



## DCPL Interlibrary Loan Request Form

DCPL's Interlibrary Loan (ILL) is available to anyone with an active DCPL account in good standing, who is able to provide multiple forms of contact information. Please visit a DCPL branch if you need to sign up for or renew your library card. DCPL ILL does not borrow from the Library of Congress or other institutions within the District of Columbia.

DCPL requests \$5 for ILL items to cover shipping, **please be prepared to provide a check payable to DC Treasurer** when your item is ready for pickup. Some lending libraries charge a fee to loan materials, please indicate below the maximum amount you would be willing to pay for an item. When lending fees are applicable, a second check made payable to the lending library must be provided.

Please fill in the form below providing all applicable information:

### Patron Details

Name:

Date:

Library Card #:

Email:

Address:

Phone number:

Max willing to pay:

DCPL branch for pickup:

### Requests for books

Title:

Author:

Publisher and date:

ISBN:

### Requests for Periodicals or Microfilm/fiche

Title:

Author:

Volume, date, pages:

Please list any links or additional information on the item you are requesting here:

**This form must be submitted in person at any DCPL branch location.**