			713100C - OTHER SERVICES & CHARGES Total		575,488.00	575,488.00	18,679.00
			713100C - OTHER SERVICES & CHARGES Total		575,488.00	575,488.00	18,679.00
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		63,124.81	63,124.81	-
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		63,124.81	63,124.81	-

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures	
		710000A - NON-PERSONNEL SERVICES Total			647,148.02	647,148.02	18,679.00	
	1010 - LOCAL FUND Total				915,396.26	915,396.26	102,864.56	
	50230 - CAPITAL PROJECTS OFFICE Total				915,396.26	915,396.26	102,864.56	
50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	756,874.17	756,874.17	174,705.00	
			701100C - CONTINUING FULL TIME Total		756,874.17	756,874.17	174,705.00	
			701200C - CONTIN	7012003 - CONTINUING PART TIME	26,345.34	26,345.34	29.78	
			701200C - CONTINUING FULL TIME - OTHERS Total		26,345.34	26,345.34	29.78	
			701300C - ADDITIONAL	7013004 - SHIFT DIFFERENTIAL	850.00	850.00	4.55	
			7013012 - BONUS PAY		-	-	-	
			701300C - ADDITIONAL GROSS PAY Total		850.00	850.00	4.55	
			701400C - FRINGE BENEFITS - CURR	7014002 - GROUP LIFE INSURANCE	-	-	72.10	
			7014003 - HEALTH BENEFITS		-	-	9,905.92	
			7014008 - MISC FRINGE BENEFITS		195,804.89	195,804.89	-	
			7014009 - RETIREMENT CONTRIBUTION - FICA		-	-	4,937.05	
			7014015 - OPTICAL PLAN		-	-	163.04	
			7014016 - DENTAL PLAN		-	-	248.87	
			7014019 - MEDICARE CONTRIBUTION		-	-	2,473.46	
			7014020 - RETIREMENT		-	-	6,294.63	
			7014022 - DC HEALTH BENEFIT FEES		-	-	528.34	
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		195,804.89	195,804.89	24,623.41	
			701500C - OVERT	7015001 - OVERTIME PAY	-	-	99.96	
			701500C - OVERTIME PAY Total		-	-	99.96	
		700000A - PERSONNEL SERVICES Total				979,874.40	979,874.40	199,462.70
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES &	7111010 - FOOD PROVISIONS	5,803.94	5,803.94	760.48	
			7111011 - GENERAL		1,481.31	1,481.31	-	
			711100C - SUPPLIES & MATERIALS Total		7,285.25	7,285.25	760.48	
			713100C - OTHER SERVICES &	7131003 - TRAVEL - OUT OF CITY	2,125.00	2,125.00	-	
			7131009 - PROF SERVICE FEES & CONTR		90,810.00	90,810.00	507.19	
			7131025 - PAYMENT OF MEMBERSHIP DUES		26,350.00	26,350.00	-	
			713100C - OTHER SERVICES & CHARGES Total		119,285.00	119,285.00	507.19	
			717100C - PURCH	7171005 - PURCHASES - OTHER EQUIPMENT	1,578.12	1,578.12	-	
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		1,578.12	1,578.12	-	
		710000A - NON-PERSONNEL SERVICES Total				128,148.37	128,148.37	1,267.67
	1010 - LOCAL FUND Total				1,108,022.77	1,108,022.77	200,730.37	
	50231 - EXECUTIVE MANAGEMENT OFFICE Total				1,108,022.77	1,108,022.77	200,730.37	
50232 - STATEGIC PLANNING OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	287,945.09	287,945.09	72,670.01	
			701100C - CONTINUING FULL TIME Total		287,945.09	287,945.09	72,670.01	
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	16.95	
			7014003 - HEALTH BENEFITS		-	-	7,905.85	
			7014008 - MISC FRINGE BENEFITS		71,986.27	71,986.27	-	
			7014009 - RETIREMENT CONTRIBUTION - FICA		-	-	4,149.80	
			7014015 - OPTICAL PLAN		-	-	94.43	
			7014016 - DENTAL PLAN		-	-	123.99	
			7014019 - MEDICARE CONTRIBUTION		-	-	970.53	
			7014020 - RETIREMENT		-	-	3,633.48	
			7014022 - DC HEALTH BENEFIT FEES		-	-	421.69	
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		71,986.27	71,986.27	17,316.72	
		700000A - PERSONNEL SERVICES Total				359,931.36	359,931.36	89,986.73
	1010 - LOCAL FUND Total				359,931.36	359,931.36	89,986.73	
	50232 - STATEGIC PLANNING OFFICE Total				359,931.36	359,931.36	89,986.73	
50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	460,195.49	460,195.49	166,120.22	
			701100C - CONTINUING FULL TIME Total		460,195.49	460,195.49	166,120.22	
			701200C - CONTINUING	7012003 - CONTINUING PART TIME	-	-	7,820.04	
			7012005 - WHEN ACTUALLY EMPLOYED - WAE		80,784.00	80,784.00	19,083.61	
			701200C - CONTINUING FULL TIME - OTHERS Total		80,784.00	80,784.00	26,903.65	
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	-	-	403.64	
			7013008 - HOLIDAY PAY		300.00	300.00	231.72	
			7013009 - SUNDAY PAY		-	-	115.86	
			701300C - ADDITIONAL GROSS PAY Total		300.00	300.00	751.22	
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	100.00	
			7014003 - HEALTH BENEFITS		-	-	16,816.56	
			7014008 - MISC FRINGE BENEFITS		135,244.88	135,244.88	-	
			7014009 - RETIREMENT CONTRIBUTION - FICA		-	-	10,720.64	
			7014015 - OPTICAL PLAN		-	-	245.46	
			7014016 - DENTAL PLAN		-	-	361.84	
			7014019 - MEDICARE CONTRIBUTION		-	-	2,821.67	
			7014020 - RETIREMENT		-	-	8,696.98	
			7014022 - DC HEALTH BENEFIT FEES		-	-	896.96	
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		135,244.88	135,244.88	40,660.11	
			701500C - OVERT	7015001 - OVERTIME PAY	2,687.00	2,687.00	8,135.37	
			701500C - OVERTIME PAY Total		2,687.00	2,687.00	8,135.37	
		700000A - PERSONNEL SERVICES Total				679,211.37	679,211.37	242,570.57
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES &	7111002 - OFFICE SUPPLIES	-	-	-	
			7111011 - GENERAL		13,656.33	13,656.33	1,712.26	
			711100C - SUPPLIES & MATERIALS Total		13,656.33	13,656.33	1,712.26	
			713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR	62,475.00	62,475.00	418.00	
			7131036 - IT SOFTWARE MAINTENANCE		-	-	6,570.00	
			713100C - OTHER SERVICES & CHARGES Total		62,475.00	62,475.00	6,988.00	
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	17,753.85	17,753.85	-	
		7171009 - IT SOFTWARE ACQUISITIONS		-	-	-		
		717100C - PURCHASES EQUIPMENT & MACHINERY Total		17,753.85	17,753.85	-		
		710000A - NON-PERSONNEL SERVICES Total				93,885.18	93,885.18	8,700.26

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1010 - LOCAL FUND Total					773,096.55	773,096.55	251,270.83					
50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total					773,096.55	773,096.55	251,270.83					
50234 - GENERAL COUNSEL OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN		7011001 - CONTINUING FULL TIME			421,375.82	421,375.82	127,980.82		
			701100C - CONTINUING FULL TIME Total					421,375.82	421,375.82	127,980.82		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE					-	-	45.47	
				7014003 - HEALTH BENEFITS					-	-	11,385.80	
				7014008 - MISC FRINGE BENEFITS		105,343.96			105,343.96	-	-	
				7014009 - RETIREMENT CONTRIBUTION - FICA					-	-	6,135.08	
				7014015 - OPTICAL PLAN					-	-	139.83	
				7014016 - DENTAL PLAN					-	-	185.95	
				7014019 - MEDICARE CONTRIBUTION					-	-	1,782.53	
				7014020 - RETIREMENT					-	-	6,399.01	
				7014022 - DC HEALTH BENEFIT FEES					-	-	607.19	
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total					105,343.96	105,343.96	26,680.86		
		700000A - PERSONNEL SERVICES Total					526,719.78	526,719.78	154,661.68			
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPL		7111002 - OFFICE SUPPLIES			2,321.58	2,321.58	-		
			711100C - SUPPLIES & MATERIALS Total					2,321.58	2,321.58	-		
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY					-	-	7,207.30	
				7131009 - PROF SERVICE FEES & CONTR		63,553.17			63,553.17	14,822.16	-	
				7131024 - CONFERENCE FEES					-	-	4,126.82	
			713100C - OTHER SERVICES & CHARGES Total					63,553.17	63,553.17	26,156.28		
			717100C - PURCH		7171005 - PURCHASES - OTHER EQUIPMENT			3,945.30	3,945.30	-		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total					3,945.30	3,945.30	-		
		710000A - NON-PERSONNEL SERVICES Total					69,820.05	69,820.05	26,156.28			
		1010 - LOCAL FUND Total					596,539.83	596,539.83	180,817.96			
50234 - GENERAL COUNSEL OFFICE - CEO Total					596,539.83	596,539.83	180,817.96					
50235 - COMMUNITY RELATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN		7011001 - CONTINUING FULL TIME			320,777.55	320,777.55	80,822.96		
			701100C - CONTINUING FULL TIME Total					320,777.55	320,777.55	80,822.96		
			701300C - ADDITI	7013009 - SUNDAY PAY					50.00	50.00	-	
				701300C - ADDITIONAL GROSS PAY Total					50.00	50.00	-	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE					-	-	46.59
					7014003 - HEALTH BENEFITS					-	-	13,682.66
					7014008 - MISC FRINGE BENEFITS		80,194.39			80,194.39	-	-
					7014009 - RETIREMENT CONTRIBUTION - FICA					-	-	4,647.96
					7014015 - OPTICAL PLAN					-	-	166.12
					7014016 - DENTAL PLAN					-	-	167.62
					7014019 - MEDICARE CONTRIBUTION					-	-	1,087.04
					7014020 - RETIREMENT					-	-	4,041.17
					7014022 - DC HEALTH BENEFIT FEES					-	-	729.75
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total					80,194.39	80,194.39	24,568.91		
		700000A - PERSONNEL SERVICES Total						401,021.94	401,021.94	105,391.87		
		710000A - NON- PERSONNEL SERVICES	713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR		1,977.00			1,977.00	-		
				7131036 - IT SOFTWARE MAINTENANCE		620.00			620.00	-		
			713100C - OTHER SERVICES & CHARGES Total					2,597.00	2,597.00	-		
		710000A - NON-PERSONNEL SERVICES Total					2,597.00	2,597.00	-			
		1010 - LOCAL FUND Total					403,618.94	403,618.94	105,391.87			
		50235 - COMMUNITY RELATIONS OFFICE - CEO Total					403,618.94	403,618.94	105,391.87			
		50236 - CUSTOMER EXPERIENCE OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN		7011001 - CONTINUING FULL TIME			378,087.11	378,087.11	93,495.74
					701100C - CONTINUING FULL TIME Total					378,087.11	378,087.11	93,495.74
701300C - ADDITI	7013007 - TERMINAL LEAVE							500.00	500.00	-		
	701300C - ADDITIONAL GROSS PAY Total							500.00	500.00	-		
	701400C - FRINGE BENEFITS - CURR PERSONNEL				7014002 - GROUP LIFE INSURANCE					-	-	52.42
					7014003 - HEALTH BENEFITS					-	-	13,466.16
					7014008 - MISC FRINGE BENEFITS		94,521.78			94,521.78	-	-
					7014009 - RETIREMENT CONTRIBUTION - FICA					-	-	5,460.31
					7014015 - OPTICAL PLAN					-	-	137.37
					7014016 - DENTAL PLAN					-	-	182.59
					7014019 - MEDICARE CONTRIBUTION					-	-	1,276.97
					7014020 - RETIREMENT					-	-	2,842.38
					7014022 - DC HEALTH BENEFIT FEES					-	-	680.95
701400C - FRINGE BENEFITS - CURR PERSONNEL Total								94,521.78	94,521.78	24,099.15		
700000A - PERSONNEL SERVICES Total							473,108.89	473,108.89	117,594.89			
710000A - NON- PERSONNEL SERVICES	711100C - SUPPL			7111011 - GENERAL			1,365.63	1,365.63	-			
	711100C - SUPPLIES & MATERIALS Total						1,365.63	1,365.63	-			
	713100C - OTHER			7131009 - PROF SERVICE FEES & CONTR		21,420.00			21,420.00	-	-	
				713100C - OTHER SERVICES & CHARGES Total					21,420.00	21,420.00	-	
				717100C - PURCH		7171005 - PURCHASES - OTHER EQUIPMENT			2,209.37	2,209.37	-	
				717100C - PURCHASES EQUIPMENT & MACHINERY Total					2,209.37	2,209.37	-	
710000A - NON-PERSONNEL SERVICES Total							24,995.00	24,995.00	-			
1010 - LOCAL FUND Total					498,103.89	498,103.89	117,594.89					
50236 - CUSTOMER EXPERIENCE OFFICE Total					498,103.89	498,103.89	117,594.89					
50237 - COMMUNICATIO NS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN		7011001 - CONTINUING FULL TIME			1,296,989.08	1,296,989.08	305,522.48		
			701100C - CONTINUING FULL TIME Total					1,296,989.08	1,296,989.08	305,522.48		
			701200C - CONTINUING	7012005 - WHEN ACTUALLY EMPLOYED - WAE		55,915.00			55,915.00	13,272.17	-	
				7012006 - TERM FULL TIME		268,598.11			268,598.11	68,940.94	-	
			701200C - CONTINUING FULL TIME - OTHERS Total					324,513.11	324,513.11	82,213.11		
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL					-	-	601.63	
				7013008 - HOLIDAY PAY		1,600.00			1,600.00	-	-	
				7013009 - SUNDAY PAY		600.00			600.00	-	-	
701300C - ADDITIONAL GROSS PAY Total							2,200.00	2,200.00	601.63			

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures		
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	200.55		
				7014003 - HEALTH BENEFITS	-	-	32,944.91		
				7014008 - MISC FRINGE BENEFITS	405,432.29	405,432.29	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	22,126.49		
				7014015 - OPTICAL PLAN	-	-	528.24		
				7014016 - DENTAL PLAN	-	-	748.41		
				7014018 - PREPAID LEGAL	-	-	203.53		
				7014019 - MEDICARE CONTRIBUTION	-	-	5,700.83		
				7014020 - RETIREMENT	-	-	18,642.77		
				7014022 - DC HEALTH BENEFIT FEES	-	-	1,725.82		
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		405,432.29	405,432.29	82,821.55		
			701500C - OVERT	7015001 - OVERTIME PAY	42,387.00	42,387.00	20,817.13		
			701500C - OVERTIME PAY Total		42,387.00	42,387.00	20,817.13		
		700000A - PERSONNEL SERVICES Total				2,071,521.48	2,071,521.48	491,975.90	
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES &	7111002 - OFFICE SUPPLIES	-	-	5,288.40		
				7111011 - GENERAL	13,383.21	13,383.21	-		
			711100C - SUPPLIES & MATERIALS Total		13,383.21	13,383.21	5,288.40		
			713100C - OTHER SERVICES & CHARGES	7131003 - TRAVEL - OUT OF CITY	-	-	1,218.56		
				7131009 - PROF SERVICE FEES & CONTR	587,704.00	587,704.00	2,155.20		
				7131012 - PRINTING, DUPLICATING, ETC	28,500.00	28,500.00	-		
				7131015 - ADVERTISING	188,199.87	188,199.87	-		
				7131024 - CONFERENCE FEES	-	-	120.00		
				7131029 - PROFESSIONAL SERVICES	-	-	1,200.00		
			713100C - OTHER SERVICES & CHARGES Total		804,403.87	804,403.87	4,693.76		
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	11,787.52	11,787.52	-		
				7171009 - IT SOFTWARE ACQUISITIONS	882.00	882.00	-		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		12,669.52	12,669.52	-		
		710000A - NON-PERSONNEL SERVICES Total				830,456.60	830,456.60	9,982.16	
		1010 - LOCAL FUND Total				2,901,978.08	2,901,978.08	501,958.06	
		50237 - COMMUNICATIONS OFFICE - CEO Total				2,901,978.08	2,901,978.08	501,958.06	
		50238 - NEIGHBORHOOD LIBRARIES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	17,694,270.00	17,694,270.00	4,237,987.58
					701100C - CONTINUING FULL TIME Total		17,694,270.00	17,694,270.00	4,237,987.58
					701200C - CONTINUING FULL TIME -	7012003 - CONTINUING PART TIME	305,373.10	305,373.10	81,351.63
	7012005 - WHEN ACTUALLY EMPLOYED - WAE				138,331.25	138,331.25	44,422.65		
	7012006 - TERM FULL TIME				166,492.69	166,492.69	42,732.98		
701200C - CONTINUING FULL TIME - OTHERS Total					610,197.04	610,197.04	168,507.26		
701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL				221,450.00	221,450.00	42,030.10		
	7013007 - TERMINAL LEAVE				151,000.00	151,000.00	9,141.47		
	7013008 - HOLIDAY PAY				94,500.00	94,500.00	24,048.56		
	7013009 - SUNDAY PAY				314,768.00	314,768.00	64,301.60		
	7013015 - EARLY OUT INCENTIVE PAY				-	-	40,000.00		
701300C - ADDITIONAL GROSS PAY Total					781,718.00	781,718.00	179,521.73		
701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE				-	-	2,565.56		
	7014003 - HEALTH BENEFITS				-	-	517,228.91		
	7014008 - MISC FRINGE BENEFITS				4,468,584.83	4,468,584.83	-		
	7014009 - RETIREMENT CONTRIBUTION - FICA				-	-	264,137.51		
	7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE				-	-	8,383.64		
	7014015 - OPTICAL PLAN				-	-	7,828.93		
	7014016 - DENTAL PLAN				-	-	11,963.39		
	7014018 - PREPAID LEGAL				-	-	10,617.40		
	7014019 - MEDICARE CONTRIBUTION				-	-	62,227.60		
	7014020 - RETIREMENT				-	-	195,747.89		
	7014022 - DC HEALTH BENEFIT FEES				-	-	26,302.04		
701400C - FRINGE BENEFITS - CURR PERSONNEL Total					4,468,584.83	4,468,584.83	1,107,002.87		
701500C - OVERT	7015001 - OVERTIME PAY				18,108.00	18,108.00	4,473.05		
701500C - OVERTIME PAY Total					18,108.00	18,108.00	4,473.05		
700000A - PERSONNEL SERVICES Total				23,572,877.87	23,572,877.87	5,697,492.49			
710000A - NON- PERSONNEL SERVICES	711100C - SUPPL			7111011 - GENERAL	24,239.99	24,239.99	671.82		
	711100C - SUPPLIES & MATERIALS Total			24,239.99	24,239.99	671.82			
	713100C - OTHER SERVICES & CHARGES			7131009 - PROF SERVICE FEES & CONTR	62,823.00	62,823.00	110.00		
				7131012 - PRINTING, DUPLICATING, ETC	8,500.00	8,500.00	-		
				7131036 - IT SOFTWARE MAINTENANCE	4,794.00	4,794.00	-		
	713100C - OTHER SERVICES & CHARGES Total			76,117.00	76,117.00	110.00			
	717100C - PURCHASES EQUIPMENT & MACHINERY			7171002 - PURCHASES FURNITURE & FIXTURES	86,909.51	86,909.51	-		
				7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	1,110.00		
				7171005 - PURCHASES - OTHER EQUIPMENT	66,729.00	66,729.00	-		
				7171008 - IT HARDWARE ACQUISITIONS	34,000.00	34,000.00	-		
	717100C - PURCHASES EQUIPMENT & MACHINERY Total			187,638.51	187,638.51	1,110.00			
710000A - NON-PERSONNEL SERVICES Total				287,995.50	287,995.50	1,891.82			
1010 - LOCAL FUND Total				23,860,873.37	23,860,873.37	5,699,384.31			
1060 - SPECIAL PURPOSE REVENUE FUNDS		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	7111002 - OFFICE SUPPLIES	-	-	-		
				7111011 - GENERAL	150,000.00	150,000.00	-		
				7111021 - MERCHANDISE FOR RESALE	-	-	3,505.00		
			711100C - SUPPLIES & MATERIALS Total		150,000.00	150,000.00	3,505.00		
			713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR	450,000.00	450,000.00	60,856.23		
				7131017 - POSTAGE	-	-	-		
			713100C - OTHER SERVICES & CHARGES Total		450,000.00	450,000.00	60,856.23		
			717100C - PURCHASES	7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	179.00		
				7171005 - PURCHASES - OTHER EQUIPMENT	250,000.00	250,000.00	-		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		250,000.00	250,000.00	179.00		

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CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures		
		710000A - NON-PERSONNEL SERVICES Total			850,000.00	850,000.00	64,540.23		
		1060 - SPECIAL PURPOSE REVENUE FUNDS Total			850,000.00	850,000.00	64,540.23		
	4045 - PRIVATE DONATIONS - FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES &	7111010 - FOOD PROVISIONS	1,500.00	1,500.00	-		
				7111011 - GENERAL	2,500.00	2,500.00	-		
			711100C - SUPPLIES & MATERIALS Total		4,000.00	4,000.00	-		
			713100C - OTHER	7131003 - TRAVEL - OUT OF CITY	7,000.00	7,000.00	-		
				7131009 - PROF SERVICE FEES & CONTR	3,000.00	3,000.00	-		
			713100C - OTHER SERVICES & CHARGES Total		10,000.00	10,000.00	-		
			717100C - PURCH	7171005 - PURCHASES - OTHER EQUIPMENT	3,000.00	3,000.00	-		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		3,000.00	3,000.00	-		
	710000A - NON-PERSONNEL SERVICES Total			17,000.00	17,000.00	-			
	4045 - PRIVATE DONATIONS -FPR Total			17,000.00	17,000.00	-			
50238 - NEIGHBORHOOD LIBRARIES OFFICE Total					24,727,873.37	24,727,873.37	5,763,924.54		
50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	6,846,352.20	6,846,352.20	1,712,557.09		
			701100C - CONTINUING FULL TIME Total		6,846,352.20	6,846,352.20	1,712,557.09		
			701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	64,996.03	64,996.03	23,157.62		
				7012004 - TEMPORARY PART TIME	41,163.00	41,163.00	-		
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	117,961.80	117,961.80	30,979.11		
				7012006 - TERM FULL TIME	-	-	14,227.56		
				701200C - CONTINUING FULL TIME - OTHERS Total		224,120.83	224,120.83	68,364.29	
				701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	41,700.00	41,700.00	12,952.45	
			7013007 - TERMINAL LEAVE		54,592.00	54,592.00	4,467.04		
			7013008 - HOLIDAY PAY		11,875.00	11,875.00	8,184.86		
			7013009 - SUNDAY PAY		84,700.00	84,700.00	13,021.70		
			701300C - ADDITIONAL GROSS PAY Total		192,867.00	192,867.00	38,626.05		
			701400C - FRINGE BENEFITS - CURR PERSONNEL		7014002 - GROUP LIFE INSURANCE	-	-	1,029.05	
				7014003 - HEALTH BENEFITS	-	-	217,107.11		
				7014008 - MISC FRINGE BENEFITS	1,743,863.57	1,743,863.57	-		
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	103,918.46		
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE	-	-	3,905.41		
				7014015 - OPTICAL PLAN	-	-	2,867.98		
				7014016 - DENTAL PLAN	-	-	4,442.49		
				7014018 - PREPAID LEGAL	-	-	3,296.87		
				7014019 - MEDICARE CONTRIBUTION	-	-	24,838.99		
				7014020 - RETIREMENT	-	-	81,979.55		
			7014022 - DC HEALTH BENEFIT FEES	-	-	10,363.90			
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		1,743,863.57	1,743,863.57	453,749.81		
			701500C - OVERT	7015001 - OVERTIME PAY	4,601.00	4,601.00	2,400.14		
			701500C - OVERTIME PAY Total		4,601.00	4,601.00	2,400.14		
		700000A - PERSONNEL SERVICES Total			9,011,804.60	9,011,804.60	2,275,697.38		
		710000A - NON-PERSONNEL SERVICES	711100C - SUPPL	7111011 - GENERAL	14,742.40	14,742.40	-		
			711100C - SUPPLIES & MATERIALS Total		14,742.40	14,742.40	-		
			713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR	292,343.00	292,343.00	34,267.33		
			713100C - OTHER SERVICES & CHARGES Total		292,343.00	292,343.00	34,267.33		
			717100C - PURCHASES EQUIPMENT & MACHINERY	7171003 - PURCHASES EQUIPMENT & MACHINERY	-	-	1,236.40		
				7171005 - PURCHASES - OTHER EQUIPMENT	12,837.70	12,837.70	-		
				7171006 - LIBRARY BOOKS	-	-	4,999.54		
				7171009 - IT SOFTWARE ACQUISITIONS	8,479.00	8,479.00	-		
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		21,316.70	21,316.70	6,235.94		
		710000A - NON-PERSONNEL SERVICES Total			328,402.10	328,402.10	40,503.27		
		1010 - LOCAL FUND Total					9,340,206.70	9,340,206.70	2,316,200.65
		4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	71,579.00	71,579.00	-	
				701100C - CONTINUING FULL TIME Total		71,579.00	71,579.00	-	
				701200C - CONTINUING FULL TIME - OTHERS	7012003 - CONTINUING PART TIME	90,805.00	90,805.00	-	
					7012005 - WHEN ACTUALLY EMPLOYED - WAE	-	-	2,476.87	
					7012006 - TERM FULL TIME	236,764.00	236,764.00	77,742.75	
				701200C - CONTINUING FULL TIME - OTHERS Total		327,569.00	327,569.00	80,219.62	
				701300C - ADDITIONAL	7013004 - SHIFT DIFFERENTIAL	500.00	500.00	1,078.28	
					7013009 - SUNDAY PAY	-	-	25.31	
				701300C - ADDITIONAL GROSS PAY Total		500.00	500.00	1,103.59	
				701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	45.25	
					7014003 - HEALTH BENEFITS	-	-	10,537.70	
					7014008 - MISC FRINGE BENEFITS	99,787.00	99,787.00	-	
					7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	4,773.43	
					7014015 - OPTICAL PLAN	-	-	211.53	
					7014016 - DENTAL PLAN	-	-	266.31	
					7014019 - MEDICARE CONTRIBUTION	-	-	1,116.36	
					7014020 - RETIREMENT	-	-	3,572.20	
					7014022 - DC HEALTH BENEFIT FEES	-	-	382.59	
				701400C - FRINGE BENEFITS - CURR PERSONNEL Total		99,787.00	99,787.00	20,905.37	
				700000A - PERSONNEL SERVICES Total			499,435.00	499,435.00	102,228.58
				710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES &	7111010 - FOOD PROVISIONS	-	-	143.46
						7111011 - GENERAL	20,000.00	20,000.00	-
					711100C - SUPPLIES & MATERIALS Total		20,000.00	20,000.00	143.46
					713100C - OTHER SERVICES & CHARGES	7131002 - TRAVEL - LOCAL	-	-	750.00
						7131003 - TRAVEL - OUT OF CITY	-	-	1,248.66
						7131009 - PROF SERVICE FEES & CONTR	625,022.00	625,022.00	96,415.72
		713100C - OTHER SERVICES & CHARGES Total			625,022.00	625,022.00	98,414.38		
		717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT	112,101.00	112,101.00	-			
			7171006 - LIBRARY BOOKS	-	-	-			

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			717100C - PURCHASES EQUIPMENT & MACHINERY Total		112,101.00	112,101.00	-	
		710000A - NON-PERSONNEL SERVICES Total		757,123.00	757,123.00	98,557.84		
		4020 - FEDERAL GRANT FUND - FPR Total		1,256,558.00	1,256,558.00	200,786.42		
	50239 - MLK CENTRAL LIBRARY OFFICE Total				10,596,764.70	10,596,764.70	2,516,987.07	
50240 - YOUTH AND FAMILY SERVICES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN		3,142,666.37	3,142,666.37	790,259.99	
			701100C - CONTINUING FULL TIME Total		3,142,666.37	3,142,666.37	790,259.99	
			701200C - CONTIN		69,725.50	69,725.50	22,626.08	
			701200C - CONTINUING FULL TIME - OTHERS Total		69,725.50	69,725.50	22,626.08	
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL		28,500.00	28,500.00	5,997.26
				7013007 - TERMINAL LEAVE		14,000.00	14,000.00	-
				7013008 - HOLIDAY PAY		10,000.00	10,000.00	3,751.42
				7013009 - SUNDAY PAY		42,000.00	42,000.00	11,954.50
			701300C - ADDITIONAL GROSS PAY Total		94,500.00	94,500.00	21,703.18	
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE		-	-	396.72
				7014003 - HEALTH BENEFITS		-	-	95,954.88
				7014008 - MISC FRINGE BENEFITS		803,097.98	803,097.98	-
				7014009 - RETIREMENT CONTRIBUTION - FICA		-	-	49,599.76
				7014015 - OPTICAL PLAN		-	-	1,144.43
				7014016 - DENTAL PLAN		-	-	1,887.31
				7014018 - PREPAID LEGAL		-	-	1,964.44
				7014019 - MEDICARE CONTRIBUTION		-	-	11,599.99
				7014020 - RETIREMENT		-	-	39,825.08
				7014022 - DC HEALTH BENEFIT FEES		-	-	5,181.86
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		803,097.98	803,097.98	207,554.47	
			701500C - OVERT		3,652.00	3,652.00	454.64	
			701500C - OVERTIME PAY Total		3,652.00	3,652.00	454.64	
		700000A - PERSONNEL SERVICES Total		4,113,641.85	4,113,641.85	1,042,598.36		
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES &	7111005 - EDUCATIONAL		38,920.55	38,920.55	-
				7111011 - GENERAL		2,048.45	2,048.45	-
			711100C - SUPPLIES & MATERIALS Total		40,969.00	40,969.00	-	
			713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR		1,311,279.00	1,311,279.00	80,347.04
				713100C - OTHER SERVICES & CHARGES Total		1,311,279.00	1,311,279.00	80,347.04
			717100C - PURCHASES	7171005 - PURCHASES - OTHER EQUIPMENT		55,234.21	55,234.21	-
				7171007 - TEXT BOOKS		-	-	-
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		55,234.21	55,234.21	-	
		710000A - NON-PERSONNEL SERVICES Total		1,407,482.21	1,407,482.21	80,347.04		
	1010 - LOCAL FUND Total				5,521,124.06	5,521,124.06	1,122,945.40	
50240 - YOUTH AND FAMILY SERVICES OFFICE Total				5,521,124.06	5,521,124.06	1,122,945.40		
50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN		526,551.80	526,551.80	114,883.13	
			701100C - CONTINUING FULL TIME Total		526,551.80	526,551.80	114,883.13	
			701200C - CONTIN		202,268.00	202,268.00	-	
			701200C - CONTINUING FULL TIME - OTHERS Total		202,268.00	202,268.00	-	
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL		800.00	800.00	855.33
				7013008 - HOLIDAY PAY		1,200.00	1,200.00	745.72
				7013009 - SUNDAY PAY		950.00	950.00	235.92
				701300C - ADDITIONAL GROSS PAY Total		2,950.00	2,950.00	1,836.97
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE		-	-	66.56
				7014003 - HEALTH BENEFITS		-	-	14,228.40
				7014008 - MISC FRINGE BENEFITS		184,215.96	184,215.96	-
				7014009 - RETIREMENT CONTRIBUTION - FICA		-	-	6,893.88
				7014015 - OPTICAL PLAN		-	-	157.97
				7014016 - DENTAL PLAN		-	-	245.94
				7014018 - PREPAID LEGAL		-	-	53.16
				7014019 - MEDICARE CONTRIBUTION		-	-	1,612.29
				7014020 - RETIREMENT		-	-	4,687.00
				7014022 - DC HEALTH BENEFIT FEES		-	-	758.83
			701400C - FRINGE BENEFITS - CURR PERSONNEL Total		184,215.96	184,215.96	28,704.03	
		700000A - PERSONNEL SERVICES Total		915,985.76	915,985.76	145,424.13		
		710000A - NON- PERSONNEL SERVICES	711100C - SUPPLIES &	7111005 - EDUCATIONAL		-	-	-
				7111011 - GENERAL		19,807.88	19,807.88	-
			711100C - SUPPLIES & MATERIALS Total		19,807.88	19,807.88	-	
			713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR		168,313.00	168,313.00	(2,397.00)
				713100C - OTHER SERVICES & CHARGES Total		168,313.00	168,313.00	(2,397.00)
			717100C - PURCHASES EQUIPMENT &	7171005 - PURCHASES - OTHER EQUIPMENT		3,945.30	3,945.30	-
				7171006 - LIBRARY BOOKS		10,257.78	10,257.78	-
				7171007 - TEXT BOOKS		-	-	-
			717100C - PURCHASES EQUIPMENT & MACHINERY Total		14,203.08	14,203.08	-	
		710000A - NON-PERSONNEL SERVICES Total		202,323.96	202,323.96	(2,397.00)		
	1010 - LOCAL FUND Total				1,118,309.72	1,118,309.72	143,027.13	
50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total				1,118,309.72	1,118,309.72	143,027.13		
50242 - COLLECTIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN		1,434,345.30	1,434,345.30	397,763.08	
			701100C - CONTINUING FULL TIME Total		1,434,345.30	1,434,345.30	397,763.08	
			701300C - ADDITIONAL	7013004 - SHIFT DIFFERENTIAL		-	-	601.63
				7013008 - HOLIDAY PAY		500.00	500.00	-
			701300C - ADDITIONAL GROSS PAY Total		500.00	500.00	601.63	
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE		-	-	403.38
				7014003 - HEALTH BENEFITS		-	-	45,181.44
				7014008 - MISC FRINGE BENEFITS		358,586.32	358,586.32	-
				7014009 - RETIREMENT CONTRIBUTION - FICA		-	-	16,548.90
				7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE		-	-	8,320.58

FY25 Q1 by Cost Center (Dec Closed)

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ) 7014015 - OPTICAL PLAN 7014016 - DENTAL PLAN 7014018 - PREPAID LEGAL 7014019 - MEDICARE CONTRIBUTION 7014020 - RETIREMENT 7014022 - DC HEALTH BENEFIT FEES	FY25 Approved	FY25 Revised	FY25 1st Quarter	
					Budget	Budget	Expenditures	
					-	-	658.06	
					-	-	958.18	
					-	-	628.18	
					-	-	4,868.89	
					-	-	12,824.42	
					-	-	1,541.76	
					358,586.32	358,586.32	91,933.79	
					818.00	818.00	-	
					818.00	818.00	-	
					1,794,249.62	1,794,249.62	490,298.50	
		710000A - NON-		711100C - SUPPL	7111011 - GENERAL	13,609.74	13,609.74	316.49
						13,609.74	13,609.74	316.49
				713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR	151,860.00	151,860.00	26,927.20
						151,860.00	151,860.00	26,927.20
				717100C - PURCHASES	7171006 - LIBRARY BOOKS	4,780,431.78	4,780,431.78	702,090.61
					7171007 - TEXT BOOKS	-	-	(26.10)
						4,780,431.78	4,780,431.78	702,064.51
						4,945,901.52	4,945,901.52	729,308.20
		1010 - LOCAL FUND Total				6,740,151.14	6,740,151.14	1,219,606.70
		50242 - COLLECTIONS OFFICE Total				6,740,151.14	6,740,151.14	1,219,606.70
50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	2,431,489.68	2,431,489.68	529,800.22	
					2,431,489.68	2,431,489.68	529,800.22	
			701200C - CONTINUING FULL TIME -	7012003 - CONTINUING PART TIME	57,997.87	57,997.87	17,079.28	
				7012004 - TEMPORARY PART TIME	32,642.50	32,642.50	-	
				7012005 - WHEN ACTUALLY EMPLOYED - WAE	118,230.50	118,230.50	56,381.63	
					208,870.87	208,870.87	73,460.91	
			701300C - ADDITIONAL GROSS PAY	7013004 - SHIFT DIFFERENTIAL	28,000.00	28,000.00	7,575.56	
				7013007 - TERMINAL LEAVE	35,500.00	35,500.00	-	
				7013008 - HOLIDAY PAY	49,825.00	49,825.00	8,427.86	
				7013009 - SUNDAY PAY	60,000.00	60,000.00	7,047.00	
				7013015 - EARLY OUT INCENTIVE PAY	-	-	-	
					173,325.00	173,325.00	23,050.42	
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	310.45	
				7014003 - HEALTH BENEFITS	-	-	68,973.88	
				7014008 - MISC FRINGE BENEFITS	659,244.72	659,244.72	-	
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	40,240.28	
				7014015 - OPTICAL PLAN	-	-	1,132.51	
				7014016 - DENTAL PLAN	-	-	1,406.51	
				7014018 - PREPAID LEGAL	-	-	1,321.35	
				7014019 - MEDICARE CONTRIBUTION	-	-	9,616.60	
				7014020 - RETIREMENT	-	-	22,647.16	
				7014022 - DC HEALTH BENEFIT FEES	-	-	2,506.26	
					659,244.72	659,244.72	148,155.00	
				701500C - OVERT	7015001 - OVERTIME PAY	146,890.00	146,890.00	59,259.32
						146,890.00	146,890.00	59,259.32
		700000A - PERSONNEL SERVICES Total				3,619,820.27	3,619,820.27	833,725.87
		710000A - NON-PERSONNEL SERVICES		711100C - SUPPLIES &	7111008 - CLOTHING & UNIFORMS	20,484.50	20,484.50	-
					7111011 - GENERAL	5,623.20	5,623.20	-
						26,107.70	26,107.70	-
				713100C - OTHER	7131009 - PROF SERVICE FEES & CONTR	426,838.33	426,838.33	500.00
					7131020 - TUITION FOR EMPLOYEE TRAINING	12,750.00	12,750.00	-
						439,588.33	439,588.33	500.00
				713200C - CONTR	7132001 - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	-
						13,298.67	13,298.67	-
				717100C - PURCHASES	7171003 - PURCHASES EQUIPMENT & MACHINERY	46,867.51	46,867.51	-
					7171005 - PURCHASES - OTHER EQUIPMENT	19,550.00	19,550.00	-
				66,417.51	66,417.51	-		
		710000A - NON-PERSONNEL SERVICES Total				545,412.21	545,412.21	500.00
		1010 - LOCAL FUND Total				4,165,232.48	4,165,232.48	834,225.87
		50243 - PUBLIC SAFETY OFFICE Total				4,165,232.48	4,165,232.48	834,225.87
50362 - ADMINISTRATIVE OPERATIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTIN	7011001 - CONTINUING FULL TIME	246,482.42	246,482.42	58,499.78	
					246,482.42	246,482.42	58,499.78	
			701200C - CONTIN	7012006 - TERM FULL TIME	90,805.00	90,805.00	15,634.41	
					90,805.00	90,805.00	15,634.41	
			701300C - ADDITI	7013007 - TERMINAL LEAVE	-	-	-	
					-	-	-	
			701400C - FRINGE BENEFITS - CURR PERSONNEL	7014002 - GROUP LIFE INSURANCE	-	-	42.91	
				7014003 - HEALTH BENEFITS	-	-	4,885.22	
				7014008 - MISC FRINGE BENEFITS	84,321.85	84,321.85	-	
				7014009 - RETIREMENT CONTRIBUTION - FICA	-	-	4,450.55	
				7014015 - OPTICAL PLAN	-	-	69.32	
				7014016 - DENTAL PLAN	-	-	134.00	
				7014019 - MEDICARE CONTRIBUTION	-	-	1,040.84	
				7014020 - RETIREMENT	-	-	2,924.98	
				7014022 - DC HEALTH BENEFIT FEES	-	-	260.60	
					84,321.85	84,321.85	13,808.42	
		700000A - PERSONNEL SERVICES Total				421,609.27	421,609.27	87,942.61
		710000A - NON-PERSONNEL SERVICES		711100C - SUPPLIES &	7111002 - OFFICE SUPPLIES	-	-	-
					7111011 - GENERAL	27,312.66	27,312.66	-
						27,312.66	27,312.66	-

FY25 Q1 by Cost Center (Dec Closed)

CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	Acct - Acct Name (OBJ)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures		
			713100C - OTHER			30,000.00	30,000.00	-	
					7131009 - PROF SERVICE FEES & CONTR		30,000.00	30,000.00	-
					713100C - OTHER SERVICES & CHARGES Total		57,312.66	57,312.66	-
			710000A - NON-PERSONNEL SERVICES Total			478,921.93	478,921.93	87,942.61	
1010 - LOCAL FUND Total					478,921.93	478,921.93	87,942.61		
50362 - ADMINISTRATIVE OPERATIONS OFFICE Total					478,921.93	478,921.93	87,942.61		
Grand Total					78,466,005.99	78,466,005.99	17,075,143.26		

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:
- At the activity (Program) level, provide the information broken out by source of funds and by Comptroller Source Group.

FY25 Q1 by Program (Dec Closed)

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures		
100003 - COMMUNICATIONS - GENERAL	50237 - COMMUNICATIONS OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	1,296,989.08	1,296,989.08	305,522.48		
				701200C - CONTINUING FULL TIME - OTHERS	324,513.11	324,513.11	82,213.11		
				701300C - ADDITIONAL GROSS PAY	2,200.00	2,200.00	601.63		
				701400C - FRINGE BENEFITS - CURR PERSON	405,432.29	405,432.29	82,821.55		
				701500C - OVERTIME PAY	42,387.00	42,387.00	20,817.13		
			700000A - PERSONNEL SERVICES Total				2,071,521.48	2,071,521.48	491,975.90
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	13,383.21	13,383.21	5,288.40		
				713100C - OTHER SERVICES & CHARGES	804,403.87	804,403.87	4,693.76		
				717100C - PURCHASES EQUIPMENT & MACHIN	12,669.52	12,669.52	-		
			710000A - NON-PERSONNEL SERVICES Total				830,456.60	830,456.60	9,982.16
1010 - LOCAL FUND Total				2,901,978.08	2,901,978.08	501,958.06			
50237 - COMMUNICATIONS OFFICE - CE0 Total				2,901,978.08	2,901,978.08	501,958.06			
100003 - COMMUNICATIONS - GENERAL Total					2,901,978.08	2,901,978.08	501,958.06		
100007 - LANGUAGE ACCESS	50231 - EXECUTIVE MANAGEMENT	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	12,112.00	12,112.00	507.19		
			710000A - NON-PERSONNEL SERVICES Total				12,112.00	12,112.00	507.19
			1010 - LOCAL FUND Total				12,112.00	12,112.00	507.19
			50231 - EXECUTIVE MANAGEMENT OFFICE Total				12,112.00	12,112.00	507.19
100007 - LANGUAGE ACCESS Total					12,112.00	12,112.00	507.19		
100022 - CONTRACTING AND PROCUREMENT - GENERAL	50229 - PROCUREMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	342,411.90	342,411.90	108,224.68		
				701400C - FRINGE BENEFITS - CURR PERSON	85,602.97	85,602.97	23,613.17		
			700000A - PERSONNEL SERVICES Total				428,014.87	428,014.87	131,837.85
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	4,846.39	4,846.39	-		
				713100C - OTHER SERVICES & CHARGES	24,271.00	24,271.00	5,554.68		
			710000A - NON-PERSONNEL SERVICES Total				29,117.39	29,117.39	5,554.68
			1010 - LOCAL FUND Total				457,132.26	457,132.26	137,392.53
50229 - PROCUREMENT OFFICE Total				457,132.26	457,132.26	137,392.53			
100022 - CONTRACTING AND PROCUREMENT - GENERAL Total					457,132.26	457,132.26	137,392.53		
100042 - FLEET MANAGEMENT - GENERAL	50226 - FACILITIES MANAGEMENT OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	509,932.47	509,932.47	130,171.08		
				701400C - FRINGE BENEFITS - CURR PERSON	127,483.13	127,483.13	43,261.15		
				701500C - OVERTIME PAY	-	-	2,819.16		
			700000A - PERSONNEL SERVICES Total				637,415.60	637,415.60	176,251.39
			710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	221,299.24	221,299.24	-		
				710000A - NON-PERSONNEL SERVICES Total				221,299.24	221,299.24
			1010 - LOCAL FUND Total				858,714.84	858,714.84	176,251.39
50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total				858,714.84	858,714.84	176,251.39			
100042 - FLEET MANAGEMENT - GENERAL Total					858,714.84	858,714.84	176,251.39		
100058 - HUMAN RESOURCE SERVICES - GENERAL	50228 - HUMAN RESOURCES OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	979,527.94	979,527.94	183,853.18		
				701300C - ADDITIONAL GROSS PAY	-	-	758.22		
				701400C - FRINGE BENEFITS - CURR PERSON	227,640.98	227,640.98	38,765.54		
				701500C - OVERTIME PAY	2,184.00	2,184.00	-		
			700000A - PERSONNEL SERVICES Total				1,209,352.92	1,209,352.92	223,376.94
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,365.63	1,365.63	-		
				713100C - OTHER SERVICES & CHARGES	22,553.00	22,553.00	3,361.24		
			710000A - NON-PERSONNEL SERVICES Total				23,918.63	23,918.63	3,361.24
			1010 - LOCAL FUND Total				1,233,271.55	1,233,271.55	226,738.18
50228 - HUMAN RESOURCES OFFICE - CE0 Total				1,233,271.55	1,233,271.55	226,738.18			
100058 - HUMAN RESOURCE SERVICES - GENERAL Total					1,233,271.55	1,233,271.55	226,738.18		
100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL	50227 - INFORMATION TECHNOLOGY OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	614,202.88	614,202.88	156,801.20		
				701300C - ADDITIONAL GROSS PAY	1,460.00	1,460.00	606.97		
				701400C - FRINGE BENEFITS - CURR PERSON	153,550.72	153,550.72	35,393.60		
				701500C - OVERTIME PAY	12,685.00	12,685.00	2,699.58		
			700000A - PERSONNEL SERVICES Total				781,898.60	781,898.60	195,501.35
			710000A - NON-PERSONNEL SERVICES	712100C - ENERGY COMM & BLDG RENTALS	137,476.00	137,476.00	-		
				713100C - OTHER SERVICES & CHARGES	290,291.34	290,291.34	119,099.24		
				713200C - CONTRACTUAL SERVICES - OTHER	14,059.36	14,059.36	8,163.50		
				717100C - PURCHASES EQUIPMENT & MACHIN	157,268.72	157,268.72	3,304.25		
710000A - NON-PERSONNEL SERVICES Total				599,095.42	599,095.42	130,566.99			
1010 - LOCAL FUND Total				1,380,994.02	1,380,994.02	326,068.34			
50227 - INFORMATION TECHNOLOGY OFFICE - CE0 Total				1,380,994.02	1,380,994.02	326,068.34			
100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL Total					1,380,994.02	1,380,994.02	326,068.34		
100092 - LEGAL SERVICES - GENERAL	50234 - GENERAL COUNSEL OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	421,375.82	421,375.82	127,980.82		
				701400C - FRINGE BENEFITS - CURR PERSON	105,343.96	105,343.96	26,680.86		
			700000A - PERSONNEL SERVICES Total				526,719.78	526,719.78	154,661.68
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	2,321.58	2,321.58	-		
				713100C - OTHER SERVICES & CHARGES	63,553.17	63,553.17	26,156.28		
				717100C - PURCHASES EQUIPMENT & MACHIN	3,945.30	3,945.30	-		
			710000A - NON-PERSONNEL SERVICES Total				69,820.05	69,820.05	26,156.28
1010 - LOCAL FUND Total				596,539.83	596,539.83	180,817.96			
50234 - GENERAL COUNSEL OFFICE - CE0 Total				596,539.83	596,539.83	180,817.96			
100092 - LEGAL SERVICES - GENERAL Total					596,539.83	596,539.83	180,817.96		
100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL	50226 - FACILITIES MANAGEMENT OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	273,842.85	273,842.85	82,872.90		
				701300C - ADDITIONAL GROSS PAY	2,000.00	2,000.00	-		
				701400C - FRINGE BENEFITS - CURR PERSON	68,460.71	68,460.71	20,244.23		
			700000A - PERSONNEL SERVICES Total				344,303.56	344,303.56	103,117.13
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	29,019.71	29,019.71	773.79		
				713100C - OTHER SERVICES & CHARGES	398,915.00	398,915.00	14,794.24		
				717100C - PURCHASES EQUIPMENT & MACHIN	7,890.60	7,890.60	-		
710000A - NON-PERSONNEL SERVICES Total				435,825.31	435,825.31	15,568.03			
1010 - LOCAL FUND Total				780,128.87	780,128.87	118,685.16			
50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total				780,128.87	780,128.87	118,685.16			
100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL Total					780,128.87	780,128.87	118,685.16		
100148 - TRAINING	50228 - HUMAN RESOURCES	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701400C - FRINGE BENEFITS - CURR PERSON	-	-	-		
				701500C - OVERTIME PAY	100.00	100.00	-		

FY25 Q1 by Program (Dec Closed)

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures	
AND DEVELOPMENT - GENERAL	OFFICE - CEO		700000A - PERSONNEL SERVICES Total		100.00	100.00	-	
			710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	62,188.00	62,188.00	-	
				717100C - PURCHASES EQUIPMENT & MACHIN	789.06	789.06	-	
			710000A - NON-PERSONNEL SERVICES Total		62,977.06	62,977.06	-	
		1010 - LOCAL FUND Total		63,077.06	63,077.06	-		
		50228 - HUMAN RESOURCES OFFICE - CEO Total				63,077.06	63,077.06	-
		100148 - TRAINING AND DEVELOPMENT - GENERAL Total				63,077.06	63,077.06	-
100151 - EXECUTIVE ADMINISTRATION	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	169,639.00	169,639.00	26,117.15	
				701400C - FRINGE BENEFITS - CURR PERSON	42,409.75	42,409.75	5,376.81	
			700000A - PERSONNEL SERVICES Total		212,048.75	212,048.75	31,493.96	
		1010 - LOCAL FUND Total		212,048.75	212,048.75	31,493.96		
50231 - EXECUTIVE MANAGEMENT OFFICE Total				212,048.75	212,048.75	31,493.96		
100151 - EXECUTIVE ADMINISTRATION Total				212,048.75	212,048.75	31,493.96		
100154 - PERFORMANCE AND STRATEGIC MANAGEMENT	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	437,932.64	437,932.64	110,851.99	
				701200C - CONTINUING FULL TIME - OTHERS	26,345.34	26,345.34	29.78	
				701300C - ADDITIONAL GROSS PAY	850.00	850.00	4.55	
				701400C - FRINGE BENEFITS - CURR PERSON	116,069.51	116,069.51	12,222.33	
				701500C - OVERTIME PAY	-	-	99.96	
			700000A - PERSONNEL SERVICES Total		581,197.49	581,197.49	123,208.61	
			710000A - NON-PERSONNEL	711100C - SUPPLIES & MATERIALS	5,803.94	5,803.94	760.48	
				713100C - OTHER SERVICES & CHARGES	8,071.00	8,071.00	-	
		710000A - NON-PERSONNEL SERVICES Total		13,874.94	13,874.94	760.48		
		1010 - LOCAL FUND Total		595,072.43	595,072.43	123,969.09		
50231 - EXECUTIVE MANAGEMENT OFFICE Total				595,072.43	595,072.43	123,969.09		
100154 - PERFORMANCE AND STRATEGIC MANAGEMENT Total				595,072.43	595,072.43	123,969.09		
150002 - AGENCY ACCOUNTING SERVICES	10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	-	-	32,256.07	
				701400C - FRINGE BENEFITS - CURR PERSON	-	-	8,329.17	
				701500C - OVERTIME PAY	-	-	5,060.31	
			700000A - PERSONNEL SERVICES Total		-	-	45,645.55	
		1010 - LOCAL FUND Total		-	-	45,645.55		
	10002 - ACCOUNTING DIVISION Total				-	-	45,645.55	
	10051 - ACCOUNTING DIVISION - GOC	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	431,556.42	431,556.42	75,828.71	
				701300C - ADDITIONAL GROSS PAY	19,000.00	19,000.00	-	
				701400C - FRINGE BENEFITS - CURR PERSON	107,889.11	107,889.11	16,202.66	
				701500C - OVERTIME PAY	1,238.00	1,238.00	1,060.65	
			700000A - PERSONNEL SERVICES Total		559,683.53	559,683.53	93,092.02	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	803.31	803.31	-	
				713100C - OTHER SERVICES & CHARGES	5,150.00	5,150.00	-	
				717100C - PURCHASES EQUIPMENT & MACHIN	464.15	464.15	-	
			710000A - NON-PERSONNEL SERVICES Total		6,417.46	6,417.46	-	
		1010 - LOCAL FUND Total		566,100.99	566,100.99	93,092.02		
	10051 - ACCOUNTING DIVISION - GOC Total				566,100.99	566,100.99	93,092.02	
150002 - AGENCY ACCOUNTING SERVICES Total				566,100.99	566,100.99	138,737.57		
150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	10001 - BUDGET DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	-	-	17,326.32	
				701400C - FRINGE BENEFITS - CURR PERSON	-	-	4,712.33	
			700000A - PERSONNEL SERVICES Total		-	-	22,038.65	
		1010 - LOCAL FUND Total		-	-	22,038.65		
	10001 - BUDGET DIVISION Total				-	-	22,038.65	
	10050 - BUDGET DIVISION - GOC	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	428,002.96	428,002.96	86,529.65	
				701400C - FRINGE BENEFITS - CURR PERSON	107,000.74	107,000.74	19,651.26	
			700000A - PERSONNEL SERVICES Total		535,003.70	535,003.70	106,180.91	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	763.15	763.15	-	
		713100C - OTHER SERVICES & CHARGES	1,089.00	1,089.00	-			
710000A - NON-PERSONNEL SERVICES Total		1,852.15	1,852.15	-				
1010 - LOCAL FUND Total		536,855.85	536,855.85	106,180.91				
10050 - BUDGET DIVISION - GOC Total				536,855.85	536,855.85	106,180.91		
150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES Total				536,855.85	536,855.85	128,219.56		
150011 - PAYROLL DEFAULT	10002 - ACCOUNTING DIVISION	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	-	-	568.98	
				701300C - ADDITIONAL GROSS PAY	-	-	0.12	
				701400C - FRINGE BENEFITS - CURR PERSON	-	-	206.03	
		700000A - PERSONNEL SERVICES Total		-	-	775.13		
		1010 - LOCAL FUND Total		-	-	775.13		
10002 - ACCOUNTING DIVISION Total				-	-	775.13		
150011 - PAYROLL DEFAULT Total				-	-	775.13		
150012 - P-CARD CLEARING	10086 - P-CARD CLEARING	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICE	715200C - P-CARD CLEARING ACCOUNT BUDC	-	-	22,582.00	
			710000A - NON-PERSONNEL SERVICES Total		-	-	22,582.00	
		1010 - LOCAL FUND Total		-	-	22,582.00		
10086 - P-CARD CLEARING Total				-	-	22,582.00		
150012 - P-CARD CLEARING Total				-	-	22,582.00		
500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES	50230 - CAPITAL PROJECTS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	200,805.79	200,805.79	67,704.32	
				701400C - FRINGE BENEFITS - CURR PERSON	67,442.45	67,442.45	16,244.25	
				701500C - OVERTIME PAY	-	-	236.99	
			700000A - PERSONNEL SERVICES Total		268,248.24	268,248.24	84,185.56	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	8,535.21	8,535.21	-	
				713100C - OTHER SERVICES & CHARGES	575,488.00	575,488.00	18,679.00	
			717100C - PURCHASES EQUIPMENT & MACHIN	63,124.81	63,124.81	-		
710000A - NON-PERSONNEL SERVICES Total		647,148.02	647,148.02	18,679.00				
1010 - LOCAL FUND Total		915,396.26	915,396.26	102,864.56				
50230 - CAPITAL PROJECTS OFFICE Total				915,396.26	915,396.26	102,864.56		
500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES Total				915,396.26	915,396.26	102,864.56		
500142 - ASSET MANAGEMENT	50226 - FACILITIES MANAGEMENT	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICE	713100C - OTHER SERVICES & CHARGES	24,739.00	24,739.00	450.00	
			710000A - NON-PERSONNEL SERVICES Total		24,739.00	24,739.00	450.00	
		1010 - LOCAL FUND Total		24,739.00	24,739.00	450.00		
50226 - FACILITIES MANAGEMENT OFFICE - CEO Total				24,739.00	24,739.00	450.00		
500142 - ASSET MANAGEMENT SERVICES Total				24,739.00	24,739.00	450.00		
500143 -	50226 -	1010 - LOCAL	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	2,875,761.77	2,875,761.77	734,633.62	

FY25 Q1 by Program (Dec Closed)

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures		
CUSTODIAL AND MAINTENANCE SERVICES	FACILITIES MANAGEMENT OFFICE - CE0	FUND		701200C - CONTINUING FULL TIME - OTHERS	54,248.69	54,248.69	13,700.40		
				701300C - ADDITIONAL GROSS PAY	137,700.00	137,700.00	18,521.86		
				701400C - FRINGE BENEFITS - CURR PERSON	732,502.61	732,502.61	217,543.58		
				701500C - OVERTIME PAY	154,113.00	154,113.00	58,674.59		
				700000A - PERSONNEL SERVICES Total				3,954,326.07	3,954,326.07
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	114,738.09	114,738.09	7,295.87		
				713100C - OTHER SERVICES & CHARGES	4,088,449.89	4,088,449.89	708,405.53		
			717100C - PURCHASES EQUIPMENT & MACHIN	56,626.67	56,626.67	-			
			710000A - NON-PERSONNEL SERVICES Total				4,259,814.65	4,259,814.65	715,701.40
			1010 - LOCAL FUND Total				8,214,140.72	8,214,140.72	1,758,775.45
50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total				8,214,140.72	8,214,140.72	1,758,775.45			
500143 - CUSTODIAL AND MAINTENANCE SERVICES Total					8,214,140.72	8,214,140.72	1,758,775.45		
500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES	50227 - INFORMATION TECHNOLOGY OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	984,573.87	984,573.87	313,658.47		
				701200C - CONTINUING FULL TIME - OTHERS	63,486.17	63,486.17	887.00		
				701300C - ADDITIONAL GROSS PAY	4,950.00	4,950.00	880.58		
				701400C - FRINGE BENEFITS - CURR PERSON	262,015.03	262,015.03	80,132.80		
				701500C - OVERTIME PAY	15,949.00	15,949.00	4,847.62		
			700000A - PERSONNEL SERVICES Total				1,330,974.07	1,330,974.07	400,406.47
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	8,033.14	8,033.14	-		
				713100C - OTHER SERVICES & CHARGES	814,944.00	814,944.00	255,864.07		
				717100C - PURCHASES EQUIPMENT & MACHIN	15,556.70	15,556.70	-		
				717200C - RENTALS EQUIPMENT & OTHER	776,277.84	776,277.84	114,072.82		
		710000A - NON-PERSONNEL SERVICES Total				1,614,811.68	1,614,811.68	369,936.89	
		1010 - LOCAL FUND Total				2,945,785.75	2,945,785.75	770,343.36	
		1060 - SPECIAL PURPOSE REVENUE	710000A - NON-PERSONNEL SERVICES	713100C - OTHER SERVICES & CHARGES	250,000.00	250,000.00	30,850.00		
			710000A - NON-PERSONNEL SERVICES Total	717100C - PURCHASES EQUIPMENT & MACHIN	250,000.00	250,000.00	-		
		1060 - SPECIAL PURPOSE REVENUE FUNDS Total				500,000.00	500,000.00	30,850.00	
		50227 - INFORMATION TECHNOLOGY OFFICE - CE0 Total				3,445,785.75	3,445,785.75	801,193.36	
500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES Total					3,445,785.75	3,445,785.75	801,193.36		
500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES	50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	460,195.49	460,195.49	166,120.22		
				701200C - CONTINUING FULL TIME - OTHERS	80,784.00	80,784.00	26,903.65		
				701300C - ADDITIONAL GROSS PAY	300.00	300.00	751.22		
				701400C - FRINGE BENEFITS - CURR PERSON	135,244.88	135,244.88	40,660.11		
				701500C - OVERTIME PAY	2,687.00	2,687.00	8,135.37		
			700000A - PERSONNEL SERVICES Total				679,211.37	679,211.37	242,570.57
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	13,656.33	13,656.33	1,712.26		
				713100C - OTHER SERVICES & CHARGES	62,475.00	62,475.00	6,988.00		
				717100C - PURCHASES EQUIPMENT & MACHIN	17,753.85	17,753.85	-		
			710000A - NON-PERSONNEL SERVICES Total				93,885.18	93,885.18	8,700.26
1010 - LOCAL FUND Total				773,096.55	773,096.55	251,270.83			
50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total				773,096.55	773,096.55	251,270.83			
500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES Total					773,096.55	773,096.55	251,270.83		
500146 - EXECUTIVE MANAGEMENT SERVICES	50231 - EXECUTIVE MANAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	149,302.53	149,302.53	37,735.86		
				701400C - FRINGE BENEFITS - CURR PERSON	37,325.63	37,325.63	7,024.27		
			700000A - PERSONNEL SERVICES Total				186,628.16	186,628.16	44,760.13
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,481.31	1,481.31	-		
				713100C - OTHER SERVICES & CHARGES	99,102.00	99,102.00	-		
				717100C - PURCHASES EQUIPMENT & MACHIN	1,578.12	1,578.12	-		
		710000A - NON-PERSONNEL SERVICES Total				102,161.43	102,161.43	-	
1010 - LOCAL FUND Total				288,789.59	288,789.59	44,760.13			
50231 - EXECUTIVE MANAGEMENT OFFICE Total				288,789.59	288,789.59	44,760.13			
500146 - EXECUTIVE MANAGEMENT SERVICES Total					288,789.59	288,789.59	44,760.13		
500148 - STATEGIC PLANNING SERVICES	50232 - STATEGIC PLANNING OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	287,945.09	287,945.09	72,670.01		
				701400C - FRINGE BENEFITS - CURR PERSON	71,986.27	71,986.27	17,316.72		
				700000A - PERSONNEL SERVICES Total				359,931.36	359,931.36
		1010 - LOCAL FUND Total				359,931.36	359,931.36	89,986.73	
50232 - STATEGIC PLANNING OFFICE Total				359,931.36	359,931.36	89,986.73			
500148 - STATEGIC PLANNING SERVICES Total					359,931.36	359,931.36	89,986.73		
500150 - ADULT SERVICES	50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	526,551.80	526,551.80	114,883.13		
				701200C - CONTINUING FULL TIME - OTHERS	202,268.00	202,268.00	-		
				701300C - ADDITIONAL GROSS PAY	2,950.00	2,950.00	1,836.97		
				701400C - FRINGE BENEFITS - CURR PERSON	184,215.96	184,215.96	28,704.03		
			700000A - PERSONNEL SERVICES Total				915,985.76	915,985.76	145,424.13
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	16,393.80	16,393.80	-		
				713100C - OTHER SERVICES & CHARGES	131,448.00	131,448.00	(2,397.00)		
				717100C - PURCHASES EQUIPMENT & MACHIN	10,257.78	10,257.78	-		
710000A - NON-PERSONNEL SERVICES Total				158,099.58	158,099.58	(2,397.00)			
1010 - LOCAL FUND Total				1,074,085.34	1,074,085.34	143,027.13			
50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total				1,074,085.34	1,074,085.34	143,027.13			
500150 - ADULT SERVICES Total					1,074,085.34	1,074,085.34	143,027.13		
500151 - CHILDREN AND YOUNG ADULT SERVICES	50240 - YOUTH AND FAMILY SERVICES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	3,142,666.37	3,142,666.37	790,259.99		
				701200C - CONTINUING FULL TIME - OTHERS	69,725.50	69,725.50	22,626.08		
				701300C - ADDITIONAL GROSS PAY	94,500.00	94,500.00	21,703.18		
				701400C - FRINGE BENEFITS - CURR PERSON	803,097.98	803,097.98	207,554.47		
				701500C - OVERTIME PAY	3,652.00	3,652.00	454.64		
			700000A - PERSONNEL SERVICES Total				4,113,641.85	4,113,641.85	1,042,598.36
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	40,969.00	40,969.00	-		
				713100C - OTHER SERVICES & CHARGES	1,311,279.00	1,311,279.00	80,347.04		
717100C - PURCHASES EQUIPMENT & MACHIN	55,234.21	55,234.21		-					
710000A - NON-PERSONNEL SERVICES Total				1,407,482.21	1,407,482.21	80,347.04			
1010 - LOCAL FUND Total				5,521,124.06	5,521,124.06	1,122,945.40			
50240 - YOUTH AND FAMILY SERVICES OFFICE Total				5,521,124.06	5,521,124.06	1,122,945.40			
500151 - CHILDREN AND YOUNG ADULT SERVICES Total					5,521,124.06	5,521,124.06	1,122,945.40		
500152 - COLLECTIO	50242 - COLLECTIONS	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	1,434,345.30	1,434,345.30	397,763.08		
				701300C - ADDITIONAL GROSS PAY	500.00	500.00	601.63		

FY25 Q1 by Program (Dec Closed)

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures	
NS SERVICES	OFFICE			701400C - FRINGE BENEFITS - CURR PERSON	358,586.32	358,586.32	91,933.79	
				701500C - OVERTIME PAY	818.00	818.00	-	
			700000A - PERSONNEL SERVICES Total		1,794,249.62	1,794,249.62	490,298.50	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	13,609.74	13,609.74	316.49	
				713100C - OTHER SERVICES & CHARGES	151,860.00	151,860.00	26,927.20	
				717100C - PURCHASES EQUIPMENT & MACHIN	4,780,431.78	4,780,431.78	702,064.51	
			710000A - NON-PERSONNEL SERVICES Total		4,945,901.52	4,945,901.52	729,308.20	
1010 - LOCAL FUND Total		6,740,151.14	6,740,151.14	1,219,606.70				
50242 - COLLECTIONS OFFICE Total		6,740,151.14	6,740,151.14	1,219,606.70				
500152 - COLLECTIONS SERVICES Total					6,740,151.14	6,740,151.14	1,219,606.70	
500153 - LIBRARY PROGRAM INFORMATION SERVICES	50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE	1010 - LOCAL FUND	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	3,414.08	3,414.08	-	
				713100C - OTHER SERVICES & CHARGES	36,865.00	36,865.00	-	
				717100C - PURCHASES EQUIPMENT & MACHIN	3,945.30	3,945.30	-	
			710000A - NON-PERSONNEL SERVICES Total		44,224.38	44,224.38	-	
		1010 - LOCAL FUND Total		44,224.38	44,224.38	-		
		50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total		44,224.38	44,224.38	-		
		500153 - LIBRARY PROGRAM INFORMATION SERVICES Total					44,224.38	44,224.38
500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	5,792,108.90	5,792,108.90	1,440,462.93	
				701200C - CONTINUING FULL TIME - OTHERS	150,790.03	150,790.03	57,413.66	
				701300C - ADDITIONAL GROSS PAY	171,317.00	171,317.00	35,819.76	
				701400C - FRINGE BENEFITS - CURR PERSON	1,461,970.04	1,461,970.04	384,315.52	
				701500C - OVERTIME PAY	4,418.00	4,418.00	1,534.85	
			700000A - PERSONNEL SERVICES Total		7,580,603.97	7,580,603.97	1,919,546.72	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	9,555.65	9,555.65	-	
				713100C - OTHER SERVICES & CHARGES	265,125.00	265,125.00	33,334.00	
				717100C - PURCHASES EQUIPMENT & MACHIN	8,869.04	8,869.04	6,235.94	
		710000A - NON-PERSONNEL SERVICES Total		283,549.69	283,549.69	39,569.94		
		1010 - LOCAL FUND Total		7,864,153.66	7,864,153.66	1,959,116.66		
		50239 - MLK CENTRAL LIBRARY OFFICE Total		7,864,153.66	7,864,153.66	1,959,116.66		
500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES Total					7,864,153.66	7,864,153.66	1,959,116.66	
500156 - NEIGHBORHOOD LIBRARY SERVICES	50238 - NEIGHBORHOOD LIBRARIES OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	17,694,270.00	17,694,270.00	4,237,987.58	
				701200C - CONTINUING FULL TIME - OTHERS	610,197.04	610,197.04	168,507.26	
				701300C - ADDITIONAL GROSS PAY	781,718.00	781,718.00	179,521.73	
				701400C - FRINGE BENEFITS - CURR PERSON	4,468,584.83	4,468,584.83	1,107,002.87	
				701500C - OVERTIME PAY	18,108.00	18,108.00	4,473.05	
			700000A - PERSONNEL SERVICES Total		23,572,877.87	23,572,877.87	5,697,492.49	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	24,239.99	24,239.99	671.82	
				713100C - OTHER SERVICES & CHARGES	76,117.00	76,117.00	110.00	
				717100C - PURCHASES EQUIPMENT & MACHIN	187,638.51	187,638.51	1,110.00	
			710000A - NON-PERSONNEL SERVICES Total		287,995.50	287,995.50	1,891.82	
			1010 - LOCAL FUND Total		23,860,873.37	23,860,873.37	5,699,384.31	
			1060 - SPECIAL PURPOSE REVENUE FUNDS	710000A - NON-PERSONNEL SERVICES	150,000.00	150,000.00	3,505.00	
				713100C - OTHER SERVICES & CHARGES	450,000.00	450,000.00	60,856.23	
				717100C - PURCHASES EQUIPMENT & MACHIN	250,000.00	250,000.00	179.00	
			710000A - NON-PERSONNEL SERVICES Total		850,000.00	850,000.00	64,540.23	
		1060 - SPECIAL PURPOSE REVENUE FUNDS Total		850,000.00	850,000.00	64,540.23		
		4045 - PRIVATE DONATIONS - FPR	710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	4,000.00	4,000.00	-	
			713100C - OTHER SERVICES & CHARGES	10,000.00	10,000.00	-		
			717100C - PURCHASES EQUIPMENT & MACHIN	3,000.00	3,000.00	-		
		710000A - NON-PERSONNEL SERVICES Total		17,000.00	17,000.00	-		
		4045 - PRIVATE DONATIONS -FPR Total		17,000.00	17,000.00	-		
		50238 - NEIGHBORHOOD LIBRARIES OFFICE Total		24,727,873.37	24,727,873.37	5,763,924.54		
		50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	710000A - NON-PERSONNEL SE	717100C - PURCHASES EQUIPMENT & MACHIN	-	-	-
				710000A - NON-PERSONNEL SERVICES Total		-	-	-
			1010 - LOCAL FUND Total			-	-	-
		50239 - MLK CENTRAL LIBRARY OFFICE Total				-	-	-
500156 - NEIGHBORHOOD LIBRARY SERVICES Total					24,727,873.37	24,727,873.37	5,763,924.54	
500157 - PUBLIC SAFETY SERVICES	50243 - PUBLIC SAFETY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	2,431,489.68	2,431,489.68	529,800.22	
				701200C - CONTINUING FULL TIME - OTHERS	208,870.87	208,870.87	73,460.91	
				701300C - ADDITIONAL GROSS PAY	173,325.00	173,325.00	23,050.42	
				701400C - FRINGE BENEFITS - CURR PERSON	659,244.72	659,244.72	148,155.00	
				701500C - OVERTIME PAY	146,890.00	146,890.00	59,259.32	
			700000A - PERSONNEL SERVICES Total		3,619,820.27	3,619,820.27	833,725.87	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	26,107.70	26,107.70	-	
				713100C - OTHER SERVICES & CHARGES	439,588.33	439,588.33	500.00	
				713200C - CONTRACTUAL SERVICES - OTHER	13,298.67	13,298.67	-	
		717100C - PURCHASES EQUIPMENT & MACHIN		66,417.51	66,417.51	-		
		710000A - NON-PERSONNEL SERVICES Total		545,412.21	545,412.21	500.00		
		1010 - LOCAL FUND Total		4,165,232.48	4,165,232.48	834,225.87		
		50243 - PUBLIC SAFETY OFFICE Total		4,165,232.48	4,165,232.48	834,225.87		
500157 - PUBLIC SAFETY SERVICES Total					4,165,232.48	4,165,232.48	834,225.87	
500159 - VOLUNTEERS SERVICES	50235 - COMMUNITY RELATIONS OFFICE - CE0	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	76,234.88	76,234.88	19,151.94	
				701400C - FRINGE BENEFITS - CURR PERSON	19,058.72	19,058.72	4,310.90	
			700000A - PERSONNEL SERVICES Total		95,293.60	95,293.60	23,462.84	
			710000A - NON-PERSONNEL SE	713100C - OTHER SERVICES & CHARGES	2,597.00	2,597.00	-	
				710000A - NON-PERSONNEL SERVICES Total		2,597.00	2,597.00	-
		1010 - LOCAL FUND Total		97,890.60	97,890.60	23,462.84		
		50235 - COMMUNITY RELATIONS OFFICE - CE0 Total		97,890.60	97,890.60	23,462.84		
500159 - VOLUNTEERS SERVICES Total					97,890.60	97,890.60	23,462.84	
500272 - ADMINISTRATIVE OPERATIONS SERVICES	50362 - ADMINISTRATIVE OPERATIONS OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICE	701100C - CONTINUING FULL TIME	246,482.42	246,482.42	58,499.78	
				701200C - CONTINUING FULL TIME - OTHERS	90,805.00	90,805.00	15,634.41	
				701300C - ADDITIONAL GROSS PAY	-	-	-	
				701400C - FRINGE BENEFITS - CURR PERSON	84,321.85	84,321.85	13,808.42	
			700000A - PERSONNEL SERVICES Total		421,609.27	421,609.27	87,942.61	
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	27,312.66	27,312.66	-	
				713100C - OTHER SERVICES & CHARGES	30,000.00	30,000.00	-	

FY25 Q1 by Program (Dec Closed)

Program Name	CC - CC Name	Appr - Appr Name	Acct PL3 - Acct PL3 Name (PS/NPS)	Acct Group - Acct Group Name (CSG)	FY25 Approved Budget	FY25 Revised Budget	FY25 1st Quarter Expenditures
			710000A - NON-PERSONNEL SERVICES Total		57,312.66	57,312.66	-
		1010 - LOCAL FUND Total			478,921.93	478,921.93	87,942.61
		50362 - ADMINISTRATIVE OPERATIONS OFFICE Total			478,921.93	478,921.93	87,942.61
500272 - ADMINISTRATIVE OPERATIONS SERVICES Total					478,921.93	478,921.93	87,942.61
500274 - CUSTOMER EXPERIENCE SERVICES	50236 - CUSTOMER EXPERIENCE OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	378,087.11	378,087.11	93,495.74
				701300C - ADDITIONAL GROSS PAY	500.00	500.00	-
				701400C - FRINGE BENEFITS - CURR PERSON	94,521.78	94,521.78	24,099.15
			700000A - PERSONNEL SERVICES Total		473,108.89	473,108.89	117,594.89
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	1,365.63	1,365.63	-
				713100C - OTHER SERVICES & CHARGES	21,420.00	21,420.00	-
				717100C - PURCHASES EQUIPMENT & MACHIN	2,209.37	2,209.37	-
			710000A - NON-PERSONNEL SERVICES Total		24,995.00	24,995.00	-
		1010 - LOCAL FUND Total			498,103.89	498,103.89	117,594.89
		50236 - CUSTOMER EXPERIENCE OFFICE Total			498,103.89	498,103.89	117,594.89
500274 - CUSTOMER EXPERIENCE SERVICES Total					498,103.89	498,103.89	117,594.89
500154 - ADULT LEARNING SERVICES	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	580,113.47	580,113.47	148,963.12
				701300C - ADDITIONAL GROSS PAY	17,800.00	17,800.00	1,429.48
				701400C - FRINGE BENEFITS - CURR PERSON	145,028.37	145,028.37	35,165.26
				701500C - OVERTIME PAY	171.00	171.00	-
			700000A - PERSONNEL SERVICES Total		743,112.84	743,112.84	185,557.86
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	65.63	65.63	-
				713100C - OTHER SERVICES & CHARGES	19,295.00	19,295.00	933.33
			710000A - NON-PERSONNEL SERVICES Total		19,360.63	19,360.63	933.33
		1010 - LOCAL FUND Total			762,473.47	762,473.47	186,491.19
		4020 - FEDERAL GRANT FUND - FPR	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	71,579.00	71,579.00	-
				701200C - CONTINUING FULL TIME - OTHERS	327,569.00	327,569.00	80,219.62
				701300C - ADDITIONAL GROSS PAY	500.00	500.00	1,103.59
				701400C - FRINGE BENEFITS - CURR PERSON	99,787.00	99,787.00	20,905.37
			700000A - PERSONNEL SERVICES Total		499,435.00	499,435.00	102,228.58
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	20,000.00	20,000.00	143.46
				713100C - OTHER SERVICES & CHARGES	625,022.00	625,022.00	98,414.38
				717100C - PURCHASES EQUIPMENT & MACHIN	112,101.00	112,101.00	-
			710000A - NON-PERSONNEL SERVICES Total		757,123.00	757,123.00	98,557.84
		4020 - FEDERAL GRANT FUND - FPR Total			1,256,558.00	1,256,558.00	200,786.42
		50239 - MLK CENTRAL LIBRARY OFFICE Total			2,019,031.47	2,019,031.47	387,277.61
500154 - ADULT LEARNING SERVICES Total					2,019,031.47	2,019,031.47	387,277.61
500147 - COMMUNITY RELATIONS GENERAL	50235 - COMMUNITY RELATIONS OFFICE - CEO	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	244,542.67	244,542.67	61,671.02
				701300C - ADDITIONAL GROSS PAY	50.00	50.00	-
				701400C - FRINGE BENEFITS - CURR PERSON	61,135.67	61,135.67	20,258.01
			700000A - PERSONNEL SERVICES Total		305,728.34	305,728.34	81,929.03
		1010 - LOCAL FUND Total			305,728.34	305,728.34	81,929.03
		50235 - COMMUNITY RELATIONS OFFICE - CEO Total			305,728.34	305,728.34	81,929.03
500147 - COMMUNITY RELATIONS - GENERAL Total					305,728.34	305,728.34	81,929.03
500149 - CENTER FOR ACCESSIBILITY	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701100C - CONTINUING FULL TIME	474,129.83	474,129.83	123,131.04
				701300C - ADDITIONAL GROSS PAY	3,750.00	3,750.00	1,376.81
				701400C - FRINGE BENEFITS - CURR PERSON	118,532.46	118,532.46	33,431.34
				701500C - OVERTIME PAY	12.00	12.00	865.29
			700000A - PERSONNEL SERVICES Total		596,424.29	596,424.29	158,804.48
			710000A - NON-PERSONNEL SERVICES	711100C - SUPPLIES & MATERIALS	5,121.12	5,121.12	-
				713100C - OTHER SERVICES & CHARGES	7,923.00	7,923.00	-
				717100C - PURCHASES EQUIPMENT & MACHIN	12,447.66	12,447.66	-
			710000A - NON-PERSONNEL SERVICES Total		25,491.78	25,491.78	-
		1010 - LOCAL FUND Total			621,916.07	621,916.07	158,804.48
		50239 - MLK CENTRAL LIBRARY OFFICE Total			621,916.07	621,916.07	158,804.48
500149 - CENTER FOR ACCESSIBILITY Total					621,916.07	621,916.07	158,804.48
500158 - TEEN COUNCIL	50239 - MLK CENTRAL LIBRARY OFFICE	1010 - LOCAL FUND	700000A - PERSONNEL SERVICES	701200C - CONTINUING FULL TIME - OTHERS	73,330.80	73,330.80	10,950.63
				701400C - FRINGE BENEFITS - CURR PERSON	18,332.70	18,332.70	837.69
			700000A - PERSONNEL SERVICES Total		91,663.50	91,663.50	11,788.32
		1010 - LOCAL FUND Total			91,663.50	91,663.50	11,788.32
		50239 - MLK CENTRAL LIBRARY OFFICE Total			91,663.50	91,663.50	11,788.32
500158 - TEEN COUNCIL Total					91,663.50	91,663.50	11,788.32
Grand Total					78,466,005.99	78,466,005.99	17,075,143.26

GENERAL QUESTIONS

Question Number 61

Provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY24 and to date in FY25. For each, provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

FY 2024 Intra-Districts - DCPL as Seller

BUYER AGENCY	BUYER APPROPRIATED FUND	PROJECT / Award	Program/ Cost Center	FY24 Year End Expenditure	Purpose
NONE					
	Capital Sub-total			\$ -	
DL0	1010001	402418/1000974	500204/50291	61,708.37	Board of Elections,Voting Facility Usage
GA0	1010001	402121/1000882	400210/40086	756,124.50	DCPS Shared Technical Services
GA0	1060135	402378/2002327	400196/40086	1,260.00	DHHS Afterschool Program
EN0	1010001	402537/1000051	300110/30136	25,000.00	Art All Night
JM0	4020002	401348/2000806	700223/70366	14,795.40	Newsline Services
AM0	1011014	400030/5000000	500057/50098	89,568.48	DGS West End Maintenance Fund
DX0	1010001	402032/1000851	100028/50298	1,100.00	DCPL Facility Usage
GE0	1010001	402200/1000910	400370/40255	1,900.00	Student Leadership Summit
JR0	4020002	401610/2000821	700223/70366	1,260.00	DCPL Facility Usage
SR0	1060245	402243/6000201	300146/30181	2,340.00	DCPL Facility Usage
AP0	1010001	402564/6000321	500067/50137	1,000.00	Asian and Pacific Islander Affairs
CR0	1060267	402387/6000321	300050/30063	6,690.00	DCPL Facility Usage
Operating Sub-Total				\$ 962,746.75	

FY 2024 Intra-Districts - DCPL as Buyer

SELLER AGENCY	BUYER APPROPRIATED FUND	PROJECT / Award	Program/ Cost Center	FY24 Year End Expenditure	Purpose
CU0	3030300	300259/3000040	500141/50230	0	Third Party Inspection
RJ0	3030300	300233/3000040	500141/50230	394,423.00	Captive Insurance
	Capital Sub-total			\$ 394,423.00	
JZ0	1010001	401420/1001025	500156/50238	21,404.28	Credible Messenger
HC0	1010001	402015/1000853	500143/50226	8,157.76	Rodent Inspection
AT0	4020002	401747/2001632	500154/50239	1,500.00	Federal Audit Cost
TO0	1010001	401516/1000876	500144/50227	199,919.98	OCTO-Internet and WAN Services
UC0	1010001	400094/1000031	500157/50243	6,510.42	Radio System Usage
KT0	1010001	400098/1000031	100042/50226	150,208.60	Fleet Management
TO0	1010001	400092/1000031	100071/50227	30,469.35	IT Assessment
TO0	1010001	400100/1000031	100071/50227	2,575.00	IT Assessment
TO0	1010001	400093/1000031	100071/50227	80,861.55	IT Assessment
TO0	1010001	400095/1000031	100071/50227	10,824.01	IT Assessment
TO0	1010001	400096/1000031	100071/50227	688.74	IT Assessment
TO0	1010001	400097/1000031	100071/50227	11,497.76	IT Assessment
TO0	1010001	400091/1000031	100071/50227	6,990.00	IT Assessment
TO0	1010001	401065/1000318	100071/50227	116,179.67	RTS DC-NET
AS0	1010001	402014/1000836	100071/50227	3,528.29	RTS Non DC-NET
BE0	1010001	401063/1000320	500157/50234	20,464.20	Employment Suitability Services
HA0	1010109	400099/1000032	500151/50240	3,483.02	Vital Records
TO0	4020002	200135/2001632	500154/50239	17,000.00	RTS DC-NET
Operating Sub-Total				\$ 692,262.63	

SELLER AGENCY	BUYER APPROPRIATED FUND	PROJECT / Award	Program/ Cost Center	FY24 Year End Expenditure
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Purpose

FY 2025 1ST QTR Intra-Districts - DCPL as Sellers

BUYER AGENCY	BUYER APPROPRIATED FUND	PROJECT / Award	Program/ Cost Center	FY25 1st QTR Budget Available
NONE				
	Capital Sub-total			\$ -
GA0	1010001	402747/1000069	400210/40104	769,579.00
AM0	1011014	400030/5000000	500057/50098	120,000.00
JR0	4020002	401610/2001925	100158/70371	3,120.00
	Operating Sub-Total			\$ 892,699.00

FY24 Capital IntraAgency Projects

DCPS Shared Technical Services

DGS West End Maintenance Fund

Facility Usage

FY 2025 1ST QTR Intra-Districts - DCPL as Buyer

SELLER AGENCY	BUYER APPROPRIATED FUND	PROJECT / Award	Program/ Cost Center	FY25 1st QTR Budget Available
NONE				
	Capital Sub-total			\$ -

Purpose

KT0	1010001	400098/1000031	100042/50226	174,929.47
HC0	1010001	402015/1000853	500143/50226	10,000.00
TO0	1010001	400092/1000031	100071/50227	26,830.40
TO0	1010001	400093/1000031	100071/50227	86,988.54
TO0	1010001	400095/1000031	100071/50227	12,215.00
TO0	1010001	400096/1000031	100071/50227	688.74
TO0	1010001	400097/1000031	100071/50227	11,800.88
TO0	1010001	400091/1000031	100071/50227	14,059.36
TO0	1010001	400100/1000031	100071/50227	3,500.00
TO0	1010001	401065/1000318	100071/50227	120,000.00
AS0	1010001	402014/1000836	100071/50227	17,476.00
BE0	1010001	401063/1000320	100092/50234	28,023.73
UC0	1010001	400094/1000031	500157/50243	13,298.67
	Operating Sub-Total			\$ 519,810.79

Fleet Management DC Public Library

Rodent Inspection

IT Assessment

IT Assessment

IT Assessment

IT Assessment

IT Assessment

IT Assessment

IT Assessment

RTS DC-NET

RTS Non DC-NET

Employment Suitability Services

Radio Services

GENERAL QUESTIONS

Question Number 62

Provide a complete accounting of all reprogrammings received by or transferred from DCPL during FY24 and to date in FY25. For each, provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected. In addition, provide an accounting of all reprogrammings made within the agency that exceeded \$100,000 and provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected.

FY24 Reprogrammings

Fund Type	Reprogramming Amount	Purpose / Reason	Programs / Activities Affected
E-Rate	\$ 17,000.00	To re-align NPS funding within various programs to support management priorities	IT Office(50227)
Local	\$ 63,000.00	To re-align PS and NPS funding within various programs to support public safety and security priorities, administrative operations and training development needs.	Various programs and activities were impacted
Federal Grant	\$ 17,000.00	To re-align NPS funding within the Library Services and Technology Act grant to support grant project operations.	MLK Central Library Office (50239) / Literacy Resources Services (500154)
Local	\$ 569,613.00	To re-align NPS funding within various programs to support public safety and security priorities, administrative services operational needs, and cultural programming.	Various programs and activities were impacted
Local	\$ 11,405.00	To re-align NPS account groups within Adult Services and Neighborhood Libraries Program to support operational needs.	Adult Services Office (50241)/Adult Services (500150) and Neighborhood Libraries Office (50238) / Neighborhood Library Services (500156)
Local	\$ 73,600.00	To realign NPS funding account groups within Non-Lapsing Collections to implement a new Integrated Library System.	CollectionsOffice (50242)/ Collections Services(500152)
Local	\$ 35,000.00	To realign management priorities that have developed in FY24 (under the Books from Birth Fund (1010109))	Children and Young Adult Services Office (50240)
Special Purpose Revenue	\$ 120,000.00	To re-align NPS funding within the Special Purpose Revenue Fund to support management priorities for additional programming and services.	Neighborhood Library Services(50238/500156)
Local	\$ 311,415.00	FY24 Year End Reprogramming (Mayoral Reprogramming)	Various programs and activities were impacted
Capital	\$ 4,699,170.00	Reprogram funds from 5 Capital Projects to the Southeast Library Capital Project for escalation construction costs.	Capital Projects Office (50230) / 21st Century Capital Projects Services (500141)

FY25 Reprogrammings (to date)

Fund Type	Reprogramming Amount	Purpose / Reason	Programs / Activities Affected
NONE			

GENERAL QUESTIONS

Question Number 63

Provide a list of all DCPL's fixed costs budget and actual dollars spent for FY24 and to date in FY25. Include the source of funding and the percentage of these costs assigned to each DCPL program. Provide the percentage.

Fix costs forecasts are developed by the Department of General Services (DGS), Office of the Chief Technology Officer (OCTO), and Office of Finance and Resource Management (OFRM) at least two years in advance. The variance in utility costs, between the forecasted and actual in FY24, can be attributed to electricity and gas consumption being greater than the budgeted amount at various library locations. DCPL has not yet received expenditure data for the Sustainable DC budgets. Thus, expenditures were not reported in this category.

All Fixed Costs are budgeted centrally with DGS, OCTO, and OFRM, except for \$137,000 budgeted under DCPL local funding for Request for Telephone Services (RTS). This RTS funding accounts for 22.9 percent of the Information Technology Services (Program 100071) NPS budget in FY24.

DC Public Library Fixed Costs - Budget vs Actuals

	FY24 DGS Revised Forecast	FY24 Actuals	Variance	% Change
Electricity	2,154,331.60	2,452,723.53	(298,391.93)	-13.9%
Sustainable DC	187,119.91		187,119.91	100.0%
Water	607,030.58	527,677.60	79,352.98	13.1%
Steam	753,725.00	719,916.60	33,808.40	4.5%
Gas	137,399.89	170,983.92	(33,584.03)	-24.4%
Waste Mgmt	6,968.76	0.00	6,968.76	100.0%
Security	50,434.13	0.00	50,434.13	100.0%
Telecomm -	562,396.08	180,801.56	381,594.52	68%
Lease/Rent	289,427.18	272,106.64	17,320.54	6%
Subtotal - DGS/OCTO	4,748,833.13	4,324,209.85	424,623.28	8.9%

	FY24 DCPL Revised Budget	FY24 Actuals	Variance	% Change
RTS* (budget within CE0)	137,476.00	119,707.96	17,768.04	12.9%
Security	0.00	0.00	0.00	0.0%
Subtotal - DCPL	137,476.00	119,707.96	17,768.04	12.9%

Year Over Year Budget Compare	FY24 DGS Revised Forecast	FY25 DGS Forecast	Variance	% Change
Electricity	2,154,331.60	2,882,929.01	728,597.41	33.8%
Water	607,030.58	602,420.50	(4,610.08)	-0.8%
Steam	753,725.00	906,442.13	152,717.13	20.3%
Sustainable DC	187,119.91	235,474.32	48,354.41	25.8%
Gas	137,399.89	88,146.88	(49,253.01)	-35.8%
Waste Mgmt	6,968.76	0.00	(6,968.76)	-100.0%
Security	50,434.13	358,083.41	307,649.28	610.0%
Telecomm-	562,396.08	498,431.69	(63,964.39)	32.5%
Lease/Rent	289,427.18	288,008.76	(1,418.42)	-0.5%
Subtotal - DGS/OCTO	4,748,833.13	5,859,936.70	1,111,103.57	23.4%

	FY24 DCPL Revised Budget	FY25 DCPL Budget	Variance	% Change
Telecom/RTS	137,476.00	498,431.69	360,955.69	262.6%
Security	50,434.13	358,083.41	307,649.28	-85.9%
Subtotal - DCPL	187,910.13	856,515.10	668,604.97	355.8%

* RTS - Request for Telephone Service

** MLK Jr Memorial Library is the only facility that uses Steam.

***No information available for FY24 and FY25 Actuals.

Telecom Data from OCTO, All Other Data Furnished by DGS.

FY25 DGS Forecast	FY 25 Actuals OCT to DEC	Available Balance
2,882,929.01	336,202.22	2,546,726.79
235,474.32		235,474.32
602,420.50	93,919.98	508,500.52
906,442.13	222,797.76	683,644.37
88,146.88	29,297.88	58,849.00
0.00		0.00
358,083.41		358,083.41
498,431.69	21,436.84	476,994.85
288,008.76		288,008.76
5,859,936.70	703,654.68	5,156,282.02

FY25 DCPL Budget	FY25 Actuals - To Date	Available Balance
137,476.00	0.00	137,476.00
358,083.41	0.00	358,083.41
495,559.41	0.00	495,559.41

DEPARTMENT OF GENERAL SERVICES
FY2024 BUDGET FORMULATION (FIXED COSTS ONLY)
806

			Values											
Fund	Agency Code	Responsible Agency	Sum of Total Occupancy	Sum of Total Gas	Sum of Total Electricity	Sum of Total Steam	Sum of Total Water	Sum of Total Sustain DC	Sum of Total Waste Mgmt	Sum of Total Energy	Sum of Total Security	Sum of Total Rent	Sum of Grand Total	
Ded Taxes	CE	DC Public Library	-	-	59,258.00	-	-	3,175.77	2,849.63	65,283.40	-	-	65,283.40	
Ded Taxes Total			-	-	59,258.00	-	-	3,175.77	2,849.63	65,283.40	-	-	65,283.40	
Local	CE	DC Public Library	-	137,399.89	2,154,331.60	753,725.00	607,030.58	187,119.91	6,968.76	3,846,575.74	50,434.13	289,427.18	4,186,437.05	
Local Total			-	137,399.89	2,154,331.60	753,725.00	607,030.58	187,119.91	6,968.76	3,846,575.74	50,434.13	289,427.18	4,186,437.05	
Grand Total			-	137,399.89	2,213,589.60	753,725.00	607,030.58	190,295.67	9,818.39	3,911,859.14	50,434.13	289,427.18	4,251,720.45	

Total Fixed Cost Estimates

DEPARTMENT OF GENERAL SERVICES FY2025 BUDGET FORMULATION (NPS MAYOR'S BUDGET) DRAFT 5													
March 27, 2024													
Total Fixed Costs													
			Values										
Fund	Agency Code	Responsible Agency	Sum of Gas Budget	Sum of Electricity Budget	Sum of Steam Budget	Sum of Water Budget	Sum of Sustain DC Budget	Sum of Waste Budget	Sum of Security Budget	Sum of Rent Budget	Sum of Grand Total		
Local Total			88,146.88	2,882,929.01	906,442.13	602,420.50	235,474.32	-	358,083.41	288,008.76	5,361,505.02		
Grand Total			88,146.88	2,882,929.01	906,442.13	602,420.50	235,474.32	-	358,083.41	288,008.76	5,361,505.02		

DC Public Library - FY2024 Electric Data

Agency Code	Building Name	Account #	Service Address	EXPENDITURE TOTAL	CONSUMPTION TOTAL
CE	Anacostia Library	55015393295	1800 Good Hope Rd SE	70,610.21	382,600
CE	Bellevue Library	55016536181	115 Atlantic St SW	75,561.66	416,387
CE	Benning Neighborhood Library	55014571818	3935 Benning Rd NE	183,468.95	1,058,879
CE	Capitol View Library	55021127059	5001 Central Ave SE	51,544.26	286,090
CE	Chevy Chase Library	55019799976	5625 Conn Ave NW	64,175.16	350,387
CE	Cleveland Park Library	50013364901	3310 Conn Ave NW	68,280.91	354,286
CE	Deanwood Rec Ctr	55015203007	1350 49th St NE	28,298.93	207,561
CE	Francis A Gregory Neighborhood Library	55016463766	3660 Alabama Ave SE	91,253.08	525,313
CE	Georgetown Library	55020095760	3260 R St NW	79,682.21	436,699
CE	Lamond-Riggs Library	55030276327	5401 South Dakota Ave NE	70,747.74	345,686
CE	M.L. King Jr. Library	55021489756	901 G St NW Loc Lib	710,734.46	6,848,908
CE	Mt. Pleasant Library	55019767759	3160 16th St NW	73,499.54	407,550
CE	Northeast Library	55021171479	100 7th & MD Av NE	63,719.03	341,616
CE	Palisades Library	55020169250	4901 V St NW	54,455.11	296,499
CE	Parkland Turner Library	55012470534	1547 Alabama AveSe	7,176.34	35,891
CE	Parkland Turner Library	55012471391	1549 Alabama AveSe	6,782.16	33,707
CE	Penn Center	55020215400	1709 3rd St NE	255.59	876
CE	Penn Center	55021489541	1709 3rd St NE	26,995.14	144,717
CE	Petworth Library	55013921758	4200 Kansas Ave NW	86,568.32	474,184
CE	Shepherd Park Library	55017360987	7420 Georgia Ave NW	40,440.77	215,648
CE	Southeast Branch	55021245760	403 7th St SE	6,701.82	35,134
CE	Southwest Neighborhood Library	50025795993	900 Wesley Pl SW	61,713.07	292,386
CE	Takoma Park Library	55019819709	100 5th and Cedar St NW	31,434.34	171,166
CE	Tenley Library	55021314988	4450 Wisconsin Ave NW	116,604.00	657,547
CE	Walker Jones ES/Library	55020139816	1125 New Jersey Ave NW	29,287.49	145,182
CE	Watha T Daniels Library	55016472965	1630 7th St NW	222,315.28	1,275,808
CE	West End Library	50013708032	2301 L St NW	55,959.20	299,026
CE	Woodridge Library	50005552711	1801 Hamlin St NE	74,458.77	393,103
				\$ 2,452,723.53	16,432,833

DC PUBLIC LIBRARY - WASHINGTON GAS

FY2024

Code	Building Name	Building_Address	Service Address	New Acct #	FY24 TOTAL CONSUMPTION	FY24 TOTAL EXPENDITURES
CE	Anacostia Library	1800 Good Hope Rd SE	1800 Good Hope Rd SE	120000113445	6,110.6	\$ 9,327.72
CE	Bellevue Library	115 Atlantic St SW	115 Atlantic St SW	120001528369	315.7	\$ 1,295.15
CE	Capitol View Library	5001 Central Ave SE	5001 Central Ave SE	120000186342	6,233.9	\$ 9,417.76
CE	Cleveland Park Library	3310 Conn Ave NW	3310 Conn Ave NW	110000449691	775.7	\$ 1,517.26
CE	Deanwood Rec Ctr	1350 49th St NE	1350 49th St NE	120000348850	3,061.8	\$ 4,363.30
CE	Francis Gregory Library	3660 Alabama Ave SE	3660 Ala Ave SE	120000235826	23,470.5	\$ 33,200.26
CE	Georgetown Library	3260 R St NW	3260 R St NW	120000101168	6,413.9	\$ 9,928.42
CE	Lamond-Riggs Library	5401 S Dakota Ave NE	5401 S Dakota Ave NE	110001670907	4,681.7	\$ 7,297.69
CE	Mt Pleasant Library	3160 16th St NW	3160 16th St NW	120000388344	4,844.4	\$ 7,752.29
CE	Palisades Library	4901 V St NW	4901 V St NW	120001623962	302.9	\$ 788.65
CE	Parklands-Turner Library	1547-1549 Alabama Ave SE	1547 Alabama Ave SE	120000214904	1,951.0	\$ 3,261.58
CE	Penn Center	1709 3rd St NE	1709 3rd St NE	120000661336	13,980.1	\$ 20,085.64
CE	Petworth Library	4200 Kansas Ave NW	4200 Kansas Ave NW	120001377221	2,523.7	\$ 4,091.46
CE	Rosedale Comm Ctr & Library	1701 Gales St NE	1701 Gales St NE	120001301585	17,078.8	\$ 25,107.06
CE	Shepherd Park Library	7420 Georgia Ave NW	7420 Georgia Ave NW	120000599502	2,670.7	\$ 4,338.50
CE	Southeast Branch	403 7th St SE	403 7th St SE	120000398558	743.9	\$ 1,223.76
CE	Southwest Branch Library	900 Wesley Pl SW	900 Wesley Pl SW	110001430377	4,919.6	\$ 7,786.78
CE	Takoma Park Library	416 Cedar St NW	500 Cedar St NW	120001420294	4,687.0	\$ 7,476.52
CE	Tenley Library	4450 Wisc Ave NW	4450 Wisc Ave NW	120001180153	1,886.3	\$ 3,583.78
CE	Walker-Jones Elem	1125 N J Ave NW	1125 N J Ave NW	120001632039	3,890.1	\$ 5,519.55
CE	Watha T. Daniel (Shaw) Library	1630 7th St NW	1630 7th St NW	120001193669	724.8	\$ 1,398.70
CE	Woodridge Library	1801 R I Ave NE	1801 R I Ave NE	120001212055	1,153.3	\$ 2,222.09
			SUB-TOTAL		112,420.4	\$ 170,983.92

****Southeast Library closed for renovation; final bill 3-5-2024; stopped service effective 2-7-2024**

DC Public Library - FY2024 Water Data

BUILDING NAME	SERVICE ADDRESS	Old Acct #	New Acct #	FY24 TOTAL CONSUMPTION	FY24 TOTAL EXPENDITURES	COMMENTS
Anacostia Interim Library	1800 Marion Barry Ave SE (1800)	102878	2004528	212.57	\$ 17,231.05	
Bellevue Library (formerly Wash Highland)	115 Atlantic St SW	106030	2004533	0.00	\$ 2,724.42	
Bellevue Library (formerly Wash Highland)	115 Atlantic St SW	267039	2004538	128.86	\$ 5,468.30	
Benning Branch Library	3935 Benning Rd NE	140877	2004536	211.05	\$ 15,071.31	
Capitol View Library	5001 Central Ave SE	102862	2004527	257.70	\$ 11,448.93	
Cleveland Park Library	3310 Conn Ave NW	79226	2006715	192.35	\$ 8,281.34	
Deanwood Rec Ctr & Library	1350 49th St NE		2005109	525.55	\$ 10,848.88	
Francis A Gregory Library	3660 Alabama Ave SE	102941	2004530	113.96	\$ 3,512.70	
Georgetown Library	3260 R St NW	79184	2004715	296.44	\$ 12,968.50	
Lamond-Riggs Library	5401 South Dakota Ave NE		2032220	155.51	\$ 12,148.11	
M.L. King Jr. Library	901 G St NW	2036274	2037718	13982.36	\$ 282,065.66	
Mt. Pleasant Library	1600 Lamont St NW	79131	2004714	1458.32	\$ 30,950.32	
Northeast Library	330 7th St NE	140855	2004535	116.84	\$ 5,516.88	
Palisades Library	4901 V St NW	79100	2004712	0.00	\$ 6,880.41	
Penn Center	1709 3rd St NE		2004680	751.87	\$ 16,821.90	
Penn Center	309 Randolph Pl NE		2004681	2.96	\$ 4,826.21	
Petworth Library	4200 Kansas Ave NW	79087	2004711	231.28	\$ 8,956.13	
Shepherd Park Library (Juanita E. Thornton)	7420 Georgia Ave NW	79922	2004526	218.48	\$ 10,034.60	
Southeast Branch	647 7th St SE	102935	2004529	0.00	\$ 1,619.04	
Southeast Branch	403 7TH ST SE	106029	2004532	127.97	\$ 3,057.08	
Southwest Branch Library	900 Wesley Pl SW		2023692	96.89	\$ 10,406.97	
Takoma Park Library	416 Cedar St NW	79105	2004713	86.78	\$ 3,924.79	
Tenley Library	4450 Wisconsin Ave NW	79225	2004716	254.15	\$ 14,495.28	
Walker-Jones Elem & Library	1125 New Jersey Ave NW		2004938	43.20	\$ 2,472.60	
Watha T Daniel/ Shaw Library	1630 7th St NW	221573	2004537	334.47	\$ 13,259.06	
Woodridge Library	1801 Hamlin St NE	297154	2004539	189.39	\$ 12,687.13	
	SUB-TOTAL			19,988.97	\$ 527,677.60	

FY2024 - STEAM

Pay From	Code	Service Address	File #	Bldg #	New RWA #	FY2024 Total Consumption	FY2024 Total Expenditures
AM	CE	901 G St NW	114	DC1278ZZ	C3109063	18,494.0	\$ 719,916.60
TOTALS						18,494.0	\$ 719,916.60

FY2024 - Rental (DCPL)

Sum of PAYMENT AMOUNT		
AGENCY CODE	LEASE ADDRESS	Total
CE	1523-1571 Alabama Avenue, SE	272,106.64
CE Total		272,106.64

272,106.64

Data Not Yet Received for FY25

FY 2024 - DCPL Telecom

CEO	FY24 Budget	FY24 Expenditures	FY25 Budget	FY25 YTD Exp
Non -DCNet	17,476	3,528	17,476	0
DCNet	120,000	116,180	120,000	0
Total	137,476	119,708	137,476	0

Expenditure Data Not Yet Received for FY25

FY 2024 ESTIMATES				
AGENCY TYPE	AGENCY CODE	FY24 NON-DCNET	FY24 DC-NET	Total
Local	CE	169,744.04	\$392,652.04	\$562,396.08

FY 2025 TELECOM ESTIMATES [NON-DCNET & DCNET]					
AGENCY TYPE	AGENCY CODE	Non DC-NET Telecom Services OFRM(Seller Agency AS0)	DC-NET Telecom Services OCTO (Seller Agency TO0)	Total	FY2025 Approved Assessment
Local	CE	-	\$ -	-	498,431.69 from FY26 file

In-House CEO	Budget	Actual Exp	
FY24	137,476	119,708	see DIFS Acct: 7121009
FY25	137,476	0	

Project	AS0 OFFICE OF FINANCE AND RESOURCE			
Organization	MANAGEMENT			FY24 NON-DCNet Actuals as of 12/31/2024
Fiscal Year	2024			
Fund Number	Subtask Name	GL Account	Expenditure Type	Sum of Transaction Amount
1010001	CEO_DC PUBLIC LIBRARY	712100C	7121009 TELEPHONE, TELETYPE, TELEGRAM, ETC	\$ 180,801.56
Grand Total				\$ 180,801.56

Project	AS0 OFFICE OF FINANCE AND RESOURCE			
Organization	MANAGEMENT			FY25 NON-DCNet Actuals as of 01/28/2025
Fiscal Year	2025			
Fund Number	Subtask Name	GL Account	Expenditure Type	Sum of Transaction Amount
1010001	CEO_DC PUBLIC LIBRARY	712100C	7121009 TELEPHONE, TELETYPE, TELEGRAM, ETC	\$ 21,436.84
Grand Total				\$ 21,436.84

GENERAL QUESTIONS

Question Number 64

Describe any spending pressures that existed in FY24. In your response provide a narrative description of the spending pressure, how the spending pressure was identified, and how the spending pressure was remedied.

In FY24, DC Public Library did not have any spending pressures.

GENERAL QUESTIONS

Question Number 65

Identify potential areas where spending pressures may exist in FY25. Provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY25 budget.

The DC Public Library (DCPL) currently has no projected spending pressures in FY25.

DCPL may request up to \$863,000 of Personnel Services funding from the Workforce Investment Account (UP0), the impact from the FY25 three percent Union COLA package, effective pay period beginning October 6, 2024. Approximately 70 percent of DC Public Library staff are union employees. This COLA was not budgeted as part of the FY25 Formulation Budget and DCPL hopes to receive funding from the Workforce Investment Account (UP0) to close this projected gap, if salary lapse is not enough.

GENERAL QUESTIONS

Question Number 66

Provide a list of all FY24 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, indicate the source of funds for each FTE (local, federal, special purpose, etc.).

data as of 1-24-25

Program (Level 0)	Program	Posn Nbr	Title	Name	Source	FTE Count
AFO000 - Agency Financial Operations	150002 - AGENCY ACCOUNTING SERVICES	00005070	Accounts Payable Technician	Henderson,Bianca Chermese	Local	1
		00006790	Agency Fiscal Officer	Pacana,Rosemarie	Local	0.5
		00008475	Financial Manager	Chisolm,Anieka	Local	1
		00013935	Accounts Payable Supervisor	Morgan,Carlisha Andrea	Local	1
		00026619	Accounts Payable Technician	VACANT	Local	1
	150002 - AGENCY ACCOUNTING SERVICES Total					4.5
	150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	00006790	Agency Fiscal Officer	Pacana,Rosemarie	Local	0.5
		00035867	Budget Officer	Moore,Orsheka P	Local	1
		00036344	Budget Analyst	McPherson,Danielle	Local	1
		00039210	Budget Analyst	Powell,Daniel	Local	1
	150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES Total					3.5
AFO000 - Agency Financial Operations Total						8
AMP000 - Agency Management Program	100003 - COMMUNICATIONS - GENERAL	00000454	Chief of Staff	Mecks,Joilette Michelle	Local	1
		00003382	Producer	Williams,Ryan L	Local	1
		00016029	Audiovisual Mechanic	Marshall Jr.,Robert C	Local	1
		00018226	Audiovisual Mechanic	Wimbush,Paul A	Local	1
		00020537	Social Media Specialist	Garces,Diego	Local	1
		00023940	Audiovisual Mechanic	Moore II,Maurice	Local	1
		00035114	Senior Graphic Designer	Greaves,George F	Local	1
		00042687	Print Production Manager	Cooper,Jon A	Local	1
		00044646	Public Affairs Spec (Media)	Williams,George A	Local	1
		00046105	Supervisory Public Affairs Spe	Thomas,Katherine A	Local	1
		00047810	Office Manager	Ward,Deborah A	Local	1
		00082176	Visual Information Specialist	Mouledoux,Danielle C	Local	1
		00082190	Administrative Support Assistant	Loud,Jordan H	Local	1
		00082300	Events Program Specialist	Toms,Chanel C	Local	1
		00082318	Digital Content Writer/Editor	Connolly,Maggie K	Local	1
		00082387	Dir Mkting & Communications	West Barbour,Tanzi	Local	1
	TBD	Special Events Specialist	VACANT (New FY25 1.0 FTE)	Local	0	
	100003 - COMMUNICATIONS - GENERAL Total					16
	100022 - CONTRACTING AND PROCUREMENT - GENERAL	00044648	Supv Contract Specialist	VACANT	Local	1
		00045601	Supervisory Contract Specialist	Harrison-Samuels,Tornia Denis	Local	1
		00045602	Lead Contract Specialist	Concepcion,Janet C	Local	1
		00016135	Contract Specialist	VACANT (FY24 - Inactivated in FY25)	Local	1
	100022 - CONTRACTING AND PROCUREMENT - GENERAL Total					4
	100042 - FLEET MANAGEMENT - GENERAL	00009867	Motor Vehicle Operator	Wilhoit,Carlos F	Local	1
		00017338	Motor Vehicle Operator	Edwards,Jesse D	Local	1
		00019576	Motor Vehicle Operator	Wills,James H	Local	1
		00046474	Supervisory Motor Vehicle Opr	Thomas,Jamarle K	Local	1
		00047774	Distribution Services Manager	Gunter,Shalonda D	Local	1
		00082377	Motor Vehicle Operator	Harrison,Shenell I	Local	1
		00082378	Motor Vehicle Operator	Holmes Sr.,Kevin D	Local	1
	100042 - FLEET MANAGEMENT - GENERAL Total					7
	100058 - HUMAN RESOURCE SERVICES - GENERAL	00001505	Director of Human Resources	VACANT	Local	1
		00011935	Human Resources Specialist	Scott,Marlene Delores James	Local	1
		00015536	Human Resources Specialist	Samuel,Breona W	Local	1
		00021344	Human Resources Assistant	Downing,Astarte Z	Local	1
		00023322	Human Resource Specialist (Emp Rel)	Vahey,Brandon	Local	1
		00025441	Human Resources Specialist	Hopkins,Tahlita Lynn	Local	1
		00034943	Human Resources Specialist	Miller,Melody	Local	1
		00041080	Interim Director of Human Resources	Chavarria,Hector W	Local	1
		00046475	Human Resources Specialist	Holodnak,Tiffany	Local	1
	100058 - HUMAN RESOURCE SERVICES - GENERAL Total					9
	100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL	00013149	IT Specialist (Customer Supp)	Jackson,Elizabeth Anne	Local	1
		00018325	IT Specialist (Network)	Busby,Michael B	Local	1
		00022786	Information Technology Specialist	Sydnor,Barry Cosanga	Local	1
		00025042	IT Specialist (Customer Support)	Akinola,Akinwole O	Local	1
		00045365	IT Specialist (Internet)	Cruz,Ian	Local	1
		00076984	IT Specialist	Martin,Wesley C	Local	1
100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL Total					6	
100092 - LEGAL SERVICES - GENERAL	00012475	General Counsel	McIntyre,James K.	Local	1	
	00046051	Attorney Advisor	Hill,Zachary	Local	1	
	00082155	Deputy General Counsel	Hall,Chanel G.	Local	1	
100092 - LEGAL SERVICES - GENERAL Total					3	

	100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL	00044645	Facilities Management Officer	Fuller,Kim Sebrena	Local	1
		00082380	Facilities Coordinator	Barnett,Gilbert A	Local	1
		00082386	Facilities Coordinator	Fantroy,Sierra K	Local	1
		00025832	Administrative Support Assistant	VACANT (FY24 - Inactivated in FY25)	Local	1
	100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL Total					4
	100148 - TRAINING AND DEVELOPMENT -	00047429	Human Resources Assistant	VACANT (FY24 - Inactivated in FY25)	Local	0.5
		00082138	Training Specialist	VACANT (FY24 - Inactivated in FY25)	Local	1
	100148 - TRAINING AND DEVELOPMENT - GENERAL Total					1.5
	100151 - EXECUTIVE ADMINISTRATION	00001074	Compliance Analyst	Johnson,Michelle	Local	1
		00043325	Administrative Assistant	Gees,Catherine S	Local	1
	100151 - EXECUTIVE ADMINISTRATION Total					2
	100154 - PERFORMANCE AND STRATEGIC MANAGEMENT	00002711	Executive Director	Reyes-Gavilan,Richard	Local	1
		00043831	Director of Business Operations	Jumper,Barbara DeLaine	Local	1
	100154 - PERFORMANCE AND STRATEGIC MANAGEMENT Total					2
AMP000 - Agency Management Program Total						54.5
GO0044 - Business Operations Services	500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES	00013427	Director Capital Construction	Pahwa,Jaspreet G	Local	1
		00034022	Project Manager (Capital Proje	VACANT	Capital	1
		00043111	Executive Assistant	Tabron,Moneick A	Local	1
		00046403	Project Manager (Capital)	VACANT	Capital	1
		00047900	Project Manager (Capital Proje	Dure,Samantha R	Capital	1
	500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES Total					5
	500143 - CUSTODIAL AND MAINTENANCE SERVICES	00006412	Facilities Operations Manager	VACANT	Local	1
		00007268	Facility Manager	Price,Ronald	Local	1
		00008691	Custodial Worker/Laborer	Galvez,Daysi Corina	Local	1
		00010717	Custodial Worker/Laborer	Burr,Anthony Jesse	Local	1
		00010778	Custodial Worker/Laborer	Wells,Paul Lawrence	Local	1
		00014114	A/C Equipment Mechanic	Hazell,Anthony	Local	1
		00014563	Custodial Worker Supervisor	Segovia,Wendy Yamileth	Local	1
		00015273	Deputy Director Facilities Mg	Banks,Jonathan Richard	Local	1
		00015554	Boiler Plant Operator Supvsr	Regester,Stephen J	Local	1
		00015609	Plumber	Davis,Sylvester R	Local	1
		00017465	A/C Equipment Mechanic	Young,Juan M	Local	1
		00017796	Maintenance Worker (Engineering)	Brown,Andre P	Local	1
		00018158	Custodial Worker/Laborer	Gross,Lamont	Local	1
		00018504	Custodial Worker/Laborer	Whitfield,Richard	Local	1
		00019909	Painter	Thorne,John R	Local	1
		00020291	Painter	Robb,Michael	Local	1
		00021918	Custodial Worker/Laborer	Smith,Edgar Arlester	Local	1
		00021982	Custodial Worker/Laborer	Hodge,Anthony R	Local	1
		00021991	Custodial Worker/Laborer	Williams Jr.,Robert Lee	Local	1
		00022137	Maintenance Worker	VACANT	Local	1
		00022190	A/C Equipment Mechanic	Johnson,Michael J	Local	1
		00024725	Electrician	Makle,Kevin A	Local	1
		00025109	Custodial Worker/Laborer	Bacon,Franklin L	Local	1
		00025306	A/C Equipment Mechanic	VACANT	Local	1
		00025462	Custodial Worker/Laborer	Davis,Brian C	Local	1
		00025486	Maintenance Worker	Barnes,Michael H	Local	1
		00026015	Custodial Worker/Laborer	Flood,Calvin H	Local	1
		00026254	Custodial Worker/Laborer	Gray,Deborah S	Local	1
		00026730	Materials Handler	Wayns Jr.,Carroll Stricklin	Local	1
		00027221	Receptionist	Lyons Jr.,Darrin C	Local	1
		00027442	Carpenter	Roach,Darrin C	Local	1
		00033594	Custodial Worker/Laborer	McElrath,Tamara C	Local	1
		00038920	Boiler Plant Operator Supvsr	Walker Sr.,Michael	Local	1
		00047426	A/C Equipment Mechanic	Thompson,Jeffrey K	Local	1
		00047427	A/C Equipment Mechanic	Thompson,Claude Anthony	Local	1
		00070160	A/C Equipment Mechanic	Abouelmagd,Mostafa A	Local	1
		00082352	Custodial Worker Supervisor	Lloyd,Izetta L	Local	1
		00082379	A/C Equipment Mechanic	VACANT	Local	1
		00082381	A/C Equipment Mechanic	Wyatt,Sean Christopher	Local	1
		00082382	Electrician	Irving Jr.,Phillip K	Local	1
		00082383	Facility Manager	Gilbert,Keith	Local	1
		00082384	Carpenter	Larin Portillo,Herson G	Local	1
		00082388	Plumber	Gibson,Tony M	Local	1
	500143 - CUSTODIAL AND MAINTENANCE SERVICES Total					43
	500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES	00017910	Supervisory Information Technology	Blahnik,Andrew G	Local	1
		00034027	Information Technology Specialist	Thomas,Aaron	Local	1
		00044481	Director Information Technology	Aromire,Odunlami O	Local	1
		00045913	IT Specialist	Oulahyane,Youssef	Local	1
		00076982	Supervisory IT Specialist	Givens,Cedric C	Local	1
		00077006	IT Specialist (Customer Support)	Allen-Carlisle,Arlene L	Local	1
		00082371	IT Specialist (Customer Support)	Blackmon,Keith R	Local	1
		00082372	IT Specialist (Customer Support)	Toure,Oumar	Local	1
		00082373	IT Specialist (Network)	King,Kevin	Local	1

		00082374	IT Specialist (Customer Support)	Abana,Haruna	Local	1	
		00082376	IT Project Manager	Hill,Ian M	Local	1	
		00109113	IT Specialist (Telecom)	Buchanan,Steven J	Local	1	
		00000001	Information Technology Specialist	VACANT (FY24 - Inactivated in FY25)	Local	1	
500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES Total						13	
500272 - ADMINISTRATIVE OPERATIONS SERVICES	00023652	Program Coordinator	Lyles,Rashard D	Local	1		
	00024832	Administrative Officer	Clifford,Deniece S.	Local	1		
	00047772	Risk Manager	VACANT	Local	1		
	00102578	Administrative Support Assistant	Reid,Cynthia M	Local	1		
	00047431	Risk Manager	VACANT (FY24 - Inactivated in FY25)	Local	1		
500272 - ADMINISTRATIVE OPERATIONS SERVICES Total						5	
GO0044 - Business Operations Services Total						66	
GO0045 - Chief Librarian Services	500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES	00026701	Executive Assistant	Johnson,Aleia S	Local		
		00034028	Passport Acceptance Agent	Hubbard,Nicole A	Local	0.5	
		00040923	Dir Strategic Partners & Dev	Hegarty,Emily Linnea Dyer	Local	1	
		00046484	Lead Passport Acceptance Agent	Muhammad,Abdurrahman	Local	1	
		00073144	Events Program Coordinator	Huang,YuHsuan	Local	1	
		00082150	Exhibits Coordinator	Miller,Monica	Local	1	
		00082260	Passport Program Support Techn	VACANT	Local	0.5	
		00082324	Passport Program Support Techn	VACANT	Local	1	
		00100238	Events Program Coordinator	Hunter,Ayahna N	Local	1	
		00100240	Events Manager	Greene,Tenikka M	Local	1	
	500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES Total						9
	500146 - EXECUTIVE MANAGEMENT SERVICES	00025135	Executive Management Officer	Romero,Gary A	Local	1	
	500146 - EXECUTIVE MANAGEMENT SERVICES Total						1
	500147 - INTERGOVERNMENTAL AFFAIRS	00013224	Community Engagement Specialist	Waters,Monisa Loretta	Local	1	
		00044130	Director of Community Relations	Saccocio,Martha N	Local	1	
	500147 - INTERGOVERNMENTAL AFFAIRS Total						2
	500148 - STATEGIC PLANNING SERVICES	00082385	Data Analyst	Sreekumar,Jyothis	Local	1	
		00082389	Director Strategic Planning	Greenberg,Judith C	Local	1	
	500148 - STATEGIC PLANNING SERVICES Total						2
	500274 - CUSTOMER EXPERIENCE SERVICES	00009168	Customer Experience Manager	Akiti,Andrea P	Local	1	
00010737		Dir of Customer Experience	McSween,Monique	Local	1		
00019020		Library Design & Appearance Co	McCoy,Ryan C	Local	1		
500274 - CUSTOMER EXPERIENCE SERVICES Total						3	
GO0045 - Chief Librarian Services Total						17	
GO0046 - Library Services	500149 - ADAPTIVE SERVICES	00009775	Librarian	Rosen,Janice Faye	Local	1	
		00015132	Librarian	McKinney,Deborah B	Local	1	
		00015662	Library Technician	Harrison,Bernard Jr	Local	1	
		00033391	Librarian(Adaptive Technology)	Timony,James Patrick	Local	1	
		00075608	Library Associate	Jackson,Paisley N	Local	1	
		00109096	Library Associate	Newsome,Keri A	Local	1	
	500149 - ADAPTIVE SERVICES Total						6
	500150 - ADULT SERVICES	00073153	Supervisory Librarian	Kerelchuk,Nicholas Thomas	Local	1	
		00076985	Adult Services Coordinator	Quick,David B	Local	1	
		00082144	Mental Health Specialist	VACANT	Local	1	
		00085425	Assistant Manager	Mias,Sarah A	Local	1	
		00097165	Civic Engagement Coordinator	Veiga,Diana E	Local	1	
		00100237	Library Associate	Cedres Ortiz,Aimee C	Local	1	
		00114805	Mental Health Specialist	VACANT (New FY25 1.0 FTE)	Local	0	
		00114806	Mental Health Specialist	VACANT (New FY25 0.5 FTE)	Local	0	
		00114808	Mental Health Specialist	VACANT (New FY25 0.5 FTE)	Local	0	
	500150 - ADULT SERVICES Total						6
	500151 - CHILDREN AND YOUNG ADULT SERVICES	00001316	Supervisory Librarian	Farquhar,Erin	Local	1	
		00001338	Children's Librarian	Fogarty,Claire A	Local	1	
		00001708	Librarian	Digwood,Brandon E	Local	1	
		00002262	Librarian	Coyle,SaraBeth P	Local	1	
		00006856	Children's Librarian	Beham,Sarah E	Local	1	
		00006908	Children's Librarian	Daud,Tasneem	Local	1	
		00009907	Children's Librarian	Garcia Gongora,Liliana	Local	1	
		00011090	Children's Librarian	Sturm,Verity	Local	1	
		00011094	Librarian	Kulikowski,Julie A	Local	1	
		00012329	Children's Librarian	McCray,Terry S	Local	1	
		00012608	Children's Librarian	VACANT	Local	1	
		00012673	Librarian	Allen,Cheryl O	Local	1	
		00014487	Library Associate	Sims,Jasmine A	Local	1	
00015269		Children's Librarian	Ballentine,Patricia M.	Local	1		
00015570		Children's Librarian	Ginsburg,Shoshana G	Local	1		
00015622		Supervisory Librarian	Moeller,Julie C	Local	1		
00016063		Children Prog/Partnership Coor	Boston,Carmen Lynette	Local	1		
00016474		Library Associate	Barber,Blake A	Local	1		
00017719		Library Associate	Pierce,Allison M	Local	1		
00020185		Library Associate	Brenowitz,Kathleen S	Local	1		
00020190		Supervisory Librarian	Sterling,Elizabeth L	Local			

	00025885	Children's Librarian	Hames,Katherin M	Local	1
	00028368	Children's Librarian	Melvin,Annaliese	Local	1
	00033014	Children's Librarian	Lichtle-Mullenix,Kaitlyn E	Local	1
	00033340	Children's Librarian	Kotchka,Karen L	Local	1
	00034933	Library Associate	Mendez,Manuel J	Local	1
	00039285	Children's Librarian	VACANT	Local	1
	00039288	Children's Librarian	Meehan,Mary Catherine H	Local	1
	00047444	Early Literacy Services Coord	VACANT	Local	1
	00050764	Children's Librarian	Williams,Stephanie W	Local	1
	00070165	Children's Librarian	Fields,Audrey	Local	1
	00073145	Children's Librarian	Dyer,Katherine E	Local	1
	00073149	Children's Librarian	VACANT	Local	1
	00075026	Librarian	Arnold,Claire O'Leary	Local	1
	00075027	Children's Librarian	VACANT	Local	1
	00075610	Children's Librarian	VACANT	Local	1
	00076970	Children's Librarian	Wagner,Catherine Gayle	Local	1
	00082152	Library Associate	Colgan,James C	Local	1
	00082168	Library Associate	Whaley,Victoria Toliver	Local	1
	00082200	Library Associate	White,Rachel	Local	0.5
	00082201	Library Associate	Prince,Louise L	Local	0.5
	00082222	Library Associate	Zaunbrecher,Malarie A	Local	1
	00082320	Children's Librarian	Borysiewicz,Shelley LeAnn	Local	1
	00082321	Children's Librarian	Zaino,Mark	Local	1
	00082327	Children's Librarian	Bateman,Marisa H	Local	1
	00082330	Children's Librarian	Livoti,Annclaire	Local	1
	00094561	Children's Librarian	Wackerbarth,Susan A	Local	1
	00094566	Children's Librarian	VACANT	Local	1
	00100162	Children's Librarian	VACANT	Local	1
	00106022	Children's Librarian	Williamson,Jesse L	Local	1
500151 - CHILDREN AND YOUNG ADULT SERVICES Total					49
500152 - COLLECTIONS SERVICES	00001948	Interim Director of Collections	Gillespie,Lunden A	Local	1
	00003014	Coor Juvenile & Special Pop	Lukehart,Wendy B	Local	1
	00005172	Librarian	Gibson,William A	Local	1
	00007317	Library Technician	Thornton,Ricardo	Local	1
	00007676	Library Technician	White,Montay Broderick	Local	1
	00013454	Librarian	Mohr,Diane L	Local	1
	00016485	Asst Chief Acquisitions	Davis,Dennis L	Local	1
	00018355	Library Technician	Sorrell,Tyrone V	Local	1
	00018655	Library Technician	Day,Pamela Islar	Local	1
	00020212	Library Technician	Proctor,Marvin L	Local	1
	00020648	Library Technician	VACANT	Local	1
	00021861	Catalog Support Technician	Aycox,Janice E	Local	1
	00025456	Library Technician	Nesbit,Ricardo	Local	1
	00035115	Library Technician	Folarin,Adebayo Adedeji	Local	1
	00039805	Library Program Coordinator	Summerall,Jamequa P.	Local	1
	00042230	Library Technician	West,Dolores Lachay	Local	1
	00043475	Director of Collections	VACANT	Local	1
	00044274	Assistant Manager	McDanold,Shana L	Local	1
	00070162	Library Associate	Curington,Demetrius T	Local	1
	00076979	Supervisory Librarian	Holzman,Melody L	Local	1
	00082339	Electronic Resources Librarian	DeRome,April E	Local	1
500152 - COLLECTIONS SERVICES Total					21
500154 - LITERACY RESOURCES SERVICES	00000235	Library Program Coordinator	Singleton,Shelby R	Federal	1
	00002726	Supvy Education Specialist	Patrick,Chenniah M	Local	1
	00003221	Audio Specialist	Maier,Ryan J	Federal	1
	00017596	Educational Specialist	White Richardson,Anntoinette	Local	1
	00021577	Program Support Assistant	VACANT	Federal	0.5
	00024724	Assistant Manager	Grogan,Desire P	Local	1
	00032535	Education Specialist	Williams,Paula Johnson	Local	1
	00082133	Educational Specialist	Merrion,Benjamin Thomas	Local	1
	00082221	Library Associate	Gaines,Joshua Robert	Local	1
	00105976	Outreach Specialist	Williams,Michael C	Federal	1
	00106968	Library Program Coordinator	Kirkland,Chelsea C	Federal	1
	00113897	Public Affairs Specialist	Hughes Spruill,Zerline	Federal	0.5
500154 - LITERACY RESOURCES SERVICES Total					11
500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES	00002694	Chief Public Services	Alston,Tiffany	Local	1
	00002879	Librarian	Billings,Alexandra M	Local	1
	00004883	Library Technician	Randall,Elaine Williams	Local	1
	00005669	Library Associate	Goepfert,Christine E	Local	1
	00005760	Librarian	Smith,Brandy M	Local	1
	00006347	Library Support Coordinator	Bess,Caleb J	Local	1
	00007620	Administrative Support Asst	VACANT	Local	1
	00008380	Librarian	Casto,Susan Michele	Local	1
	00008499	Supervisory Librarian	VACANT	Local	1

00008899	Library Technician	Bankins,JaNey	Local	1
00009821	Library Associate	Staley Jr.,Jervy L	Local	1
00009848	Library Technician	Elliott,Nikki I	Local	1
00010129	Program Support Assistant	Laws,Ryan D	Local	1
00011537	Assistant Manager	Greek,Mark	Local	1
00011604	Library Support Coordinator	Ovens,April C	Local	1
00011621	Librarian	VACANT	Local	1
00012950	Supervisory Librarian	Cavallero,Jennifer S	Local	1
00013410	Supervisory Librarian	Benitez,Victor M	Local	1
00013813	Executive Officer	VACANT	Local	1
00014938	Library Technician	Ferguson,Anthony	Local	1
00015349	Librarian	Shepard,Ryan M	Local	1
00015507	Director MLK Library	James-Daley,Maryann V.	Local	1
00016383	Library Associate	Gyamfi,Angel Mary	Local	1
00017511	Library Associate	Hunter,Antonia	Local	1
00020073	Assistant Manager	Farley,Laura M	Local	1
00021158	Library Associate	Stone,Isaac K	Local	1
00022235	Executive Assistant	Middleton,Audrey R	Local	1
00022392	Director Neighborhood Libraries	Ross,Anthony G	Local	1
00022428	Administrative Support Assistant	Owens,Amber K	Local	1
00024712	Library Associate	Costolanski,Peter S	Local	1
00025015	Library Associate	Cosby,Jasmine A.	Local	1
00025027	Library Technician	Henry,Marc Anthony	Local	1
00025766	Library Program Coordinator	Campbell,Natalie B	Local	1
00028308	Library Associate	Campbell,Dubian A	Local	1
00028314	Librarian	Peyton,Alicea	Local	1
00039284	Library Associate	Stratton,Molly Lynn	Local	1
00039286	Library Technician	McLaughlin,Jaelah C	Local	1
00039290	Librarian	Foster,Jennifer E	Local	1
00043327	Librarian	McCool,Karen Iva Berry	Local	1
00043344	Library Technician	Gray,Stephon	Local	1
00046907	Library Technician	Andrews,Gloria A	Local	1
00047773	Library Associate	Bakare,Olubunmi Viola	Local	1
00048058	Special Collections Manager	Warwick,Lisa L	Local	1
00048070	Library Technician	De Arman,Joanna C	Local	1
00048085	Library Associate	Deadwyler,Stephen David	Local	1
00073157	Library Technician	Ziyadah,Magdy M	Local	1
00073159	Library Technician	Fields,Tenethia D	Local	1
00075022	Library Technician	Lucas,Tracy A	Local	1
00076973	Librarian	Bond,Phillip J	Local	1
00076974	Library Associate	Reid,William B	Local	0.5
00076978	Librarian	Davis,Amanda H	Local	1
00076980	Director Service Design & Eng	O'Connor,Meaghan K	Local	1
00076983	Library Program Coordinator	Goodwin,Joshua A	Local	1
00076994	Administrative Support Assistant	Graves,Shakira M	Local	1
00082135	Librarian	McNitt,Megan E	Local	1
00082139	Library Associate	Upshur-Williams,Miya N	Local	1
00082145	Archivist	VACANT	Local	1
00082147	Archivist	Gray,Derek Mitchell	Local	1
00082149	Librarian	Brady,Sarah A	Local	1
00082151	Library Program Coordinator	Thompson,Maya Lin	Local	1
00082170	Library Associate	Pila,Nathaniel Allen T	Local	1
00082175	Library Associate	Lipscomb,Derrell M	Local	1
00082177	Library Associate	Bryant,Rebecca B	Local	1
00082182	Library Associate	Davis,Lauren H	Local	1
00082189	Library Associate	New,Mathew C	Local	1
00082308	Library Technician	Holliday,Bridget	Local	1
00082309	Library Associate	VACANT	Local	0.5
00082326	Library Program Coordinator	Burns,Tora	Local	1
00082332	Special Assistant	Black,Sarah Jane	Local	1
00094573	Librarian	Addison,Natalia C	Local	1
00100156	Supervisory Librarian	Brennan,Esti	Local	1
00100160	Supervisory Librarian	VACANT	Local	1
00100239	Adult Digital Literacy Coordinator	McNeal,Natalya S	Local	1
00100247	Librarian	LaRose,Robert A	Local	1
00102573	Library Technician	Baker,Khailynn A	Local	1
00102574	Library Technician	Williams,Hosea Lee	Local	1
00102577	Library Associate	VACANT	Local	1
00102579	Library Technician	Allen,Donald	Local	1
00102583	Library Technician	Williams,Rhea R	Local	1
00109100	Assistant Manager	Dubois,Joseette L E	Local	1
00109108	Supervisory Librarian	Schanfield,Abigail E	Local	1
00109109	Assistant Manager	Davis,Kari J	Local	1
00109119	Education Services Specialist	Peterson,Janice A	Local	1

	00002663	Assistant Manager	VACANT (FY24 - Inactivated in FY25)	Local	1
	00012411	Operations Manager	VACANT (FY24 - Inactivated in FY25)	Local	1
	00015726	Administrative Support Asst	VACANT (FY24 - Inactivated in FY25)	Local	1
500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES Total					85
500156 - NEIGHBORHOOD LIBRARY SERVICES	00000010	Librarian	Mcdermott,Shawn J	Local	1
	00000183	Librarian	Mckinney,Tamara Marea	Local	1
	00000190	Library Associate	Cammack,Elizabeth A	Local	1
	00000216	Library Technician	Jones,Michael D	Local	1
	00000279	Supervisory Librarian	Johnson,Tawanda Deshawn	Local	1
	00000423	Library Associate	Anderson,M'Bwende N	Local	1
	00000471	Library Associate	LaRue,Keisha J	Local	1
	00000940	Library Technician	Wayns,Zachery	Local	1
	00001559	Assistant Manager	Mitchell,Kari R	Local	1
	00002058	Library Associate	Bailey,Neil K	Local	1
	00002293	Library Associate	Washington,Robert	Local	1
	00002708	Supervisory Librarian	King,April S	Local	1
	00003049	Librarian	VACANT	Local	1
	00003263	Library Associate	Gluckman,Jeffrey N	Local	1
	00004212	Library Associate	Johnson 5th,J Edwards	Local	1
	00004605	Library Associate	Pondexter,Kirstin	Local	1
	00004609	Supervisory Librarian	VACANT	Local	1
	00005339	Supervisory Librarian	Henry-Smith,Carmel	Local	1
	00005755	Library Associate	Dickson,Michael S	Local	0.25
	00006377	Supervisory Librarian	Jordan,Kendra P	Local	1
	00006461	Supervisory Librarian	VACANT	Local	1
	00006608	Library Technician	Davis,Tonya R	Local	1
	00007182	Library Associate	Nicholson,Ebony	Local	1
	00007200	Library Associate	Gillette,David Patrick	Local	1
	00007250	Assistant Manager	Oliver,Portia Camille	Local	1
	00007258	Library Associate	Wunderlich,Yvette R	Local	1
	00007445	Librarian	Haeder,Valerie	Local	1
	00007632	Librarian	Snow,Margarette L	Local	1
	00007674	Librarian	Fontem,Oliver	Local	1
	00008226	Librarian	Jones,Caitlin A	Local	1
	00008890	Librarian	Ross,Iris G	Local	1
	00009563	Library Associate	Alemu,Mary T	Local	1
	00009855	Library Associate	Carroll,Zawadi	Local	1
	00009896	Director Youth & Family Services	Burns-Simpson,Shauntee	Local	1
	00010266	Library Technician	Baker,Francia M	Local	1
	00010540	Lead Library Technician	Sampson,Eliza M	Local	1
	00010665	Librarian	Campos,Leslie C	Local	1
	00010817	Library Technician	Jacobs,Nikko	Local	1
	00010940	Librarian	Armstrong,Virgil	Local	1
	00010974	Lead Library Technician	Akins,Renee	Local	1
	00011100	Program Support Assistant	Hines,Renee P	Local	1
	00011697	Supervisory Librarian	Neher,Jeffrey E	Local	1
	00011851	Librarian	Despertr Jr.,Kenneth R	Local	1
	00011965	Supervisory Librarian	Jones,Linda W	Local	1
	00012243	Program Support Assistant	Green,Kanisha R	Local	1
	00012694	Library Technician	Fisher,Helen L	Local	1
	00013096	Library Associate	Kellar,Wendell	Local	1
	00013157	Library Associate	Krafcik,Caroline	Local	1
	00014015	Librarian	Morris,Meredith Anne	Local	1
	00014338	Library Associate	Knott,Christopher J	Local	1
	00014525	Library Technician	Smith,Domonique L	Local	1
	00014574	Library Technician	Guerrier,Andre Reynolds	Local	1
	00014689	Library Associate	Wheelwright,Amanda Jo	Local	1
	00014789	Library Technician	Boone,Graemme Denyce	Local	1
	00014814	Library Technician	Carter,Clarence L	Local	1
	00014879	Library Technician	Lemus Pena,Maria Isabel	Local	1
	00015073	Supervisory Librarian	Hirsch,Deborah J	Local	1
	00015515	Library Technician	Wayne,Michael Anthony	Local	1
	00015744	Library Associate	Dada,Olabajo O	Local	1
	00015802	Library Technician	Myers,Aurora	Local	1
	00016040	Library Technician	Bargeman,Roy Lemonds	Local	1
	00016129	Library Associate	Henderson,Loyal	Local	1
	00016152	Librarian	Babel,Elisa A	Local	1
	00016437	Library Technician	VACANT	Local	1
	00016544	Library Associate	Grimaila,Zoe M	Local	1
	00016697	Library Technician	Minson,Brandon A	Local	1
	00016720	Library Associate	Katz,Myra E	Local	0.3
	00016895	Library Technician	Rafael,Angelina T	Local	1
	00017183	Librarian	Simpkins,Cheryl Diane	Local	1
	00017649	Library Associate	Yates,Da'Shawn Y	Local	1

00017966	Library Technician	Gravitt,Towanda A	Local	1
00018008	Library Technician	Jones,Pauline P	Local	1
00018165	Library Technician	Nelson,Brittney	Local	1
00018822	Librarian	Jones,Wanda Elaine	Local	1
00020116	Library Technician	Wilson,Taylor Nicole	Local	1
00020119	Library Technician	Woolfolk,Trevor	Local	1
00020345	Librarian	Menchal,Emily Nicole	Local	1
00020535	Supervisory Librarian	Strusienski,Julia Marie	Local	1
00020743	Library Technician	Carrigan,Ahmari A	Local	1
00021259	Library Technician	Mayo,Stacey Denice	Local	1
00021737	Supervisory Librarian	Graham,Janette	Local	1
00021973	Librarian	Tanner,Janna C	Local	1
00021989	Lead Library Technician	Greenwood,Monica R	Local	1
00022232	Library Technician	Barnes,Denise F	Local	1
00023236	Library Associate	Chappell,Orlando F	Local	1
00023899	Library Technician	Akyeampomah,Qualitress	Local	1
00024036	Supervisory Librarian	Davis,Yvette F	Local	1
00024286	Library Technician	VACANT	Local	1
00024502	Library Associate	Johnson,William Samuel	Local	1
00024606	Supervisory Librarian	Myers,Tracy D	Local	1
00025387	Supervisory Librarian	Gaston,David N	Local	1
00025401	Library Associate	Price,Beverly Allisha	Local	1
00025937	Library Technician	Dohawk,Cheyenne L	Local	1
00026193	Library Technician	Perry,Darnelle D	Local	1
00027224	Library Technician	Hook Jr.,Anthony David	Local	1
00027491	Library Associate	Guest,Cameron C	Local	1
00027833	Supervisory Librarian	Mitchell,Ashley T	Local	1
00028305	Librarian	Brown,Dunnell O	Local	1
00028316	Library Associate	Nixon,Gina	Local	1
00028341	Librarian	White,Eric H	Local	1
00028358	Library Technician	Fonseca,Marina Isabel	Local	1
00032323	Library Support Coordinator	Hook,Lisa L	Local	1
00032397	Librarian	Sambasivan,Jayanthi	Local	1
00032670	Library Technician	Ferrell,Carmelia Yvette	Local	1
00032983	Library Technician	Thompson,Lashon R	Local	1
00033090	Librarian	VACANT	Local	1
00034020	Library Associate	Reed,Niccola M	Local	1
00034024	Library Technician	Miller-Key,Anita M	Local	1
00034820	Library Associate	Fox,Dawn N.	Local	1
00034898	Library Associate	Allen,Junae M	Local	1
00034938	Library Technician	Little,Jestine S	Local	0.5
00034948	Library Associate	Tsui,Kingta	Local	1
00034987	Library Associate	Williams,Mathew James	Local	1
00035105	Library Associate	Bush,Erin L	Local	1
00035126	Library Associate	Dixon,E'Qvette M	Local	1
00036289	Library Technician	Belsky,David	Local	1
00039212	Library Associate	VACANT	Local	0.25
00039213	Teen Services Coordinator	Harris,Joanna Margaret	Local	1
00039281	Library Associate	Rosser,Vanette S	Local	1
00039282	Library Associate	Auerbach,Carol	Local	1
00039292	Library Associate	Timus Jr.,Ronald J.	Local	1
00039294	Library Associate	Jones,Kelly A	Local	0.25
00039296	Library Associate	Kehshen,Hanna T	Local	1
00039298	Library Technician	Conway,Rochelle	Local	1
00039300	Library Associate	Phillips,Vanessa J	Local	1
00039803	Operations Manager	Freeman,Stefanie A	Local	1
00039804	Library Associate	Blanks,Jonathan P	Local	0.25
00042685	Librarian	Wilson,Monica	Local	1
00043326	Library Associate	Carcamo,Julio Alejandro	Local	1
00043343	Library Technician	Harris,Victor	Local	1
00044132	Library Associate	Chambers,Portia R	Local	1
00044150	Library Associate	VACANT	Local	1
00044151	Library Associate	Coyle,Adrienne V	Local	1
00044153	Library Technician	Brock,Shilaina C	Local	1
00044381	Library Technician	Wheeler,Justin L	Local	1
00044568	Library Associate	Jerome,Amoryl S	Local	0.25
00044656	Library Associate	VACANT	Local	1
00044660	Library Technician	Brown,Fayeth P	Local	1
00046406	Supervisory Librarian	Badalamenti,Jean M	Local	1
00047428	Supervisory Librarian	Oxley,Rebecca G	Local	1
00070145	Director Neighborhood Libraries	Harris,Regina L	Local	1
00070159	Supervisory Librarian	Escher,Maria T	Local	1
00070161	Supervisory Librarian	Sumler,Tracy Reid	Local	1
00070164	Supervisory Librarian	Schneider,Robert J	Local	1

00073140	Assistant Manager	Bautista,Fatima	Local	1
00073142	Library Technician	Gross,Jennifer E	Local	1
00073151	Library Associate	VACANT	Local	1
00073155	Library Associate	Shaw,Ryan A.	Local	1
00073156	Library Technician	Butler,Dominique Nicole	Local	1
00073158	Library Associate	Gyamfi,Hanna K	Local	1
00075023	Library Technician	Blount,Miltonette Denise	Local	1
00075025	Library Associate	Wilson,Blake	Local	0.5
00075028	Library Support Coordinator	Damtoft,Anne C	Local	1
00075605	Library Associate	Newsome,Venita M	Local	1
00075606	Supervisory Librarian	Dougherty,Barbara F	Local	1
00076971	Library Associate	Lindsey,Ieshia	Local	1
00076972	Librarian	VACANT	Local	1
00076992	Library Technician	Myrie,Alesha A	Local	1
00076993	Library Associate	Turnage,Keith A	Local	1
00076996	Library Associate	Noble,Bryan T.	Local	1
00076997	Library Associate	Johnson,Jordan C	Local	1
00076999	Library Associate	Conn,Michelle	Local	1
00077000	Supervisory Librarian	Stevenson,Christopher B	Local	1
00077007	Library Associate	Lewis,Jason L	Local	0.5
00077009	Library Associate	Danielson,Casey S	Local	1
00077011	Library Technician	Ferrufino,Nancy	Local	1
00082134	Librarian	VACANT	Local	1
00082142	Librarian	VACANT	Local	1
00082143	Assistant Manager	Nguyen,My Thuy	Local	1
00082148	Assistant Manager	Peterson,Kevin	Local	1
00082154	Library Associate	Britton,Kandace K	Local	1
00082156	Library Associate	Rivera,Michael Alexander	Local	1
00082157	Library Associate	Abedi,Mohammad Hassan	Local	1
00082159	Library Associate	Okuleye,Ayodeji A	Local	1
00082160	Library Associate	VACANT	Local	1
00082162	Library Associate	VACANT	Local	1
00082163	Library Associate	VACANT	Local	1
00082164	Library Associate	Arrendell,Donna	Local	1
00082166	Library Associate	Watkins,Wendy D	Local	1
00082167	Library Associate	Willis,Robert B	Local	1
00082169	Library Associate	Lewis,Detric	Local	1
00082172	Library Associate	Sims,Christian T	Local	1
00082173	Library Associate	Washington,Jonee S	Local	0.5
00082174	Library Associate	Garcia,Carolina	Local	1
00082180	Library Associate	VACANT	Local	1
00082181	Library Associate	VACANT	Local	1
00082184	Library Associate	Heard,Zataunia	Local	1
00082185	Library Associate	Sealey,Pauline	Local	1
00082186	Library Associate	Shelton-Epps,Braxton M	Local	1
00082187	Library Technician	Coles,Kierra Denise	Local	1
00082188	Library Associate	Evans,Larry J	Local	1
00082191	Library Technician	Troia,Nadine R	Local	1
00082194	Library Technician	Dyer,Tiffany C	Local	1
00082195	Library Technician	Tinsley,Diann	Local	1
00082205	Library Associate	Charity,Guy D	Local	0.25
00082206	Library Associate	Stevanus,Eugene E	Local	1
00082212	Assistant Manager	Smoot,Jessica N	Local	1
00082213	Library Associate	Jolly,Malcolm	Local	1
00082214	Library Associate	Pittard,Melanie A	Local	0.5
00082217	Library Associate	Lacey,Brittany	Local	1
00082219	Library Associate	Harris Jr,Nolan	Local	1
00082220	Library Associate	McFarland,Alyce K.	Local	0.25
00082223	Library Associate	Spotswood,Jessica S	Local	0.5
00082226	Library Associate	VACANT	Local	0.5
00082227	Library Associate	Jones,Joy E	Local	0.5
00082228	Library Associate	Stewart,Faith R	Local	1
00082229	Library Associate	Fitts,Ruth Withnell	Local	0.5
00082232	Library Associate	Powell,Micah N	Local	1
00082235	Library Associate	Greer,Christina C	Local	1
00082236	Library Associate	Jones,Maria Patrice	Local	1
00082240	Library Associate	VACANT	Local	0.25
00082241	Assistant Manager	Edmonds,David Lionel	Local	1
00082245	Library Associate	Cornell,Barbara B	Local	1
00082262	Library Associate	Allen,Kevin	Local	1
00082266	Library Associate	Quinn,Robert JP	Local	1
00082277	Library Associate	Wills,Sheena M	Local	1
00082281	Library Technician	Hooks,Tashinee	Local	1
00082295	Library Technician	Kabia,Nakia M	Local	1

	00082296	Library Associate	Offor,Chidimma I	Local	1
	00082298	Library Technician	Jones,Jeremiah Elijah	Local	1
	00082301	Library Technician	Robinson Sr.,James O	Local	1
	00082302	Library Technician	Stephens,Shalone D	Local	1
	00082305	Library Associate	Rockler,Aleezah P	Local	1
	00082306	Library Associate	Gross,Thomas S	Local	1
	00082307	Library Technician	Smith,Tiffany Michelle	Local	1
	00082310	Library Associate	VACANT	Local	1
	00082311	Library Technician	Caldwell,Tracee Lynette	Local	1
	00082319	Librarian	Jeffries,John C	Local	1
	00082322	Supervisory Librarian	VACANT	Local	1
	00082323	Library Associate	Proctor,Devyn F	Local	1
	00082328	Supervisory Librarian	Ranallo,Craig A	Local	1
	00087525	Library Associate	Coates,Jamel	Local	1
	00094562	Library Associate	Davis,Melissa E	Local	1
	00094563	Library Associate	Otto,CarolAnne	Local	1
	00094565	Library Associate	Smith,Alexandra N	Local	1
	00094571	Librarian	Epperson,Amanda M	Local	1
	00099857	Library Associate	VACANT	Local	1
	00099858	Library Associate	VACANT	Local	1
	00099859	Library Support Coordinator	Robinson,LaToya Donise	Local	1
	00100159	Supervisory Librarian	MacCall,Melinda A	Local	1
	00100161	Supervisory Librarian	Castillo,Sharrese C	Local	1
	00100242	Library Technician	Dyer,Gloria R	Local	1
	00100248	Library Associate	Moten,Marquis L	Local	1
	00100359	Program Support Assistant	VACANT	Local	1
	00102572	Library Associate	Franklin,Isaiah	Local	1
	00102576	Library Technician	Battle,Kimberly	Local	1
	00102580	Library Technician	Williams,Erin D	Local	1
	00102581	Library Associate	Wade,Kyron P	Local	1
	00102582	Library Technician	Wright,Anthony A	Local	1
	00102584	Library Associate	Johnson,Lisa D	Local	1
	00102585	Library Technician	VACANT	Local	1
	00102586	Library Technician	VACANT	Local	1
	00102587	Library Associate	Costas Velasco,Isabel	Local	1
	00105687	Library Associate	Norman,Porsche N	Local	1
	00105689	Library Associate	Bromberg Gaber,Yonah L	Local	1
	00105690	Library Associate	Thompson,Kali D	Local	1
	00105691	Library Associate	Suarez-Findlay,Amaya R	Local	1
	00105692	Library Associate	Weiss,Melissa A	Local	1
	00106023	Library Technician	Wilson,Dominique A	Local	1
	00106024	Library Associate	Sisk,Sheena L	Local	1
	00106025	Library Technician	Wilson,Darrin L	Local	1
	00109093	Librarian Technician	Ballinger,Laprele	Local	1
	00109094	Library Associate	Shavandy,Phariborze	Local	1
	00109095	Library Associate	Bailey,Lauren T	Local	1
	00109097	Library Associate	Hines,Erica L	Local	1
	00109098	Library Associate	Mason,Janice	Local	1
	00109099	Assistant Manager	Rodgers,Walter Reuben	Local	1
	00109101	Assistant Manager	Havlicek,Holly A	Local	1
	00109102	Assistant Manager	Norr,Melissa Jan	Local	1
	00109103	Assistant Manager	VACANT	Local	1
	00109104	Assistant Manager	Pelton,Elaine Gabrielle	Local	1
	00109105	Supervisory Librarian	Dunning,Kayla	Local	1
	00109106	Assistant Manager	Hargreaves,Abigail R	Local	1
	00109107	Assistant Manager	Matsakis,Kalliroi L	Local	1
	00112644	Library Associate	Taylor,Angela Elizabeth	Local	1
	00112645	Library Associate	Cohen,Justin A	Local	1
	00094567	Librarian	VACANT (FY24 - Inactivated in FY25)	Local	1
	500156 - NEIGHBORHOOD LIBRARY SERVICES Total				265.8
500157 - PUBLIC SAFETY SERVICES	00002166	Special Police Officer	Mobley,Regina Anita	Local	1
	00005981	Special Police Officer	Smith,Vernon	Local	0.5
	00006203	Special Police Officer	Files,Ronald J	Local	1
	00008086	Staff Assistant	Davis Kennie,Leslie	Local	0.5
	00009029	Training Specialist	VACANT	Local	0.5
	00010463	Special Police Officer	Franklin,Brian T	Local	1
	00012823	Supv Special Police Officer (Captain)	Johnson,Laretta	Local	1
	00014014	Director Public Safety	Chapman,Tonya D	Local	1
	00016775	Special Police Officer	Spriggs,Davina M	Local	1
	00017441	Special Police Officer	Copeland,Amanda	Local	1
	00021947	Supvy Special Police Officer (Sergeant)	Wallace,Latione Young	Local	1
	00025188	Special Police Officer	Davis,Porsha M	Local	1
	00026080	Special Police Officer	Williams,Daryl E	Local	1
	00028307	Special Police Officer	Lockard,Martha R	Local	1

		00028310	Supvy Special Police Officer	VACANT	Local	1	
		00028337	Lead Special Police Officer	Mickens,Anthony Thomas	Local	1	
		00037781	Special Police Officer	Marshall,Tiffany M	Local	1	
		00044131	Special Police Officer	VACANT	Local	1	
		00047171	Supvy Special Police Officer (Sergeant)	Scott,Garrett	Local	1	
		00047172	Supvy Special Police Officer (Sergeant)	Murray,Darrell E	Local	1	
		00082312	Special Police Officer	Jackson Sr.,Dante D	Local	1	
		00082314	Special Police Officer	Jenkins,Alphonso F	Local	1	
		00082315	Supv Special Police Officer (Lt)	Wiley,Carla P	Local	1	
		00082316	Special Police Officer	Simpkins,Bonita S	Local	1	
		00082317	Special Police Officer	Chaney,Jurgen	Local	1	
		00082333	Library Program Coordinator	Sims,Sabrina R	Local	0.5	
		00082390	Special Police Officer	Catoe,Esther	Local	0.5	
		00099846	Special Police Officer	Prince,Navon M	Local	1	
		00099847	Special Police Officer	Richardson Jr.,William A	Local	1	
		00099849	Special Police Officer	Whitaker,Latare C	Local	1	
		00099850	Special Police Officer	Kingman,Stephen P	Local	1	
		00099851	Supvy Special Police Officer	VACANT	Local	1	
		00099852	Special Police Officer	Burns,Andre E	Local	1	
		00100243	Lead Special Police Officer	VACANT	Local	1	
		00100244	Special Police Officer	Diggs,Keon E	Local	1	
		00100245	Special Police Officer	McLendon Jr.,Ronnie	Local	1	
		00100246	Special Police Officer	Davis,Tyrone Leroy	Local	1	
		00106026	Special Police Officer	Wright,Christian A	Local	1	
		00113992	Special Police Officer	Kelly,Dasjia Lakesha (New FY25 1.0 FTE)	Local	0	
		00113993	Special Police Officer	Duodu,Daniel (New FY25 1.0 FTE)	Local	0	
		00113994	Special Police Officer	VACANT (New FY25 1.0 FTE)	Local	0	
		00113995	Special Police Officer	VACANT (New FY25 1.0 FTE)	Local	0	
		00113996	Special Police Officer	VACANT (New FY25 1.0 FTE)	Local	0	
	500157 - PUBLIC SAFETY SERVICES Total						35.5
	500158 - TEENS OF DISTRINCTION PROGRAM	00046736	Teen Aide	Hubbard,London C	Local	0.3	
		00047957	Teen Aide	Clausell,Doran L	Local	0.3	
		00047971	Teen Aide	Gibson,Marcus D	Local	0.3	
		00077013	Teen Aide	VACANT	Local	0.3	
00077014		Teen Aide	Jenkins,Lyndze K	Local	0.3		
00094758		Teen Aide	Ogundimu,Felicia	Local	0.3		
00094759		Teen Aide	Anderson Grant,Ella	Local	0.3		
00094760		Teen Aide	Rashumaa,Ifasen Kwame	Local	0.3		
500158 - TEENS OF DISTRINCTION PROGRAM Total						2.4	
500159 - VOLUNTEERS SERVICES	00034025	Program Support Specialist (Vol)	Lucas,Stacey B	Local	1		
500159 - VOLUNTEERS SERVICES Total						1	
GO0046 - Library Services Total						482.7	
Grand Total						628.2	

Note: Please note that some position numbers may be shifted to different activities as needs change.

FY24 Local approved at 620.40 FTEs. In FY25, 9.5 Local vacant FTEs were decreased and 8.0 FTEs were added (5.0 FTEs for Special Police Officers, 2.0 FTEs for Mental Health Specialist, and 1.0 FTE for Special Events Specialist for Downtown Activation (which is still being Classified and listed above with a TBD Position number)

FY24 Federal approved at 4.5 FTEs. In FY25, the LSTA grant was approved with 5.0 FTEs.

FY24 Capital approved at 3.0 FTEs.

GENERAL QUESTIONS

Question Number 67

How many vacancies were posted for DCPL during FY24? To date in FY25? Which positions and why were the positions vacated? In addition, note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.

Fiscal Year	Vacancies
FY24	72
FY25	64
POSTED POSITIONS	
FY24	Administrative Support Assistant
	Archivist
	Assistant Manager (DC Jail Library)
	Attorney Advisor
	Deputy General Counsel
	Director of Customer Experience
	Director of Human Resources
	Events Manager
	Events Program Coordinator
	Human Resource Specialist (Employee/Labor Relations)
	Information Technology Specialist (System Admin – ILS)
	IT Specialist (Telecom)
	Lead Contract Specialist
	Librarian
	Library Associate (Digital Navigator)
	Library Program Coordinator (Collections)
	Library Support Coordinator
	Library Technician
	Mental Health Specialist
	Passport Program Support Technician
	Project Manager (Capital Projects)
	Risk Manager
	Special Assistant
	Supervisory Librarian
	Supv Special Police Office (Capt)
	Supv Special Police Officer (Lt)
	Teen Aide

POSTED POSITIONS	
FY25 to date	Administrative Assistant
	Administrative Support Assistant
	Executive Officer
	Human Resources Assistant
	Librarian (The People's Archive)
	Library Associate (Floater)
	Library Technician
	Mental Health Specialist (Part-Time)
	Mental Health Specialist
	Project Manager (Capital Projects)
	Risk Manager
	Special Police Officer
	Supvy Special Police Officer (SGT)

Why were the positions vacated?	
FY24	
	New Positions
	Internal Promotions
	Internal Transfers
	Resignations
	Terminations
FY25	
	Resignations
	Internal Promotions
	Terminations

GENERAL QUESTIONS

Question Number 68

How many employee performance evaluations were completed in FY24 and how was performance measured against position descriptions? To date in FY25? What steps are taken to correct poor performance and how long does an employee have to correct their performance?

Performance evaluations were completed for 100 percent of DC Public Library (DCPL) employees in FY24. These evaluations are based on goals established early in the fiscal year, aligned with each job classification's duties and agency priorities.

The FY25 goal-setting process is currently underway. Goals are mandatory for all staff and must be established within 30 days for new hires or position changes. Supervisors monitor individual goal achievement throughout the year, updating them as necessary to include new objectives. Managers also conduct mid-year evaluation reviews for each employee.

If, after 90 days from goal establishment, an employee's performance is below satisfactory on any goal, a Performance Improvement Plan (PIP) is created. This plan, lasting 30–90 days, is closely monitored by the manager through regular coaching meetings. Should the employee not succeed in completing the PIP, next steps are taken in accordance with the collective bargaining agreements for union staff or the District Personnel Manual for non-union staff.

GENERAL QUESTIONS

Question Number 69

Provide the Committee with the following:

- A. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, and a narrative description of efforts to electrifying the DCPL fleet;**
- B. A list of employees receiving bonuses, special pay, additional compensation, or hiring incentives in FY24 and to date in FY25, and the amount;**
- C. A list of the total overtime and workman's compensation payments paid in FY24 & FY25 to date; and**
- D. A list of travel expenses for FY24 and to date in FY25, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.**

Reports follow.

A. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, and a narrative description of efforts to electrifying the DCPL fleet;

Vehicle Tag Number	Own/Lease Status	Year	Make	Model	Department Assigned	Department Responsible POC
DC-15892	Own	2024	Dodge	ProMaster Cargo Van	Facilities -Trades	Jonathan Banks
DC12596	Lease	2018	Dodge	Ram Pick-up	Facilities - Janitorial	Wendy Segovia
53-7646	Own	2010	Ford	F-150 Crew Cab	Facilities- Janitorial	Wendy Segovia
53-11811	Own	2017	Chevrolet	Silverado	Public Safety - Security	Tonya Chapman
DC-12621	Lease	2018	Dodge	Ram 1500	Public Safety - Security	Tonya Chapman
DC- 12627	Lease	2018	Toyota	Tacoma	Public Safety - Security	Tonya Chapman
53-14943	Own	2023	Chrysler	Pacifica Pinnacle	Public Safety - Security	Tonya Chapman
53-14945	Own	2023	Chrysler	Pacifica Pinnacle	Public Safety - Security	Tonya Chapman
53-14944	Own	2023	Chrysler	Pacifica Pinnacle	Public Safety - Security	Tonya Chapman
DC-16696	Own	2024	Dodge	ProMaster Cargo Van	Facilities -Trades	Jonathan Banks
53-14176	Own	2021	Ford	E-150	Facilities - Engineering	Jonathan Banks
DC-12821	Own	2017	Ford	F-150 Crew Cab Pickup	Facilities- Engineering	Jonathan Banks
DC-12179	Lease	2018	Toyota	Tacoma Pick-up	Facilities- Engineering	Jonathan Banks
DC-12622	Lease	2018	Dodge	Ram Pickup	Facilities- Engineering	Jonathan Banks Keith Gilbert
DC-12482	Lease	2018	Ford	Transit (T-250-Cargo)	Facilities - Trades	Jonathan Banks
DC-12475	Lease	2018	Ford	Transit	Facilities - Trades	Jonathan Banks Darrin Roach
53-14071	Own	2021	Ford	E-150	Facilities - Trades	Jonathan Banks
DC-11963	Lease	2018	Chevy	Express 1500	Facilities -Trades	Jonathan Banks Phil Irving
DC-11922	Lease	2018	Dodge	Caravan SE	Facilities - Distribution Svcs	Shalonda Gunter
53-13901	Own	2022	Isuzu	NPR Box Truck	Facilities - Distribution Svcs	Shalonda Gunter
53-13906	Own	2022	Isuzu	NPR Box Truck	Facilities - Distribution Svcs	Shalonda Gunter

53-13907	Own	2022	Isuzu	NPR Box Truck	Facilities - Distribution Svcs	Shalonda Gunter
53-13900	Own	2022	Isuzu	NPR Box Truck	Facilities - Distribution Svcs	Shalonda Gunter
53-11603	Own	2017	Dodge	Caravan	Information Technology	Cedric Givens
DC-12015	Lease	2018	Toyota	Corolla	Information Technology	Cedric Givens
DC-11860	Own	2017	Ford	E350 Step Van	Service Design and Engagement	Meaghan O'Connor Nicholas Kerelchuk
DC-12396	Lease	2018	Dodge	Caravan	Communications	Deborah Ward
DC-12593	Lease	2018	Dodge	Ram Pickup	Facilities - Engineers	Jonathan Banks Keith Gilbert

Electrification Plan:

In FY26, DC Public Library (DCPL) plans to procure two electric vehicles (EVs) and two corresponding charging stations to support its commitment to sustainability and environmental responsibility. This strategic acquisition is part of the organization's ongoing efforts to reduce its carbon footprint and enhance its fleet operations. The total cost for the procurement of the electric vehicles and chargers is estimated at \$838,672.00. This investment will enable DCPL to transition to more energy-efficient and eco-friendly transportation options, aligning with broader goals for reducing emissions and promoting green initiatives. Additionally, DCPL plans to purchase two EVs and charging stations each year after that, further advancing its sustainable transportation goals and reinforcing its commitment to environmental stewardship.

B. A list of employee receiving bonuses, special pay, additional compensation, or hiring incentives in FY24 and to date in FY25, and the amount;

FY24

7013015 - Early Out Incentive Pay		
Name	Title	Amount
Freeman,Sheldon T	Librarian	25,000.00
Newman,Ethel Shirlene	Library Technician	25,000.00
Grays,Darrell M	Maintenance Worker	25,000.00
Drew,Ervin	Special Police Officer	25,000.00
Hicks,Terry L	Special Police Officer	20,000.00
		120,000.00

7013001 - Additional Income Allowance		
Name	Title	Amount
N/A		

7013012 - Bonus Pay (Pay Rate Change)		
Name	Title	Amount
Peterson,Kevin	Assistant Manager	3,000.00
Muhammad,Abdurrahman	Lead Passport Acceptance Agent	10,000.00
		13,000.00

FY25 1st QTR

7013015 - Early Out Incentive Pay		
Name	Title	Amount
Conry,Hanife O	Library Technician	20,000.00
Ward,Joann Elizabeth	Library Associate	20,000.00
		40,000.00

7013001 - Additional Income Allowance		
Name	Title	Amount
N/A		

7013010/12 - Add'l Gross Pay / Bonus Pay		
Name	Title	Amount
N/A		

Bilingual Stipend (PeopleSoft Code LAN- Language Fluency and DIFS Account 7013004 - Shift Differential)
Each Receives \$115.38 per pay period (for three years from Stipend Start Date)

Employee Name	Title	Test Language	Stipend Start Date	Stipend End Date
Bryant, Rebecca	Library Associate	Spanish	9/22/2024	9/18/2027
Chavarria, Hector	Director of Human Resources	Spanish	9/22/2024	9/18/2027
Cornell, Barbara	Library Associate	French	9/22/2024	9/18/2027
Costas Velasco, Isabel	Library Associate	Spanish	9/22/2024	9/18/2027
Ferrufino, Nancy	Library Technician	Spanish	9/22/2024	9/18/2027
Fonseca, Marina	Library Technician	Spanish	9/22/2024	9/18/2027
Garcia, Carolina	Library Associate	Spanish	9/22/2024	9/18/2027
Guerrier, Andre	Library Technician	French	9/22/2024	9/18/2027

Employee Name	Title	Test Language	Stipend Start Date	Stipend End Date
Kehshen, Hanna	Library Associate	Amharic	9/22/2024	9/18/2027
Kirkland, Chelsea	Library Program Coordinator	Spanish	9/22/2024	9/18/2027
Lemus Pena, Maria	Library Technician	Spanish	9/22/2024	9/18/2027
Mcnitt, Megan	Librarian	Spanish	9/22/2024	9/18/2027
Nguyen, My	Assistant Manager	Vietnamese	9/22/2024	9/18/2027
Ortiz, Aimee	Library Associate	French	9/22/2024	9/18/2027
Otto, Carolanne	Library Associate	Spanish	9/22/2024	9/18/2027
Wills, Sheena	Library Associate	French	9/22/2024	9/18/2027
Garces, Diego	Social Media Specialist	Spanish	10/20/2024	10/16/2027
Segovia, Wendy	Custodial Worker Supervisor	Spanish	10/20/2024	10/16/2027
Pila, Nathaniel	Library Associate	Tagalog	10/20/2024	10/16/2027
Offor, Chidimma	Library Associate	Spanish	10/20/2024	10/16/2027
Suarez Findlay, Amaya	Library Associate	Spanish	10/20/2024	10/16/2027
Gibson, William	Librarian	Spanish	10/20/2024	10/16/2027
Benitez, Victor	Supervisory Librarian	Spanish	10/20/2024	10/16/2027
Larin, Herson	Carpenter	Spanish	12/1/2025	12/11/2027
Quinn, Robert	Library Associate	French	12/1/2025	12/11/2027

C. A list of the total overtime and workman's compensation payments paid in FY24 & FY25 to date;

	<u>FY24</u>	<u>FY25 1st QTR</u>	
Overtime	584,785.87	171,038.51	
Workman's Compensation	-	-	FY24 & FY25 expenditures are charged against the Employee's Compensation Fund, not the agency.

D. A list of travel expenses for FY24 and to date in FY25, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.

FY24 Travel Expenditures			
NAME	NAME OF COURSE & LOCATION	TRAINING DATES	Amount Paid
Abigail Hargreaves	Public Library Association Conference 2024	04/02/2024 - 04/06/2024	1,500.00
Alexandra Genia	International Indigenous Librarians' Forum	11/26/2023 - 12/01/2023	1,500.00
Alicia McNeal	Employment Law Conference	11/30/2023 - 12/01/2023	386.02
Annaliese Melvin	American Library Association (ALA) Annual Conference	6/26/2024 - 07/02/2024	910.46
Anthony Ross	Public Library Association Conference 2024	04/02/2024 - 04/06/2024	1,892.96
Ashley Mitchell	Public Library Association Conference 2024	04/02/2024 - 04/06/2024	616.25
Barbara Jumper	Approach to Leadership Excellence Orlando, FL	9/16/2024 - 09/19/2024	326.14
Breona Samuel	PLA Training Conference - Columbus, OH	4/03/2024 - 4/06/2024	304.47
Carmen Boston	ALSC National Institute Conference - Denver, CO	9/19/2024 - 09/22/2024	229.00
Carmen Boston	ALSC National Institute Conference - Denver, CO	9/19/2024 - 09/22/2024	1,678.09
Carolina Garcia	American Library Association (ALA) Annual Conference	6/28/2024 - 07/02/2024	1,849.40
Catherine Wagner	Public Library Association Conference 2024	04/02/2024 - 04/06/2024	1,500.00
Chanel Hall	General Counsel Conference East	10/02/2023 - 10/03/2023	277.55
Chanel Hall	PLI Training Negotiation Workshop - NY, NY	7/16/2024 - 07/18/2024	218.50
Chelsea Kirkland	Net Inclusion 2024	02/13/2024 - 02/15/2024	1,248.59
David Quick	Public Library Association Conference 2024	04/03/2024 - 04/10/2024	700.75
Eric White	ASALH 109th Annual Conference - Pittsburgh, PA	9/25/2024 - 09/29/2024	995.00
Eric White	ASALH 109th Annual Conference - Pittsburgh, PA	9/25/2024 - 09/29/2024	505.00
Hector Chavarria	Chicago SHRM Conference	06/22/2024 - 06/27/2024	661.16
James McIntyre	General Counsel Conference East - Brooklyn, NY	10/02/2023 - 10/03/2023	230.86
James McIntyre	PLI Training Negotiation Workshop - NY, NY	7/16/2024 - 07/18/2024	252.25
Jean Badalamenti	American Public Health Association Annual Meeting	11/12/2023 - 11/15/2023	1,500.00
Jean Badalamenti	American Public Health Association Annual Meeting	11/12/2023 - 11/15/2023	500.00
Joilette Mecks	COMPA 2024 Annual Conference	02/25/2024 - 02/28/2024	455.64
Joilette Mecks	Approach to Leadership Excellence Orlando, FL	9/16/2024 - 09/22/2024	659.42
Josette Dubois	Public Library Association Conference 2024	04/02/2024 - 04/05/2024	23.58
Julie Seigel	2024 ALA Conference and Exhibition	06/27/2024 - 07/01/2024	410.00
Karen McCool	Music OCLC Users Group/Music Library Association Meeting	2/27/2024 - 03/03/2024	98.25
Kayla Dunning	National Conference of African American Librarians - New Orleans, LA	7/24/2024 - 07/28/2024	753.04
Liliana Garcia Gongora	Public Library Association Conference 2024	04/02/2024 - 04/05/2024	413.45
Lisa Warwick	Society of American Archivists Conference - Virtual	8/15/2024 - 08/17/2024	499.00
Maryann James-Daley	Public Library Association Conference 2024	4/2/2024 - 04/06/2024	2,063.16
Maurice Moore	Documentary Vide Shoot for DCPL Archive of the GoGo Band Los Angeles, CA	02/01/2024 - 02/05/2024	1,053.90
Miya Upshur-Williams	88th Annual Meeting of the Society of American Archivists - Per Diem	08/14/2024 - 08/17/2024	704.58
Monica Wilson	Young Adult Services Symposium	11/10/2023 - 11/12/2023	738.20
Natalya McNeal	National Future of EDU Tech Conference	01/23/2024 - 01/26/2024	781.55
Nathaniel Allen Pila	ALA Annual Conference	06/26/2024 - 07/02/2024	1,103.15
Regina Harris	ALA Annual Conference - San Diego, CA	06/26/2024 - 07/02/2024	2,808.41
Renee Hines	Taking Action for Wellbeing Copeland Center Conference	08/11/2024 - 08/13/2024	276.50
Robert LaRose	NDSA's Digital Preservation 2023: Preserving Legacy	11/15/2023 - 11/16/2023	1,156.63
Ryan Laws	Taking Action for Wellbeing Copeland Center Conference	08/11/2024 - 08/13/2024	276.50
Ryan McCoy	NEOCON 2024	06/09/2024 - 06/13/2024	919.15
Shauntee Burns-Simpson	IDEAL Conference - Toronto, ON	7/15/2024 - 7/17/2024	1,913.04
Shauntee Burns-Simpson	NCAAL BCALA Conference New Orleans, LA	7/24/2024 - 7/28/2024	341.96
Shauntee Burns-Simpson	ALA Conference - San Diego, CA	6/27/2024 - 07/02/2024	1,360.11
Shauntee Burns-Simpson	Youth Services Leadership Forum - Cleveland, OH	7/26/2024 - 07/27/2024	103.20
Shilaina Brock	National Conference of African American Librarians - New Orleans, LA	07/23/2024 - 07/28/2024	262.95
Stacey Lucas	Points of Light Conference - Houston, TX	6/10/2024 - 06/14/2024	935.45
Stefanie Freeman	National Conference of African American Librarians - New Orleans, LA	7/24/2024 - 07/28/2024	405.00
Tawanda Johnson	National Conference of African American Librarians - New Orleans, LA	7/24/2024 - 07/28/2024	322.01
Tiffany Alston	12th National Conference of African American Librarians New Orleans, LA	7/24/2024 - 7/28/2024	371.45
Tiffany Alston	Approach to Leadership Excellence Orlando, FL	9/15/2024 - 09/19/2024	449.59
Tora Burns	ALSC National Institute Conference - Denver, CO	9/19/2024 - 09/22/2024	229.00
Tora Burns	ALSC National Institute Conference - Denver, CO	9/19/2024 - 09/22/2024	1,850.18
Yolanda Harvin	National Conference of African American Librarians - New Orleans, LA	7/24/2024 - 07/28/2024	420.23
Grand Total			43,940.73
Travel Charged to Purchase Card (i.e., airfare, train, lodging)			73,434.19
Grand Total			117,374.92

NAME	NAME OF COURSE & LOCATION	TRAINING DATES	Amount Paid
FY25 1st QTR Travel Expenditures			
NAME	NAME OF COURSE & LOCATION	TRAINING DATES	Amount Paid
Ashley Mitchell	2024 ULC Annual Leadership Forum (Philadelphia, PA)	10/22/24 - 10/25/24	456.37
Chanel Hall	NAWL General Counsel Institute - Training (New York, NY)	11/6/24 - 11/9/24	406.63
Hector Chavarria	NELI Employment Law Conference (New Orleans, LA)	12/4/24 - 12/7/24	434.82
James Kevin McIntyre	General Counsel Conference East (New York, NY)	11/17/24 - 11/20/24	400.27
Julia Strusienski	24 ULC Annual Leadership Forum Philadelphia, PA	10/23/2024 - 10/25/2024	792.29
Grand Total			2,490.38

Travel Charged to Purchase Card (i.e., airfare, train, lodging)	17,347.69
Grand Total	19,838.07

GENERAL QUESTIONS

Question Number 70

Provide the following information for all grants awarded to or accepted by DCPL during FY24 and to date in FY25:

- a. **Grant Number/Title;**
- b. **Approved Budget Authority;**
- c. **Expenditures (including encumbrances and pre-encumbrances);**
- d. **Purpose of the grant;**
- e. **Grant deliverables;**
- f. **Grant outcomes, including grantee performance;**
- g. **Any corrective actions taken or technical assistance provided;**
- h. **DCPL program and activity supported by the grant;**
- i. **DCPL employee(s) responsible for grant deliverables; and**
- j. **Source of funds.**

FY24

Grant Number/Title: LS-253620-OLS-23, "LSTA State Grants"

Approved Budget Authority: \$1,256,558.00

Expenditures (including encumbrances and pre-encumbrances): \$1,256,558.00

Purpose of the grant: The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development, human services, civic engagement, information access, and library capacity building.

Grant deliverables: The grant supported sign language interpretation for staff and public programs, GED exam preparation, Microsoft Office Specialist certification programs and other digital inclusion efforts, teen programming, accessibility, digitization and preservation of library special collections, ongoing talent management initiatives, care kits supporting customers without homes, new adaptive technology, virtual reference services, and staff training and development.

Grant outcomes, including grantee performance:

- The Adult Learning department provided two consecutive six-week cycles of virtual instruction for adults preparing for the Microsoft Office Certification Exam and, upon passing, to earn the Microsoft Office Specialist (MOS) Certification in one or more Microsoft applications; and taught 20 adults new Google workspace skills via the Grow with Google program.
- Provided American Sign Language interpretation for public programs and deaf/hard of hearing staff meetings.
- Preserved and made accessible digitized special collections in the People's Archive
- Supported ongoing staff talent management activities including Purpose and Core Values work
- Supported staff training and professional development via conferences and specialized training for senior and executive management
- Purchased items for more than 1,000 care kits, 350 hydration kits, and 600 flow kits with essential supplies for customers experiencing homelessness.

Any corrective actions taken or technical assistance provided: No corrective actions or technical assistance was provided.

DCPL program and activity supported by the grant: Center for Accessibility, Adult Learning Department, the People's Archive, teen projects/programs, etc.

DCPL employee responsible for grant deliverables: Sarah Black

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant.

**

Grant Number/Title: LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

Approved Budget Authority: \$748,481.00 (Total six-year grant)

Expenditures (including encumbrances and pre-encumbrances): \$126,082.98

Purpose of the grant: This was a multi-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DC Public Library (DCPL) Memory Lab. Sixteen libraries across the country were selected to participate in the project to build their own Memory Lab programs. The Memory Lab Network sites received training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these Memory Labs are being used to refine and inform current and future models.

Grant deliverables: The first cohort of seven nationwide Memory Labs was trained and began implementing their own labs via subgrants in FY18. FY19 consisted of online workshops, webinars, purchasing equipment and building out the physical Labs at each location. Visits were made to four labs to check progress and aid in their development. At the end of FY19 the second cohort of seven new Labs was chosen. The second cohort began training in mid-January 2020. The grant was delayed due to the public health emergency as partnering institutions were shut down and/or operating in a limited capacity. Equipment for the second cohort was purchased in September 2022, with additional equipment purchases in January 2024 for all partners. Grants were based on institutional need with a general minimum support of \$6,000 per lab. The grant also funded a Project Manager position who is the subject matter expert and liaison to the cohort members.

Grant outcomes, including grantee performance: Anecdotal outcomes from cohort members have been collected through site visits and impact stories. A website (<https://memorylabnetwork.github.io/>) is the main repository of grant information. It has been created and will be continually updated with grant information, partner information, training videos, and a vast online library of research and information regarding personal digital archiving. Due to the pandemic the grant was extended through February 2024 with final reporting due in June 2024. The grant was officially closed out and the final report delivered to the Institute of Museum and Library Services (IMLS) in June. The website will continue to be available and updated when needed.

Any corrective actions taken or technical assistance provided: Due to the pandemic, IMLS extended the grant to February 2024.

DCPL program and activity supported by the grant: The Labs@DCPL, special collections, leadership and innovation, and strategic planning for program evaluation.

DCPL employee responsible for grant deliverables: Nicholas Kerelchuk

Source of funds: Institute of Museum and Library Services under the National Leadership Grant (NLG).

**

Grant Number/Title: CCDI Grant for Libraries, Archives, Museums

Approved Budget Authority: \$52,329.93

Expenditures (including encumbrances and pre-encumbrances): \$31,500

Purpose of the grant: The CCDI grant for Libraries, Archives, Museums provides support to libraries, archives, and museums that use Library of Congress digital materials to create projects that center one or more of the following groups: Black, Indigenous, Hispanic or Latino, Asian American and Pacific Islander, and/or other communities of color.

Grant deliverables: Six oral history interviews and a community convening/celebration at the completion of the project.

Grant outcomes, including grantee performance: The grant awarded to DCPL incorporated the Library of Congress' historical photos from the 1980s featuring Washington's Ethiopian community taken by Elena Bradunas. Bradunas was part of the Library of Congress' Ethnic Heritage and Language Schools in America Project. As a project coordinator and fieldworker, she visited ethnic schools over three months to photograph and interview individuals involved in the programs. The People's Archives used this collection as a starting point for the collection of oral histories and a community convening that reflect the cultural impact that Ethiopian people and the many communities with ties to the East African nation have on the District of Columbia. Washington, D.C. has the largest population of Ethiopian people living outside of Ethiopia. The People's Archive developed Documenting the Ethiopian Communities of DC to highlight contemporary Ethiopian narratives and investigate the impact that the Ethiopian community and the District of Columbia have on each other.

The Library successfully partnered with Tsedaye Makonnen, Aisha White, and Hannah Giorgis to create six oral history interviews capturing the Ethiopian Community of Washington, D.C. The interviews include metadata and are available on the DC Public Library website. Drop-in hours were available at the Memory Lab for members of the Ethiopian community to learn more about library resources and personal archiving. The Library organized a community convening with additional funding from the DC Public Library Foundation. The convening was hosted at Sankofa Books, Video, and Cafe and featured Ras Band; as well as the mobile Memory Lab so participants could learn about personal archiving and donating to the archive.

Any corrective actions taken or technical assistance provided: The scope of the grant was adjusted with guidance from Library of Congress staff in June 2024. Access to the funding was delayed and limited the amount of time available for the grant activities to take place.

DCPL program and activity supported by the grant: The People's Archive, adult programs

DCPL employee(s) responsible for grant deliverables: Maya Thompson; Lisa Warwick

Source of funds: Library of Congress

**

FY25 to Date

Grant Number/Title: LS-256812-OLS-24, "LSTA State Grants"

Approved Budget Authority: \$1,256,248.00

Expenditures (including encumbrances and pre-encumbrances): \$227,262.60

Purpose of the grant: The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development, human services, civic engagement, information access, and library capacity building.

Grant deliverables: The grant will support sign language interpretation for staff and public programs, adaptive services, GED and Microsoft Specialist exam preparation, digital inclusion projects, teen programs, digitization and preservation of library special collections, purchase of public technology in libraries, ongoing talent management initiatives, health and human services-related training for staff, staff salaries and benefits, staff professional training and development opportunities, improved services for non-English speakers, support for the WE Care program, outreach, virtual learning and reference resources.

Grant outcomes, including grantee performance: All program elements supported by this grant will be implemented in FY25.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: Center for Accessibility, Adult Learning Department, the People's Archive, teen projects/programs, staff professional development, WE Care, and the Outreach department.

DCPL employee responsible for grant deliverables: Sarah Black

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant.

GENERAL QUESTIONS

Question Number 71

Provide the following information for all grants/subgrants awarded by DCPL during FY24 and to date in FY25:

- a. **Grant Number/Title;**
- b. **Approved Budget Authority;**
- c. **Expenditures (including encumbrances and pre-encumbrances);**
- d. **Purpose of the grant;**
- e. **Grant deliverables;**
- f. **Grant outcomes, including grantee/subgrantee performance;**
- g. **Any corrective actions taken or technical assistance provided;**
- h. **DCPL employee/s responsible for overseeing the grant; and**
- i. **Source of funds.**

Grant Number/Title: LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

Approved Budget Authority: \$748,481.00 (Total six-year grant)

Expenditures (including encumbrances and pre-encumbrances): \$15,000

Purpose of the grant: This is a five-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DC Public Library (DCPL) Memory Lab. Sixteen libraries across the country are selected to participate in the project to build their own Memory Lab programs. The Memory Lab Network sites receive training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these Memory Labs are being used to refine and inform current and future models.

Grant deliverables: The first cohort of seven nationwide Memory Labs was trained and began implementing their own labs via subgrants in FY18. FY19 consisted of online workshops, webinars, purchasing equipment and building out the physical Labs at each location. Visits were made to four labs to check progress and aid in their development. At the end of FY19 the second cohort of seven new Labs was chosen. The second cohort began training in mid-January 2020. The grant was delayed due to the public health emergency as partnering institutions were shut down and/or operating in a limited capacity. Equipment for the second cohort was purchased in September 2022, with additional equipment purchases in January 2024 for all partners. Grants are based on institutional need with a general minimum support of \$6,000 per lab. The grant also funds a Project Manager position that is the subject matter expert and liaison to the cohort members.

Grant outcomes, including grantee performance: Anecdotal outcomes from cohort members have been collected through site visits and impact stories. A website (<https://memorylabnetwork.github.io/>) is the main repository of grant information. It has been created and will be continually updated with grant information, partner information, training videos, and a vast online library of research and information regarding personal digital archiving. Due to the pandemic the grant was extended through February 2024

with final reporting due in June 2024. The grant was officially closed out with final report delivered to the Institute of Museum and Library Services (IMLS) in June. The website will continue to be available and updated when needed.

Any corrective actions taken or technical assistance provided: Due to the pandemic, the grant was extended to February 2024 by IMLS.

DCPL program and activity supported by the grant: The Labs@DCPL, special collections, leadership and innovation, and strategic planning for program evaluation.

DCPL employee responsible for grant deliverables: Nicholas Kerelchuk

Source of funds: Institute of Museum and Library Services under the National Leadership Grant (NLG).

GENERAL QUESTIONS

Question Number 72

Provide the following information for all contracts awarded by DCPL during FY24 and to date in FY25:

Please include:

- a. Contract Number;
- b. Approved Budget Authority;
- c. Funding Source;
- d. Whether it was competitively bid or sole sourced;
- e. Expenditures (including encumbrances and pre-encumbrances);
- f. Purpose of the contract;
- g. Name of the vendor;
- h. Contract deliverables;
- i. Contract outcomes;
- j. Any corrective actions taken or technical assistance provided; and
- k. DCPL employee/s responsible for overseeing the contract.

See the below list of contracts awarded by DC Public Library during FY24.

Contract Number DCPL-2024-C-0001		PO698456
Contract Number	DCPL-2024-C-0001	
Approved Budget Authority	\$900,000.00	
Funding Source	1010109 (Books from Birth – non-lapsing)	
Competitively Bid or Sole Source	Sole Source	
Expenditures	\$850,324.52	
Purpose of Contract	Books from Birth Program	
Name of Vendor	Dollywood Foundation	
Contract Deliverables	Delivery of Books	
Contract Outcomes	Delivery of Books	
Any Corrective Actions Taken or Technical Assistance Provided	None	
DCPL Employee(s) Responsible for Overseeing the Contract	Regina Harris	
Contract Number DCPL-2024-C-0003		PO702482
Contract Number	DCPL-2024-C-0003	
Approved Budget Authority	\$38,579.70	
Funding Source	Local	
Competitively Bid or Sole Source	Competitively Bid	
Expenditures	\$38,579.70	
Purpose of Contract	Snow and Ice Removal Services	
Name of Vendor	STAR Enterprises	
Contract Deliverables	Removal of Snow and Ice	
Contract Outcomes	Removal of Snow and Ice	

Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2024-C-0004	PO706298
Contract Number	DCPL-2024-C-0004
Approved Budget Authority	\$295,637.82
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$295,637.82
Purpose of Contract	Integrated Library System
Name of Vendor	Innovative Interfaces, Inc.
Contract Deliverables	Install and support Integrated Library System
Contract Outcomes	Implementation of an Integrated Library System
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2024-C-0005	PO701794
Contract Number	DCPL-2024-C-0005
Approved Budget Authority	\$327,286.00
Funding Source	3030300 (Long Term/G.O./I.T. Bonds)
Competitively Bid or Sole Source	Sole Source
Expenditures	\$278,258.66
Purpose of Contract	A&E Services for Shaw Library
Name of Vendor	Quinn Evans
Contract Deliverables	Architect Engineer Services for Shaw Library
Contract Outcomes	Design and Construction Documents
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Jaspreet Pahwa
Contract Number DCPL-2024-C-0020A	PO709568/PO707020
Contract Number	DCPL-2024-C-0020A
Approved Budget Authority	NTE \$950,000.00
Funding Source	1010001 (Local); 4020002 (Federal grant)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$75,785.00
Purpose of Contract	Community Engagement, Outreach and Planning
Name of Vendor	Brick and Story, LLC
Contract Deliverables	Engage with D.C. residents, gather critical feedback, and plan projects and initiatives throughout the District.
Contract Outcomes	Community Engagement, Outreach and Planning
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Martha Saccocio
Contract Number DCPL-2024-C-0020B	PO707646

Contract Number	DCPL-2024-C-0020B
Approved Budget Authority	NTE \$950,000.00
Funding Source	4020002 (Federal grant)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$53,125.00
Purpose of Contract	Community Engagement, Outreach and Planning
Name of Vendor	Metropolitan Strategies & Solutions
Contract Deliverables	Engaged with DC residents, gathered critical feedback, and planned projects and initiatives throughout the District.
Contract Outcomes	Community Engagement, Outreach and Planning
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Martha Saccocio
Contract Number DCPL-2024-C-0020C	PO707175
Contract Number	DCPL-2024-C-0020C
Approved Budget Authority	NTE \$950,000.00
Funding Source	4020002 (Federal grant)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$44,000.00
Purpose of Contract	Community Engagement, Outreach and Planning
Name of Vendor	Link Strategic Partners
Contract Deliverables	Engaged with D.C. residents, gathered critical feedback, and planned projects and initiatives throughout the District.
Contract Outcomes	Community Engagement, Outreach and Planning
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Martha Saccocio
Contract Number DCPL-2024-C-0020D	
Contract Number	DCPL-2024-C-0020D
Approved Budget Authority	NTE \$950,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Community Engagement, Outreach and Planning Tasks
Name of Vendor	Atmos Solutions, Inc.
Contract Deliverables	Engage with DC residents, gather critical feedback, and plan projects and initiatives throughout the District.
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Martha Saccocio
Contract Number DCPL-2024-C-0021A	PO709496
Contract Number	DCPL-2024-C-0021A

Approved Budget Authority	NTE \$950,000.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$10,000.00
Purpose of Contract	On-Call Audio Visual Services
Name of Vendor	Olive Tree, Inc.
Contract Deliverables	Audio Visual Services
Contract Outcomes	Audio Visual Services
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2024-C-0021B	
Contract Number	DCPL-2024-C-0021B
Approved Budget Authority	NTE \$950,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitive Bid
Expenditures	\$0.00
Purpose of Contract	On-Call Audio Visual Services
Name of Vendor	Foundation Entertainment, LLC
Contract Deliverables	Audio Visual Services
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2024-C-0027A	
PO711082/PO714080	
Contract Number	DCPL-2024-C-0027A
Approved Budget Authority	NTE \$950,000.00
Funding Source	106032 (Revenue Generating Activities) 1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$633,980.00
Purpose of Contract	Event Management & Planning Services
Name of Vendor	Olive Tree, Inc.
Contract Deliverables	Event Management & Planning Services
Contract Outcomes	Event Management & Planning Services
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2024-C-0027B	
Contract Number	DCPL-2024-C-0027B
Approved Budget Authority	NTE \$950,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00

Purpose of Contract	Event Management & Planning Services
Name of Vendor	Bayne, LLC
Contract Deliverables	Event Management & Planning Services
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2024-C-0027C	
Contract Number	DCPL-2024-C-0027C
Approved Budget Authority	NTE \$950,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Event Management & Planning Services
Name of Vendor	Reid Rodell, LLC
Contract Deliverables	Event Management & Planning Services
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2024-T-0035	
PO699753	
Contract Number	DCPL-2024-T-0035
Approved Budget Authority	\$206,658.48
Funding Source	1010001 (Local Funds)
Competitively Bid or Sole Source	GSA - GS-07F-225CA
Expenditures	\$206,658.48
Purpose of Contract	MLK Library Hardware and Software Maintenance Agreement Renewal
Name of Vendor	Johnson Controls Security Solutions
Contract Deliverables	Maintenance Agreement Renewal
Contract Outcomes	Maintenance Agreement Renewal
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tonya Chapman
Contract Number DCPL-2024-C-0036	
PO706262	
Contract Number	DCPL-2024-C-0036
Approved Budget Authority	\$271,711.42
Funding Source	1010001(Local Funds)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$231,630.07
Purpose of Contract	Unarmed Public Safety Ambassadors for the DC Public Library
Name of Vendor	Watkins Security
Contract Deliverables	Unarmed Security Ambassadors for the DC Public Library

Contract Outcomes	Unarmed Security Ambassadors assigned select library locations
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tonya Chapman
Contract Number DCPL-2024-C-0040	PO710297
Contract Number	DCPL-2024-C-0040
Approved Budget Authority	\$440,258.50
Funding Source	3030300 (Long Term/G.O./I.T. Bonds)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$198,116.50
Purpose of Contract	MLK Library Cooling Tower Repairs
Name of Vendor	RSC Electrical & Mechanical Contractors, Inc.
Contract Deliverables	Rerouting the Cooling Tower Condenser Water Supply System at MLK Library
Contract Outcomes	Rerouting the Cooling Tower Condenser Water Supply System at MLK Library
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Jaspreet Pahwa
Contract Number DCPL-2024-T-0041	PO706872
Contract Number	DCPL-2024-T-0041
Approved Budget Authority	\$73,600.00
Funding Source	SLD E-Rate reimbursement
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$73,600.00
Purpose of Contract	Innovative Polaris Integrated Library System (ILS)
Name of Vendor	The Triage Group
Contract Deliverables	Project Management & Online Executive Support
Contract Outcomes	Project Management & Online Executive Support
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2024-C-0042	PO710400
Contract Number	DCPL-2024-C-0042
Approved Budget Authority	\$1,593,200.00
Funding Source	3030300 (Long Term/G.O./I.T. Bonds)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Mt. Pleasant Library Partial Roof and Total HVAC System Replacement
Name of Vendor	RSC Electrical & Mechanical Contractors, Inc.
Contract Deliverables	Partial Roof Replacement & Total Rooftop HVAC System Replacement at Mt. Pleasant Library
Contract Outcomes	No outcomes due to no expenditures against contract.

Any Corrective Actions Taken or Technical Assistance Provided	Letter of Concern was issued on December 11, 2024 to address scheduling issues. Vendor responded on December 18, 2024. All issues have been resolved.
DCPL Employee(s) Responsible for Overseeing the Contract	Kim Fuller
Contract Number DCPL-2022-C-0027A	PO711458/PO696296
Contract Number	DCPL-2022-C-0027A
Approved Budget Authority	\$1,410,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$1,210,016.34
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Baker & Taylor LLC
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027B	PO696295/PO706104
Contract Number	DCPL-2022-C-0027B
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$452,667.00
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Brodart Co.
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027C	PO696298/PO713648
Contract Number	DCPL-2022-C-0027C
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$392,255.40
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Ingram Library Services
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.

Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027D	PO706101
Contract Number	DCPL-2022-C-0027D
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$222,353.00
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Follett Content Solutions, LLC
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027E	PO706102
Contract Number	DCPL-2022-C-0027E
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account - non-lapsing)
Competitively Bid or Sole Source	Competitive Sealed Proposal
Expenditures	\$191,410.00
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Mackin Book Company dba Mackin Educational Resources
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027F	PO696297
Contract Number	DCPL-2022-C-0027F
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$80,000.00
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Midwest Tape, LLC
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.

Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027G	
Contract Number	DCPL-2022-C-0027G
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Multicultural Books and Videos
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027H	PO706103
Contract Number	DCPL-2022-C-0027H
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$159,736.00
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Hertzberg New Method, Inc. dba Perma-Bound Books
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0002	PO696294
Contract Number	DCPL-2022-C-0002
Approved Budget Authority	\$2,000,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$1,996,191.38
Purpose of Contract	Downloadable Digital Content Services
Name of Vendor	OverDrive

Contract Deliverables	Annual subscription for ebooks, audiobook and digital video collections and single purchase of digital titles.
Contract Outcomes	Annual subscription for ebooks, audiobook and digital video collections and single purchase of digital titles.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2020-C-0030	PO713320/PO701277
Contract Number	DCPL-2020-C-0030
Approved Budget Authority	\$200,500.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$155,500.00
Purpose of Contract	Oral History Collaboration Services
Name of Vendor	Humanities Council of Washington DC
Contract Deliverables	Salary, Benefits and Administrative Costs; Grantmaking Training and Programmatic Activities
Contract Outcomes	Salary, Benefits and Administrative Costs; Grantmaking Training and Programmatic Activities
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Maryann James-Daley
Contract Number DCPL-2020-C-0025	PO696299
Contract Number	DCPL-2020-C-0025
Approved Budget Authority	\$57,981.58
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$57,981.58
Purpose of Contract	Self-Checkout System
Name of Vendor	Bibliotheca
Contract Deliverables	Service, maintenance and warranty of self-checkout system.
Contract Outcomes	Service, maintenance and warranty of self-checkout system.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2021-C-0002	PO696300
Contract Number	DCPL-2021-C-0002
Approved Budget Authority	\$149,862.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$83,459.00
Purpose of Contract	Website Content Management System Maintenance Services
Name of Vendor	The Triage Group

Contract Deliverables	Website Content Management System Maintenance Services
Contract Outcomes	Website Content Management System Maintenance Services
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2020-C-0018	PO701847
Contract Number	DCPL-2020-C-0018
Approved Budget Authority	\$320,481.09
Funding Source	3030304 (Short-Term Bond)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$320,481.09
Purpose of Contract	Network Infrastructure Upgrades
Name of Vendor	Networking for Future
Contract Deliverables	New or Replacement Switches
Contract Outcomes	New or Replacement Switches
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2021-C-0019	PO697918
Contract Number	DCPL-2021-C-0019
Approved Budget Authority	\$1,029,258.34
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$1,029,258.34
Purpose of Contract	Janitorial Services for Branch Libraries
Name of Vendor	Community Bridge
Contract Deliverables	Janitorial Services for Branch Libraries
Contract Outcomes	Janitorial Services for Branch Libraries
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Kim Fuller
Contract Number DCPL-2020-C-0028	PO697920
Contract Number	DCPL-2020-C-0028
Approved Budget Authority	\$638,440.46
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$638,440.45
Purpose of Contract	Janitorial Services at MLK Library
Name of Vendor	Community Bridge
Contract Deliverables	Janitorial Services at MLK Library
Contract Outcomes	Janitorial Services at MLK Library
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Kim Fuller

Contract Number DCPL-2021-C-0007	PO707177/PO697491
Contract Number	DCPL-2021-C-0007
Approved Budget Authority	\$251,844.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$228,259.00
Purpose of Contract	Landscape Services
Name of Vendor	Lamay dba Daylily Landscaping
Contract Deliverables	Monthly Landscaping
Contract Outcomes	Monthly Landscaping
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Kim Fuller
Contract Number DCPL-2021-C-0029	PO696797
Contract Number	DCPL-2021-C-0029
Approved Budget Authority	\$174,720.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$174,720.00
Purpose of Contract	Building Engineering Services at MLK Library
Name of Vendor	RSC Electrical & Mechanical
Contract Deliverables	Consolidated Maintenance Services for Weekend Building Engineer Services
Contract Outcomes	Consolidated Maintenance Services for Weekend Building Engineer Services
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2022-C-0024	PO696928/PO698427
Contract Number	DCPL-2022-C-0024
Approved Budget Authority	\$754,328.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$753,857.25
Purpose of Contract	Repair and Maintenance of Mechanical, Electrical, Plumbing Systems
Name of Vendor	RSC Electrical & Mechanical
Contract Deliverables	MEP SYSTEM SERVICES
Contract Outcomes	MEP SYSTEM SERVICES
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2022-C-0018	PO708698
Contract Number	DCPL-2022-C-0018
Approved Budget Authority	\$576,920.00
Funding Source	3030300 (Long-Term/G.O./I.T. Bonds)
Competitively Bid or Sole Source	Competitively Bid

Expenditures	\$576,920.00
Purpose of Contract	Congress Heights - Design Build
Name of Vendor	Turner Construction
Contract Deliverables	Design Development for New Library
Contract Outcomes	Design Development for New Library
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Jaspreet Pahwa
Contract Number DCPL-2019-C-0071	PO617957
Contract Number	DCPL-2019-C-0071
Approved Budget Authority	\$19,700,000.00
Funding Source	0300 (Capital)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$12,917,411.41
Purpose of Contract	Southeast Library Design-Build
Name of Vendor	Whiting-Turner
Contract Deliverables	Design and Construction
Contract Outcomes	Design and Construction
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Jaspreet Pahwa
Contract Number DCPL-2022-C-0003A	
Contract Number	DCPL-2022-C-0003A
Approved Budget Authority	NTE \$250,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitive Bid
Expenditures	\$0.00
Purpose of Contract	Graphic Design Services
Name of Vendor	Link Strategic Partners
Contract Deliverables	Graphic Design Services
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2022-C-0003B	
Contract Number	DCPL-2022-C-0003B
Approved Budget Authority	NTE \$250,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Graphic Design Services
Name of Vendor	Taoti Creative
Contract Deliverables	Graphic Design Services
Contract Outcomes	No outcomes due to no expenditures against contract.

Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2022-C-0003C	
Contract Number	DCPL-2022-C-0003C
Approved Budget Authority	NTE \$250,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Graphic Design Services
Name of Vendor	3Heads Creative, LLC
Contract Deliverables	Graphic Design Services
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2022-C-0003D	
Contract Number	DCPL-2022-C-0003D
Approved Budget Authority	NTE \$250,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Graphic Design Services
Name of Vendor	Moya Design Partners
Contract Deliverables	Graphic Design Services
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2022-C-0004B	
Contract Number	DCPL-2022-C-0004B
Approved Budget Authority	NTE \$250,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Photography Services
Name of Vendor	Imagine Photography
Contract Deliverables	Photography Services
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2022-C-0004C	PO701013
Contract Number	DCPL-2022-C-0004C

Approved Budget Authority	NTE \$250,000.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$8,990.78
Purpose of Contract	Photography Services
Name of Vendor	Emerald Cut Public Relations, LLC
Contract Deliverables	Photography Services
Contract Outcomes	Photography Services
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2022-C-0006A	
Contract Number	DCPL-2022-C-0006A
Approved Budget Authority	NTE \$250,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Media Relations Services
Name of Vendor	Michael J. Bento dba Engage Strategies, LLC
Contract Deliverables	Media Relations Services
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2022-C-0006B	
Contract Number	DCPL-2022-C-0006B
Approved Budget Authority	NTE \$250,000.00
Funding Source	N/A
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Media Relations Services
Name of Vendor	Link Strategic Partners
Contract Deliverables	Media Relations Services
Contract Outcomes	No outcomes due to no expenditures against contract.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour

See the below list of contracts awarded by DC Public Library to date in FY25.

Contract Number DCPL-2025-C-0001	PO715487
Contract Number	DCPL-202C-C-0001
Approved Budget Authority	\$900,000.00

Funding Source	1010109 (Books from Birth – non-lapsing)
Competitively Bid or Sole Source	Sole Source
Expenditures	\$293,167.10
Purpose of Contract	Books from Birth Program
Name of Vendor	Dollywood Foundation
Contract Deliverables	Delivery of Books
Contract Outcomes	Delivery of Books
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Regina Harris
Contract Number DCPL-2025-T-0006	PO717031
Contract Number	DCPL-2025-T-0006
Approved Budget Authority	\$421,714.15
Funding Source	1010003 (Local)
Competitively Bid or Sole Source	GSA - GS-07F-225CA
Expenditures	\$0.00
Purpose of Contract	MLK Library Hardware and Software Maintenance Agreement Renewal
Name of Vendor	Johnson Controls Security Solutions
Contract Deliverables	Maintenance Agreement Renewal
Contract Outcomes	Maintenance Agreement Renewal
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Tonya Chapman
Contract Number DCPL-2022-C-0027A	PO721034
Contract Number	DCPL-2022-C-0027A
Approved Budget Authority	\$1,410,000.00
Funding Source	1010003 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$161,097.47
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Baker & Taylor LLC
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027B	PO721051
Contract Number	DCPL-2022-C-0027B
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$183,285.69

Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Brodart Co.
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027C	PO721299
Contract Number	DCPL-2022-C-0027C
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$2,289.20
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Ingram Library Services
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027D	PO721094
Contract Number	DCPL-2022-C-0027D
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$205,727.65
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Follett Content Solutions, LLC
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027E	PO721105
Contract Number	DCPL-2022-C-0027E
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$219,468.19
Purpose of Contract	Books, Materials & Selected Services

Name of Vendor	Mackin Book Company dba Mackin Educational Resources
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027F	PO714953
Contract Number	DCPL-2022-C-0027F
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$40,000.00
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Midwest Tape, LLC
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027G	
Contract Number	DCPL-2022-C-0027G
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Books, Materials & Selected Services
Name of Vendor	Multicultural Books and Videos
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2022-C-0027H	
Contract Number	DCPL-2022-C-0027H
Approved Budget Authority	\$950,000.00
Funding Source	1010105 (Library Collections Account – non-lapsing)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Books, Materials & Selected Services

Name of Vendor	Hertzberg New Method, Inc. dba Perma-Bound Books
Contract Deliverables	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Contract Outcomes	Provide books, materials, and selected services for DCPL and the DC Public Schools.
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lunden Gillespie
Contract Number DCPL-2021-C-0002	PO717157
Contract Number	DCPL-2021-C-0002
Approved Budget Authority	\$115,133.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$67,078.00
Purpose of Contract	Website Content Management System Maintenance Services
Name of Vendor	The Triage Group
Contract Deliverables	Website Content Management System Maintenance Services
Contract Outcomes	Website Content Management System Maintenance Services
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2021-C-0029	PO715965
Contract Number	DCPL-2021-C-0029
Approved Budget Authority	\$175,000.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$0.00
Purpose of Contract	Building Engineering Services at MLK Library
Name of Vendor	RSC Electrical & Mechanical
Contract Deliverables	Consolidated Maintenance Services for Weekend Building Engineer Services
Contract Outcomes	Consolidated Maintenance Services for Weekend Building Engineer Services
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2022-C-0004C	PO717035
Contract Number	DCPL-2022-C-0004C
Approved Budget Authority	NTE \$250,000.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Competitively Bid
Expenditures	\$15,000.00
Purpose of Contract	Photography Services
Name of Vendor	Emerald Cut Public Relations, LLC

Contract Deliverables	Photography Services
Contract Outcomes	Photography Services
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Tanzi West-Barbour
Contract Number DCPL-2024-C-0003	PO717038
Contract Number	DCPL-2024-C-0003
Approved Budget Authority	\$100,000.00
Funding Source	1010001 (Local)
Competitively Bid or Sole Source	Request for Proposal
Expenditures	\$47,347.15
Purpose of Contract	Snow and Ice Removal Services
Name of Vendor	STAR Enterprises
Contract Deliverables	Removal of Snow and Ice
Contract Outcomes	Removal of Snow and Ice
Any Corrective Actions Taken or Technical Assistance Provided	None
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks

GENERAL QUESTIONS

Question Number 73

Provide the following information for all contract modifications made by DCPL during FY24 and to date in FY25, broken down by agency program and activity:

- Name of the vendor;
- Purpose and reason of the contract modification;
- Employee/s responsible for overseeing the contract;
- Modification cost, including budgeted amount and actual spent; and
- Funding source.

List of contract modifications made by DCPL during FY24.

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
Community Bridge, Inc. DCAM-2020-C-0028	Additional Janitorial Services for MLK Library	Kim Fuller Facilities	PO709801-V7 \$227,272.23 (Budgeted) \$11,166.30 (Modification) \$238,438.53 (Total) \$237,669.78 (Actual Spent) \$768.75 (Remaining)	Local
Konstrukture, LLC DCAM-20-CS-RFQ-0001AB	Additional Doors and General Maintenance Services	Kim Fuller Facilities	PO698580-V3 \$55,800 (Budgeted) \$25,000 (Modification) \$80,800 (Total) \$78,339 (Actual Spent) \$2,461 (Remaining)	Local
Jerome L. Taylor Trucking, Inc. DCAM-24-NC-RFP-0003A	Additional Collection/ Disposal Services	Kim Fuller Facilities	PO713514-V2 \$57,810 (Budgeted) \$72 (Modification) \$57,882 (Total) \$0 (Actual Spent) \$57,882 (Remaining)	Local
Collins Elevator Service, Inc. DCWA Agreement #10117	Additional Non-Proprietary Elevator Services	Kim Fuller Facilities	PO706188-V6 \$50,000 (Budgeted) \$101,275.86 (Modification) \$151,275.86 (Total) \$150,625.86 (Actual Spent) \$650 (Remaining)	Local
WB Waste Solutions, LLC DCAM-24-NC-EM-0002C	De-obligation of Unused Funds for Waste Collection and Disposal Services	Kim Fuller Facilities	PO701126-V2 \$4,253.86 (Budgeted) -\$361.41 (Modification) \$3,892.45 (Total) \$3,892.45 (Actual Spent) \$0 (Remaining)	Local
Daylily Landscaping, LLC DCPL-2021-C-0007	Administrative Change to Requisition	Kim Fuller Facilities	PO707177-V2 \$105,984 (Budgeted) \$0 (Modification) \$105,984 (Total) \$105,984 (Actual Spent)	Local

			\$0 (Balance)	
Midwest Tape, LLC DCPL-2022-C-0027F	Additional Media Collection	Dennis Davis Collections	PO696297-V5 \$50,000 (Budgeted) \$30,000 (Modification) \$80,000 (Total) \$63,807.50 (Actual Spent) \$16,192.50 (Balance)	Library Collections Account – Non-Lapse
Public Performance Management, LLC	Administrative Change to Requisition	Lami Aromire Information Technology	PO696398-V2 \$470,946.72 (Budgeted) \$0 (Modification) \$470,946.72 (Total) \$470,946.72 (Actual Spent) \$0 (Balance)	Local
F&L Construction, Inc. DCAM-24-NC-EM-0002A-FL	De-obligation of Unused Funds for Waste Collection and Disposal Services	Kim Fuller Facilities	PO700870-V2 \$7,571.72 (Budgeted) -\$2,329.76 (Modification) \$5,241.96 (Total) \$5,241.96 (Actual Spent) \$0 (Balance)	Local
Community Bridge, Inc. DCPL-2021-C-0019	Janitorial Services at MLK Library – Less Cost than Budgeted	Kim Fuller Facilities	PO697918-V3 \$1,080,208.88 (Budgeted) -\$50,950.54 (Modification) \$1,029,258.34 (Total) \$1,029,258.34 (Actual Spent) \$0 (Balance)	Local
Olive Tree, Inc. DCPL-2024-C-0027A	Additional Event Management Services	Tanzi West Barbour Marketing & Communications	PO711082-V2 \$275,000 (Budgeted) \$102,500 (Modification) \$377,500 (Total) \$377,500 (Actual Spent) \$0 (Balance)	Local
HRGM Corporation DCPL-2022-C-0033	Emergency Garage Gate Repairs at MLK Library	Kim Fuller Facilities	PO703027-V3 \$44,308 (Budgeted) \$36,631.30 (Modification) \$80,939.30 (Total) \$80,939.30 (Actual Spent) \$0 (Balance)	Capital
Johnson Controls Security Solutions, LLC GSA# GS-07F-225CA	Additional Security Hardware Maintenance	Tonya Chapman Office of Public Safety	PO704844-V2 \$163,304.34 (Budgeted) \$40,739.04 (Modification) \$204,043.38 (Total) \$204,043.38 (Actual Spent) \$0 (Balance)	Local
The Triage Group, LLC DCPL-2024-T-0041	Change In Funding Source (Innovative Polaris Integrated Library System)	Lami Aromire Information Technology	PO706872-V2 \$73,600 (Budgeted) \$0 (Modification) \$73,600 (Total) \$73,600 (Actual Spent) \$0 (Balance)	Library Collections Account - Non-Lapse

Key Urban, LLC DCPL-2023-C-0032	Site Selection Study for Eckington/ Edgewood library – Less Cost than Budgeted	Jaspreet Pahwa Capital	PO701430-V2 \$43,500 (Budgeted) -\$7,250 (Modification) \$36,250 (Total) \$36,250 (Actual Spent) \$0 (Balance)	Local
HRGM Corporation DCAM-22-CS-RFQ-0001F	Additional Roofing/Building Repairs and Maintenance	Kim Fuller Facilities	PO697955-V2 \$50,000 (Budgeted) \$3,000 (Modification) \$53,000 (Total) \$53,000 (Actual Spent) \$0 (Balance)	Local
Community Bridge, Inc. DCPL-2020-C-0028	Additional Janitorial Services for MLK Library	Kim Fuller Facilities	PO675156-V11 \$621,481.11 (Budgeted) \$15,681.99 (Modification) \$637,163.10 (Total) \$637,123.10 (Actual Spent) \$40 (Balance)	Local
Ingram Library Services, LLC DCPL-2022-C-0027C	De-obligation of Unused Funds for Books, Materials and Selected Services	Dennis Davis Collections	PO696298-V3 \$400,000 (Budgeted) -\$35,000 (Modification) \$365,000 (Total) \$265,177.31 (Actual Spent) \$99,822.69 (Balance)	Library Collections Account – Non-Lapse
Community Bridge, Inc. DCPL-2020-C-0028	Additional Services for Events at MLK Library	Kim Fuller Facilities	PO697920-V4 \$633,427.99 (Budgeted) \$4,012.47 (Modification) \$637,440.46 (Total) \$637,440.45 (Actual Spent) \$0.01 (Balance)	Local
Smoot/Gilbane III MLK, A Joint Venture DCPL-2016-C-0005	De-obligation of Unused Funds for Additional Construction Services throughout MLK	Jaspreet Pahwa Capital	PO688304-V2 \$1,177,382.71 (Budgeted) -\$99,844.71 (Modification) \$1,077,538 (Total) \$1,077,538 (Actual Spent) \$0 (Balance)	Long Term/ G.O./I.T. Bonds
Community Bridge, Inc. DCPL-2021-C-0019	Additional Services at Neighborhood Libraries	Kim Fuller Facilities	PO708408-V2 \$569,100 (Budgeted) -\$41,073.64 (Modification) \$528,026.36 (Total) \$522,218.34 (Actual Spent) \$5,808.02 (Balance)	Local
Daylily Landscaping, LLC DCPL-2021-C-0007	Landscaping Services – Less Cost than Budgeted	Kim Fuller Facilities	PO697491-V2 \$150,210 (Budgeted) -\$4,350 (Modification) \$145,860 (Total) \$122,275 (Actual Spent) \$23,585 (Balance)	Local
Brodart Co. DCPL-2022-C-0027B	Books and Other Library Materials – Less Cost than Budgeted	Dennis Davis Collections	PO696295-V2 \$300,000 (Budgeted) -\$30,000 (Modification) \$270,000 (Total) \$234,631.86 (Actual Spent) \$35,368.14 (Balance)	Library Collections Account – Non-Lapse

RSC Electrical & Mechanical Contractors DCPL-2022-C-0024	Additional Work in IT Room At Chevy Chase Library	Kim Fuller Facilities	PO715434-V2 \$642,674 (Budgeted) \$1,160 (Modification) \$643,834 (Total) \$643,374.62 (Actual Spent) \$459.38 (Balance)	Local
OverDrive, Inc. DCPL-2022-C-0002	Additional Subscription to E-Books, Audiobooks & Digital Videos	Dennis Davis Collections	PO696294-V2 \$1,500,000 (Budgeted) \$500,000 (Modification) \$2,000,000 (Total) \$1,996,191.38 (Actual Spent) \$3,808.62 (Balance)	Library Collections Account – Non-Lapse
Baker & Taylor, LLC DCPL-2022-C-0027A	Additional Annual Book Lease	Dennis Davis Collections	PO711458-V2 \$75,000 (Budgeted) \$75,000 (Modification) \$150,000 (Total) \$150,000 (Actual Spent) \$0 (Balance)	Library Collections Account – Non-Lapse
Baker & Taylor, LLC DCPL-2022-C-0027A	Additional Selected Services and Materials to Build Collection	Dennis Davis Collections	PO696296-V5 \$1,150,000 (Budgeted) \$110,000 (Modification) \$1,260,000 (Total) \$1,060,016.34 (Actual Spent) \$199,983.66 (Balance)	Library Collections Account – Non-Lapse
Johnson Controls Security Solutions, LLC GSA# GS-07F-225CA	Administrative Change Only-Requisition Properties Changed	Tonya Chapman Office of Public Safety	PO699435-V2 \$45,240 (Budgeted) \$0 (Modification) \$45,240 (Total) \$45,250 (Actual Spent) \$0 (Balance)	Local
Otis Elevator Company GSA # 47QSHA20D0002	Elevator Maintenance Services – Less Cost than Budgeted	Kim Fuller Facilities	PO699832-V5 \$99,000 (Budgeted) -\$34,106.97 (Modification) \$64,893.03 (Total) \$37,281.90 (Actual Spent) \$27,611.13 (Balance)	Local
Olive Tree, Inc. DCPL-2023-C-0047	Additional Event Management Services	Tanzi West Barbour Marketing & Communications	PO693169-V4 \$250,000 (Budgeted) \$334,875 (Modification) \$584,875 (Total) \$0 (Actual Spent) \$584,875 (Balance)	Local
Johnson Controls Security Solutions, LLC GSA# GS-07F-225CA	Security Technology Services – Less Cost than Budgeted	Tonya Chapman Office of Public Safety	PO676436-V2 \$48,720 (Budgeted) -\$1,740 (Modification) \$46,980 (Total) \$46,980 (Actual Spent) \$0 (Balance)	Local
Watkins Security Agency of DC, Inc. DCPL-2023-C-0036	Funding Codes Change (Security Guards)	Tonya Chapman Office of Public Safety	PO706262-V4 \$271,711.42 (Budgeted) \$0 (Modification) \$271,711.42 (Total) \$271,630.07 (Actual Spent) \$81.35 (Balance)	Local

Multicultural Books & Videos DCPL-2022-C-0027G	Additional Services and Materials to Build Collection	Dennis Davis Collections	PO700804-V2 \$5,000 (Budgeted) \$30,000 (Modification) \$35,000 (Total) \$3,725 (Actual Spent) \$31,275 (Balance)	Library Collections Account – Non-Lapse
Andean Consulting Solutions International CW108302	De-obligation of Unused Funds for Interpretation and Translation Services	Sarah Black Center for Accessibility	PO698569-V3 \$12,112 (Budgeted) -\$8,500 (Modification) \$3,612 (Total) \$1,087.40 (Actual Spent) \$2,524.60 (Balance)	Local
Emerald Cut Public Relations, LLC DCPL-2022-C-0004C	Additional Event Management Services	Tanzi West Barbour Marketing & Communications	PO697967-V2 \$3,000 (Budgeted) \$450 (Modification) \$3,450 (Total) \$3,450 (Actual Spent) \$0 (Balance)	Local
Page After Page Business Systems, Inc. DCPL-2023-C-0044	To Correct the Unit Pricing (Managed Print Services)	Lami Aromire Information Technology	PO702829-V3 \$213,490.20 (Budgeted) \$0.06 (Modification) \$213,490.26 (Total) \$213,490.26 (Actual Spent) \$0 (Balance)	Local
CDW Government, LLC CW94883	Additional Subscription License	Lami Aromire Information Technology	PO707693-V2 \$46,717.80 (Budgeted) \$304.80 (Modification) \$47,022.60 (Total) \$47,022.60 (Actual Spent) \$0 (Balance)	Local
RSC Electrical & Mechanical Contractors DCPL-2022-C-0024	Additional MEP Systems Services	Kim Fuller Facilities	PO696928-V3 \$650,000 (Budgeted) \$54,328 (Modification) 704,328 (Total) \$703,857.25 (Actual Spent) \$470.75 (Balance)	Local
STAR Enterprises DCPL-2024-C-0003	Additional Snow & Ice Removal Services	Kim Fuller Facilities	PO702482-V3 \$15,000 (Budgeted) \$23,579.70 (Modification) \$38,579.70 (Total) \$38,579.70 (Actual Spent) \$0 (Balance)	Local
Innovative Interfaces, Inc. DCPL-2024-C-0004	Additional Online Custom Videos for new Integrated Library System	Lami Aromire Information Technology	PO706298-V4 \$265,517 (Budgeted) \$30,120.82 (Modification) \$295,637.82 (Total) \$295,637.82 (Actual Spent) \$0 (Balance)	Library Collections Account – Non-Lapse
R. McGhee & Associates DCPL-2023-T-0051	Change In Funding Attributes (ADA Services and Final Report)	Kim Fuller Facilities	PO699963-V2 \$114,310 (Budgeted) \$0 (Modification) \$114,310 (Total) \$114,310 (Actual Spent) \$0 (Balance)	Local

List of contract modifications made by DCPL to date in FY25.

FY25

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
JDC Construction Company, LLC DCPL-2025-T-0017	Funding For the Remainder of Option Year Two for Construction Management Services	Kim Fuller Facilities	PO703987-V2 \$158,969.40 (Budgeted) \$162,000 (Modification) \$320,969.40 (Total) \$144,606.67 (Actual Spent) \$176,362.73 (Balance)	Capital
Community Bridge, Inc. DCPL-2020-C-0028	Additional Services for Events at MLK Library	Kim Fuller Facilities	PO715953-V2 \$517,825.08 (Budgeted) \$36,350 (Modification) \$554,175.08 (Total) \$215,040 (Actual Spent) \$339,335.08 (Balance)	Local
Whiting-Turner Contracting Co. DCPL-2019-C-0071	Southeast Library Construction - Additional Funding Source	Jaspreet Pahwa Capital	PO701576-V4 \$3,575,000 (Budgeted) \$20,279,018.59 (Modification) \$23,854,018.59 (Total) \$2,871,834.93 (Actual Spent) \$20,982,183.66 (Balance)	Federal/Capital
ECS Mid-Atlantic, LLC DCPL-2024-SS-0005	Additional Compliance Inspections	Jaspreet Pahwa Capital	PO706202-V2 \$105,948.75 (Budgeted) \$12,058.75 (Modification) \$118,007.50 (Total) \$90,486.50 (Actual Spent) \$27,521 (Balance)	Long Term/ G.O./I.T. Bonds
Foundation Entertainment (FEAV) DCPL-2024-C-0021B	Additional AV Support	Tanzi West Barbour Marketing & Communications	PO717036-V2 \$9,000 (Budgeted) \$1,090 (Modification) \$10,090 (Total) \$0 (Actual Spent) \$10,090 (Balance)	Local
Quinn Evans Architects, Inc. DCPL-2024-C-0005	Additional Design Services for Library Renovations	Jaspreet Pahwa Capital	PO701794-V3 \$327,286 (Budgeted) \$312,089 (Modification) \$639,375 (Total) \$278,258.66 (Actual Spent) \$361,116.34 (Balance)	Federal/Capital
The Triage Group, LLC DCPL-2021-C-0002	Administrative Change in Funding Attributes	Lami Aromire Information Technology	PO717416-V2 \$75,186 (Budgeted) \$0 (Modification) \$75,186 (Total) \$23,845 (Actual Spent) \$51,341 (Balance)	SLD E-Rate Reimbursement
OJT Architects, Inc. DCPL-2013-C-0004	Additional Post-Occupancy Design Services	Jaspreet Pahwa Capital	PO690288-V3 \$12,000 (Budgeted) \$37,500 (Modification) \$49,500 (Total) \$39,718.60 (Actual Spent)	Long Term/ G.O./I.T. Bonds

			\$9,781.40 (Balance)	
RSC Electrical & Mechanical Contractors, Inc. DCPL-2024-C-0042	To Fund Full Contract for Partial Roof Replacement & HVAC System Replacement for Mt. Pleasant Library	Kim Fuller Facilities	PO710400-V2 \$175,000 (Budgeted) \$1,418,200 (Modification) \$1,593.200 (Total) \$0 (Actual Spent) \$1,593,200 (Balance)	Capital
Key Urban, LLC DCPL-2023-C-0032	Additional Management Services & Architectural Diagrams	Jaspreet Pahwa Capital	PO709260-V2 \$24,900 (Budgeted) \$21,600 (Modification) \$46,500 (Total) \$18,100 (Actual Spent) \$28,400 (Balance)	Capital
Ingram Library Services, LLC DCPL-2022-C-0027C	Additional Ingram material for DCPL/UDC Master Program	Dennis Davis Collections	PO717850-V3 \$6,904.92 (Budgeted) \$1,392.39 (Modification) \$8,297.31 (Total) \$0 (Spent) \$8,297.31 (Balance)	Local

GENERAL QUESTIONS

Question Number 74

For FY24 and FY25 to date, provide the number of contracts and procurements executed by your agency, as well as the typical timeframe from the beginning of the solicitation process to contract execution for:

- a. Contracts and procurements under \$250,000;
- b. Contracts and procurements between \$250,000-\$999,999; and
- c. Contracts and procurements over \$1 million.

Below is the number of procurements and contracts executed in FY24 and to date in FY25.

FY24/FY25 to date Types of Contracts/ Procurements Executed	FY24/FY25 to date Number of Contracts/ Procurements Executed
Under \$250,000	641
\$250,000 - \$999,999	28
\$1 million or more	8
Total	677

DCPL's procurement timelines are as follows:

- For contracts and procurements under \$250,000, the typical timeframe for contract execution is three to 60 days from the start of the solicitation process.
- For contracts and procurements between \$250,000 and \$999,999, the typical timeframe for contract execution is 60 to 90 days from the start of the solicitation process.
- For contracts and procurements exceeding \$1 million, the typical timeframe for contract execution is 90 to 120 days from the start of the solicitation process. Contracts that are \$1 million or more require approval by the Library Board's Contract Review Committee before submission to City Council.

GENERAL QUESTIONS

Question Number 75

In cases where you have been dissatisfied with the procurement process, what have been the major issues? What changes to contracting and procurement policies, practices, or systems would help your agency deliver more reliable, cost-effective, and timely services?

DC Public Library (DCPL) has independent procurement authority, enabling the agency to conduct its own procurement activities without direct involvement from the District's Office of Contracting and Procurement (OCP). While DCPL adheres to the District's laws, regulations, policies and procedures, this autonomy streamlines the procurement process within the agency.

DCPL collaborates with various District government agencies, including those with independent procurement authority, as well as OCP and the Department of Small and Local Business Development, to ensure clarity on procurement laws and best practices. When challenges arise in navigating procurement rules and regulations, DCPL works with the relevant District agency to identify and implement an effective solution.

Similar to other procurement agencies within the District government, the Federal government, and surrounding jurisdictions, retaining experienced procurement professionals has proven challenging. Increasing procurement flexibility, such as raising thresholds for simplified acquisitions, would enable procurement departments to focus on larger, more complex procurements. This shift would also provide administrative staff and requisitioners with hands-on procurement experience, fostering skill development and creating pathways for career advancement.

Additionally, greater inter-District collaboration to establish more city-wide contracts for frequently procured goods and services would benefit all agencies. These contracts would allow the District to secure high-quality goods and services at lower costs while reducing the time and effort required to prepare statements of work, identify responsible vendors, and navigate the purchasing process. The expanded use of city-wide contracts would streamline procurement activities, enhancing efficiency and overall effectiveness.

GENERAL QUESTIONS

Question Number 76

Provide the following information for all purchase card transactions during FY24 and to date in FY25, as well as a narrative description of the internal process for accounting for purchase card transactions.

- a. Employee that made the transaction;**
- b. Transaction amount; and**
- c. Transaction purpose.**

The JP Morgan Chase report titled "Transaction Details" is attached. The report includes the cardholder's name, each purchase card transaction amount and descriptions of goods or services purchased from FY24 and to date in FY25 (October 1, 2023 - January 30, 2025).

Internal purchase card reconciliation is handled through constant communication between the cardholder (CH), their approving officials (AO) and the agency program coordinator (APC). By the 5th of each month, the CH reviews all transactions listed in their account in the online PaymentNet System, uploads vendor receipts in the Transaction Detail Screen, and provides the original vendor receipts as well as any relevant supporting documentation to the AOs and APC.

By the 10th of each month, the AO logs into PaymentNet and reviews and approves transactions from CHs under their jurisdiction. The AOs review each transaction to verify that the goods or services were received, view the attached receipt, confirm that the nature of the purchase was within programmatic guidelines, and that receipts match amounts listed in PaymentNet. The AO will note any discrepancies in PaymentNet and will mark each transaction as Approved or Disapproved as applicable.

Subsequently, the APC generates:

1. Transaction Detail
2. Declines Report
3. Transaction Disputes
4. Unusual Activity Analysis Report
5. Transaction Pending Review/Approval Report
6. Suspension/Cancellation Report

The APC reviews each transaction to ensure that no fraud, waste, or abuse, or a failure to follow programmatic guidelines or procedures are identified. The APC then coordinates the monthly Agency Review Team (ART), comprised of the Agency Fiscal Officer, Budget Officer, APC and Asst APC, meeting by the 15th of each month to discuss the reports.

Transaction Detail

DCPCARD

Date/Time Printed: 01/30/2025 06:21:16 AM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
BANKS, JONATHAN *****6275										
4277586335001	10/24/2023	10/26/2023	THE HOME DEPOT #2583	WASHINGTON	DC	5200	\$67.40	\$0.00	\$0.00	Purchase
4279075462001	10/27/2023	10/27/2023	GIH*GLOBALINDUSTRIALE Q	800-645-2986	FL	5085	\$4,165.99	\$0.00	\$0.00	Purchase
4280838964001	10/25/2023	10/30/2023	JACKNOBCORP	6312319400	NY	5085	\$742.00	\$0.00	\$42.00	Purchase
4285312969001	10/31/2023	11/02/2023	ZORO TOOLS, INC.	BUFFALO GROVE	IL	5085	\$1,875.35	\$0.00	\$0.00	Purchase
4288468829001	11/03/2023	11/06/2023	SMARTSIGN	BROOKLYN	NY	5399	\$79.81	\$0.00	\$6.51	Purchase
4296602274001	11/10/2023	11/13/2023	ZORO TOOLS, INC.	BUFFALO GROVE	IL	5085	\$40.94	\$0.00	\$0.00	Purchase
4300019436001	11/14/2023	11/15/2023	COLONIAL ELECTRIC SUPP	WASHINGTON	DC	5065	\$78.40	\$0.00	\$0.00	Purchase
4304642099001	11/17/2023	11/20/2023	CENTRAL TRANSPORT LLC	586-9397000	MI	4214	\$442.70	\$0.00	\$0.00	Purchase
4304642100001	11/17/2023	11/20/2023	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$575.00	\$0.00	\$0.00	Purchase
4304642101001	11/17/2023	11/20/2023	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$125.00	\$0.00	\$0.00	Purchase
4304642102001	11/17/2023	11/20/2023	ZORO TOOLS, INC.	BUFFALO GROVE	IL	5085	\$281.13	\$0.00	\$0.00	Purchase
4304642103001	11/18/2023	11/20/2023	ZORO TOOLS, INC.	BUFFALO GROVE	IL	5085	\$10.19	\$0.00	\$0.00	Purchase
4306408074001	11/20/2023	11/21/2023	COLONIAL ELECTRIC SUPP	WASHINGTON	DC	5065	\$655.20	\$0.00	\$0.00	Purchase
4307447065001	11/22/2023	11/22/2023	GIH*GLOBALINDUSTRIALE Q	800-645-2986	FL	5085	\$0.00	(\$3,575.00)	\$0.00	Purchase
4308553690001	11/22/2023	11/24/2023	ZORO TOOLS, INC.	BUFFALO GROVE	IL	5085	\$1,596.63	\$0.00	\$0.00	Purchase
BANKS, JONATHAN *****6275 Sub-Total:				15 Transaction(s)			\$10,735.74	(\$3,575.00)	\$48.51	
BANKS, JONATHAN *****4156										
4321712249001	12/06/2023	12/07/2023	S FREEDMAN AND SONS -	LANDOVER	MD	5085	\$1,117.64	\$0.00	\$0.00	Purchase
4324823165001	12/07/2023	12/11/2023	HOMEDEPOT.COM	800-430-3376	GA	5200	\$320.31	\$0.00	\$0.00	Purchase
4336051839001	12/20/2023	12/21/2023	IN *DAYLILY LANDSCAPIN	800-262-3246	CA	0780	\$1,250.00	\$0.00	\$0.00	Purchase
4336051840001	12/20/2023	12/21/2023	IN *DAYLILY LANDSCAPIN	800-262-3246	CA	0780	\$265.00	\$0.00	\$0.00	Purchase

Transaction Detail

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Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4336051841001	12/20/2023	12/21/2023	IN *ENVIRONMENTAL HEAL	410-4938104	MD	8911	\$950.00	\$0.00	\$0.00	Purchase
4336051842001	12/20/2023	12/21/2023	S FREEDMAN AND SONS -	LANDOVER	MD	5085	\$1,117.64	\$0.00	\$0.00	Purchase
4339367167001	12/26/2023	12/27/2023	EAGLEMATFLO	3017622000	MD	5085	\$250.00	\$0.00	\$0.00	Purchase
4341873187001	12/30/2023	01/02/2024	QUADIENT INC ORACLE	MILFORD	CT	7399	\$83.60	\$0.00	\$0.00	Purchase
4346938814001	01/05/2024	01/08/2024	HOMEDEPOT.COM	800-430-3376	GA	5200	\$188.92	\$0.00	\$0.00	Purchase
4372719599001	01/30/2024	02/01/2024	THE HOME DEPOT #2583	WASHINGTON	DC	5200	\$0.00	(\$42.34)	\$-2.40	Purchase
4372719600001	01/30/2024	02/01/2024	THE HOME DEPOT #2583	WASHINGTON	DC	5200	\$42.34	\$0.00	\$2.40	Purchase
4372719601001	01/30/2024	02/01/2024	THE HOME DEPOT #2583	WASHINGTON	DC	5200	\$39.94	\$0.00	\$0.00	Purchase
4397406842001	02/23/2024	02/26/2024	SQ *CENTRAL SAFE AND L	WASHINGTON	DC	8999	\$1,211.50	\$0.00	\$0.00	Purchase
4424838803001	03/20/2024	03/21/2024	IN *GENERAL MERCHANDIS	202-8328666	DC	5231	\$874.00	\$0.00	\$0.00	Purchase
4429437676001	03/25/2024	03/26/2024	EAGLEMATFLO	3017622000	MD	5085	\$750.00	\$0.00	\$0.00	Purchase
4446724079001	04/11/2024	04/12/2024	WISS JANNEY ELSTNER AS	08472727400	IL	7399	\$954.00	\$0.00	\$0.00	Purchase
4468935819001	05/02/2024	05/03/2024	DOOR CLOSER SERVICE CO	BLADENSBURG	MD	5999	\$100.80	\$0.00	\$5.71	Purchase
4475031449001	05/08/2024	05/09/2024	ID TECHNOLOGY LLC	FORT WORTH	TX	5046	\$845.16	\$0.00	\$64.42	Purchase
4492288308001	05/23/2024	05/24/2024	SQ *CENTRAL SAFE AND L	WASHINGTON	DC	8999	\$981.50	\$0.00	\$58.89	Purchase
4492288309001	05/23/2024	05/24/2024	THOMPSON CONSTRUCTION	WASHINGTON	DC	1520	\$2,500.00	\$0.00	\$0.00	Purchase
4496821826001	05/28/2024	05/29/2024	JACKNOB CORP	6312319400	NY	5039	\$116.50	\$0.00	\$0.00	Purchase
4496821827001	05/28/2024	05/29/2024	SQ *OVERHEAD DOOR COMP	SILVER SPRING	MD	1799	\$831.14	\$0.00	\$49.86	Purchase
4498177127001	05/30/2024	05/30/2024	ULINE	800-295-5510	WI	5964	\$323.86	\$0.00	\$0.00	Purchase
4498177128001	05/29/2024	05/30/2024	COMPLIANCE SIGNS.COM	BROOKSVILLE	FL	5099	\$559.84	\$0.00	\$0.00	Purchase
4501487185001	05/31/2024	06/03/2024	S FREEDMAN AND SONS -	LANDOVER	MD	5085	\$1,117.64	\$0.00	\$0.00	Purchase
4505272274001	06/04/2024	06/05/2024	AMAZON.COM*CL7MC3713	AMZN.COM/BILL	WA	5942	\$39.78	\$0.00	\$0.00	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4510290897001	06/07/2024	06/10/2024	JACKNOB CORP	6312319400	NY	5039	\$276.00	\$0.00	\$0.00	Purchase
4510290898001	06/07/2024	06/10/2024	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$260.00	\$0.00	\$0.00	Purchase
4510290899001	06/07/2024	06/10/2024	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$410.00	\$0.00	\$0.00	Purchase
4512625965001	05/31/2024	06/11/2024	COMPLIANCESIGNS.COM	BROOKSVILLE	FL	5099	\$0.00	(\$31.69)	\$0.00	Purchase
4527712688001	06/24/2024	06/25/2024	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$49.40	\$0.00	\$0.00	Purchase
4528378867001	06/25/2024	06/26/2024	A1 SMALL ENGINE REPAIR	UPPER MARLBOR	MD	7538	\$1,081.77	\$0.00	\$0.00	Purchase
4528378868001	06/25/2024	06/26/2024	IN *ENVIRONMENTAL HEAL	410-4938104	MD	8911	\$900.00	\$0.00	\$0.00	Purchase
4532634716001	07/02/2024	07/03/2024	A1 SMALL ENGINE REPAIR	UPPER MARLBOR	MD	7538	\$656.07	\$0.00	\$0.00	Purchase
4534569136001	07/03/2024	07/04/2024	AMAZON.COM*R71H23ZO1	SEATTLE	WA	5942	\$39.98	\$0.00	\$0.00	Purchase
4575930331001	08/01/2024	08/01/2024	ULINE	800-295-5510	WI	5964	\$1,375.36	\$0.00	\$0.00	Purchase
4577622350001	08/01/2024	08/02/2024	SMARTSIGN	BROOKLYN	NY	5399	\$367.89	\$0.00	\$29.99	Purchase
4587548620001	08/08/2024	08/09/2024	SQ *OVERHEAD DOOR COMP	SILVER SPRING	MD	1799	\$796.00	\$0.00	\$47.76	Purchase
4597454666001	08/15/2024	08/16/2024	US GREEN BUILD COUNCIL	02028287422	DC	8641	\$175.00	\$0.00	\$0.00	Purchase
4615731388001	08/28/2024	08/29/2024	WORKEASY SOFTWARE	PEMBROKE PINE	FL	5734	\$1,800.00	\$0.00	\$0.00	Purchase
4623258485001	09/03/2024	09/04/2024	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$49.40	\$0.00	\$0.00	Purchase
4634758656001	09/12/2024	09/12/2024	ULINE	800-295-5510	WI	5964	\$688.61	\$0.00	\$0.00	Purchase
4638864114001	09/13/2024	09/16/2024	SQ *OVERHEAD DOOR COMP	SILVER SPRING	MD	1799	\$597.00	\$0.00	\$35.82	Purchase
4638864115001	09/13/2024	09/16/2024	SQ *CENTRAL SAFE AND L	WASHINGTON	DC	8999	\$1,038.00	\$0.00	\$62.28	Purchase
4643431547001	09/17/2024	09/18/2024	RYDIN DECAL- MOTO	STREAMWOOD	IL	5111	\$376.54	\$0.00	\$0.00	Purchase
4643431548001	09/17/2024	09/18/2024	ES FLAGPOLES	GRASONVILLE	MD	5999	\$2,385.98	\$0.00	\$135.07	Purchase
4653944707001	09/24/2024	09/25/2024	IN *DAYLILY LANDSCAPIN	800-262-3246	CA	0780	\$2,500.00	\$0.00	\$0.00	Purchase
4653944708001	09/25/2024	09/25/2024	ULINE	800-295-5510	WI	5964	\$4,372.01	\$0.00	\$0.00	Purchase
4653944709001	09/25/2024	09/25/2024	ULINE	800-295-5510	WI	5964	\$128.96	\$0.00	\$0.00	Purchase

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Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4653944710001	09/24/2024	09/25/2024	IN *PJ RELOCATORS	240-5080613	MD	7299	\$630.00	\$0.00	\$0.00	Purchase
4653944711001	09/24/2024	09/25/2024	IN *PJ RELOCATORS	240-5080613	MD	7299	\$450.00	\$0.00	\$0.00	Purchase
4655684274001	09/25/2024	09/26/2024	SHERWIN WILLIAMS 72392	WASHINGTON	DC	5231	\$1,073.11	\$0.00	\$60.75	Purchase
4655684275001	09/25/2024	09/26/2024	S FREEDMAN AND SONS -	LANDOVER	MD	5085	\$932.20	\$0.00	\$0.00	Purchase
4657452285001	09/26/2024	09/27/2024	EAGLEMATFLO	3017622000	MD	5085	\$618.00	\$0.00	\$0.00	Purchase
4659790967001	09/27/2024	09/30/2024	EAGLEMATFLO	3017622000	MD	5085	\$618.00	\$0.00	\$34.98	Purchase
4659790968001	09/27/2024	09/30/2024	SHERWIN WILLIAMS 72392	WASHINGTON	DC	5231	\$1,305.06	\$0.00	\$73.88	Purchase
4691114872001	10/18/2024	10/21/2024	SQ *OVERHEAD DOOR COMP	SILVER SPRING	MD	1799	\$398.00	\$0.00	\$23.88	Purchase
4701621153001	10/24/2024	10/28/2024	HOMEDEPOT.COM	800-430-3376	GA	5200	\$1,079.52	\$0.00	\$0.00	Purchase
4704561175001	10/28/2024	10/29/2024	GDTS	3015804024	MD	7629	\$1,000.00	\$0.00	\$0.00	Purchase
4727690489001	11/13/2024	11/14/2024	GBCI	08007951747	DC	8999	\$85.00	\$0.00	\$0.00	Purchase
4727690490001	11/13/2024	11/14/2024	SMARTSIGN	BROOKLYN	NY	5399	\$1,232.03	\$0.00	\$100.44	Purchase
4731814351001	11/14/2024	11/18/2024	HOMEDEPOT.COM	800-430-3376	GA	5200	\$65.88	\$0.00	\$0.00	Purchase
4736343238001	11/18/2024	11/20/2024	HOMEDEPOT.COM	800-430-3376	GA	5200	\$298.45	\$0.00	\$0.00	Purchase
4765969571001	12/12/2024	12/12/2024	APPLE.COM/US	800-676-2775	CA	5732	\$119.00	\$0.00	\$0.00	Purchase
4765969572001	12/11/2024	12/12/2024	ID TECHNOLOGY LLC	FORT WORTH	TX	5046	\$2,279.31	\$0.00	\$173.73	Purchase
4773795870001	12/17/2024	12/18/2024	SQ *ILLUSTRIOUS ELEMEN	GOSQ.COM	MD	1520	\$1,673.81	\$0.00	\$100.42	Purchase
4792985122001	01/08/2025	01/08/2025	DISPUTE CREDIT	CHICAGO	IL	5046	\$0.00	(\$522.06)	\$0.00	Purchase
4810969414001	01/22/2025	01/23/2025	SP ACTIONFLAG	CHARLOTTE	NC	5999	\$1,546.06	\$0.00	\$0.00	Purchase
4810969415001	01/23/2025	01/23/2025	AMAZON MKTPL	AMZN.COM/BILL	WA	5942	\$444.74	\$0.00	\$0.00	Purchase
4816755045001	01/27/2025	01/28/2025	SQ *ILLUSTRIOUS ELEMEN	GOSQ.COM	MD	1520	\$1,339.98	\$0.00	\$80.39	Purchase

BANKS, JONATHAN ***4156 Sub-Total:**

70 Transaction(s)

\$54,343.23

(\$596.09)

\$1,138.27

FREDERICK, AMBER ***1898**

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4247351211001	09/29/2023	10/02/2023	METROPOLITAN	WASHINGTON	DC	5046	\$119.14	\$0.00	\$3.57	Purchase
4272608102001	10/20/2023	10/23/2023	COLORID	CORNELIUS	NC	5099	\$54.00	\$0.00	\$0.00	Purchase
4272608103001	10/20/2023	10/23/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$708.77	\$0.00	\$0.00	Purchase
4272608104001	10/20/2023	10/23/2023	THE CALVIN PRICE GROUP	2403506116	MD	5111	\$138.53	\$0.00	\$0.00	Purchase
4274736099001	10/23/2023	10/24/2023	PAYPAL	4029357733	CA	8999	\$2,075.00	\$0.00	\$0.00	Purchase
4274736100001	10/23/2023	10/24/2023	PAYPAL	4029357733	CA	5970	\$520.00	\$0.00	\$29.43	Purchase
4274736101001	10/23/2023	10/24/2023	ZPS STORE	8775025593	IA	5732	\$1,605.78	\$0.00	\$0.00	Purchase
4276114400001	10/23/2023	10/25/2023	DEMCO INC	800-9624463	WI	5111	\$70.92	\$0.00	\$0.00	Purchase
4277586372001	10/23/2023	10/26/2023	PAYPAL	4029357733	CA	8999	\$1,555.00	\$0.00	\$0.00	Purchase
4279075501001	10/26/2023	10/27/2023	WWW.INFOTODAY.COM	MEDFORD	NJ	5815	\$2,136.00	\$0.00	\$0.00	Purchase
4279075502001	10/26/2023	10/27/2023	PAYPAL	4029357733	CA	5735	\$500.00	\$0.00	\$28.30	Purchase
4279075503001	10/26/2023	10/27/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$438.41	\$0.00	\$0.00	Purchase
4280839011001	10/27/2023	10/30/2023	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$1,000.00	\$0.00	\$0.00	Purchase
4280839012001	10/26/2023	10/30/2023	METROPOLITAN	WASHINGTON	DC	5046	\$64.55	\$0.00	\$1.94	Purchase
4282798322001	10/30/2023	10/31/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$69.17	\$0.00	\$0.00	Purchase
4283985819001	10/26/2023	11/01/2023	COLORID	CORNELIUS	NC	5099	\$908.00	\$0.00	\$0.00	Purchase
4286725020001	11/01/2023	11/03/2023	METROPOLITAN	WASHINGTON	DC	5046	\$54.16	\$0.00	\$1.62	Purchase
4291940733001	11/06/2023	11/08/2023	PAYPAL	4029357733	CA	8999	\$1,555.00	\$0.00	\$0.00	Purchase
4291940734001	11/06/2023	11/08/2023	DEMCO INC	800-9624463	WI	5111	\$3,090.00	\$0.00	\$0.00	Purchase
4291940735001	11/06/2023	11/08/2023	SIGNARAMA DC NORTH	WASHINGTON	DC	7333	\$340.00	\$0.00	\$0.00	Purchase
4294885112001	11/09/2023	11/10/2023	CLASS ENJOYCPR	LEWES	DE	8299	\$440.00	\$0.00	\$0.00	Purchase
4294885113001	11/09/2023	11/10/2023	TEXTHELP INC	WOBURN	MA	8299	\$160.00	\$0.00	\$0.00	Purchase
4294885114001	11/09/2023	11/10/2023	TOUCAN PRINTING & PROM	WASHINGTON	DC	2741	\$2,466.00	\$0.00	\$0.00	Purchase

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4294885115001	11/09/2023	11/10/2023	ZPS STORE	8775025593	IA	5732	\$394.19	\$0.00	\$0.00	Purchase
4296602306001	11/09/2023	11/13/2023	METROPOLITAN	WASHINGTON	DC	5046	\$166.53	\$0.00	\$5.00	Purchase
4304642159001	11/16/2023	11/20/2023	METROPOLITAN	WASHINGTON	DC	5046	\$66.04	\$0.00	\$1.98	Purchase
4304642160001	11/17/2023	11/20/2023	PAYPAL	4029357733	CA	8999	\$500.00	\$0.00	\$0.00	Purchase
4306408091001	11/20/2023	11/21/2023	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$74.32	\$0.00	\$0.00	Purchase
4306408092001	11/20/2023	11/21/2023	THE GREEN BOOK	MIDDLETOWN	MD	5192	\$170.00	\$0.00	\$0.00	Purchase
4307447106001	11/20/2023	11/22/2023	METROPOLITAN	WASHINGTON	DC	5046	\$26.33	\$0.00	\$0.79	Purchase
4307447107001	11/21/2023	11/22/2023	REI	MIAMISBURG	OH	5969	\$412.41	\$0.00	\$0.00	Purchase
4308553713001	11/21/2023	11/24/2023	METROPOLITAN	WASHINGTON	DC	5046	\$251.30	\$0.00	\$7.54	Purchase
4308553714001	11/22/2023	11/24/2023	REI	MIAMISBURG	OH	5969	\$159.43	\$0.00	\$0.00	Purchase
4308553715001	11/23/2023	11/24/2023	PAYPAL	4029357733	CA	8999	\$0.00	(\$1,555.00)	\$0.00	Purchase
4312442838001	11/28/2023	11/29/2023	CONTACTA, INC.	HOLLAND	MI	5975	\$149.85	\$0.00	\$8.48	Purchase
4312442839001	11/28/2023	11/29/2023	MVS INC	WASHINGTON	DC	7379	\$379.00	\$0.00	\$0.00	Purchase
4313849897001	11/28/2023	11/30/2023	METROPOLITAN	WASHINGTON	DC	5046	\$137.42	\$0.00	\$4.12	Purchase
4316973459001	12/01/2023	12/04/2023	METROPOLITAN	WASHINGTON	DC	5046	\$94.78	\$0.00	\$2.84	Purchase
4318955251001	12/04/2023	12/05/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$2,834.56	\$0.00	\$0.00	Purchase
4320287343001	12/04/2023	12/06/2023	METROPOLITAN	WASHINGTON	DC	5046	\$67.91	\$0.00	\$2.04	Purchase
4320287344001	12/04/2023	12/06/2023	METROPOLITAN	WASHINGTON	DC	5046	\$3.38	\$0.00	\$0.10	Purchase
4320287345001	12/05/2023	12/06/2023	PAYPAL	4029357733	CA	5942	\$350.00	\$0.00	\$19.81	Purchase
4323155731001	12/06/2023	12/08/2023	PAYPAL	4029357733	CA	8999	\$500.00	\$0.00	\$0.00	Purchase
4323155732001	12/07/2023	12/08/2023	KINGSLEY.COM	9094451240	CA	5085	\$119.00	\$0.00	\$0.00	Purchase
4326695892001	12/11/2023	12/12/2023	PAYPAL	4029357733	CA	7829	\$515.00	\$0.00	\$29.15	Purchase
4326695893001	12/11/2023	12/12/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$56.88	\$0.00	\$0.00	Purchase

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4326695894001	12/11/2023	12/12/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$265.72	\$0.00	\$0.00	Purchase
4326695895001	12/11/2023	12/12/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$106.04	\$0.00	\$0.00	Purchase
4326695896001	12/11/2023	12/12/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$86.43	\$0.00	\$0.00	Purchase
4329305024001	12/13/2023	12/14/2023	KINGSLEY.COM	9094451240	CA	5085	\$39.00	\$0.00	\$0.00	Purchase
4329305025001	12/12/2023	12/14/2023	DEMCO INC	800-9624463	WI	5111	\$2,510.69	\$0.00	\$0.00	Purchase
4329305026001	12/13/2023	12/14/2023	CALENDLY	AVONDALE ESTA	GA	5734	\$508.80	\$0.00	\$0.00	Purchase
4332159993001	12/15/2023	12/18/2023	CALENDLY	AVONDALE ESTA	GA	5734	\$0.00	(\$28.80)	\$0.00	Purchase
4332159994001	12/15/2023	12/18/2023	METROPOLITAN	WASHINGTON	DC	5046	\$42.11	\$0.00	\$1.26	Purchase
4333879859001	12/18/2023	12/19/2023	PAYPAL	4029357733	CA	8999	\$60.00	\$0.00	\$0.00	Purchase
4333879860001	12/18/2023	12/19/2023	MARYLAND SMALL ARMS RA	UPPER MARLBOR	MD	5941	\$250.00	\$0.00	\$0.00	Purchase
4333879861001	12/18/2023	12/19/2023	MARYLAND SMALL ARMS RA	UPPER MARLBOR	MD	5941	\$500.00	\$0.00	\$0.00	Purchase
4334952005001	12/19/2023	12/20/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$0.00	(\$56.88)	\$0.00	Purchase
4336051860001	12/19/2023	12/21/2023	METROPOLITAN	WASHINGTON	DC	5046	\$96.67	\$0.00	\$2.90	Purchase
4336051861001	12/20/2023	12/21/2023	KURZWEIL EDUCATION, INC	800-894-5374	TX	8299	\$2,400.00	\$0.00	\$0.00	Purchase
4337114584001	12/21/2023	12/22/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$136.14	\$0.00	\$0.00	Purchase
4337114585001	12/21/2023	12/22/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$102.95	\$0.00	\$0.00	Purchase
4337114586001	12/21/2023	12/22/2023	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$29.49	\$0.00	\$0.00	Purchase
4338203358001	12/22/2023	12/26/2023	BIALEK ENVIRONMENTS	ROCKVILLE	MD	1799	\$1,952.50	\$0.00	\$0.00	Purchase
4341873203001	12/28/2023	01/02/2024	DEMCO INC	800-9624463	WI	5111	\$668.33	\$0.00	\$0.00	Purchase
4344465832001	01/02/2024	01/04/2024	BIALEK ENVIRONMENTS	ROCKVILLE	MD	1799	\$1,952.51	\$0.00	\$0.00	Purchase
4345571304001	01/05/2024	01/05/2024	ULINE	800-295-5510	WI	5964	\$2,024.24	\$0.00	\$0.00	Purchase
4346938851001	01/05/2024	01/08/2024	USPS CHANGE OF ADDRESS	800-2383150	TN	9402	\$31.05	\$0.00	\$0.00	Purchase

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Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4348665888001	01/08/2024	01/09/2024	SAFETYFIRST	2026403878	MD	8244	\$1,000.00	\$0.00	\$56.60	Purchase
4351169062001	01/09/2024	01/11/2024	PAYPAL	4029357733	CA	8999	\$540.00	\$0.00	\$0.00	Purchase
4351169063001	01/10/2024	01/11/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$64.01	\$0.00	\$0.00	Purchase
4351169064001	01/10/2024	01/11/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$62.62	\$0.00	\$0.00	Purchase
4352516695001	01/11/2024	01/12/2024	PAYPAL	4029357733	CA	8999	\$500.00	\$0.00	\$0.00	Purchase
4354047447001	01/11/2024	01/15/2024	PAYPAL	4029357733	CA	8999	\$300.00	\$0.00	\$0.00	Purchase
4354047448001	01/11/2024	01/15/2024	PERKINS TRUST	06179243434	MA	8249	\$1,266.00	\$0.00	\$74.48	Purchase
4354047449001	01/12/2024	01/15/2024	PAYPAL	4029357733	CA	8999	\$450.00	\$0.00	\$0.00	Purchase
4359182363001	01/17/2024	01/19/2024	DEMCO INC	800-9624463	WI	5111	\$610.64	\$0.00	\$0.00	Purchase
4359182364001	01/18/2024	01/19/2024	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$59.28	\$0.00	\$0.00	Purchase
4365236437001	01/24/2024	01/25/2024	EB PROJECT MANAGEMENT	8014137200	CA	7399	\$314.94	\$0.00	\$0.00	Purchase
4365236438001	01/24/2024	01/25/2024	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$15.70	\$0.00	\$0.00	Purchase
4366627912001	01/24/2024	01/26/2024	METROPOLITAN	WASHINGTON	DC	5046	\$58.94	\$0.00	\$1.77	Purchase
4368234082001	01/26/2024	01/29/2024	EMERGENCY 911 SECURITY	WASHINGTON	DC	5065	\$1,185.06	\$0.00	\$0.00	Purchase
4368234083001	01/26/2024	01/29/2024	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase
4370113751001	01/29/2024	01/30/2024	PAYPAL	4029357733	CA	8999	\$1,555.00	\$0.00	\$0.00	Purchase
4371362594001	01/30/2024	01/31/2024	ACCUCUT	402-934-1110	NE	5949	\$155.00	\$0.00	\$0.00	Purchase

FREDERICK, AMBER ***1898 Sub-Total:**

85 Transaction(s)

\$49,556.62

(\$1,640.68)

\$283.72

LYLES, RASHARD ***1817**

4254108533001	10/03/2023	10/06/2023	MARRIOTT BROOKLYN BRID	718-246-7000	NY	3509	\$1,280.79	\$0.00	\$0.00	Purchase
4254108534001	10/03/2023	10/06/2023	MARRIOTT BROOKLYN BRID	718-246-7000	NY	3509	\$1,280.79	\$0.00	\$0.00	Purchase
4272607970001	10/20/2023	10/23/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$382.80	\$0.00	\$0.00	Purchase

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4272607971001	10/21/2023	10/23/2023	AMERLIBASSOC ECOMMERCE	CHICAGO	IL	5942	\$379.00	\$0.00	\$35.23	Purchase
4288468656001	11/03/2023	11/06/2023	OCOOCH HARDWOODS	VIOLA	WI	5211	\$812.57	\$0.00	\$42.36	Purchase
4290579106001	11/06/2023	11/07/2023	SP AMERICAN BUTTON M	PLANO	TX	8299	\$413.68	\$0.00	\$0.00	Purchase
4302951604001	11/16/2023	11/17/2023	TOUCAN PRINTING & PROM	WASHINGTON	DC	2741	\$609.50	\$0.00	\$0.00	Purchase
4316973183001	12/01/2023	12/04/2023	AVERY PRODUCTS CORPORA	7146748117	CA	5111	\$60.24	\$0.00	\$0.00	Purchase
4330640698001	12/13/2023	12/15/2023	AMTRAK .CO34	WASHINGTON	DC	4112	\$301.00	\$0.00	\$0.00	Purchase
4330640699001	12/14/2023	12/15/2023	DELTA	ATLANTA	GA	3058	\$218.95	\$0.00	\$0.00	Purchase
4334951882001	12/19/2023	12/20/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$187.80	\$0.00	\$0.00	Purchase
4334951883001	12/19/2023	12/20/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$22.04	\$0.00	\$0.00	Purchase
4334951884001	12/19/2023	12/20/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$22.04	\$0.00	\$0.00	Purchase
4334951885001	12/19/2023	12/20/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$187.80	\$0.00	\$0.00	Purchase
4334951886001	12/19/2023	12/20/2023	MARITZ AT&L* ALA	FENTON	MO	8999	\$200.00	\$0.00	\$0.00	Purchase
4337114477001	12/21/2023	12/22/2023	MARITZ AT&L* ALA	FENTON	MO	8999	\$641.00	\$0.00	\$0.00	Purchase
4354047224001	01/11/2024	01/15/2024	AMER LIB ASSOC-CAREER	CHICAGO	IL	5969	\$525.00	\$0.00	\$0.00	Purchase
4354047225001	01/13/2024	01/15/2024	AMER LIB ASSOC-CAREER	CHICAGO	IL	5969	\$225.00	\$0.00	\$0.00	Purchase
4360727162001	01/19/2024	01/22/2024	PAYPAL	4029357733	CA	8398	\$250.00	\$0.00	\$0.00	Purchase
4360727163001	01/17/2024	01/22/2024	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$597.05	\$0.00	\$0.00	Purchase
4360727164001	01/18/2024	01/22/2024	AMER LIB ASSOC-CAREER	CHICAGO	IL	5969	\$365.00	\$0.00	\$0.00	Purchase
4360727165001	01/20/2024	01/22/2024	SHERATON VISTANA VILLA	ORLANDO	FL	3503	\$499.50	\$0.00	\$0.00	Purchase
4362592819001	01/22/2024	01/23/2024	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$176.21	\$0.00	\$0.00	Purchase
4366627792001	01/25/2024	01/26/2024	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$310.19	\$0.00	\$0.00	Purchase
4366627793001	01/25/2024	01/26/2024	MARITZ AT&L* ALA	FENTON	MO	8999	\$641.00	\$0.00	\$0.00	Purchase

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4372719458001	01/30/2024	02/01/2024	SOUTHWEST	800-435-9792	TX	3066	\$1,220.96	\$0.00	\$0.00	Purchase
4372719459001	01/30/2024	02/01/2024	SOUTHWEST	800-435-9792	TX	3066	\$1,220.96	\$0.00	\$0.00	Purchase
4374121232001	02/01/2024	02/02/2024	ELEVENLABS.IO	NEW YORK	NY	5734	\$11.00	\$0.00	\$0.00	Purchase
4374121233001	02/01/2024	02/02/2024	CAMBRIA HOTEL EL SEGUN	EL SEGUNDO	CA	7011	\$888.46	\$0.00	\$0.00	Purchase
4374121234001	02/01/2024	02/02/2024	CAMBRIA HOTEL EL SEGUN	EL SEGUNDO	CA	7011	\$888.46	\$0.00	\$0.00	Purchase
4386211893001	02/13/2024	02/14/2024	DELTA	ATLANTA	GA	3058	\$304.20	\$0.00	\$0.00	Purchase
4400655072001	02/27/2024	02/28/2024	LEAP TICKETS	WEXFORD	PA	5734	\$30.00	\$0.00	\$0.00	Purchase
4402071414001	02/28/2024	02/29/2024	EMBASSY SUITES	NEW ORLEANS	LA	3695	\$1,019.31	\$0.00	\$0.00	Purchase
4405234167001	03/01/2024	03/04/2024	TOUCAN PRINTING & PROM	WASHINGTON	DC	2741	\$206.00	\$0.00	\$0.00	Purchase
4405234168001	02/29/2024	03/04/2024	SOUTHWEST	800-435-9792	TX	3066	\$253.95	\$0.00	\$0.00	Purchase
4405234169001	03/01/2024	03/04/2024	ELEVENLABS.IO	NEW YORK	NY	5734	\$22.00	\$0.00	\$0.00	Purchase
4407249415001	03/03/2024	03/05/2024	HILTON CINCINNATI NETH	2159722263	OH	7011	\$1,097.55	\$0.00	\$0.00	Purchase
4408551980001	03/05/2024	03/06/2024	TRAINER S WAREHOUSE	508-6533770	MA	5943	\$107.68	\$0.00	\$0.00	Purchase
4411415272001	03/04/2024	03/08/2024	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$1,943.69	\$0.00	\$0.00	Purchase
4411415273001	03/04/2024	03/08/2024	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$351.83	\$0.00	\$0.00	Purchase
4413068534001	03/08/2024	03/11/2024	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$27.47	\$0.00	\$0.00	Purchase
4419028629001	03/14/2024	03/15/2024	HOTELSCOM7278208232382	HOTELS.COM	WA	4722	\$1,353.42	\$0.00	\$0.00	Purchase
4419028630001	03/13/2024	03/15/2024	MANAGEMENT CONCEPTS	703-7909595	VA	8299	\$1,883.95	\$0.00	\$0.00	Purchase
4424838604001	03/20/2024	03/21/2024	PAYPAL	4029357733	CA	5999	\$1,000.00	\$0.00	\$0.00	Purchase
4429437567001	03/25/2024	03/26/2024	IN *THE WASHINGTON INF	800-262-3246	CA	5994	\$500.00	\$0.00	\$0.00	Purchase
4430604338001	03/25/2024	03/27/2024	AMER LIB ASSOC-CAREER	CHICAGO	IL	5969	\$410.00	\$0.00	\$0.00	Purchase
4434400805001	03/29/2024	04/01/2024	BLACK CAUCUS OF THE AM	WINSTON-SALEM	NC	7399	\$375.00	\$0.00	\$0.00	Purchase

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4434400806001	03/29/2024	04/01/2024	SOUTHWEST	800-435-9792	TX	3066	\$409.97	\$0.00	\$0.00	Purchase
4441098816001	04/05/2024	04/08/2024	COURTYARD BY MARRIOTT	COLUMBUS	OH	3690	\$525.24	\$0.00	\$0.00	Purchase
4441098817001	04/06/2024	04/08/2024	HILTON GARDEN INN COLU	6142637200	OH	3604	\$629.80	\$0.00	\$0.00	Purchase
4446723966001	04/11/2024	04/12/2024	PAYPAL	4029357733	CA	5999	\$775.00	\$0.00	\$0.00	Purchase
4448302289001	04/11/2024	04/15/2024	SPIRIT AIRLINES	MIRAMAR	FL	3260	\$126.09	\$0.00	\$0.00	Purchase
4448302290001	04/11/2024	04/15/2024	UNITED AIRLINES	CHICAGO	IL	3000	\$163.45	\$0.00	\$0.00	Purchase
4454231674001	04/18/2024	04/19/2024	ELEVENLABS.IO	NEW YORK	NY	5734	\$22.00	\$0.00	\$0.00	Purchase
4455787894001	04/19/2024	04/22/2024	BLACK CAUCUS OF THE AM	WINSTON-SALEM	NC	7399	\$150.00	\$0.00	\$0.00	Purchase
4455787895001	04/19/2024	04/22/2024	BLACK CAUCUS OF THE AM	WINSTON-SALEM	NC	7399	\$400.00	\$0.00	\$0.00	Purchase
4455787896001	04/19/2024	04/22/2024	BLACK CAUCUS OF THE AM	WINSTON-SALEM	NC	7399	\$150.00	\$0.00	\$0.00	Purchase
4455787897001	04/19/2024	04/22/2024	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$308.21	\$0.00	\$0.00	Purchase
4455787898001	04/19/2024	04/22/2024	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$308.21	\$0.00	\$0.00	Purchase
4455787899001	04/19/2024	04/22/2024	SOUTHWEST	800-435-9792	TX	3066	\$346.96	\$0.00	\$0.00	Purchase
LYLES, RASHARD *****1817 Sub-Total:				60 Transaction(s)			\$30,019.77	\$0.00	\$77.59	
LYLES, RASHARD *****9062										
4786675404001	12/30/2024	01/02/2025	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$189.68	\$0.00	\$0.00	Purchase
4788166573001	12/31/2024	01/03/2025	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$155.48	\$0.00	\$0.00	Purchase
4795835061001	01/09/2025	01/10/2025	APL* IPSTACK	VIENNA	DUB	5734	\$148.04	\$0.00	\$0.00	Purchase
4795835062001	01/08/2025	01/10/2025	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$31.72	\$0.00	\$0.00	Purchase
4797603025001	01/10/2025	01/13/2025	LUHF & LUMM LLC	WASHINGTON	DC	7641	\$1,074.44	\$0.00	\$0.00	Purchase
4806300438001	01/16/2025	01/20/2025	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$3.78	\$0.00	\$0.00	Purchase
4812447573001	01/22/2025	01/24/2025	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$450.63	\$0.00	\$0.00	Purchase

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LYLES, RASHARD *****9062 Sub-Total:				7 Transaction(s)			\$2,053.77	\$0.00	\$0.00	
MIDDLETON, AUDREY *****2854										
4375730228001	02/02/2024	02/05/2024	KINGSLEY	9094451240	CA	5311	\$205.00	\$0.00	\$11.60	Purchase
4383264795001	02/08/2024	02/12/2024	PAYPAL	4029357733	CA	8398	\$1,200.00	\$0.00	\$0.00	Purchase
4383264796001	02/07/2024	02/12/2024	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase
4394422488001	02/20/2024	02/22/2024	METROPOLITAN	WASHINGTON	DC	5046	\$87.27	\$0.00	\$2.62	Purchase
4394422489001	02/21/2024	02/22/2024	B & W STAT LABORATORY	WASHINGTON	DC	8071	\$40.00	\$0.00	\$0.00	Purchase
4394422490001	02/21/2024	02/22/2024	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$84.00	\$0.00	\$0.00	Purchase
4394422491001	02/21/2024	02/22/2024	MARC LLC	WASHINGTON	DC	8099	\$60.00	\$0.00	\$0.00	Purchase
4395795332001	02/21/2024	02/23/2024	METROPOLITAN	WASHINGTON	DC	5046	\$608.57	\$0.00	\$18.26	Purchase
4397406848001	02/22/2024	02/26/2024	BIALEK ENVIRONMENTS	ROCKVILLE	MD	1799	\$1,641.52	\$0.00	\$0.00	Purchase
4397406849001	02/23/2024	02/26/2024	PAYPAL	4029357733	MD	8299	\$800.00	\$0.00	\$45.28	Purchase
4400655165001	02/26/2024	02/28/2024	METROPOLITAN	WASHINGTON	DC	5046	\$83.93	\$0.00	\$2.52	Purchase
4409976348001	03/04/2024	03/07/2024	PAYPAL	4029357733	CA	8999	\$525.00	\$0.00	\$0.00	Purchase
4413068755001	03/08/2024	03/11/2024	ACCUCUT	402-934-1110	NE	5949	\$120.00	\$0.00	\$0.00	Purchase
4417686346001	03/12/2024	03/14/2024	PAYPAL	4029357733	CA	7392	\$47.90	\$0.00	\$0.00	Purchase
4419028758001	03/12/2024	03/15/2024	PAYPAL	4029357733	CA	8999	\$525.00	\$0.00	\$0.00	Purchase
4420520617001	03/14/2024	03/18/2024	METROPOLITAN	WASHINGTON	DC	5046	\$449.91	\$0.00	\$13.50	Purchase
4420520618001	03/15/2024	03/18/2024	KAPWING PRO PLAN	NEWARK	DE	5734	\$192.00	\$0.00	\$0.00	Purchase
4420520619001	03/14/2024	03/18/2024	PAYPAL	4029357733	CA	8999	\$320.00	\$0.00	\$0.00	Purchase
4422286520001	03/18/2024	03/19/2024	PAYPAL	4029357733	CA	5946	\$525.00	\$0.00	\$29.72	Purchase
4423506526001	03/18/2024	03/20/2024	METROPOLITAN	WASHINGTON	DC	5046	\$505.71	\$0.00	\$15.17	Purchase
4423506527001	03/18/2024	03/20/2024	PAYPAL	4029357733	CA	8999	\$525.00	\$0.00	\$0.00	Purchase

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4423506528001	03/18/2024	03/20/2024	PAYPAL	4029357733	CA	8999	\$0.00	(\$525.00)	\$0.00	Purchase
4429437677001	03/25/2024	03/26/2024	AMERICAN UNIFORM SALES	ALEXANDRIA	VA	5137	\$2,034.89	\$0.00	\$101.74	Purchase
4431876985001	03/26/2024	03/28/2024	METROPOLITAN	WASHINGTON	DC	5046	\$608.57	\$0.00	\$18.26	Purchase
4460229890001	04/24/2024	04/25/2024	SWEETWATER SOUND	2604328176	IN	5733	\$4,201.77	\$0.00	\$0.00	Purchase
4468935821001	05/02/2024	05/03/2024	BLACK CAUCUS OF THE AM	WINSTON-SALEM	NC	7399	\$150.00	\$0.00	\$0.00	Purchase
4468935822001	05/02/2024	05/03/2024	BLACK CAUCUS OF THE AM	WINSTON-SALEM	NC	7399	\$400.00	\$0.00	\$0.00	Purchase
4475031456001	05/08/2024	05/09/2024	VMO*VIMEO.COM	646-470-8422	NY	8699	\$900.00	\$0.00	\$0.00	Purchase
4475031457001	05/07/2024	05/09/2024	AMER LIB ASSOC-CAREER	CHICAGO	IL	5969	\$470.00	\$0.00	\$0.00	Purchase
4477976868001	05/11/2024	05/13/2024	DROPBOX*W8MZ8X4FSHZK	DROPBOX.COM	CA	4816	\$2,442.24	\$0.00	\$138.24	Purchase
4492288311001	05/23/2024	05/24/2024	STANDARD GRAPHICS MID-ATLANTIC	ARLINGTON	VA	7338	\$360.00	\$0.00	\$0.00	Purchase
4496821830001	05/28/2024	05/29/2024	DROPBOX*W8MZ8X4FSHZK	DROPBOX.COM	CA	4816	\$0.00	(\$138.24)	\$-138.24	Purchase
4501487191001	05/31/2024	06/03/2024	PAYPAL	4029357733	CA	8999	\$2,499.00	\$0.00	\$0.00	Purchase
4505272275001	06/04/2024	06/05/2024	OTTER.AI	MOUNTAIN VIEW	CA	5734	\$1,440.00	\$0.00	\$0.00	Purchase
4514062465001	06/11/2024	06/12/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$110.00	\$0.00	\$0.00	Purchase
4517117824001	06/11/2024	06/14/2024	PAYPAL	4029357733	CA	8999	\$625.00	\$0.00	\$0.00	Purchase
4521378163001	06/17/2024	06/18/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$239.00	\$0.00	\$0.00	Purchase
4522747409001	06/17/2024	06/19/2024	PAYPAL	4029357733	CA	8999	\$325.00	\$0.00	\$0.00	Purchase
4522747410001	06/18/2024	06/19/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$44.34	\$0.00	\$0.00	Purchase
4522747411001	06/18/2024	06/19/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$70.21	\$0.00	\$0.00	Purchase
4525513081001	06/20/2024	06/21/2024	DOITBEST.COM	FORT WAYNE	IN	5251	\$30.94	\$0.00	\$0.00	Purchase
4526744640001	06/18/2024	06/24/2024	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$979.62	\$0.00	\$0.00	Purchase
4547259250001	07/09/2024	07/10/2024	QR CODE KIT (UQR.ME)	WILMINGTON	DE	5734	\$479.40	\$0.00	\$0.00	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4550176418001	07/10/2024	07/12/2024	PAYPAL	4029357733	CA	5999	\$775.00	\$0.00	\$0.00	Purchase
4561108397001	07/19/2024	07/22/2024	EB TAKING ACTION FOR	8014137200	CA	7399	\$900.00	\$0.00	\$0.00	Purchase
4561108398001	07/19/2024	07/22/2024	SOCIETY OF AMERICAN AR	3126060722	IL	8398	\$289.00	\$0.00	\$26.87	Purchase
4561108399001	07/19/2024	07/22/2024	DEMCO INC	800-9624463	WI	5111	\$1,650.92	\$0.00	\$0.00	Purchase
4565199527001	07/23/2024	07/24/2024	MYTURN.COM	LEBANON	NH	5734	\$2,420.00	\$0.00	\$0.00	Purchase
4565199528001	07/23/2024	07/24/2024	FP *APPLIED IMAGE LLC	215-8260880	NJ	8911	\$515.00	\$0.00	\$0.00	Purchase
4574349719001	07/30/2024	07/31/2024	CLASS ENJOYCPR	LEWES	DE	8299	\$775.00	\$0.00	\$0.00	Purchase
4584209385001	08/06/2024	08/07/2024	DROPBOX*DRJMKTQDMXF S	DROPBOX.COM	CA	4816	\$219.35	\$0.00	\$0.00	Purchase
4584209386001	08/06/2024	08/07/2024	QUALIFICATION TARGETS	HAMMOND	WI	5099	\$370.10	\$0.00	\$0.00	Purchase
4585875250001	08/07/2024	08/08/2024	TOUCAN PRINTING & PROM	WASHINGTON	DC	2741	\$224.50	\$0.00	\$0.00	Purchase
4595762830001	08/09/2024	08/15/2024	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$79.95	\$0.00	\$0.00	Purchase
4595762831001	08/13/2024	08/15/2024	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$205.70	\$0.00	\$0.00	Purchase
4595762832001	08/14/2024	08/15/2024	VIRGINIA LIBRARY ASSOC	757-6890594	VA	8699	\$205.00	\$0.00	\$0.00	Purchase
4599731199001	08/16/2024	08/19/2024	DROPBOX*DRJMKTQDMXF S	DROPBOX.COM	CA	4816	\$0.00	(\$219.35)	\$0.00	Purchase
4623258488001	09/03/2024	09/04/2024	STREAMYARD.COM	WILMINGTON	DE	5734	\$468.00	\$0.00	\$0.00	Purchase
4626377265001	09/05/2024	09/06/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$665.95	\$0.00	\$0.00	Purchase
4628586602001	09/04/2024	09/09/2024	PAYPAL	4029357733	CA	8999	\$900.00	\$0.00	\$0.00	Purchase
4628586603001	09/06/2024	09/09/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$1,200.00	\$0.00	\$0.00	Purchase
4628586604001	09/06/2024	09/09/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$1,540.00	\$0.00	\$0.00	Purchase
4628586605001	09/06/2024	09/09/2024	PAYPAL	4029357733	CA	5971	\$830.00	\$0.00	\$0.00	Purchase
4628586606001	09/06/2024	09/09/2024	PAYPAL	4029357733	CA	5942	\$410.00	\$0.00	\$23.21	Purchase
4628586607001	09/06/2024	09/09/2024	PAYPAL	4029357733	CA	7333	\$2,000.00	\$0.00	\$113.21	Purchase
4628586608001	09/06/2024	09/09/2024	PAYPAL	4029357733	CA	8211	\$1,545.00	\$0.00	\$0.00	Purchase

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4628586609001	09/06/2024	09/09/2024	PAYPAL	4029357733	CA	8999	\$750.00	\$0.00	\$0.00	Purchase
4631376340001	09/09/2024	09/10/2024	SQ *ABOUT COMICS	GOSQ.COM	CA	5192	\$2,248.63	\$0.00	\$134.90	Purchase
4633034257001	09/10/2024	09/11/2024	STANDARD GRAPHICS MID-ATLANTIC	ARLINGTON	VA	7338	\$284.00	\$0.00	\$0.00	Purchase
4633034258001	09/10/2024	09/11/2024	STANDARD GRAPHICS MID-ATLANTIC	ARLINGTON	VA	7338	\$280.00	\$0.00	\$0.00	Purchase
4638864121001	09/11/2024	09/16/2024	PAYPAL	4029357733	CA	8999	\$2,499.00	\$0.00	\$0.00	Purchase
4638864122001	09/14/2024	09/16/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$0.00	(\$105.40)	\$0.00	Purchase
4641774605001	09/16/2024	09/17/2024	SOCIETY OF AMERICAN AR	3126060722	IL	8398	\$379.00	\$0.00	\$35.24	Purchase
4646978118001	09/19/2024	09/20/2024	MARYLAND SMALL ARMS RA	UPPER MARLBOR	MD	5941	\$250.00	\$0.00	\$0.00	Purchase
4655684283001	09/24/2024	09/26/2024	DEMCO INC	800-9624463	WI	5111	\$0.00	(\$1,308.68)	\$0.00	Purchase
4655684284001	09/25/2024	09/26/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$0.00	(\$1,071.25)	\$0.00	Purchase
4697516411001	10/23/2024	10/24/2024	EB *MID-ATLANTIC MARCO	8014137200	CA	7399	\$2,155.20	\$0.00	\$0.00	Purchase
4699277898001	10/24/2024	10/25/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$73.00	\$0.00	\$0.00	Purchase
4699277899001	10/24/2024	10/25/2024	SP HEINZ HISTORY CEN	PITTSBURGH	PA	5734	\$1,464.90	\$0.00	\$0.00	Purchase
4701621159001	10/26/2024	10/28/2024	SP HEINZ HISTORY CEN	PITTSBURGH	PA	5734	\$0.00	(\$40.00)	\$0.00	Purchase
4704561178001	10/29/2024	10/29/2024	ULINE	800-295-5510	WI	5964	\$114.81	\$0.00	\$0.00	Purchase
4707777398001	10/30/2024	10/31/2024	MIKESXS*MOTORCYCLEPA RT	8132579212	FL	5571	\$178.50	\$0.00	\$0.00	Purchase
4711534538001	11/01/2024	11/04/2024	MIKESXS*MOTORCYCLEPA RT	8132579212	FL	5571	\$0.00	(\$5.95)	\$0.00	Purchase
4744685745001	11/25/2024	11/26/2024	MARYLAND SMALL ARMS RA	UPPER MARLBOR	MD	5941	\$500.00	\$0.00	\$0.00	Purchase
4762625892001	12/09/2024	12/10/2024	DOCUMINT LLC	EASTON	PA	5734	\$360.00	\$0.00	\$0.00	Purchase
4776698910001	12/12/2024	12/20/2024	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$1,447.89	\$0.00	\$0.00	Purchase
4778493058001	12/20/2024	12/23/2024	FRIENDS MTP	2026713121	DC	8641	\$1,150.00	\$0.00	\$0.00	Purchase

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4785586031001	12/30/2024	12/31/2024	STANDARD GRAPHICS MID-ATLANTIC	ARLINGTON	VA	7338	\$515.35	\$0.00	\$0.00	Purchase
MIDDLETON, AUDREY *****2854 Sub-Total:				88 Transaction(s)			\$59,954.54	(\$3,413.87)	\$592.10	
OWENS, AMBER *****3885										
4739788152001	11/21/2024	11/22/2024	ASAP WELLNESS CO.	LAUREL	MD	7299	\$1,000.00	\$0.00	\$0.00	Purchase
4742023781001	11/22/2024	11/25/2024	PAYPAL	4029357733	CA	5940	\$53.00	\$0.00	\$3.00	Purchase
4746006261001	11/26/2024	11/27/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$60.38	\$0.00	\$0.00	Purchase
4746006262001	11/26/2024	11/27/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$1,236.40	\$0.00	\$0.00	Purchase
4753843201001	12/03/2024	12/04/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$34.20	\$0.00	\$0.00	Purchase
4755616980001	12/04/2024	12/05/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$138.09	\$0.00	\$0.00	Purchase
4757410536001	12/05/2024	12/06/2024	PAYPAL	4029357733	CA	8999	\$480.00	\$0.00	\$0.00	Purchase
4764241767001	12/10/2024	12/11/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$662.43	\$0.00	\$0.00	Purchase
4767705687001	12/10/2024	12/13/2024	PAYPAL	8003901119	CA	5732	\$2,644.12	\$0.00	\$0.00	Purchase
4769866370001	12/13/2024	12/16/2024	CALENDLY	AVONDALE ESTATES	GA	5734	\$360.00	\$0.00	\$0.00	Purchase
4769866371001	12/13/2024	12/16/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$2,248.50	\$0.00	\$0.00	Purchase
4769866372001	12/13/2024	12/16/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$0.00	(\$120.90)	\$0.00	Purchase
4775250805001	12/18/2024	12/19/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$54.20	\$0.00	\$0.00	Purchase
4775250806001	12/18/2024	12/19/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$34.00	\$0.00	\$0.00	Purchase
4778492972001	12/20/2024	12/23/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$2,800.00	\$0.00	\$0.00	Purchase
4781400442001	12/24/2024	12/26/2024	RECYCLE AWAY, LLC	800-664-5340	VT	5099	\$1,775.48	\$0.00	\$79.92	Purchase
4797603026001	01/10/2025	01/13/2025	BLUEBAY OFFICE INC	2023371003	DC	5943	\$3,154.34	\$0.00	\$0.00	Purchase
4797603027001	01/10/2025	01/13/2025	BLUEBAY OFFICE INC	2023371003	DC	5943	\$122.90	\$0.00	\$0.00	Purchase
4799924755001	01/13/2025	01/14/2025	RECYCLE AWAY, LLC	800-664-5340	VT	5099	\$0.00	(\$79.92)	\$0.00	Purchase

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4806300439001	01/17/2025	01/20/2025	SQ *G&D FFL	877-417-4551	DC	7399	\$125.00	\$0.00	\$7.50	Purchase
4806300440001	01/17/2025	01/20/2025	AMERICAN LIBRARY ASSOC	CHICAGO	IL	8299	\$79.00	\$0.00	\$0.00	Purchase
4806300441001	01/17/2025	01/20/2025	SIMON SOLUTIONS	256-7640633	AL	4816	\$3,840.00	\$0.00	\$0.00	Purchase
4806300442001	01/17/2025	01/20/2025	BLUEBAY OFFICE INC	2023371003	DC	5943	\$1,678.69	\$0.00	\$0.00	Purchase
4816755020001	01/27/2025	01/28/2025	OLIN LIBRARY WEB	6072555101	NY	8220	\$20.00	\$0.00	\$1.48	Purchase
4816755021001	01/27/2025	01/28/2025	LIBRARYWORKS/MODLIBA WD	BETHESDA	MD	5192	\$100.00	\$0.00	\$0.00	Purchase
4818195203001	01/27/2025	01/29/2025	UNIV OF MD ONLINE PYMT	COLLEGE PARK	MD	8220	\$20.00	\$0.00	\$0.00	Purchase
4818195204001	01/27/2025	01/29/2025	SIGNARAMA DC NORTH	WASHINGTON	DC	7333	\$448.88	\$0.00	\$0.00	Purchase
4818195205001	01/27/2025	01/29/2025	SIGNARAMA DC NORTH	WASHINGTON	DC	7333	\$510.00	\$0.00	\$0.00	Purchase
OWENS, AMBER *****3885 Sub-Total:				28 Transaction(s)			\$23,679.61	(\$200.82)	\$91.90	
POLK, JASMINE *****2548										
4431876917001	03/26/2024	03/28/2024	METROPOLITAN	WASHINGTON	DC	5046	\$2,318.40	\$0.00	\$69.55	Purchase
4434400916001	03/29/2024	04/01/2024	PESI, INC.	EAU CLAIRE	WI	8299	\$137.79	\$0.00	\$0.00	Purchase
4434400917001	03/29/2024	04/01/2024	METROPOLITAN	WASHINGTON	DC	5046	\$62.98	\$0.00	\$1.89	Purchase
4435953548001	04/01/2024	04/02/2024	PAYPAL	4029357733	CA	8244	\$1,900.00	\$0.00	\$0.00	Purchase
4435953549001	04/01/2024	04/02/2024	MVS INC	WASHINGTON	DC	7379	\$244.20	\$0.00	\$0.00	Purchase
4439617868001	04/04/2024	04/05/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$74.79	\$0.00	\$0.00	Purchase
4439617869001	04/04/2024	04/05/2024	IDVILLE	EAST GRAND RAPIDS	MI	2741	\$493.00	\$0.00	\$0.00	Purchase
4441098922001	04/04/2024	04/08/2024	METROPOLITAN	WASHINGTON	DC	5046	\$31.39	\$0.00	\$0.94	Purchase
4441098923001	04/05/2024	04/08/2024	PAYPAL	4029357733	CA	8999	\$500.00	\$0.00	\$0.00	Purchase
4444043871001	04/09/2024	04/10/2024	ZPS STORE	8775025593	IA	5732	\$1,089.59	\$0.00	\$0.00	Purchase
4445382963001	04/09/2024	04/11/2024	METROPOLITAN	WASHINGTON	DC	5046	\$66.80	\$0.00	\$2.00	Purchase

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4446724019001	04/10/2024	04/12/2024	METROPOLITAN	WASHINGTON	DC	5046	\$44.79	\$0.00	\$1.34	Purchase
4446724020001	04/10/2024	04/12/2024	PAYPAL	4029357733	CA	8398	\$500.00	\$0.00	\$0.00	Purchase
4446724021001	04/10/2024	04/12/2024	PAYPAL	4029357733	CA	8398	\$1,200.00	\$0.00	\$0.00	Purchase
4448302401001	04/10/2024	04/15/2024	PAYPAL	4029357733	CA	8999	\$168.00	\$0.00	\$0.00	Purchase
4448302402001	04/10/2024	04/15/2024	PAYPAL	4029357733	CA	8999	\$84.00	\$0.00	\$0.00	Purchase
4450163603001	04/05/2024	04/16/2024	PESI, INC.	EAU CLAIRE	WI	8299	\$0.00	(\$7.80)	\$0.00	Purchase
4454231738001	04/17/2024	04/19/2024	METROPOLITAN	WASHINGTON	DC	5046	\$245.14	\$0.00	\$7.35	Purchase
4454231739001	04/17/2024	04/19/2024	METROPOLITAN	WASHINGTON	DC	5046	\$54.44	\$0.00	\$1.63	Purchase
4458874242001	04/23/2024	04/24/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$190.96	\$0.00	\$0.00	Purchase
4458874243001	04/23/2024	04/24/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$124.00	\$0.00	\$0.00	Purchase
4460229838001	04/23/2024	04/25/2024	METROPOLITAN	WASHINGTON	DC	5046	\$159.24	\$0.00	\$4.78	Purchase
4461584189001	04/25/2024	04/26/2024	FEDEX	WASHINGTON	DC	7338	\$456.12	\$0.00	\$0.00	Purchase
4461584190001	04/25/2024	04/26/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$345.00	\$0.00	\$0.00	Purchase
4463129055001	04/25/2024	04/29/2024	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$0.00	Purchase
4463129056001	04/25/2024	04/29/2024	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase
4470485079001	05/01/2024	05/06/2024	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$0.00	Purchase
4470485080001	05/01/2024	05/06/2024	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$0.00	Purchase
4475031382001	05/08/2024	05/09/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$65.06	\$0.00	\$0.00	Purchase
4477976298001	05/10/2024	05/13/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$55.90	\$0.00	\$0.00	Purchase
4477976299001	05/10/2024	05/13/2024	METROPOLITAN	WASHINGTON	DC	5046	\$287.04	\$0.00	\$8.61	Purchase
4481004486001	05/14/2024	05/15/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$100.10	\$0.00	\$0.00	Purchase
4481004487001	05/14/2024	05/15/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$26.20	\$0.00	\$0.00	Purchase
4482456072001	05/14/2024	05/16/2024	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase

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4483934092001	05/14/2024	05/17/2024	PAYPAL	4029357733	CA	7392	\$294.00	\$0.00	\$0.00	Purchase
4483934093001	05/14/2024	05/17/2024	PAYPAL	4029357733	CA	8999	\$84.00	\$0.00	\$0.00	Purchase
4483934094001	05/14/2024	05/17/2024	PAYPAL	4029357733	CA	8999	\$740.00	\$0.00	\$0.00	Purchase
4485743462001	05/17/2024	05/20/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$381.77	\$0.00	\$0.00	Purchase
4485743463001	05/17/2024	05/20/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$210.69	\$0.00	\$0.00	Purchase
4485743464001	05/17/2024	05/20/2024	METROPOLITAN	WASHINGTON	DC	5046	\$506.65	\$0.00	\$15.20	Purchase
4485743465001	05/17/2024	05/20/2024	PAYPAL	4029357733	CA	8999	\$84.00	\$0.00	\$0.00	Purchase
4489319655001	05/21/2024	05/22/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$55.90	\$0.00	\$0.00	Purchase
4489319656001	05/21/2024	05/22/2024	PAYPAL	4029357733	CA	4899	\$1,000.00	\$0.00	\$56.60	Purchase
4489319657001	05/21/2024	05/22/2024	PAYPAL	4029357733	CA	4899	\$2,360.00	\$0.00	\$133.58	Purchase
4489319658001	05/21/2024	05/22/2024	PAYPAL	4029357733	IL	7922	\$800.00	\$0.00	\$45.28	Purchase
4490804629001	05/22/2024	05/23/2024	PAYPAL	4029357733	CA	4899	\$0.00	(\$2,360.00)	\$0.00	Purchase
4492288253001	05/23/2024	05/24/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$148.20	\$0.00	\$0.00	Purchase
4494076018001	05/24/2024	05/27/2024	PAYPAL	4029357733	CA	8999	\$750.00	\$0.00	\$0.00	Purchase
4499603417001	05/30/2024	05/31/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$90.83	\$0.00	\$0.00	Purchase
4499603418001	05/30/2024	05/31/2024	PAYPAL	4029357733	CA	4899	\$0.00	(\$1,000.00)	\$0.00	Purchase
4501487082001	05/31/2024	06/03/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$239.90	\$0.00	\$0.00	Purchase
4501487083001	05/31/2024	06/03/2024	DEMCO INC	800-9624463	WI	5111	\$841.20	\$0.00	\$0.00	Purchase
4508363455001	06/05/2024	06/07/2024	PAYPAL	4029357733	CA	8999	\$0.00	(\$750.00)	\$0.00	Purchase
4510290809001	06/07/2024	06/10/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$156.00	\$0.00	\$0.00	Purchase
4510290810001	06/07/2024	06/10/2024	PAYPAL	4029357733	CA	7929	\$2,163.04	\$0.00	\$122.44	Purchase
4525513038001	06/18/2024	06/21/2024	PAYPAL	4029357733	CA	8999	\$320.00	\$0.00	\$0.00	Purchase
4526744573001	06/20/2024	06/24/2024	PAYPAL	4029357733	DC	8398	\$250.00	\$0.00	\$0.00	Purchase

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4526744574001	06/21/2024	06/24/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$283.50	\$0.00	\$0.00	Purchase
4526744575001	06/21/2024	06/24/2024	PAYPAL	4029357733	CA	5735	\$325.00	\$0.00	\$18.40	Purchase
4526744576001	06/21/2024	06/24/2024	PAYPAL	4029357733	CA	5940	\$180.00	\$0.00	\$10.19	Purchase
4528378808001	06/25/2024	06/26/2024	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase
4529874131001	06/27/2024	06/28/2024	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase
4529874132001	06/27/2024	06/28/2024	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$0.00	Purchase
4529874133001	06/27/2024	06/28/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$1,110.65	\$0.00	\$0.00	Purchase
4531107193001	06/27/2024	07/01/2024	PAYPAL	4029357733	CA	8999	\$325.00	\$0.00	\$0.00	Purchase
4531107194001	06/28/2024	07/01/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$76.42	\$0.00	\$0.00	Purchase
4531107195001	06/28/2024	07/01/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$119.58	\$0.00	\$0.00	Purchase
4531107196001	06/28/2024	07/01/2024	METROPOLITAN	WASHINGTON	DC	5046	\$77.98	\$0.00	\$2.34	Purchase
4531107197001	06/29/2024	07/01/2024	ACUITY SCHEDULING, INC	NEW YORK	NY	5734	\$420.00	\$0.00	\$0.00	Purchase
4531107198001	06/28/2024	07/01/2024	PAYPAL	4029357733	CA	8999	\$325.00	\$0.00	\$0.00	Purchase
4534569095001	07/03/2024	07/04/2024	PAYPAL	4029357733	CA	8999	\$325.00	\$0.00	\$0.00	Purchase
4555937544001	07/16/2024	07/17/2024	IN *ESSENTIAL EDUCATIO	800-9318069	OR	8299	\$399.00	\$0.00	\$0.00	Purchase
4555937545001	07/16/2024	07/17/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$384.20	\$0.00	\$0.00	Purchase
4561108302001	07/19/2024	07/22/2024	IN *MASTV / EL PLANETA	800-262-3246	CA	5192	\$575.00	\$0.00	\$0.00	Purchase
4568357019001	07/25/2024	07/26/2024	YOURMEMBERSHIP	7278270046	FL	7372	\$399.00	\$0.00	\$0.00	Purchase
4568357020001	07/25/2024	07/26/2024	CHICAGO BOOKS & JOURNA	800-621-2736	IL	8220	\$75.74	\$0.00	\$0.00	Purchase
4568357021001	07/25/2024	07/26/2024	BLUEBAY OFFICE INC	2023371003	DC	5943	\$44.00	\$0.00	\$0.00	Purchase
4570384382001	07/26/2024	07/29/2024	PAYPAL	4029357733	CA	8999	\$160.00	\$0.00	\$0.00	Purchase
4570384383001	07/26/2024	07/29/2024	PAYPAL	4029357733	CA	8999	\$270.00	\$0.00	\$0.00	Purchase
4574349669001	07/30/2024	07/31/2024	PAYPAL	4029357733	CA	8999	\$80.00	\$0.00	\$0.00	Purchase

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4574349670001	07/30/2024	07/31/2024	PAYPAL	4029357733	CA	7922	\$325.00	\$0.00	\$18.40	Purchase
4604190924001	08/20/2024	08/21/2024	CALECO LAUNDRY MOBILE	NEWTOWN SQ	PA	7211	\$20.00	\$0.00	\$0.00	Purchase
POLK, JASMINE *****2548 Sub-Total:				82 Transaction(s)			\$29,761.18	(\$4,117.80)	\$520.52	
SCOTT, MARLENE *****9770										
4252588661001	10/04/2023	10/05/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$917.40	\$0.00	\$0.00	Purchase
4255932144001	10/07/2023	10/09/2023	THE LEO KENT HOTEL, TU	TUCSON	AZ	3509	\$260.65	\$0.00	\$0.00	Purchase
4262323849001	10/11/2023	10/13/2023	MARRIOTT TUCSON UNIVER	520-792-4100	AZ	3509	\$221.38	\$0.00	\$0.00	Purchase
4269262869001	10/18/2023	10/19/2023	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$510.80	\$0.00	\$0.00	Purchase
4272608070001	10/21/2023	10/23/2023	FEDERAL EXPRESS	MEMPHIS	TN	4215	\$9.10	\$0.00	\$0.00	Purchase
4283985782001	10/31/2023	11/01/2023	NATIONAL EMPLOYMENT LA	303-8615600	CO	8999	\$985.50	\$0.00	\$0.00	Purchase
4283985783001	10/31/2023	11/01/2023	NATIONAL EMPLOYMENT LA	303-8615600	CO	8999	\$985.50	\$0.00	\$0.00	Purchase
4285312966001	10/31/2023	11/02/2023	SOUTHWEST	800-435-9792	TX	3066	\$912.96	\$0.00	\$0.00	Purchase
4286724977001	10/31/2023	11/03/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$352.87	\$0.00	\$0.00	Purchase
4291940698001	11/06/2023	11/08/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$15.39	\$0.00	\$0.00	Purchase
4296602266001	11/08/2023	11/13/2023	STANDARD OFFICE SUPPLY	WASHINGTON	DC	5046	\$78.02	\$0.00	\$0.00	Purchase
4304642093001	11/18/2023	11/20/2023	PMA ONLINE	FORT LEE	NJ	8299	\$2,195.00	\$0.00	\$136.38	Purchase
4304642094001	11/18/2023	11/20/2023	FEDERAL EXPRESS	MEMPHIS	TN	4215	\$8.29	\$0.00	\$0.00	Purchase
4316973386001	12/02/2023	12/04/2023	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,295.82	\$0.00	\$0.00	Purchase
4316973387001	12/02/2023	12/04/2023	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,611.89	\$0.00	\$0.00	Purchase
4320287301001	12/05/2023	12/06/2023	DESIGN BUILD INST 2	02026820110	DC	8398	\$3,100.00	\$0.00	\$0.00	Purchase
4321712244001	12/06/2023	12/07/2023	LUMA-INSTITUTE	PITTSBURGH	PA	8299	\$1,950.00	\$0.00	\$0.00	Purchase
4321712245001	12/06/2023	12/07/2023	LUMA-INSTITUTE	PITTSBURGH	PA	8299	\$1,950.00	\$0.00	\$0.00	Purchase

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4332159950001	12/16/2023	12/18/2023	FEDERAL EXPRESS	MEMPHIS	TN	4215	\$8.84	\$0.00	\$0.00	Purchase
4332159951001	12/16/2023	12/18/2023	FEDERAL EXPRESS	MEMPHIS	TN	4215	\$8.84	\$0.00	\$0.00	Purchase
4354047386001	01/13/2024	01/15/2024	PMA ONLINE	FORT LEE	NJ	8299	\$2,195.00	\$0.00	\$136.38	Purchase
4368234011001	01/26/2024	01/29/2024	FEDERAL EXPRESS	MEMPHIS	TN	4215	\$18.13	\$0.00	\$0.00	Purchase
4370113721001	01/29/2024	01/30/2024	SKILLPATH / NATIONAL	9133623900	KS	8299	\$199.00	\$0.00	\$7.96	Purchase
4377621858001	02/05/2024	02/06/2024	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$432.19	\$0.00	\$0.00	Purchase
4377621859001	02/05/2024	02/06/2024	SOCIETYFORHUMANRESO URC	ALEXANDRIA	VA	8999	\$2,495.00	\$0.00	\$0.00	Purchase
4378894157001	02/06/2024	02/07/2024	SHRM HSG 888.241.8398	PLANO	TX	4722	\$383.90	\$0.00	\$29.26	Purchase
4380278535001	02/07/2024	02/08/2024	SKILLPATH / NATIONAL	9133623900	KS	8299	\$1,199.00	\$0.00	\$47.96	Purchase
4394422473001	02/21/2024	02/22/2024	WEISS BROS OF HAGERSTO	5120800052	MD	5085	\$490.00	\$0.00	\$0.00	Purchase
4395795316001	02/22/2024	02/23/2024	ELVTR COURSES	IRVINE	CA	8299	\$1,992.00	\$0.00	\$0.00	Purchase
4397406821001	02/23/2024	02/26/2024	SKILLPATH / NATIONAL	9133623900	KS	8299	\$0.00	(\$1,199.00)	\$0.00	Purchase
4402071507001	02/28/2024	02/29/2024	SKILLPATH / NATIONAL	9133623900	KS	8299	\$599.00	\$0.00	\$23.96	Purchase
4403507749001	02/28/2024	03/01/2024	UNITED AIRLINES	CHICAGO	IL	3000	\$266.32	\$0.00	\$0.00	Purchase
4407249509001	03/04/2024	03/05/2024	INFORMATION TODAY	6096546266	NJ	7399	\$349.00	\$0.00	\$0.00	Purchase
4413068736001	03/09/2024	03/11/2024	FEDERAL EXPRESS	MEMPHIS	TN	4215	\$8.64	\$0.00	\$0.00	Purchase
4420520587001	03/16/2024	03/18/2024	DISPUTE CREDIT	CHICAGO	IL	8299	\$0.00	(\$47.96)	\$0.00	Purchase
4420520588001	03/16/2024	03/18/2024	DISPUTE CREDIT	CHICAGO	IL	8299	\$0.00	(\$23.96)	\$0.00	Purchase
4420520589001	03/15/2024	03/18/2024	NATI EMP LAW INSTITUTE	GOLDEN	CO	8299	\$845.00	\$0.00	\$0.00	Purchase
4420520590001	03/15/2024	03/18/2024	ECORNELL	6073303204	NY	8220	\$2,471.25	\$0.00	\$98.85	Purchase
4430604429001	03/25/2024	03/27/2024	INTERNATIONAL PUBLIC M	7035497100	VA	8699	\$999.00	\$0.00	\$0.00	Purchase
4433124824001	03/29/2024	03/29/2024	AMERLIBASSOC ECOMMERCE	CHICAGO	IL	5942	\$100.00	\$0.00	\$9.29	Purchase
4439618427001	04/04/2024	04/05/2024	AC HOTEL COLUMBUS	COLUMBUS	OH	3509	\$1,264.31	\$0.00	\$0.00	Purchase

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4439618428001	04/04/2024	04/05/2024	FEDERAL EXPRESS	MEMPHIS	TN	4215	\$6.26	\$0.00	\$0.00	Purchase
4454231782001	04/18/2024	04/19/2024	SKILLPATH / NATIONAL	9133623900	KS	8299	\$222.90	\$0.00	\$8.91	Purchase
4460229872001	04/24/2024	04/25/2024	DELTA	ATLANTA	GA	3058	\$411.20	\$0.00	\$0.00	Purchase
4470485191001	05/06/2024	05/06/2024	DISPUTE REBILL	CHICAGO	IL	8299	\$47.96	\$0.00	\$0.00	Purchase
4470485192001	05/06/2024	05/06/2024	DISPUTE REBILL	CHICAGO	IL	8299	\$23.96	\$0.00	\$0.00	Purchase
4470485193001	05/03/2024	05/06/2024	BKGHOTEL AT BOOKING.C	8888503958	NY	4722	\$659.38	\$0.00	\$0.00	Purchase
4470485194001	05/03/2024	05/06/2024	SOUTHWEST	800-435-9792	TX	3066	\$339.96	\$0.00	\$0.00	Purchase
4473629355001	05/06/2024	05/08/2024	SOUTHWEST	800-435-9792	TX	3066	\$318.96	\$0.00	\$0.00	Purchase
4475031437001	05/08/2024	05/09/2024	BKGHOTEL AT BOOKING.C	8888503958	NY	4722	\$0.00	(\$659.38)	\$0.00	Purchase
4475031438001	05/08/2024	05/09/2024	RTI*SWHOTELS HOLIDAY I	INTERNET	DE	4722	\$747.09	\$0.00	\$0.00	Purchase
4475031439001	05/08/2024	05/09/2024	BKGHOTEL AT BOOKING.C	8888503958	NY	4722	\$719.78	\$0.00	\$0.00	Purchase
4476437325001	05/09/2024	05/10/2024	MARRIOTT NEW ORLEANS	866-435-7627	LA	3509	\$1,015.74	\$0.00	\$0.00	Purchase
4479731413001	05/13/2024	05/14/2024	B & W STAT LABORATORY	WASHINGTON	DC	8071	\$800.00	\$0.00	\$0.00	Purchase
4479731414001	05/13/2024	05/14/2024	MARC LLC	WASHINGTON	DC	8099	\$1,260.00	\$0.00	\$0.00	Purchase
4479731415001	05/13/2024	05/14/2024	MPD FIREARM KIOSK	WASHINGTON	DC	9399	\$735.00	\$0.00	\$29.40	Purchase
4492288296001	05/23/2024	05/24/2024	MARYLAND SMALL ARMS RA	UPPER MARLBOR	MD	5941	\$375.00	\$0.00	\$0.00	Purchase
4494076087001	05/24/2024	05/27/2024	MARRIOTT NEW ORLEANS	NEW ORLEANS	LA	3509	\$608.59	\$0.00	\$0.00	Purchase
4494076088001	05/24/2024	05/27/2024	SQ *G AND D LLC	GOSQ.COM	DC	7399	\$725.00	\$0.00	\$43.50	Purchase
4496821812001	05/28/2024	05/29/2024	MARRIOTT NEW ORLEANS	866-435-7627	LA	3509	\$608.59	\$0.00	\$0.00	Purchase
4496821813001	05/28/2024	05/29/2024	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$84.00	\$0.00	\$0.00	Purchase
4496821814001	05/29/2024	05/29/2024	NFPA NATL FIRE PROTECT	800-344-3555	MA	8398	\$592.99	\$0.00	\$0.00	Purchase
4498177107001	05/29/2024	05/30/2024	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$84.00	\$0.00	\$0.00	Purchase
4498177108001	05/29/2024	05/30/2024	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$84.00	\$0.00	\$0.00	Purchase

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4498177109001	05/29/2024	05/30/2024	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$84.00	\$0.00	\$0.00	Purchase
4498177110001	05/28/2024	05/30/2024	AIA CONV REGISTRTION	WASHINGTON	DC	8699	\$1,499.00	\$0.00	\$0.00	Purchase
4498177111001	05/29/2024	05/30/2024	VSP*PERSONNEL CONCEPTS	TAMPA	FL	8299	\$1,898.46	\$0.00	\$0.00	Purchase
4501487157001	05/31/2024	06/03/2024	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$84.00	\$0.00	\$0.00	Purchase
4501487158001	05/31/2024	06/03/2024	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$84.00	\$0.00	\$0.00	Purchase
4501487159001	05/31/2024	06/03/2024	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$84.00	\$0.00	\$0.00	Purchase
4501487160001	05/31/2024	06/03/2024	DC *GOV'T PAYMENT	202-442-4423	DC	9399	\$84.00	\$0.00	\$0.00	Purchase
4512625959001	06/10/2024	06/11/2024	MARRIOTT MARQUISHOUSTO	HOUSTON	TX	3509	\$1,131.90	\$0.00	\$0.00	Purchase
4512625960001	06/10/2024	06/11/2024	BCALA	WINSTON-SALEM	NC	7399	\$500.00	\$0.00	\$0.00	Purchase
4519054428001	06/15/2024	06/17/2024	INT'L CODE COUNCIL INC	888-422-7233	IL	8699	\$904.90	\$0.00	\$0.00	Purchase
4519054429001	06/15/2024	06/17/2024	INT'L CODE COUNCIL INC	888-422-7233	IL	8699	\$904.90	\$0.00	\$0.00	Purchase
4519054430001	06/14/2024	06/17/2024	MARRIOTT MARQUISHOUSTO	HOUSTON	TX	3509	\$0.06	\$0.00	\$0.00	Purchase
4526744615001	06/23/2024	06/24/2024	MARRIOTT CHICAGO M MIL	866-435-7627	IL	3509	\$1,535.59	\$0.00	\$0.00	Purchase
4529112248001	06/25/2024	06/27/2024	AMTRAK .CO17	WASHINGTON	DC	4112	\$348.00	\$0.00	\$0.00	Purchase
4529112249001	06/25/2024	06/27/2024	AMTRAK .CO17	WASHINGTON	DC	4112	\$288.00	\$0.00	\$0.00	Purchase
4550176385001	07/12/2024	07/12/2024	INT'L CODE COUNCIL INC	888-422-7233	IL	8699	\$0.00	(\$904.90)	\$0.00	Purchase
4554463372001	07/15/2024	07/16/2024	45 TIMES SQUARE HOTEL	NEW YORK	NY	7011	\$598.83	\$0.00	\$0.00	Purchase
4554463373001	07/15/2024	07/16/2024	45 TIMES SQUARE HOTEL	NEW YORK	NY	7011	\$543.09	\$0.00	\$0.00	Purchase
4561108363001	07/19/2024	07/22/2024	SOUTHWEST	800-435-9792	TX	3066	\$419.95	\$0.00	\$0.00	Purchase
4561108364001	07/19/2024	07/22/2024	AMTRAK .CO20	WASHINGTON	DC	4112	\$57.00	\$0.00	\$0.00	Purchase
4561108365001	07/19/2024	07/22/2024	AMTRAK .CO20	WASHINGTON	DC	4112	\$57.00	\$0.00	\$0.00	Purchase
4568357051001	07/25/2024	07/26/2024	WDW SPECIAL EVENTS	LAKE BUENA VI	FL	7996	\$5,130.00	\$0.00	\$0.00	Purchase

Transaction Detail

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Transaction ID	Transaction Date	Post Date	Merchant Name	Merchant City	Merchant State/Province	MCC	Debit Amount	Credit Amount	Sales Tax	Transaction Type
4568357052001	07/25/2024	07/26/2024	WDW SPECIAL EVENTS	LAKE BUENA VI	FL	7996	\$5,130.00	\$0.00	\$0.00	Purchase
4570384450001	07/26/2024	07/29/2024	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$63.48	\$0.00	\$0.00	Purchase
4570384451001	07/26/2024	07/29/2024	WDW SPECIAL EVENTS	LAKE BUENA VI	FL	7996	\$5,130.00	\$0.00	\$0.00	Purchase
4570384452001	07/26/2024	07/29/2024	WDW DISNEY RES	LAKE BUENA VI	FL	3780	\$0.00	(\$613.42)	\$0.00	Purchase
4570384453001	07/26/2024	07/29/2024	WDW DISNEY RES	LAKE BUENA VI	FL	3780	\$0.00	(\$729.85)	\$0.00	Purchase
4570384454001	07/26/2024	07/29/2024	WDW RESORT RESV	LAKE BUENA VI	FL	3780	\$613.42	\$0.00	\$0.00	Purchase
4570384455001	07/26/2024	07/29/2024	WDW RESORT RESV	LAKE BUENA VI	FL	3780	\$729.85	\$0.00	\$0.00	Purchase
4570384456001	07/26/2024	07/29/2024	SOUTHWEST	800-435-9792	TX	3066	\$482.97	\$0.00	\$0.00	Purchase
4570384457001	07/27/2024	07/29/2024	JETBLUE 27	7757211140	NY	3174	\$181.19	\$0.00	\$0.00	Purchase
4570384458001	07/27/2024	07/29/2024	JETBLUE 27	7757211140	NY	3174	\$63.10	\$0.00	\$0.00	Purchase
4570384459001	07/27/2024	07/29/2024	JETBLUE 27	7757211140	NY	3174	\$181.19	\$0.00	\$0.00	Purchase
4570384460001	07/27/2024	07/29/2024	JETBLUE 27	7757211140	NY	3174	\$0.00	(\$181.19)	\$0.00	Purchase
4572864207001	07/28/2024	07/30/2024	MARRIOTT NEW ORLEANS	NEW ORLEANS	LA	3509	\$202.85	\$0.00	\$0.00	Purchase
4589766803001	08/11/2024	08/12/2024	PHILLY MARRIOTT OLDCTY	PHILADELPHIA	PA	3509	\$624.90	\$0.00	\$0.00	Purchase
4595762791001	08/13/2024	08/15/2024	PHILLY MARRIOTT OLDCTY	PHILADELPHIA	PA	3509	\$624.87	\$0.00	\$0.00	Purchase
4595762792001	08/13/2024	08/15/2024	PHILLY MARRIOTT OLDCTY	PHILADELPHIA	PA	3509	\$0.00	(\$0.03)	\$0.00	Purchase
4607552723001	08/21/2024	08/23/2024	UNITED AIRLINES	CHICAGO	IL	3000	\$407.75	\$0.00	\$0.00	Purchase
4612541608001	08/26/2024	08/27/2024	COMMUNITY BRIDGE INC	2027014008	DC	7349	\$840.00	\$0.00	\$0.00	Purchase
4614089523001	08/26/2024	08/28/2024	PAYPAL	4029357733	CA	7392	\$336.00	\$0.00	\$0.00	Purchase
4614089524001	08/27/2024	08/28/2024	PAYPAL	4029357733	CA	5631	\$530.00	\$0.00	\$30.00	Purchase
4615731372001	08/26/2024	08/29/2024	PAYPAL	4029357733	CA	8999	\$84.00	\$0.00	\$0.00	Purchase
4615731373001	08/28/2024	08/29/2024	IN *AD BOX PROMO AGENC	800-262-3246	CA	7311	\$2,297.50	\$0.00	\$0.00	Purchase
4617381424001	08/29/2024	08/30/2024	AMERICAN AIRLINES	FORT WORTH	TX	3001	\$73.47	\$0.00	\$0.00	Purchase

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4619606254001	08/29/2024	09/02/2024	PAYPAL	4029357733	CA	7929	\$525.00	\$0.00	\$0.00	Purchase
4636512646001	09/11/2024	09/13/2024	WDW DISNEY RES	LAKE BUENA VI	FL	3780	\$2,058.75	\$0.00	\$0.00	Purchase
4636512647001	09/11/2024	09/13/2024	WDW DISNEY RES	LAKE BUENA VI	FL	3780	\$1,235.25	\$0.00	\$0.00	Purchase
4636512648001	09/11/2024	09/13/2024	WDW DISNEY RES	LAKE BUENA VI	FL	3780	\$1,235.25	\$0.00	\$0.00	Purchase
4636512649001	09/11/2024	09/13/2024	WDW FRONT DESK ADJ	LAKE BUENA VI	FL	3780	\$0.00	(\$411.75)	\$0.00	Purchase
4646978078001	09/19/2024	09/20/2024	YOURMEMBERSHIP	7278270046	FL	7372	\$249.00	\$0.00	\$0.00	Purchase
4646978079001	09/19/2024	09/20/2024	ASSOCIATIO* CMAA CAREE	HUNT VALLEY	MD	7399	\$440.00	\$0.00	\$0.00	Purchase
4655684259001	09/25/2024	09/26/2024	FEDEX	800-4633339	TN	4215	\$37.43	\$0.00	\$0.00	Purchase
4673186729001	10/07/2024	10/08/2024	PY *NAWL	CHICAGO	IL	8398	\$775.82	\$0.00	\$0.00	Purchase
4674840399001	10/07/2024	10/09/2024	AMTRAK .CO28	WASHINGTON	DC	4112	\$288.00	\$0.00	\$0.00	Purchase
4676575581001	10/09/2024	10/10/2024	NATI EMP LAW INSTITUTE	GOLDEN	CO	8299	\$1,095.00	\$0.00	\$0.00	Purchase
4676575582001	10/09/2024	10/10/2024	ALM EVENTS	8009740946	NY	7299	\$1,161.00	\$0.00	\$0.00	Purchase
4678303838001	10/09/2024	10/11/2024	SOUTHWEST	800-435-9792	TX	3066	\$249.95	\$0.00	\$0.00	Purchase
4678303839001	10/10/2024	10/11/2024	NATI EMP LAW INSTITUTE	GOLDEN	CO	8299	\$1,095.00	\$0.00	\$0.00	Purchase
4678303840001	10/09/2024	10/11/2024	AMTRAK .CO28	WASHINGTON	DC	4112	\$265.00	\$0.00	\$0.00	Purchase
4680658774001	10/12/2024	10/14/2024	MARRIOTT NY MARQUIS	NEW YORK	NY	3509	\$1,381.79	\$0.00	\$0.00	Purchase
4680658775001	10/11/2024	10/14/2024	AMTRAK .CO28	WASHINGTON	DC	4112	\$419.00	\$0.00	\$0.00	Purchase
4685188092001	10/15/2024	10/16/2024	CONRAD NEW YORK SERTIF	NEW YORK	NY	7399	\$2,404.21	\$0.00	\$0.00	Purchase
4686926203001	10/16/2024	10/17/2024	PSHRA PUBLIC SECTOR HR	ALEXANDRIA	VA	8641	\$175.00	\$0.00	\$0.00	Purchase
4694105973001	10/21/2024	10/22/2024	NCARB* RENEWAL	WASHINGTON	DC	8999	\$285.00	\$0.00	\$0.00	Purchase
4699277868001	10/25/2024	10/25/2024	ASAP	PORTLAND	ME	7399	\$650.00	\$0.00	\$0.00	Purchase
4706136304001	10/28/2024	10/30/2024	DELTA	ATLANTA	GA	3058	\$457.96	\$0.00	\$0.00	Purchase
4706136305001	10/29/2024	10/30/2024	GALLAUDET UNIV-ASLPI	WASHINGTON	DC	8220	\$185.00	\$0.00	\$0.00	Purchase

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4706136306001	10/28/2024	10/30/2024	DELTA	ATLANTA	GA	3058	\$0.00	(\$457.96)	\$0.00	Purchase
4707777385001	10/29/2024	10/31/2024	AMTRAK 28	8008727245	PA	4112	\$0.00	(\$21.00)	\$0.00	Purchase
4717486496001	11/06/2024	11/07/2024	NATI EMP LAW INSTITUTE	GOLDEN	CO	8299	\$1,095.00	\$0.00	\$0.00	Purchase
4717486497001	11/06/2024	11/07/2024	SMTP2GO, I* SMTP2GO EM	KELLER	TX	5734	\$150.00	\$0.00	\$0.00	Purchase
4717486498001	11/06/2024	11/07/2024	DELTA	ATLANTA	GA	3058	\$457.96	\$0.00	\$0.00	Purchase
4721506339001	11/09/2024	11/11/2024	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,013.46	\$0.00	\$0.00	Purchase
4727690476001	11/13/2024	11/14/2024	WP CLASSIFIED ADV	WASHINGTON	DC	7311	\$0.00	(\$221.36)	\$0.00	Purchase
4727690477001	11/13/2024	11/14/2024	WP CLASSIFIED ADV	WASHINGTON	DC	7311	\$221.36	\$0.00	\$0.00	Purchase
4727690478001	11/13/2024	11/14/2024	WP CLASSIFIED ADV	WASHINGTON	DC	7311	\$221.36	\$0.00	\$0.00	Purchase
4738053064001	11/20/2024	11/21/2024	MARRIOTT NY MARQUIS	NEW YORK	NY	3509	\$1,487.45	\$0.00	\$0.00	Purchase
4739788169001	11/20/2024	11/22/2024	AMTRAK 28	8008727245	PA	4112	\$0.00	(\$74.00)	\$0.00	Purchase
4746006280001	11/26/2024	11/27/2024	WP CLASSIFIED ADV	WASHINGTON	DC	7311	\$233.32	\$0.00	\$0.00	Purchase
4747546996001	11/27/2024	11/29/2024	MCH MESSE SCHWEIZ (BAS	BASEL	CHE	7922	\$120.00	\$0.00	\$0.00	Purchase
4747546997001	11/27/2024	11/29/2024	SOUTHWEST	800-435-9792	TX	3066	\$545.96	\$0.00	\$0.00	Purchase
4747546998001	11/28/2024	11/29/2024	GRAND BEACH HOTEL	MIAMI BEACH	FL	7011	\$672.60	\$0.00	\$0.00	Purchase
4759745580001	12/07/2024	12/09/2024	THE RITZ-CARLTON NEW O	NEW ORLEANS	LA	3710	\$1,013.46	\$0.00	\$0.00	Purchase
4759745581001	12/07/2024	12/09/2024	GRAND BEACH HOTEL	MIAMI BEACH	FL	7011	\$1,603.03	\$0.00	\$0.00	Purchase
4769866405001	12/13/2024	12/16/2024	DC BAR	WASHINGTON	DC	8699	\$299.00	\$0.00	\$16.93	Purchase
4778493016001	12/20/2024	12/23/2024	FEDEX	MEMPHIS	TN	4215	\$17.49	\$0.00	\$0.00	Purchase
4792985115001	01/07/2025	01/08/2025	WP CLASSIFIED ADV	WASHINGTON	DC	7311	\$209.40	\$0.00	\$0.00	Purchase
4804403132001	01/16/2025	01/17/2025	UCB LAW EXECUTIVE EDUC	5106432303	CA	8220	\$1,275.00	\$0.00	\$0.00	Purchase
4809584844001	01/21/2025	01/22/2025	WP CLASSIFIED ADV	WASHINGTON	DC	7311	\$269.20	\$0.00	\$0.00	Purchase
4809584845001	01/21/2025	01/22/2025	WP CLASSIFIED ADV	WASHINGTON	DC	7311	\$245.28	\$0.00	\$0.00	Purchase

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SCOTT, MARLENE *****9770 Sub-Total:				155 Transaction(s)			\$106,807.31	(\$5,545.76)	\$618.78	
Grand Total:				590 Transaction(s)			\$366,911.77	(\$19,090.02)	\$3,371.39	

GENERAL QUESTIONS

Question Number 77

Provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY24 and to date in FY25. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.

DC Public Library (DCPL) participates in the annual citywide ACFR audits.

In FY24, the Office of the Inspector General (OIG) conducted its annual audit of the West End Library and Fire Station Maintenance Fund. Although the Department of General Services (DGS) and the Office of the Chief Financial Officer (OCFO) are the lead agencies, DCPL participated in this audit because funding is transferred via Intra-District. The audit conducted in FY24 covered the previously completed year, FY23 (October 1, 2022 - September 30, 2023).

The OIG continues to report three findings and recommendations made to DGS in FY20 as open and unresolved.

Recommendations made to DGS are:

- Develop procedures to enforce the annual review and approval of the maintenance fund budget in accordance with D.C. Code § 1–325.181(a) and the PMAs for the West End Library and the Fire Station.
- Develop and implement policies and procedures to ensure vendor invoices are received, processed, and paid timely in accordance with the PMAs for the West End Library and the Fire Station.
- Develop a plan to perform periodic and regular reconciliation of estimated and actual expenditures to ensure the maintenance fund excludes expenditures that are not permitted under the law.

The FY23 Audit “conclude that DGS has taken necessary corrective actions to resolve and close these three recommendations.” (see page 16 of Audit Report)

The full audit report can be found here:

<https://oig.dc.gov/sites/default/files/Reports/Annual%20West%20End%20Library%20and%20Fire%20Station%20Maintenance%20Fund%20Audit%20%28rev.%20Aug%202024%29.pdf>

The West End Library Fund audit covering FY24 (October 2023 - September 2024) will be completed in FY25.

There are no other known investigations, reviews or program/fiscal audits on programs and activities within DCPL.

GENERAL QUESTIONS

Question Number 78

Provide an update regarding the implementation of the period products and equipment installation in all libraries that was the result of the Period Equity Act of 2023.

Funding to support the implementation of the Period Equity Act became available on October 1, 2023. Installation of dispensers was completed by September 30, 2024. One dispenser was installed in each restroom at 25 library locations excluding the Southeast Library which is closed for renovation. DC Public Library procured 132 cases (unit total of 26,400) of Enviro Gard Napkins, and 80 cases (unit total of 40,000) of Aunt Flow Tampons for the dispensers.

GENERAL QUESTIONS

Question Number 79

Provide an update on the status of the U Street Facilities Study and Needs Assessment funded in the FY24 budget.

The Facilities Master Plan released by DC Public Library (DCPL) in 2020 identified a potential service gap in the Adams Morgan/Dupont Circle/U Street areas due, in large part, to the over subscription of nearby Shaw/Watha T, Daniel and Mt. Pleasant libraries. In FY24, the Library received \$50,000 in one-time funding to conduct public engagement and a usage analysis to study the viability and need for a new public library facility in the area. The study is complete, and the final report is scheduled for public release in late February/early March 2025.

In the summer of 2024, DC Public Library (with the support of consultants at Brick & Story) conducted a community needs assessment for the Adams Morgan/Dupont Circle/U Street neighborhoods. The Library examined current library usage data, updated demographic information and population forecasting, and conducted community engagement. Through a survey, focus groups, and stakeholder interviews, the Library reached a broad cross section of residents including students, seniors, non-English-speakers, parents with young children, and civic leaders.

The goal was to better understand and identify community needs not currently met by existing public facilities, and barriers residents may face in accessing library services. It further examined whether the decline in post-pandemic library visits seen at neighborhood libraries across the city requires DCPL to re-evaluate the service gap.



DC Public Library

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